

Monday, May 4, 2020
Pasadena City College
Circadian
1570 E. Colorado Boulevard, Pasadena, CA 91106

President	Matt Henes
Vice President	Veronica Jaramillo
Secretary	Gena Lopez
Treasurer	Shelagh Rose
Parliamentarian	John Hanley
Adjunct Faculty	Beville Constantine (PCA)
Adjunct Faculty	Dwane Christensen (Math)
Adjunct Faculty	Gita Endore (CEC: Non Credit)
Adjunct Faculty	Deandra Pearce (CEC: Non Credit)
Adjunct Faculty	Gayane Gerome (Counseling)
Business, Engineering, Technology	Richard Allen Wendy Lucko Jeffrey Winter
Counseling	James Aragon Sara Miranda
English	Bryan Gonzalez Tim Melnarik Vanitha Swaminathan
Health Sciences	Paula Vento
Kinesiology	Terry Stoddard
Languages/ESL	Lindsey Ruiz
Library	Ken Simon
Mathematics & Computer Science	Lyman Chaffee Linda Hintzman Xiaodan Leng Juan Leon
Natural Sciences	Susan Bower Valerie Foster Bryan Wilbur Michael Vendasco
Performing and Communication Arts	Maria Fortuna Dean Eric Larson
Social Sciences	Eduardo A. Cairó Kathleen Dunn Jennifer Fiebig

Visual Arts & Media Studies

Dave Cuatt
Silvia Rigon

Absent/Regrets

CEC: Noncredit

Rhonda Williams
Brian Pangan

DSPS

Rosemary Scott

Health Sciences

Blanca Rodriguez

Natural Sciences

Katie Rodriguez

Social Sciences:

Patrick Rock

Guests

Assistant Supt/VP

Terry Giugni

Executive Director, Institution

Dean, Instructional Services

Stephanie Fleming

Assistant Supt/VP Student Services

Cynthia Olivo

Dean English

Dootsdeemalachanok Thongthiraj

Management Association

Carlos Altamirano

PCCFA President

Mark Whitworth

Equivalency Committee:

Susie Ling

Associated Students VP

Yarenni Reyes

A. CALL TO ORDER at 3:03PM

B. PLEDGE OF ALLEGIANCE led to Carlos Altamirano.

C. PUBLIC COMMENT:

Comment on Agenda Item I1 to be received before Senate review and comment.

President Henes announced this is Teacher Appreciation Week.

Pursuant to Executive Order N-29-20, dated on March 17, 2020 and signed by Gov. Gavin Newsom, we are modifying the way that the public will participate in Academic Senate meetings during the Spring 2020 semester. As part of its response to the ongoing coronavirus outbreak, the Academic Senate provides members of the general public the opportunity to make comment on agenda items or items not on the agenda.

D. APPROVAL OF April 20, 2020 MINUTES:

Approval: The Minutes were approved with corrections by unanimous consent.

E. CONSTITUENCY REPORTS

1. PCCFA: Mark Whitworth: Contract negotiations are close to closing. Discussion includes the areas of DE, working conditions, evaluations and some changes that occurred due to the COVID situation. The current MOU only covers spring. An FA general meeting via ZOOM is scheduled for this Thursday at 12:00PM.

Election announcements will be sent via email this week. Positions are for President; VP Adjunct, Secretary and one Director position.

2. Adjunct Faculty Report: B. Constantine:

FA to be contacted regarding adjunct faculty summer and fall workload concerns.

3. Classified Senate: No Report.

4. Associated Students President. Y. Reyes: The Associated Students held its first virtual town hall last week.

There will be a second one in several weeks. Elections packets are out. Thirty applications have been received for next year's Board.

5. Management Association: C. Altamirano. No new information at this time.

F. STANDING INFORMATION ITEMS

1. Guided Pathways, M. Altounji

Slide presentation of Guided Pathways updates were received and presented for Senate review. Slide updates presented included updates regarding Canvass Shell; PCC Mobil App, Guided Self Placement; launch of new features in PCC connect, and completion of work on automatic award of degrees through Admissions and Counseling. Students to receive a notice regarding registration appointments and matriculation. The Counseling office will move to express counseling and not appointments.

2. Accreditation: President Henes

The committee is meeting weekly and they have "homework". Available on line for review on PCC's home page under Accreditation are Standards 2A , B and C for instruction/support services and 3A: resources. Request made for feedback to be relayed in a professional and courteous manner.

G. Information Items

1. Discussion about current campus status: Invited guests: S. Fleming, T. Giugni, C. Olivo

Work is being made on the completion of spring 2020.

Managers/classified staff are beginning to return to campus on limited schedules.

The lowering of work/business opening restrictions are anticipated from the Governor.

A number of faculty are returning to campus to film videos and to access office resources.

There is work on developing campus space strategies.

Summer 2020 schedule will be 100% on line.

Fall 2020 schedule is being developed and should be finalized in June by administration. It is possible the fall may start like spring with face to face classes scheduled first and if there is a return of the COVID virus there would be a possible transition back to on line.

