

## Executive Board Meeting

Minutes, October 12, 2017

- 1) Call to Order: 11 am; Attendees: Valerie Foster, Kathy Kottaras, Lynora Rogacs
- 2) No public comments
- 3) Discussion of Flex AP
  - a) The specifics of the AP can be changed; discussion of Flex AP in Academic and Classified Senate is the appropriate venue to make changes
  - b) The AP should still outline process for “in lieu” activities, number of Flex Days can be changed
    - i) May want to suggest to Senates that it is best for Senates to approve any associated “Flex Handbook” before formal adoption of the handbook
    - ii) Chancellor’s Office descriptions of Flex Activities are important (provide time for faculty to complete tasks that they are already asked to do on spare time; need time to meet with disciplines, departments, and divisions; covers activities that are not explicitly mentioned in contractual agreements, though we are still expected to complete these activities)
  - c) Classified staff must be represented in shared governance decision-making processes
    - i) Area of concern in Accreditation
    - ii) Classified PD opportunities is an area that the College needs to improve upon
    - iii) Classified are required to participate in flex, and should have representation in flex decision making
    - iv) The Flex Advisory Committee has classified representation, and classified contributed to the writing of the AP
  - d) Better communication between Academic Senate and FA is important in cases of shared purview
  - e) Flex AP forums
    - i) Public Forums may help to give faculty time to discuss Flex AP, since time during division meetings is not adequate
    - ii) Proposed two dates for public forums, and will seek Senate Board approval for conducting forums
    - iii) Request FA as co-facilitators of the forums for FA perspective and discussion of relevant working-condition items
- 4) Adjournment 12 pm