

PCC Full-Time Faculty: Academic Rank Advancement to Associate Professor

Date: _____ Semester/Year: _____
Name: _____ Department/Division: _____

Incomplete applications will not be reviewed. Please make sure to fill out the application in its entirety.

Faculty Position: (Academic or Career/Technical) _____

Email Address: _____

Date of **Tenure Approval** by Board of Trustees: _____

(ex. if you were granted tenure in a Spring 2025 Board of Trustee's meeting, then your date of Tenure Approval is Spring 2025.).

Current Academic Rank: _____

Semester Year of **Current Rank** approval: _____

Current **Salary Scale Class/Step** (confirm with your Division Office/Manager): _____

Complete questions A, B and C. Professional Growth Credits (PGC) are **required** for rank advancement to **Associate Professor (see Pg.2)**.

A. Academic Preparation: Degree/Year Awarded/Awarding Institution

B. Academic Experience at Institution(s) other than PCC: Your role/Name of Institution/Your highest academic rank (if applicable)/Number of years served

C. The **PGC Log** is available on the next page and also online under **Change of Rank** on the Academic Senate homepage. **Record credits earned after your last rank change.**

All information provided in this application will remain **confidential** and is **subject to verification** by the Academic Rank Committee. Change of rank is subject to approval by the Academic Senate and the President of the College. Notification will be provided to the applicant when this process is complete.

Applicant's Signature: _____ Date: _____

C. PCC Professional Growth Credit Log

Date: _____

Name: _____

A minimum of **15 professional growth credits** (PGC's) is required as evidence of satisfactory professional growth toward performing your assignments at PCC. These PGC's must be earned **after** your most recent change of rank.

Activities*-EXAMPLES

Complete accredited course: semester/quarter

Attend professional conference (2-4 hours)

Publish a paper

Publish a book

Others:

Present research at a conference

Conduct a workshop

Conduct individual research

Develop/implement a new instructional program

PGC's

1.5/1.0 per unit

0.25

3.0

9.0

variable

*All activities must be **directly** related to your college assignment and must be completed **without** release-time compensation from the College. Activities other than those specifically listed above will be considered by the Academic Rank Committee. Requested PGC credit should be comparable to examples provided above.

<u>Date</u>	<u>Activity Description-include all relevant details-topic/hours/organization/etc.</u>	<u>Requested # of PGC's</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
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_____	_____	_____

Attach additional pages as required. PGC's will be approved by the Academic Rank Committee based upon the information provided here (comparable to examples provided). If details are incomplete, application will be returned. Provide transcripts for coursework. All dates should include month & year.