

**PASADENA CITY COLLEGE  
CURRICULUM AND INSTRUCTION COMMITTEE  
MINUTES OF MEETING  
THURSDAY, MAY 24, 2018**

**CALLED TO ORDER:** 2:00 p.m.

**CO- CHAIRPERSONS:** Janis Dwyer  
Sharon Bober

The following Curriculum and Instruction Committee members were present:

**FACULTY CHAIRPERSONS**

Sharon Bober

**INSTRUCTIONAL UNITS**

Jason Huh, Business and Computer Tech  
Jeff Hupp, Counseling and Career Services  
Wendy Lucko, Engineering and Technology  
Keith Williams, English  
Sebrenia Law, Health Sciences  
Tamara Knott-Silva, Kinesiology, Health and Athletics  
Lindsey Ruiz, Languages  
Walter Butler, Library  
Margaret Boles, Mathematics  
Cara Burres-Jones, Natural Science  
Brad Steed, Performing and Communication Arts  
Charlotte Williams, Social Science  
Michael Cranfill, Visual Arts and Media Studies

**DIVISION DEANS**

James Arnwine, Performing and Communication Arts  
Carrie Starbird, Mathematics and Computer Science

**MEMBERS EX-OFFICIO**

Boglarka Kiss, Articulation Officer  
Homa Nelson, Classified Staff

**RESOURCE EXPERT**

Leslie Tirapelle

**VISITORS**

Joseph Futtner  
Melissa Anderson

*In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.*

Sonia Wurst  
Avo Asafian

## **I. WELCOME**

Self-introductions were made.

## **II. PUBLIC COMMENT**

None.

## **III. APPROVAL OF MINUTES**

Meeting Minutes for May 17, 2018.

**ON MOTION** by Charlotte Williams and seconded by Tamara Knott-Silva, the committee voted to approve the minutes of meeting 10. (1 abstention)

## **IV. COMMITTEE DISCUSSION**

**ON MOTION** by Jeff Hupp and seconded by Michael Cranfield, the committee voted unanimously to approve the addition of the Associate Degree for Transfer in Public Health Science.

**ON MOTION** by Charlotte Williams and seconded by Wendy Lucko, the committee voted unanimously to approve the modification of ACCT 010.

**ON MOTION** by Jeff Hupp and seconded by Walter Butler, the committee approved the modification of the Distance Education of ACCT 010.

### **INFORMATION ITEMS**

CIS 040

CIS 151

CIS 137

Extend DE for one year, expire Spring 2019

**ON MOTION** by Michael Cranfield and seconded by Charlotte Williams, the committee voted unanimously to approve the deletions of HIST 024A, 024B, 024C, 024D, 024E, 024F, and 024G.

**ON MOTION** by Boglarka Kiss and seconded by Keith Williams, the committee voted unanimously to approve the modification of LAC 3033.

The committee continued its discussion on modifications/updates to AP 4100.

**V. ANNOUNCEMENTS**

None.

**VI. ADJOURNMENT**

The meeting adjourned at 3:23 p.m.

## **ADDENDUM**

### **BUSINESS**

#### **Modification – SLOs, SPOs, CCOs – Effective Winter 2019**

##### **ACCT 010 BOOKKEEPING-ACCOUNTING**

###### **4 units**

Basic accounting principles and methods of recording business transactions, maintaining a general ledger system, and preparing financial statements. Emphasis on service and merchandising systems for sole proprietorships. No credit if taken after ACCT 001A or ACCT 101. For preparation for ACCT 001A and office support, marketing-merchandising majors, and those who want a knowledge of bookkeeping for personal use, but open to all students. Total of 72 hours lecture.

*Transfer Credit: CSU*

**Grade Mode:** L, A

**Rationale:** Modification of SLOs, SPOs, and CCOs. Adding the option to take this course as an "Auditable" course. This renewal proposal is for the submission in Spring 2018 semester.

### **KINESIOLOGY, HEALTH AND ATHLETICS**

#### **Addition – Effective Winter 2019**

##### **Associate in Science in Public Health Science for Transfer Degree**

Criteria A. Appropriateness to Mission

###### **1. Statement of Program Goals and Objectives**

a. To provide a clear pathway for transfer students applying to the California State University (CSU). Completion of the Associate in Science Public Health Science for Transfer Degree (AD-T) ensures transfer students will complete the lower division general education requirements as well as the articulated lower division major requirements for the bachelor's degree in Public Health Science prior to transferring.