There will be the finalizing of the blanket addendums for Chancellor's office for summer (due 5) and fall (due May 20th).

ACCJC program conversion report due may 8th.

Adjunct faculty should contact their dean regarding fall course scheduling concerns.

Dean Olivo: 5500 students were awarded Federal Cares funding. This funding is not available for undocumented students unable to be helped with these funds. Some funding through Student Equity and Achievement was able to be used to help the undocumented students.

The student Emergency Aid Application is available on Lancer Point (first page). Review of student graduation files is ongoing and student success is being preserved as much as possible to make sure students stay on track.

2. QUEST Center, Coordinator: Desiree Hernandez

The QUEST (Queer and Undocumented Empowerment Support to Thrive) is a formal and comprehensive resource Center for LGBTQ+ and undocumented students. All are welcomed (student allies, AB 540, LGBTQ questioning students, students with mixed status families, documented students, etc.) Other resources available and in works are immigration services through a nonprofit corporation. Virtual legal consultation meetings are available on Thursdays to students pertaining to immigration legal services; DACA renewal, green card consultations and applications for citizenship, name change services both in-house at PCC and off campus legal guidance. There are Health and self-care workshops and services

Appreciation expressed for support from staff and faculty and student referrals. They are building a membership list-serve for upcoming announcements, updates and activities. The Senators were asked to forward students that could possibly benefit from the Center.

Both Professors, E. Cairó and J. Aragon welcomed D. Hernandez. D. Hernandez said QUEST information is available through the PCC website by through a QUEST search on PCC Search bar or through email at Quest@Pasadena.edu or on social media. J. Aragon noted this Center was started by group of faculty and staff (including the Safe Zone Coalition) that have worked with LGBTQ+ and undocumented students.

Students are not asked to self-disclose to obtain service. There is a membership form to assist with QUEST building it's contact list. CARES funding provides additional grants. Dr. Olivo noted the Chancellor's office has provided a question re: LGBTQ status on the admission application. Students or faculty contact D. Hernandez via text during remote and QUEST can be checked out on Facebook and social media.

H. Approve Consent Item C (Committee Appointments): Executive Committee Recommendations for all Positions

1. Hiring Committees: None.
2. Academic Senate Subcommittees
3. Susie Ling (Social Sciences) as Chair, Scholarship Committee: Approved by unanimous consent
4. Shared Governance Committee: None

I. UNFINISHED BUSINESS (discussion and possible action)

1. Resolution 20.3 Quality of Instruction via Remote Learning, 2nd read

M. Whitworth. The timing of this resolution is not good. Seems to imply faculty are not doing enough and this is wrong. Not role of AS to tell faculty what they should or should not do. It's role of administration to step in to make sure what should be done. FA signed an MOU that discussed what is being done. FA has received numerous emails about this resolution. This not a second read b/c the first version has been substantially changed.

MOTION made and seconded by L. Hintzman and S. Rose to approve Agenda Item I1.

Discussion on Motion to Approve.

Because of the revisions, this item should not be considered a "second read".

Due process is needed.

Objections received largely favored the need for additional vetting within the various divisions.

This item is an example of both overreach and overreaction and does not benefit faculty.

This item falls under 10+1 number 5.

A large number of faculty have not provided student assistance. There is a need for more faculty review.

Following additional review, this type of document would provide a clearer picture of what is expected.

This item would show students are priority number 1.

MOTION made and seconded by V. Foster and T. Stoddard to postpone this item and bring back to the next Academic Senate meeting.

VOTE: Approved by unanimous consent.

I2: Equivalency Approval Process, 2nd read, S. Ling (No changes made)

MOTION made and seconded by E. Cairo and J. Aragon to separate 7210 from 7211 and 7211.1

VOTE: ROLL CALL VOTE: Motion passed by majority vote. No: L. Hintzman, L. Ruiz. Abstain: D. Christensen, G. Endore, W. Lucko, K. Simon.

- a. AP 7210 Academic Employees
- b. AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies
- c. AP 7211.1 Equivalency Determination Form

AP7210 suggested removal is recommended as a procedure for clarity.

MOTION made and seconded by L. Hintzman and V. Foster to approve AP 7210.

VOTE: Approved by unanimous consent.

I2: b and c:

MOTION made and seconded by L. Ruiz and L. Hintzman to approve AP7211 and 7211.1.

Discussion:

Concerns received about possibly having 6 out of 7 as opposed to 5 out of 7 or 6 out of 5 to provide faculty more voice in the equivalency process and having a dean closely related to the field in question. Response provided was that the Committee's recommendation would prevent one person from having "Veto power". The Committee dean would be a "consistent" dean such as Dean Fleming or Ocegueda.

MOTON to EXTEND discussion by five minutes made and seconded by D. Christensen and J. Aragon.

VOTE: Approved by unanimous consent.

SPECIAL VOTE: No objection to hearing from committee participant, not an Academic Senator.

Approved by unanimous consent.

