Faculty Distance Education Committee

Tuesday September 3, 2019 - Library Terrace Room (LL306); 12:00-1:00 PM

# **Agenda**

1. Call to Order at 12:05pm. In attendance: Thea Alvarado, Juan Leon, Shelley Gaskin, Sandy Haynes, Albert Shin, David Machen, Mark Whitworth, Russ Difiori, Kathy Green, Sergio Barron, and Joseph Hwang.
2. Public comments- update on Mark from negotiations as it relates to online instruction
3. Approve agenda for 9/3/19- Russ motioned, Mark second.
4. Approve minutes 5/23/19 (in calendar)- Shelley motioned, Russ second.
5. Update on committee membership- Thea reached out to all of the division deans for recommendations for new committee members before fall semester began. This resulted in 2 new members to the committee, who have been sent to the Academic Senate for approval. Albert Shin also volunteered to be on the FDEC, to facilitate communication between the FDEC and campus-wise DE committees. There is still one vacant spot currently on the committee.
6. Update on Campus DE Committee (CDEC) activities- the job description and duties for a potential DE Coordinator(s) are posted in Collaborations in the FDEC Canvas site.
7. Report out from Flex- attendees requested that we offer more programs that are online, develop/advertise/identify fully online degree programs, ensure that we are offering the same resources to online students as we do to face-to-face students, and seek clarification on which online classes are transferable from PCC to private institutions.
8. Setting Goals for AY 19-20- posted on Academic Senate Subcommittee website. Goals for AY 2019-2020 include strengthening ties with professional development, and revising each of the FDEC recommendations, starting with Recommendation 116 in the next meeting.
9. Professional Development Workshops-

“Why do I need CANVAS? I don’t teach online!” offered Sept 24, 2019 in C 323.

A panel presentation in advanced CANVAS techniques in planned for Flex Spring 2020.

1. Revising FDEC Recommendations 101-119- will begin with next meeting.
2. Old Business (with possible actions to follow each item)
   1. Change of Committee Name through Academic Senate- FCOE, in progress.
   2. Brainstorming DE Coordinator Duties- in progress.
3. Announcements
   1. CanInnovate- Friday, October 25, 2019 9am-5pm
   2. Next meeting Tues. Sept. 17, 2019 12pm-1pm Library Terrace Room
4. Adjourn at 12:55pm.