DRAFT – MINUTES

LEARNING ASSESSMENT COMMITTEE

Thursday, December 12, 2019

SV-10

LIST OF MEMBERS PRESENT:

Melissa Anderson (Co-Chair)

Jennifer Fiebig (Co-Chair)

Walter Butler (Library)

Salvador Diaz (ETCWD)

April Kawaoka (VAMS)

Zachary Matthews (PCA)

Albert Shin (Social Sciences)

Not Present

Jared Ashcroft (Natural Sciences)

Mariella Baldo (CEE)

Wendy Lucko (ETEWD)

Barbara Naylor (PCA)

Loknath Persaud (Languages/ESL)

Charlene Potter (Languages/ESL)

Adrine Reganian (Health Sciences)

Agnes Ventura (Math)

A. CALL TO ORDER: April Kawaoka moved to begin the meeting at 12:04pm

B. APPROVAL OF MINUTES, As a quorum was not reached, minutes from November will have to wait to be approved until the first meeting in the spring.

C. NEW BUSINESS:

1. Update of SLO Submission Statistics. As of Dec. 12th, approximately 33% of faculty have completed SLO submissions. A discussion of when to best announce and remind faculty to submit their SLOs at the end of the semester began. Melissa Anderson is purposely sending fewer reminders to faculty in an attempt to not feel that these nudges are harassing. Albert Shin pointed out that many faculty submit SLOs after their last final so sending reminders too early during finals weeks is not advisable.

2. Planning ahead for Spring 2020 with SLO 2. Statistically, Social Sciences has completed more planning for the Winter and Spring - followed by Languages, Business, VAMS, and then Natural Sciences divisions. The other divisions have not yet participated.

3. Possible Spring 2020 goals. Melissa Anderson provided the following three points to begin the discussion of spring goals.

Possible Goal 1. Improve SLO Lead/Department/Course Coordinator Training and Support. Discussion ensued. The main concern that needs to be clarified with the Administration is what sort of support is going to continue on their end. Specifically, is the Administration going to discontinue paying a stipend to division SLO coordinators? The committee is concerned that without a trained point-person (which takes ongoing, extensive training), SLO efforts will suffer. Hopefully, we will have clarification about future compensation soon.

Possible Goal 2. Update SLO Webpage.

The SLO webpages need to be updated as they are text heavy and not very intuitive or user friendly. Melissa Anderson hopes that for each stakeholder, the updated webpage will include information regarding a person's role and how to empower them to complete it. For example, what do faculty need to know vs. faculty SLO leads etc.? Perhaps personal development training, similar to what is conducted during Flex Day, could be housed on the webpage such as a "training incubator." Jennifer Fiebig provided a rough timeline for when updates to the webpage will take place. By the middle of the spring semester, hopefully there will be a protype for the committee to provide feedback on. The goal is to have a new webpage in the fall semester if all runs smoothly.

Possible Goal 3. Run Pilot SLO common assessment project with 5 classes in Spring 2020.

At this point, it is believed that five courses will be evaluated: Chem 2a, Psyc 1, Phil 25 and two more by invitation. The goal is to see what roadblocks faculty face in either creating a common assessment, how/if faculty overcome issues, what makes sense on the small scale and can it be generalized to other classes? Basically, what did the pilot study learn? Albert Shin mentioned that a change in mindset is what is required to perhaps start a movement of change at PCC (similar to grassroots efforts).

The committee discussed if these goals are adequate. Perhaps too ambitious? Albert Shin mentioned that a lot of what the committee can or can't accomplish in spring 2020 is going to be strongly influenced by the support or lack of it from the Administration (either through course releases or stipends for SLO leads).

D. ADJOURN MEETING. Meeting ended at 1pm.