Faculty Committee on Online Education

Tuesday March 17, 2020 – Social Sciences Learning Center C 315- 12:00-1:00 PM

# **Agenda**

1. Call to Order at 12:14 pm. Members present: Albert Shin, Thea Alvarado, Miki Sumitomo, Suzanne Iwanicki (alternate for Natural Sciences), Juan Leon, David Machen, Rhea Presiado, Shelley Gaskin. Guests: Mariella Baldo (Non-Credit)
2. Public comments- none
3. Approve agenda for 3/17/20. Motion by Albert, Shelley 2nd. All in favor.
4. Approve minutes 3/3/20 (in calendar invite in Outlook) Motion by Albert, Shelley 2nd. All in favor.
5. Negotiations Update- none.
6. Update on Campus DE Committee (CDEC) activities- the last meeting was spent preparing a plan for campus closure and moving to fully online courses.
7. Old Business

Revising Recommendation 109 Distance Education Teacher Load- Increase online teacher course load to 100% of load. Motion by Albert, Shelley 2nd. All in favor.

1. New Business

COVID-19 and the Campus- open discussion on impact. Thea shared her speech made at Academic Senate on 3.17.20. Shelley brought up our lack of preparedness for all faculty to teach online. Albert and Rhea weighed in on what we are doing to prepare faculty moving forward to teach online. Suzanne requested that facilitator training be brought back in the interim, specifically for a Biology model course. Thea will email Leslie Tirapelli to request that we increase the number of fully online training certification (OTC) courses we are offering to prepare for summer and fall, and inquire about bringing back facilitator training in the interim.

1. Announcements
   1. Next meeting tentatively *Tues. Apr 21, 2020* 12pm-1pm Library Terrace Room
   2. Adjunct Faculty Representative- still needed. Shelley will contact Arcova Scott from Business. The FCOE also voted to bring Mariella Baldo (Non Credit) on as a full member. Shelley motioned, David 2nd. All in favor.
2. Adjourn at 12:58 pm.