

Professor Emeritus-Recommendation

*Nominees must have a confirmed retirement date with Human Resources.

To: Academic Senate Academic Rank Committee

Date _____

We, the undersigned faculty of the _____ Division, recommend that _____ be named **Professor Emeritus** of Pasadena City College. This nominee has served PCC in a **certificated position** since _____ (minimum of 10 years). This nominee holds the rank of **Professor** and retires/retired on _____ (date).

Please see the signatures below and the attached statement of contributions we consider particularly noteworthy among our colleague's activities in our division and/or professional organizations and/or the PCC community as a whole.

Criteria

The rank of **Professor Emeritus** may be awarded to exceptional members of the faculty who have retired or have set a retirement date.

- The nominee must hold the rank of Professor.
- The nominee should have served Pasadena City College in a certificated position for at least 10 years.
- The nominee should be a retiree within the academic year the nomination is made (or within the academic year before the nomination date).
- The rank may not be awarded posthumously.
- Nomination for this rank must be accompanied by:
 - a. a statement indicating the nominee's noteworthy achievements and contributions to the College, the division and the profession.
 - b. signatures of those who endorse this nomination; it is recommended that this list contain signatures of at least 50% of the full-time faculty members in the nominee's division.

Name/Signature-attach additional pages, as required.

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