Discussion

- Clarification provided by Dean Fleming addressing concern for committee participants to have field experience in making decisions. It was stated the proposed process is a compromise between the Committee and Superintendent/President.
- This would be a faculty-heavy committee. The committee's judgment should be trusted.

VOTE on MOTION approving 7211 and 7211.1. Motion Carries. No: E. Cairó, D. Cuatt. Abstain: B. Constantine.

J. NEW BUSINESS

1. Assistant Director of Technical Services hiring committee selection.
Email attachments forwarded to Senators on Friday with a "link" provided in Senate Packet.
ZOOM Response page was opened for responses.
Senators were asked to pick two of three names provided: M. Altounji; J. Aragon; J. Winter.

POINT of ORDER: The Senate President should be not be addressed informally by first name.

VOTE on Agenda item J1: Approval by unanimous consent of M. Altounji and J. Winter.

AGENDA BEING REORDERED AT THIS POINT

2. Proposed COVID-19 Grading Policy, 1st read, S. Fleming: Slide presentation
Chancellor's office guiding principals
For all courses taken at any time during spring 2020
 - ALL "W" grades will convert to EW
 - ALL "F" grades will automatically convert to EW
 - Students may petition to keep "F" grade if needed
 - Students earning a "D" grade may petition for EW if needed
 - Some D grades are accepted for transfer
 - Student Services will reach out to impacted students
 - The petition to convert a "D" to EW is due 2 weeks after final grades are submitted for the term.
 - The deadline for students to petition for the PASS/NO PASS grade option is extended until 2 weeks after final grades are submitted for the term.

The goal is to forward this item to College Council during same week as next AS meeting.
Time is of the essence.

MOTION approving item J2 made and seconded by T. Stoddard and L. Hintzman approving grading for Covid-19 Policy 2020.

Discussion:

Students would have to petition individually for pass/no pass.

This is consistent with current policies/practices.

Spring 2020 students who failed every exam would receive a pass/no pass.

The pass/no pass form is found on PCC's home page under Admissions and Records.

MOTION TO EXTEND discussion by one minute made and seconded by B Constantine and J. Winter: **VOTE:** Approved unanimously.

C. Olivo provided a link in today's meeting chat window regarding pass/no pass that can be forwarded to students. Faculty may check with the Transfer Center.

This item to be brought back for 2nd read at next meeting. M. Henes: be prepared to vote on this process at next meeting. Follow-up questions may be forwarded to Dean Fleming.

1. Academic Calendar for 2021-22 and beyond.
A calendar committee meeting for 2021-2022 is scheduled this Wednesday.
Discussion and possible action. Data provided.

MOTION made and seconded by E. Cairó and S. Miranda to preserve "winter" in calendar for 2021 and beyond. **ROLL CALL VOTE:** Motion passes by majority. No: J. Aragon, D. Christenson, V. Foster, L. Hintzman, V. Jaramillo, G. Jerome, G. Lopez, W. Lucko, S. Rose, T. Stoddard, M. Vendrasco, B. Wilbur. Abstain: S. Bower, L. Ruiz, K. Simon.

President Henes: to communicate to the Senate's calendar committee members when this item comes up for discussion. Calendar approval process: Senate recommendations is forwarded to the Calendar Committee; Calendar Committee's recommendation is forwarded to the College Council; The Council's recommendation is forwarded to the College President who forwards a recommendation to the Board of Trustees. The Trustees make the ultimate calendar approval.

2. Resolution 20.4 Denouncing Xenophobia and Anti-Asian Sentiment Arising Due to Fears of the COVID-19 Pandemic, T. Thongthiraj
President Henes: This item is an adaptation of a resolution being considered or has been approved by other bodies on campus.
Dean Thongthiraj. Important for Asian Pacific employees to address hate crimes highlighted in this resolution. Forms of hate incident have been taken against Asian Pacific persons at this time. Asians make up the second largest student population at PCC.
Human Resources would be the resource to contact about what recourse faculty would have in response to racial aggressions in classroom or among faculty.

MOTION made and seconded by D. Christensen and L. Ruiz approving Resolution 20.4.
VOTE: Approved by acclamation.

K. ACADEMIC SENATE OFFICERS' REPORTS

1. President Henes: no report.
2. Vice President: no report.
3. Secretary: no report.
4. Treasurer S. Rose: 042020 total: \$20,816.18. Total as of May 4th \$20,821.87 (net change of +\$5.71)

L... Proposed Future Agenda Items

In response to B. Constantine, President Henes said no evaluations will be taking place this semester.

He can invite Dr. Giugni to speak to this item at next Senate meeting

M. ANNOUNCEMENTS

In response to a senator's inquiry; President Henes confirmed that Dr. Giugni's service on campus will end at the end of this calendar year.

The Temporary DE Addendum approved by C & I committee is being fine-tuned and tested for classes to be offered this summer.

The form is very instructive and intuitive. Contact C & I representative if you have questions.

N. ADJOURN MEETING: Meeting adjourned.