**Nominations and Elections Committee**

**Minutes**

**Date:** Friday, 10/30/2020

**Time:** 2:00pm-3:00pm

**Zoom:** <https://cccconfer.zoom.us/j/92624276637>

Meeting Can be seen at:

<https://cccconfer.zoom.us/rec/share/Cd0j_Yu_M7hILSDbdvCdpBID6mWOlU0YhEvqyBRtc1yppWT7ur4A9FkPP5wLb4rg.S0cZtV7acR29lbI_>

Committee Members: J. Ashcroft, R. D’Amico, J. Hanley, N. Rutzen

1. J. Ashcroft calls meeting to order at 2 PM
2. Public Comment
3. New Business
   1. 2021 Elections
      1. On-line voting (Election Buddy)
      2. Paper Ballot

Committee agreed to use Election Buddy for Academic Senate elections in Spring 2021. Will contact HR to determine how many faculty will be voting to get cost. Contact Judy Benson to discuss how we will pay for an on-line election.

* 1. Committee Question and Answer Website

Committee discussed designing a website or Canvas-shell to be used to disseminate election information, provide nomination portal. Committee will discuss if a discussion question and answer thread will be provided for faculty to ask candidates questions. Will develop a pilot Canvas-shell for committee to see by next meeting.

* 1. Timeline for Spring Elections

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| --- | --- |
| **Fall 2020** |  |
| **Academic Senate Board**  Info Item: Request for Members  And proposed election Timeline | **Monday November 23, 2020** |
|  |  |
| **Spring 2021** |  |
| **Academic Senate Board**  **Information Presentation**  **Nomination & Election Timeline** | **Mon. February 22, 2020: Presenter: Jared Ashcroft**  A handout will be available at the meeting |
| **Nomination Form Distribution** | **Monday: March 1, 2020**  E-mail to FT Faculty explaining on-line nomination process |
| **Nominations Deadline** | **Monday March 8, 2020, by Noon**  Verify and validate nominations  Attn: Judy Benson? |
| **Academic Senate Board**  **Nominee(s) Announcement to Senate** | **Monday, March 8, 2020**  **Additional nominations** may be taken from the floor at the 3 p.m. Academic Senate Board meeting. |
| **Platform Statement Deadline\*** | **Wednesday, March 10, 2020, by Noon**  Submit by to Canvas-Shell? |
| **Distribute Platform Statements**  Electronically to FT Faculty in Canvas-Shell? Or Website? Or E-mail? | **Friday, March 12, 2020** |
| **Electronic Voting Begins via Election Buddy** | **Monday, March 15, 2020** |
| **Ballot Return Deadline** | **Wednesday, March 31, 2020 2PM**  to Mail Room Ballot Box C129 |
| **Ballot Results/Announcement** | **Wednesday, March 31, 2020**  Once the count is complete, the Committee Chair will immediately notify the Senate President. The Senate President will call the winners. Academic Monthly faculty will then be notified by email. |
| **Ballot Results Presented to Academic  Senate Board** | **Monday April 5, 2020** |
| ASCCC Spring Plenary in San Francisco. | Newly elected officers may attend the April 16–18, 2020 |

* 1. On-line nominations (Discuss with Judy Benson?)
  2. Accepting on-line nominations from the Senate floor

1. Adjourn Meeting