Faculty Distance Education Committee

Tuesday April 30, 2019 - Library Orientation Room (LL311); 12:05-12-55 PM

# **Agenda**

1. Call to Order
2. Public comments
3. Update on committee membership
4. Next Meeting Options: Tuesday 5/14 or Thursday 5/9
5. Review Committee 2018/19 goals <https://pasadena.edu/governance/academic-senate/distance-education-committee/index.php>
6. Review past minutes and notes (10/09/18, 10/23/18 and 12/06/18, 2/21/19, 3/19/19)  
   See the go.pasadena.edu Google drive <https://drive.google.com/drive/folders/14c_yZGO8PC7H45Uv80ciGQXILu9ikFir?usp=sharing> ).
7. Update on Campus DE committee (CDEC) activities
8. Old Business (with possible actions to follow each item)
   1. Continue review of OEI rubric with for use in course preparation and faculty evaluation (Committee goal 1).
   2. Review **text and status** of Recommendation 110 (regular and effective contact) to make recommendation to Campus DE Committee. (see sample guidelines compiled in Google Drive. (Committee goal 3) <https://drive.google.com/drive/u/1/folders/148Y2Te6iNpOEW8gqOL5te_Ah0RyyCds2>
9. New Business
   1. DE committee recommendation to Senate to adopt the CVC – OEI Course Design Rubric and Online Equity Rubric (see 4/30/19 documents <https://drive.google.com/open?id=18V9R2qJq-b2jZx6VBfQz8QtspUzZ7sDF>
   2. Consider plan for professional learning activities (e.g. Lunch & Learns) based on   
      components and best practices from the OEI rubric (Committee Goal 2)
      1. Schedule initial OEI workshop
      2. Other workshop ideas
   3. Review text and status of Recommendation 109 Distance Education Teacher Load
      1. PCC practices and practices from other colleges
   4. Consider developing Faculty resource guide (Canvas?)
10. Announcements
11. Adjourn