

Monday, September 23, 2019

Pasadena City College

Circadian

1570 E. Colorado Boulevard, Pasadena, CA 91106

President	Matt Henes
Vice President	Veronica Jaramillo
Secretary	Gena Lopez
Treasurer	Shelagh Rose
Adjunct Faculty	Beville Constantine (PCA)
Adjunct Faculty	Dwane Christensen (Math & CS)
Adjunct Faculty	Gita Endore (CEC Noncredit)
Business, Engineering, Technology	Saeed Abedzadeh
Counseling	James Aragon Myriam Altounji [Alt]
DSPS	Rosemary Scott
English	Bryan Gonzalez Tim Melnarik Vanitha Swaminathan
Health Sciences	Blanca Rodriguez Paula Vento
Kinesiology	Terry Stoddard
Languages:	Lindsey Ruiz Cathy Wei
Library	Ken Simon
Math & CS	Lyman Chaffee Xiaodan Leng Juan Leon Linda Hintzman
Natural Sciences	Susan Bower Bryan Wilbur Michael Vendasco
Performing and Communication Arts	Maria Fortuna Dean Eric Larson

Social Sciences	Thea Alvarado Jennifer Fiebig Kathleen Dunn
-----------------	---

Visual, Media & Performing Arts	Dave Cuatt Silvia Rigon
---------------------------------	----------------------------

Absent

Adjunct Faculty	Gayane Gerome
CEC Non Credit	Rhonda Williams
Counseling	Sara Miranda
Natural Sciences	Valerie Foster
Social Sciences	Bakhtawar Bhadha

Guests

Dean, Instructional Support	Stephanie Fleming
Dean, Counseling	Armando Duran
PCCFA VP	Mary Erin Crook
Courier	Ben Latham

Counselors:	Trevor Brackett Juan Pablo Carreon Rohan Desai Antonio Del Real Jamaar Walker
-------------	---

- A. CALL TO ORDER 3:03 pm
- B. PLEDGE OF ALLEGIANCE led by Juan Leon
- C. PUBLIC COMMENT: None

D. APPROVAL OF MINUTES, September 9, 2019.

MOTION 1 by L. Hintzman to approve the minutes.

MOTION 2 for amendment to minutes by L. Hintzman. **VOTE:** Carried unanimously

VOTE on **MOTION 1** approved as a unanimous consent item.

E. CONSTITUENCY REPORTS

1. PCCFA VP M. Crook: Summary given of topics on the negotiation table (mainly language items) include part-time re-hire rates; flexible flex; chairs; reassign time transparency and accountability, parental leave and COLA. PCC is not currently in financial trouble, and a proposed SERP was rejected.

2. Adjunct Faculty Report: Committee Chair Beville Constantine.

In response to a recommendation for posting of adjunct seniority lists within the divisions, Senate President Henes stated this topic is not within the Senate's purview and is a "contract" item.

3. Classified Senate Report: Classified Senate President Richshell Allen gave a brief semester report on the planning of a fall general meeting and Halloween Party; increase classified staff membership and taking advantage of professional development opportunities.

4. Associated Students Report: No Report.

President Henes said he has reached out to and will follow-up with Associated Students President about their presence at Senate Board meetings.

5. Administration/Management Association: No report.

F. ACADEMIC SENATOR OFFICER'S REPORTS

1. President's Report:

- At the 0091119 Board Meeting, Trustee Fellow made a statement in support of full-time faculty sabbaticals.
- At end of spring the Senate approved a motion that the Executive Committee would send a representative to the Calendar Committee to ask them to rescind their vote for only approving a calendar that has a six-week winter calendar. The vote was rescinded and all options are on the table.
- The Calendar Committee will request data from the Office of Institutional Effectiveness.
- The Strategic Planning Committee is working on the Educational Master plan. There will be future Senate review and input into this process.
- The Sarafian Building (formerly U Building) is scheduled for demolition after 2019 commencement. The new building will take 18-24 months for completion. A de-attachment process will occur to separate this building from the Forum. This area will be unavailable prior to and during demolition. Policies will be submitted for Senate review and input will need to be in place for PCC to borrow \$13-20 Million for this process.
- Details given on adjustment of the Student Centered Funding Formula.
- Transfer credit is now based on the institution where students earned their last 12 units.
- Faculty Hiring and Priorities request submission deadline is October 8. FON has not changed from last year. The college is not targeting growth in faculty. There will not necessarily be a one-to-one replacement per department or per division.
- President Henes to follow up on request for adjunct faculty to have a seat on College Council.

2. Vice President's Report: Veronica Jaramillo encouraged Senators to encourage division participation on various campus committees and hiring committees.

3. Secretary's Report: Gena Lopez: The Senate Bylaws voting deadline is 4PM, October 10. The Senators were asked to encourage their division faculty to vote.

4. Treasurer's Report: Shelagh Rose: The Senate's current PSFCU balances: TOTAL: \$18,923 [Checking: \$4291 and Savings \$14,632] Senate dues total approximately \$300 a month. Senators were encouraged to sign up for deduction for both Senate Membership and/or the Senate's Scholarship fund and to encourage their fellow faculty to do same. Contribution forms were distributed.

G. STANDING INFORMATION ITEMS

1. Guided Pathways Presenter: Myriam Altounji gave a summary of Pathways' work within areas of Guided Entry; Career Communities; Program Maps; Curriculum & Instruction; Support Services and

Guided Exit.

