

Monday, September 28, 2020

Pasadena City College

Circadian

1570 E. Colorado Boulevard, Pasadena, CA 91106

President	Matt Henes
Vice President	Veronica Jaramillo
Secretary	Gena Lopez
Treasurer	Shelagh Rose
Parliamentarian	John Hanley
Adjunct Faculty	Beville Constantine (PCA)
Adjunct Faculty	Gita Endore (CEC: Non Credit)
Adjunct Faculty	Gayane Gerome (Counseling)
Adjunct Faculty	Deandra Pearce (CEC)
Adjunct Faculty	Zeudi Bernardo
Business, Engineering, Technology	Richard Allen Mark Keene Jeffrey Winter
Counseling	Taleen Seropian Armia Walker
DSP&S/Personal Counseling	Carmen Stephens
Languages/ESL	Lindsey Ruiz
Mathematics & Computer Science	Israel Castro Juan Leon Donna Nordstrom
Natural Sciences	Susan Bower Katie Rodriguez Michael Vendasco Bryan Wilbur Michael Vendasco
Performing and Communication Arts	Eric Larson Kyle Luck
Social Sciences	Jennifer Fiebig Anthony Francoso
Visual Arts & Media Studies	Silvia Rigon

Absent/Regrets

BET	Mark Keene
CEC: Noncredit	Brian Pangan
English	Tim Melnarik
	Vanitha Swaminathan
Health Sciences	Blanca Rodriguez
	Paula Vento
Kinesiology	Terry Stoddard
Languages/ESL	Jennifer Garson
Library	Ken Simon
Mathematics & Computer Science	Lyman Chaffee
Natural Sciences	Valerie Foster
Social Sciences	Eduardo A. Cairó

Guests

Assistant Supt/VP/Instruction	Dr. Terry Giugni
	Stephanie Fleming
Associate VP/ITS	Candace Jones
Accreditation Standing Committee	Thea Alvarado
Co-Chair	
Management Association	Carlos Altamirano
Classified Senate President	Ernesto Partida
PCCFA President	Mark Whitworth
Associated Students VP	Christina Zhang

Pursuant to Executive Order N-29-20, dated on March 17, 2020 and signed by Gov. Gavin Newsom, we are modifying the way that the public will participate in Academic Senate meetings during the Spring 2020 semester. As part of its response to the ongoing coronavirus outbreak, the Academic Senate provides members of the general public the opportunity to make comment on agenda items or items not on the agenda. Public comment can be submitted via email to mthenes@pasadena.edu, and submissions will be read aloud in their entirety at the public meeting. Such submissions must be received prior to the start of the board meeting. The guidelines for the time and quantity of public comment remain in effect.

- A. CALL TO ORDER at 3:02PM
- B. LAND ACKNOWLEDGMENT
- C. PUBLIC COMMENT: None
- D. APPROVAL OF MINUTES: September 14, 2020. Approved by unanimous consent.

F. CONSTITUENCY REPORTS

- 1. PCCFA: No Report
- 2. Adjunct Faculty Report: B. Constantine:
Attended a Career Communities Student Conference. A formerly incarcerated student provided a very heartfelt story.
Adjunct Faculty Committee remains hopeful for consideration of benefits for adjunct faculty in near future.
- 3. Classified Senate President Ernesto Partida:
Classified Senate approved the 2nd reading of the ICER on September 16th.
Professional Development event theme provided.
On October 7, Classified Senate will meet with Candace Jones to discuss AP 3271 and BP3720.

4. Associated Students. Christina Zhang, AS VP of Academic Affairs:
Applications are being reviewed for VP of Business Affairs and Public Relations.
Associated Student Fall Retreat: Student opinions and concerns were received.
Appreciation expressed for faculty attention and feedback.
To date students have not received a formal letter about spring going on line.
5. Administration/ Management Association: Carlos (Tito) Altamirano:
Now that it's official that Spring 2021 will be remote, managers are planning accordingly to learn from the Fall semester and properly support our staff and students

This weekend, like our faculty, Classified and management received a message recognizing the inequities handed down on the case of Breonna Taylor, where bullets hitting the wall apparently meant more than those that took her life. The goal is to emphasize that the college has resources in place to support our staff and students.

F. ACADEMIC SENATE OFFICERS' REPORTS:

1. President M. Henes:

An IPRO Technology Survey has been forwarded to all faculty. Urged Senators to complete the survey and to encourage their constituents to do the same.

PCC Connect: President Henes encouraged Senators to remind their constituents and students to use this very helpful tool.

Technology Focus Groups will be convened. Additional participants are needed and information of potential participants may be forwarded to President's Henes' email.

Winter-Spring will be on line. Students will be informed soon.

Face-to-face classes needed to complete degrees and certificates will be identified following direction from Los Angeles County of Health after guideline restrictions are relaxed.

Curriculum Review: Read by President Henes.

On-line EEO training is being offered for those interested in hiring committee participation.

Annual Update Season: Task Streams have been opened. There is better alignment between the EMP and annual updates.

