Minutes: Faculty Distance Education Committee

Thursday December 6- E203 12:05-12-55 PM

Present: Russ Difiori, Krista Goguen, Kathy Green, Martha House,

1. Call to Order
2. Public comments:  
   Martha announced she is the new Dean for Natural Sciences.
3. Approve past minutes (10/23 and 10/09; 11/13 & 11/27 were cancelled)  
   No approval because we did not have a quorum.
4. Update on Campus DE committee (CDEC) activities  
   The CDEC is still working on revising the AP but the committee and hope to have a draft for the FDEC to review in Spring. The committee is also working on a brief faculty survey to identify interest and requests for professional development related to DE and Canvas (for online, hybrid and web-enhanced courses), more specifically ranking interest in topics such as:

* Using online instructional tools, Canvas and more.
* ideas and techniques for ensuring “regular, effective and substantative contact”
* Pedagogical approaches to support online student learning and engagement

1. Old Business (with possible actions to follow each item)
   1. Continue discussing OEI Rubric  
      Discussion of Rubric tabled due to lack of quorum. Will continue discussion in Spring. Preliminary discussion of ideas for presenting workshops/lunch & learns on the OEI Rubric in Spring.
   2. Discuss evaluation of online instructors: what role can we play?  
      Discussion tabled due to lack of quorum.
   3. PD activity needs  
      FDEC survey and OEI Rubric workshops discussed.
2. New Business
   1. Committee schedule  
      TBD. Consider Tues or Thurs at noon or Fridays.
3. Announcements  
   Russ Difiori can co-chair committee with Krista Goguen
4. Next Meeting: TBD pending schedule discussion
5. Adjourn: Have a nice break!