

PASADENA CITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
MINUTES OF MEETING
THURSDAY, APRIL 26, 2018

CALLED TO ORDER: 2:07 p.m.

CO-CHAIRPERSONS: Janis Dwyer
Sharon Bober

The following Curriculum and Instruction Committee members were present:

FACULTY CHAIRPERSONS

Janis Dwyer
Sharon Bober

INSTRUCTIONAL UNITS

Jeff Hupp, Counseling and Career Services
Wendy Lucko, Engineering and Technology
Keith Williams, English
Sebrenia Law, Health Sciences
Tamara Knott-Silva, Kinesiology, Health and Athletics
Walter Butler, Library
Margaret Boles, Mathematics
Cara Burres-Jones, Natural Science
Brad Steed, Performing and Communication Arts
Charlotte Williams, Social Science

DIVISION DEANS

James Arnwine, Performing and Communication Arts
Armando Duran, Counseling/Student Success Services

MEMBERS EX-OFFICIO

Boglarka Kiss, Articulation Officer
Homa Nelson, Classified Staff

VISITORS

Melissa Anderson
Joseph Futtner
Sonia Wurst
Tanysha Laney
Sergio Barron

In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.

WELCOME

Self-introductions were made.

II. PUBLIC COMMENT

None.

III. APPROVAL OF MINUTES

Meeting Minutes for April 4, 2018.

ON MOTION by Cara Burres-Jones and seconded by Tamara Knott-Silva, the committee voted to approve the minutes of meeting 6.

Meeting Minutes for April 12, 2018.

ON MOTION Keith Williams and seconded by Brad Steed, the committee voted to approve the minutes of meeting 7. (2 abstentions)

IV. COMMITTEE DISCUSSION

ON MOTION by Charlotte Williams and seconded by Tamara Knott-Silva, the committee voted unanimously to approve the modifications of CHDV 030, 035, and 122.

ON MOTION by Charlotte Williams and seconded by Jeff Hupp, the committee voted unanimously to approve modification of the prerequisites of CHDV 030, 035, and 122.

ON MOTION by Wendy Lucko and seconded by Walter Butler, the committee voted unanimously to approve as amended the modification of BUS 009.

ON MOTION by Wendy Lucko and seconded by Tamara Knott-Silva, the committee voted unanimously to approve as amended the modification of Distance Education of BUS 009.

ON MOTION by Charlotte Williams and seconded by Keith Williams, the committee voted unanimously to approve the deletion of MRKT 125.

ON MOTION by Wendy Lucko and seconded by Tamara Knott-Silva, the committee voted to approve the deletions of MACH 220, 220A, 220B, 220C, 220D, 220E, 220F, 220G, 220H, 220I, 220J, 220K, 220L, and 230. (1 nay, Homa Nelson.)

NOTE: None of these MACH courses are prereqs for any other course. DT 230 was modified in May 2017 in part to remove the prereq of MACH 220 and replace it with MACH 101. The changes will appear in the 2018-2019 catalog.

ON MOTION by Wendy Lucko and seconded by Jeff Hupp, the committee voted unanimously to approve the deletions of MACHINE SHOP TECHNOLOGY Certificate of Achievement and MANUFACTURING TECHNOLOGY II, Occupational Skills Certificate.

ON MOTION by Boglarka Kiss and seconded by Cara Burres-Jones, the committee voted to approve the modifications of HIST 012, 016, 018, 019, 025F, and 041. (1 abstention, Charlotte Williams.)

ON MOTION by Boglarka Kiss and seconded by Tamara Knott-Silva, the committee voted unanimously to approve the modifications of HIST 009A and 009B.

ON MOTION by Cara Burres-Jones and seconded by Tamara Knott-Silva, the committee voted unanimously to approve the modification of GEOL 001F.

ON MOTION by Wendy Lucko and seconded by Jeff Hupp, the committee voted unanimously to approve the modification of NUTR 011.

