Faculty Committee on Online Education

Tuesday May 5, 2020 12-1pm via Zoom

# **Agenda**

1. Call to Order at 12:05pm. In attendance: Thea Alvarado, David Machen, Juan Leon, Kathy Green, Mariella Baldo, Rhea Presiado, Shelley Gaskin, and Suzanne Iwanicki.
2. Public comments- none.
3. Approve agenda for 5/5/20- Rhea moved, Kathy 2nd. All approved.
4. Approve minutes 4/21/20- Mariella moved, David 2nd. All approved.
5. Update on Campus DE Committee (CDEC) activities
   1. Thea reviewed requirements for DE Certification at PCC and gave an overview of the Temporary DE Training course that will be required for all faculty teaching in summer who are not already fully DE certified. Rhea recommended that there be an ungraded assessment added to each module. Thea will communicate the recommendation.
   2. The DE Dept. sent an Eventbrite to gauge faculty interest in PCC’s OTC summer course that starts June 1st. Several past OTC participants have been asked to facilitate a summer session, but more faculty have signed up than we have room for. The DE Dept. is reaching out to everyone and asking faculty to remove themselves from the list if they do not have an interest in teaching online past the remote instruction period. If we still have more interested participants than spots, we will need to develop a prioritization list. Kathy stated that the English division may possibly all move online in fall, to give physical space to other classes that may require it. Rhea suggested that more sections of OTC be offered in summer, to accommodate any faculty member interested.
   3. Thea will share the link with committee members for Risser Award nominations through the FCOE faculty site.
6. Revise Recommendations- 117. Kathy moved, Rhea 2nd. Approved with changes to Student Services 2a. 107 and 111 will be brought to the next meeting, with 113, 115 a&b, and 112 in the queue for fall.
7. Announcements
   1. Next meeting scheduled for Tu. May 19, 2020 12-1pm via Zoom
   2. Online Teaching Conference- free and virtual. Share with your divisions!
   3. CanvasCon/InstructureCon will also be free and virtual on Oct. 15, 2020.
   4. The Emergency Form D is working its way through C&I. Expect to need an Emergency Form D for every course offered in summer (that does not already have an approved Form D) by the end of the semester.
8. Adjourn at 12:59 pm.