

MINUTES  
LEARNING ASSESSMENT COMMITTEE  
Thursday, September 12, 2019  
SV-10

LIST OF MEMBERS PRESENT:

Melissa Anderson (Co-Chair)  
Jennifer Fiebig (Co-Chair)

Mariella Baldo (CTE Business)  
Walter Butler (Library)  
April Kawaoka (VAMS)  
Zachary Matthews (PCA)  
Albert Shin (Social Sciences)  
Agnes Ventura (Math)

- A) Call to Order: Melissa Anderson at 12:10pm
- B) Public Comment: None
- C) Old Business

Melissa presented data on past participation rates. Discussion ensued regarding trends and possible explanations. As Assessment participations rates were lower in Spring 2019, it is apparent that hosting the assessment within Canvas was not viable. Recommendation was made to return to the "old way" of using eLumen to ensure higher completion rates.

D) New Business

The committee agreed to use the terminology "Action Plans" vs. IIPs.

A proposal was made by Melissa regarding how PCC can move forward in assessment. It was suggested to target the top 5% or the high enrollment courses. These 47 courses are roughly 60% of the sections taught at PCC. The hope is that if we can establish best practices in these classes, eventually these processes will roll out to other courses. Therefore, the proposal is to target the top 5% of classes to focus on a more in depth use of the data.

Discussion followed.

Ideas to consider now and as the committee moves forward

- 1) Suggestion to have a Flex Day dedicated to Assessment
- 2) Work on creating a culture that fosters a dialog around and the implantation of best assessment practices. Target new hires in divisions for assessment help
- 3) Report out to the Academic Senate to keep faculty abreast of the committee's activities
- 4) Pay attention to our adjuncts and what we can/cannot ask them to do. Discuss with the union/management
- 5) Encourage management to provide more planning time for assessment

Each representative was asked to think of action items that might work in his/her department to have more meaningful conversations around assessment.

Motion made and seconded by Agnes Ventura and Walter Butler.

Clarification. The motion on the floor was to move to have only the top 5% of classes assess with Action Plans and the remaining classes to complete reflections as part of the assessment only.

Vote: Motion approved by a majority (unanimous) vote.