Sept 9, 2020 Board of Trustees Meeting: Presentation made regarding success and retention data (comparing spring 2019 with spring 2020). The Board expressed an understanding of situation of what happened in spring when campus closed.

Academic Senate Reading Circles: The senators have been sent a final reminder asking for participation.

2. Vice-President V. Jaramillo:

On September 14, the Bylaws, Rules and Procedures Committee unanimously voted in J. Hanley as Chair.
On September 18, the Nominations and Elections Committee voted in Jared Ashcroft as chair.

3. Secretary G. Lopez:

Virtual Black Student Success Center is up and running and open for student contact. A ZOOM link will be provided to the campus community.

4. Treasurer: S. Rose: Treasurer's Report

As of 8/18/20: Combined checking and savings: \$21,067.08.

As of 9/22/20: Combined checking and savings: \$21,075.89

G. COMMITTEE SHARE-OUTS:

1. Campus-wide committees share outs reports provided by VP Jaramillo for:

- College Council
- Facilities Standing Committee
- Candace Jones has replaced Mike Bush as Chair of Facilities Standing Committee.
- Dr. Bush will continue as member of Facilities Standing Committee.
- Black Student Success Center
- Calendar Standing Committee
- College Council
- Facilities Standing Committee
- Calendar Standing Committee
- Strategic Planning Standing Committee
- Outcomes Committee
- Black Student Success Center

2. Academic Senate Subcommittees

VP V. Jaramillo: Updates/Goals Information provided for the following committees:

- Faculty Committee For On-Line Education
- Committee on Academic Freedom and Professional Ethics
- Equivalency Committee
- LAC
- Adjunct Faculty Issues Committee
- Faculty Hiring and Priorities Committee

H: Approve consent Item C (Appointments): Executive Committee Recommendations for all Positions

1. Academic Senate Subcommittees
 - a. NONE
2. Shared Governance Committees
 - a. Barbara Kissel (Health Sciences) to Institutional Effectiveness Committee
 - b. Gena Lopez (Counseling), David Machen (PCA), and Melissa Anderson (Natural Sciences), to Outcomes Committee

AGENDA ITEM H2. a and b approved without objection.

I. VICE PRESIDENT OF INSTRUCTION HIRING COMMITTEE SELECTION

Information has been provided on a Google drive the information from to select/approve three faculty hiring committee members from seven applicants. This process was open to all faculty.

MOTION made and seconded by T. Seropian and L. Ruiz to disregard current vote and to develop a way to take nominations from the floor and take a re-vote.

Discussion received in support of this motion.

VOTE: Unanimous consent on the proposed motion.

NOMINATIONS RECEIVED FROM the FLOOR

For: Gena Lopez. Nominated by A. Francoso. Accepted.

For: Armia Walker. Nominated by B. Constantine. Accepted.

VOTE of APPROVAL BY UNANIMOUS CONSENT for three nominees:

- Gena Lopez

- Armia Walker
- Anthony Francoso

J. STANDING INFORMATION ITEMS

1. Guided Pathways, M. Altounji:

Career Community Social Justice (Virtual) Conference had 700 attendees with 300+ on You Tube.

Additional videos will be posted in coming weeks.

Pillars action items presentation.

2. Because Black Lives Matter: Division share-outs.

K. INFORMATION ITEMS

1. Online student evaluations of faculty, K. Shediak (BET).

2. AP 7250 Manager Evaluations follow-up information provided by President Henes

L. UNFINISHED BUSINESS

1. Academic Senate Goals 2020-21 2nd

Draft Revise.

MOTION made and seconded by G. Lopez and L. Ruiz to extend discussion five minutes approved by unanimous consent.

MOTON made and seconded by B. Constantine and C. Stephens to increase the percentage in bullet point two from 3.8 to 10%.

ROLL CALL VOTE: Motion passed. Yes: 15. No: R. Allen, S. Bower, J. Fiebig, R. Garcia, V. Jaramillo, G. Jerome, D. Nordstrom, K. Rodriguez, K. Simon, B. Wilbur, J. Winter.

2. Accreditation Institutional Self-Evaluation Report (ISER), 2nd. Read, T. Alvarado

MOTION made and seconded by J. Winter and J. Fiebig to endorse the ISER

VOTE: Approved by unanimous consent without objections.

3. BP 3720 Computer and Network Use: C. Jones

MOTION to approve made and seconded by V. Jaramillo and L. Ruiz.

VOTE: Approved by unanimous consent.

M. NEW BUSINESS

1. Accreditation Quality Focused Essay (QFE), #2, 1st read, T. Alvarado

N. PROPOSED FUTURE AGENDA ITEMS

Senate Goals.

Discussion about hiring committees.

O. ANNOUNCEMENTS

The Virtual Black Student Success Center is now "Open". ZOOM information will be placed in today's CHAT"

Senators were encouraged to direct students that could be helped through this venue.

Lancer Pantry: Currently meeting at KNOX Church, located across from PCC for food distribution.

Tuesdays and Thursdays 9am-11am

P. ADJOURN MEETING: Adjourned 5:07 PM