**Student Learning Outcomes:**

Based upon behavior frameworks, identify and recommend health programs and interventions, and evaluate their effectiveness.

Classify and distinguish preventive and risk factors for diseases and disabilities.

Examine and apply behavior-changing practices to maximize health and wellness.

Investigate and use research to review programs and evaluate strategies in public health awareness.

###### **2. Catalog description for new program**

b. The Associate in Science in Public Health Science for Transfer focuses on disease and injury prevention strategies for community and individual wellness. The Associate in Science in Public Health Science for Transfer is designed to provide students a clear transfer pathway to the CSU within the health science field major and the completion of baccalaureate degree, with guaranteed admission to a CSU to a similar major with junior standing, and the ability to complete their remaining requirements within 60 semester or 90 quarter units.

Additionally, the Associate in Science in Public Health Science for Transfer focuses on providing job related and introduction to the various career pathways within this field. The public health field includes disciplines such as patient health navigator, health education outreach, epidemiology, biostatistics, health services, environmental health, behavioral health, and occupational health. Skill competencies include knowledge of public health models, health risk assessments, health screenings, health promotion programming, and surveillance of disease outbreaks in a community.

#### Associate Degree for Transfer Requirements

60 semester or 90 quarter CSU-transferable units.

the California State University-General Education-Breadth pattern (CSU GE-Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district.

obtainment of a minimum grade point average (GPA) of 2.0.

earn a grade of C or better in all courses required for the major or area of emphasis.

PLEASE NOTE: The courses that universities and colleges require for transfer vary. When selecting courses for transfer purposes, students should consult with Counseling Services to determine the particular transfer requirements of specific institutions.

#### Requirements for the Major

##### Associate in Science Degree in Public Health Science for Transfer

##### REQUIRED CORE COURSES (29-30 Units)

HED 044 – Health Education (3)

HED 050 – Introduction to Public Health (3)

STAT 050 – Elementary Statistics (4)

BIOL 011 – General Biology (4)

or BIOL 011H – Honors General Biology (4)

CHEM 002A – Introduction to Chemistry (4)

or CHEM 001A – General Chemistry and Chemical Analysis (5)

PSYC 001 – Introductory to Psychology (3)

ANAT 025 – Human Anatomy (4)

PYSO 001 – Human Physiology (4)

##### LIST A: SELECT 1 COURSE FROM BELOW (3 units)

ECON 001B – Principles of Economics (3)

ECON 001BH – Honors - Principles of Microeconomics (3)

ECON 001A – Principles of Economics (3)

ECON 001AH – Honors - Principles of Macroeconomics (3)

NUTR 011 – Human Nutrition (3)

PSYC 025 – Human Sexuality (3)

HED 051 – Health and Social Justice (3)

HED 052 – Drugs, Health, and Society (3)

SOC 001 – Introductory Sociology (3)

REQUIRED SUBTOTAL.....32-33 units

CSU General Education or IGETC Pattern.....	37-39 units
Elective Units.....	3-7 units
DEGREE TOTAL .....	60 units

## **SOCIAL SCIENCES**

### **Deletion – Effective Winter 2018**

HIST 024A SPECIAL TOPICS IN HISTORY – AFRICA.....	3 units
HIST 024B SPECIAL TOPICS IN HISTORY – ASIA .....	3 units
HIST 024C SPECIAL TOPICS IN HISTORY – EUROPE.....	3 units
HIST 024D SPECIAL TOPICS IN HISTORY – LATIN AMERICA.....	3 units
HIST 024E SPECIAL TOPICS IN HISTORY – MIDDLE EAST .....	3 units
HIST 024F SPECIAL TOPICS IN HISTORY – UNITED STATES .....	3 units
HIST 024G SPECIAL TOPICS IN HISTORY – WORLD.....	3 units

**Rationale:** These courses have not been taught in more than 10 years.

## **NONCREDIT**

### **Modification — SLOs, SPOs, MOEs, MOIs, assignments - Effective Winter 2018**

#### **LAC 3033 LEARNING ASSISTANCE**

Skills development for individual students through the use of technology in supervised learning centers.

Designed to supplement classroom instruction through activities suggested by faculty to improve learning. Total of 450 hours lecture.

**Rationale:** Modified SLOs and SPOs. Modified assignments. Addition of MOEs and MOIs.