ON MOTION by Jeff Hupp and seconded by Wendy Lucko, the committee voted unanimously to approve the modification of Distance Education of NUTR 011.

Congratulations to Sonia Wurst upon becoming the interim dean of Business.

V. ANNOUNCEMENTS

None.

VI. ADJOURNMENT

The meeting adjourned at 3:25 p.m.

ADDENDUM

BUSINESS

Modification – Catalog description, update Distance Education – Effective Winter 2019

BUS 009 INTRODUCTION TO BUSINESS

3 units

Principles, concepts and functions of modern business. Examination of how business functions such as management, finance, accounting, marketing, international business, entrepreneurship, and other areas impact the growth and sustainability of an organization. Designed to introduce the student to the various career fields in business. Total of 54 hours lecture.

Transfer Credit: CSU; UC. C-ID : BUS 110

Grade Mode: L

Rationale: We are updating the catalog description so students can have a clear understanding of what the course will cover. Update of distance education modality.

Deletions – Effective Winter 2019

MRKT 125 MERCHANDISING

3 units

Rationale: This course has not been offered in a few semesters and is not consistent with the recently modified Marketing Management certificate. The department has decided to delete the course since the focus of this course is not consistent with current marketing practices

ENGINEERING AND TECHNOLOGY

Deletions – Effective Winter 2019

MACH 220 MACHINE SHOP TECHNOLOGY

3 units

MACH 220A MACHINE SHOP TECHNOLOGY

3 units

MACH 220B MACHINE SHOP TECHNOLOGY

3 units

MACH 220C MACHINE SHOP TECHNOLOGY

3 units

MACH 220D MACHINE SHOP TECHNOLOGY

3 units

MACH 220E MACHINE SHOP TECHNOLOGY

3 units

MACH 220F MACHINE SHOP TECHNOLOGY

3 units

MACH 220G MACHINE SHOP TECHNOLOGY

3 units

MACH 220H MACHINE SHOP TECHNOLOGY

3 units

MACH 220I MACHINE SHOP TECHNOLOGY

3 units

MACH 220J MACHINE SHOP TECHNOLOGY

3 units

MACH 220K MACHINE SHOP TECHNOLOGY

3 units

MACH 220L MACHINE SHOP TECHNOLOGY

3 units

MACH 230 COMPUTER NUMERICAL CONTROL

3 units

Rationale: These courses have not been offered since the 2012-2013 academic year and will no longer be available without additional faculty and/or adjunct resources. Students are no longer enrolling in these courses because the certificate associated with this course is no longer obtainable.

MACHINE SHOP TECHNOLOGY – Certificate of Achievement

42 units

MANUFACTURING TECHNOLOGY II – Occupational Skills Certificate

15 units

Rationale: The majority of the courses offered in these certificates are no longer being offered and have not been offered since the 2012-2013 academic year due to faculty and adjunct resource availability. Students are no longer being awarded this certificate and a replacement certificate will be proposed.

KINESIOLOGY, HEALTH AND ATHLETICS

Modification – Update Distance Education, MOEs, SPOs – Effective Winter 2019

NUTR 011 HUMAN NUTRITION

3 units

Nutrition throughout the life cycle. Relationship of diet to health, physical activity and body functions.

Nutritional value of foods, minerals and vitamins. Total of 54 hours lecture and 18 hours laboratory.

Transfer Credit: CSU; UC. *C-ID: NUTR 110

Grade Mode: L, A, P

Rationale: 2 year review: SPO's, MOE's and Form D are being updated.

SOCIAL SCIENCES

Modification – Prerequisites – Effective Winter 2019

CHDV 030 INTRODUCTION TO CHILDREN WITH SPECIAL NEEDS

3 units

Prerequisites: CHDV 010 and enrollment in or completion of PSYC 021 or PSYC 021H or PSYC 024.