2. Accreditation, Matt Henes. PCC is nearing the end of an accreditation cycle. There is a currently a reassign-time opening for a Faculty Accreditation Coordinator. Campus wide committee members or division coordinators are encouraged to respond in a timely manner to the “Standard Chairs” data requests. Self study is anticipated to be written this semester. Two areas have been identified for the Quality Focus Essay (QFE): Increasing support for part-time students and increasing collegiality and communication across the campus. Senators or constituents interested in becoming part of a writing team are asked to contact President Henes. Campus members “tapped” to become writing team members are encouraged to participate. The ACCJC is looking for a “degree of alignment” with the standards.

H. INFORMATION ITEMS

H1. Brothers Reaching Out (BRO) for our Men of Color

Presenters/Counselors: Trevor Brackett, Juan Pablo Carreon, Rohan Desai, Antonio Del Real and Jamaar Walker:

Brothers Reaching Out for our Men of Color is a faculty-led support network and male minority initiative help better close educational gaps on our campus in working with the greater campus community. A slide presentation provided research on how to better close educational gaps for minority males on campus. This presentation will be forwarded to the Senators. Event Note: Ujima and Puente will be collaborating on a Black/Brown on Oct 24 in Creveling.

MOTION to extend discussion by 5 minutes by J. Aragon

VOTE: Unanimously carried.

MOTION to extend discussion by 5 minutes by B. Constantine. **VOTE:** Unanimously carried.

Brothers Reach Out email link: Bro@pasadena.edu

H2: Presentation – AB 705: Linda Hintzman and Stephanie Fleming

Slide Presentation of AB705 topics include goals for today, key points, statewide topics, etc. Questions were received and answered. Both the Chancellors and Governor’s office have not approved the use of placement exams.

AB 705 inquiries may be forwarded to Linda Hintzman and/or Stephanie Fleming. Those interested in participating with AB 705 working groups were asked to contact V. Jaramillo.

MOTION TO EXTEND discussion by five minutes made by J. Aragon.

VOTE: Approved unanimously.

MOTION to **EXTEND** discussion five minutes by J. Aragon.

VOTE: Motion failed. No (Majority); Aye (8) S. Abedzadeh, D. Christensen; T. Melnarik;

J. Aragon; K. Simon; L. Chaffee; R. Scott; V. Jaramillo; Abstention (1) B. Constantine

I. Approve Consent Item C (Committee Appointments):

1. Ken Simon (Library) to Alternate Media Specialist hiring committee
2. Academic Senate Subcommittees
 - a. Marjorie Smith (English), Kimberly Shediak (BET), Sharis Amirian (Counseling), and Maribel Morales (Counseling alternate) to Faculty Hiring Priorities Committee
 - b. Lauren Arenson (Social Sciences) to Ralph Story Unsung Hero Selection Committee
 - c. Lauren Arenson (Social Sciences) to Committee on Academic Freedom and Professional Ethics
 - d. Lauren Arenson (Social Sciences) and Kirsten Ogden (English) to Low-Income Student Rapid Response Committee
 - e. Caitlin Kirkley (English) to Faculty Development Committee
 - f. Anthony Francoso (Social Sciences) and Kirsten Ogden (English) to Safe Learning Environment Committee
 - h. Claire Baker (VAMS) for Career and Technical Education Committee
3. Campus-Wide Committees
 - a. Rhonda Williams (Noncredit) to Strategic Planning Standing Committee
 - b. Ekaterini (Kathy) Kottaras (English) to Health and Safety Standing Committee
 - c. Jason Vasquez (Personal Counseling) as faculty co-chair of Health and Safety Standing Committee
 - d. Kerin Huber (Natural Sciences) and Jeffrey Winter (BET) Calendar Standing Committee

MOTION to amend agenda item I made by L. Hintzman

VOTE on AMENDMENT: Approved unanimously.

VOTE on MOTION approving Item C with amendment approved unanimously.

J. OLD BUSINESS

1. Information Item: Shared Governance Senate Representative Share-Out Form.
Input is pending input from College Council shared governance committee members and will be agendaized on a future agenda

K. NEW BUSINESS

1. Ratify Academic Senate Goals 1st read. Goals include:
 - Focus on Guided Pathways
 - De-siloing student support efforts among various faculty groups
 - Increase information sharing between committees and the Academic Senate
 - Support the local Vision for Success goals through curriculum
 - Support goals set by the Student Success Standing Committee to close equity gaps

MOTION to approve Agenda Item K1 by M. Altounji

VOTE: Carried unanimously

2. Academic Senate Norms, Shelagh Rose

Senators discussed and reflected on what actions and mindsets they and the executive committee could agree upon about the type of behavior and actions would best achieve their goals.

The Meeting Norms format was developed from College Council shared governance norms.

MOTION: Amendment made by M. Altounji to add a norm saying the Senators will report-out to its constituent groups after every meeting.

In response to a request to revive preparation of Senate Nanoseconds, President Henes said the minutes were serving the function the nanosecond served. They were on a different timeline.

The current timeline to prepare unofficial minutes are a week and two days following Senate meetings.

VOTE on amendment: Carried unanimously.

MOTION to extend discussion by two minutes made by J. Aragon.

VOTE: Unanimously approved.

MOTION to amend made by X. Leng to number the goals instead of using bullets.

VOTE: Approved unanimously.

Agenda Items K 3 – 6 to be placed on next agenda

3. Confidentiality in Evaluations – CAFPE ad hoc committee recommendation
4. Approve Veronica Jaramillo to call a meeting of the Reassigned Time Committee
5. Sabbatical Leave Advisory Committee Election
6. Approve a standing rule to allow for electronic meetings of Academic Senate subcommittees.

L. ANNOUNCEMENTS: None

M. ADJOURN MEETING: Motion to adjourn made by X. Leng. Approved by majority vote: Opposed
(2) L. Hintzman, J. Aragon.