Faculty Committee on Online Education

Wednesday Sept. 9, 2020 12-1pm via Zoom 978 2970 6229.

# **Agenda**

1. Call to Order at 12:03pm. In attendance: Miki Sumitomo, David Machen, Mark Whitworth, Shelley Gaskin, Suzanne Iwanicki, Sergio Barron, Mariella Baldo, Sandy Haynes, Juan Leon, Kathy Green, Albert Shin, Joe Hwang, Rhea Presiado, Thea Alvarado. Absent: Dave Evans. Guest: Arkova Scott.
2. Public comments- none.
3. Approve agenda for 9/9/20- Moved by Haynes, 2nd Green, all in favor.
4. Approve minutes 5/5/20, 5/19/20, and 6/2/20- Moved by Presiado, 2nd Leon, all in favor.
5. Chair’s Report
   1. 500 faculty members were enrolled in OTC in summer 2020. We are offering 5 sections starting 9/21 and 1 section so far for October.
   2. The committee discussed the DE MOU that will be sent out for faculty approval with the collective bargaining agreement as a whole. Whitworth stated that there will also be a new online evaluation form attached. Haynes inquired about online class sizes and the maximum class size (NCN).
6. Old Business

Revise Recommendation 107- The committee discussed updated to Rec 107 on class size. The NCN is set through the C&I process, but it is within the purview of the 10+1 responsibilities of the Academic Senate. Baldo requested in writing that online and hybrid classes focused on second language instruction, including ESLN, ESLV, and IMME, have a cap of 25 students. Green discussed the cap for Eng1A, designated for ESL students. Haynes cautioned against specifying particular courses of subjects for lower caps, highlighting that all online courses would benefit from lower NCNs. Presiado stated that, based on the research, undergraduate classes should have no more than 12-15 students, and new faculty could also benefit from lower class sizes. Presiado, Whitworth, and Haynes discussed how larger classes are used to subsidize lower enrollment classes. This Rec will be brought back for discussion to the next meeting.

1. New Business
   1. Meeting Dates for Fall 2020- 2nd and 4th Wed. 12-1 via Zoom (1st and 3rd in Nov.)
   2. Goals for 2020-2021

The committee discussed our goals for this academic year. Green would like to see that we continue to develop relationships with Distance Education, and that we have further professional development training offered for web-enhanced courses. Iwanicki would like to see a goal focused on equity, and inquired about recertification requirements. Haynes will see if she can share the @ONE module on Equity. Committee members will bring language for goals to the next meeting for approval. The committee also discussed the request to have more than one section enrolled in the same CANVAS shell.

1. Adjournment at 12:57pm.