

**PASADENA CITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
MINUTES OF MEETING
THURSDAY, MAY 31, 2018**

CALLED TO ORDER: 1:40 p.m.

CO- CHAIRPERSONS: Janis Dwyer
Sharon Bober

The following Curriculum and Instruction Committee members were present:

FACULTY CHAIRPERSONS

Sharon Bober

INSTRUCTIONAL UNITS

Jeff Hupp, Counseling and Career Services
Wendy Lucko, Engineering and Technology
Keith Williams, English
Sebrenia Law, Health Sciences
Tamara Knott-Silva, Kinesiology, Health and Athletics
Laura Godio, Languages
Walter Butler, Library
Richard Abdelkerim, Mathematics
Cara Burres-Jones, Natural Science
Brad Steed, Performing and Communication Arts
Charlotte Williams, Social Science

DIVISION DEANS

James Arnwine, Performing and Communication Arts

MEMBERS EX-OFFICIO

Boglarka Kiss, Articulation Officer
Homa Nelson, Classified Staff
Armando Duran, Counseling and Career Services

VISITORS

Joseph Futtner
Melissa Anderson
Sonia Wurst
Dan Raddon

In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.

I. WELCOME

Self-introductions were made.

II. PUBLIC COMMENT

None.

III. APPROVAL OF MINUTES

Meeting Minutes for May 24, 2018.

ON MOTION by Boglarka Kiss and seconded by Charlotte Williams, the committee voted to approve the minutes of meeting 12. (2 abstentions)

IV. COMMITTEE DISCUSSION

ON MOTION by Tamara Knott-Silva and seconded by Richard Abdelkerim, the committee voted unanimously to approve the modification of BUS 112.

ON MOTION by Tamara Knott-Silva and seconded by Walter Butler, the committee voted unanimously to approve the addition of Distance Education of BUS 112.

ON MOTION by Boglarka Kiss and seconded by Cara Burres-Jones, the committee voted unanimously to approve the modification of CHDV 014.

ON MOTION by Boglarka Kiss and seconded by Charlotte Williams, the committee approved the addition of CHDV 014 to the agenda for the modification of the prerequisite.

ON MOTION by Jeff Hupp and seconded by Keith Williams, the committee voted unanimously to approve the modification of the prerequisites of CHDV 014.

ON MOTION by Charlotte Williams and seconded by Tamara Knott-Silva, the committee voted unanimously to approve the modification of Distance Education of CHDV 014.

ON MOTION by Tamara Knott-Silva and seconded by Charlotte Williams, the committee voted to approve the modification of PSYC 005. (Three abstentions: Jeff Hupp, Homa Nelson, Boglarka Kiss)

ON MOTION by Charlotte Williams and seconded by Tamara Knott-Silva, the committee voted to approve the modification of the prerequisites of PSYC 005. (Three abstentions: Jeff Hupp, Homa Nelson, Boglarka Kiss)

ON MOTION by Tamara Knott-Silva and seconded by Charlotte Williams, the committee voted unanimously to approve the modification of Distance Education of PSYC 005.

INFORMATION ITEMS

FASH 002

ENGL 001C

Extend DE for one year, expire Spring 2019

The committee continued its discussion on modifications/updates to AP 4100.

V. ANNOUNCEMENTS

Boglarka told the committee that the UCTCA submission deadline for PCC was moved from June 25 to July 25 for each year. This makes it possible to submit courses approved in spring for UC credit consideration in the same year the courses were approved at PCC. In the past, courses approved locally in spring waited a year before UCTCA submission

VI. ADJOURNMENT

The meeting adjourned at 3:40 p.m.

This concludes the spring cycle of the Curriculum and Instruction Committee.

ADDENDUM

BUSINESS

MODIFICATION – SLOs, SPOs, MOEs, MOI, TOP code, addition of Distance Education – Effective Winter 2019

BUS 112 BUSINESS ENGLISH

3 units

Recommended Preparation: *ENGL 400 or ESL 033B.*

Review of grammar mechanics; writing effective business communications through study of word usage, punctuation, sentence pattern and structure, and paragraphing. Total of 54 hours lecture.

Grade Mode: L

Rationale: Reviewed as required by the two-year CTE requirement. SLOs, MOIs, MOEs, assignments updated. Top code corrected from Office Technology to Business and Commerce (050100). Form D added.

SOCIAL SCIENCE

MODIFICATION – SPOs, catalog description, prereq (add PSYC 021H), texts – Effective Winter 2019 **CHDV 014 OBSERVATION AND ASSESSMENT OF YOUNG CHILDREN**

3 units

Prerequisites: *CHDV 010 and either PSYC 021 or PSYC 021H.*

Recommended Preparation: *CHDV 013A, 013AF, 020.*

Focus on the appropriate use of assessment and observation strategies to document development, behavior, growth, play and learning in order to join with families and professionals in promoting children's success and maintaining quality programs. Recording strategies, rating systems, portfolios, and multiple assessment methods are explored. Child/student observations will be conducted and analyzed. Total of 54 hours lecture.

*Transfer Credit: CSU. *C-ID: ECE 200*

Grade Mode: L

Rationale: Update the course textbook and course content outline. Modification of SPOs. Add PSYC 021H as a prereq. Modification of catalog description by removing "Recommended." Add Form B's for the Recommended Preparation.

MODIFICATION – SPOs, catalog description, prereq (add PSYC 001H, ENGL 001AH, STAT 015, STAT 050H), texts – Effective Winter 2019

PSYC 005 RESEARCH METHODS IN PSYCHOLOGY

4 units

Prerequisites: *One of the following PSYC 001 or PSYC 001H and one of the following: ENGL 001A or 001AH or 001AS; and one of the following: STAT 015 or STAT 018 or STAT 050 or STAT 050H.*

Planning and execution of research in psychology, and analysis, interpretation and reporting of data. Total of 54 hours lecture and 54 hours laboratory.

*Transfer Credit: CSU; UC. *C-ID: PSY 205B*

Grade Mode: L, P

Rationale: There is a departmental need to create a transfer program that is offered completely online. Research Methods is a capstone course, necessary for students who wish to transfer to a 4-year university majoring in a social science (e.g., sociology or psychology). The number of faculty available to teach this course as well as on-campus space limitations prevent students from enrolling in and, thus, from graduating, in a timely manner. An Open Education Resource (OER) text has been included as one of the book options. Additional lab hours have been added to make this a 4 unit lecture/lab course. Stat 015 has been added as a prerequisite. All required concepts for Psyc 005 are taught in Stat 015. Modification of SLOs, MOIs, MOEs, assignments, catalog description. Update Form D, Distance Education.