Introduces the variations in development of children with special needs ages birth through eight and the resulting impact on families. Includes an overview of historical and societal influences, laws relating to children with special needs, and the identification and referral process. No credit if taken after SET 100. Total of 54 hours lecture. Formerly SET 100.

Transfer Credit: CSU

Grade Mode: L

Rationale: Change prerequisite to include “Psyc 024 or Psyc 021 or Psyc 021H” and update CareerTech Certificate names. Modification of MOEs, MOIs.

Modification – SLOs, MOEs, MOIs, catalog description, prerequisite (from CHDV 010 to CHDV 030) – Effective Winter 2019

CHDV 035 INTRODUCTION TO CURRICULUM AND STRATEGIES FOR CHILDREN WITH SPECIAL NEEDS

3 units

Prerequisite: CHDV 030.

Covers curriculum and intervention strategies for working with children with disabilities and other special needs in partnership with their families. Focus on the use of observation and assessment in meeting the individualized needs of children in inclusive and natural environments. The role of the teacher as a professional working with families, collaboration with interdisciplinary teams, and cultural competence. No credit if taken after CHDV 128. Total of 54 hours lecture. Formerly CHDV 128.

Transfer Credit: CSU

Grade Mode: L

Rationale: The catalog description is in need of correction and Form B needed updating. Change prereq from CHDV 010 to CHDV 030. Modification to SLOs, MOEs, MOIs, NCN.

Modification – Prerequisite (from CHDV 010 to CHDV 030) – Effective Winter 2019

CHDV 122 PRACTICUM IN EARLY INTERVENTION/SPECIAL EDUCATION

2 units

Prerequisite: CHDV 030.

Corequisite: CHDV 122F.

Preparation for teaching basic academic and life processes skills to students with disabilities. Theory and practice includes the basic principles of educational and developmental psychology; the art of observing, teaching and guiding young children; planning and administration of developmentally appropriate inclusive educational activities; school safety and health issues; and the social and emotional foundations of early care and education. No credit if taken after SET 122. Total of 36 hours lecture.

Grade Mode: L

Rationale: Revision to prerequisites from CHDV 035 and 010 to just CHDV 030.

Modification – SPOs, MOIs, MOEs, assignments, texts – Effective Winter 2019

HIST 009A LATIN AMERICA: PRE-COLOMBIAN TO 1825

3 units

Latin American history from pre-Columbian times to the independence of Latin American lands; emphasis on institutions of the past which have shaped conditions of the present; relations between Latin America and the United States. Total of 54 hours lecture.

Transfer Credit: CSU; UC

Grade Mode: L, A, P

Rationale: Course had not been updated since 2012. Made changes to SPO's, assignments, addition of methods of instruction and methods of evaluation, and updated textbook editions.

Modification – SPOs, MOIs, MOEs, catalog description, texts – Effective Winter 2019

HIST 009B LATIN AMERICA: 1825 TO THE PRESENT

3 units

Social, economic and political history of Latin America from independence to the present. Legacy of colonialism; development of cultural, political, and economic institutions; relations between Latin America and the United States foreign policies. Total of 54 hours lecture.

Transfer Credit: CSU; UC

Grade Mode: L, A, P

Rationale: Course has not been updated since 2012. Updated SPO's, added methods of instruction and methods of evaluation, and updated textbooks. Modification to catalog description.

Modification – SLOs, SPOs, MOIs, MOEs, texts – Effective Winter 2019

HIST 012 THE NORTH AMERICAN INDIAN

3 units

Preparation

Ethnic history of North American Indians; major native groups; social and cultural organizations; political and economic systems; U.S. government policies; reservation status; contemporary issues and problems. Total of 54 hours lecture.

Transfer Credit: CSU; UC

Grade Mode: L, P, A

Rationale: Modify SLOs; Align SPOs with SLOs; addition of MOI, MOE, modified assignments, revise textbooks.

Modification – SLOs, SPOs, MOIs, MOEs, texts – Effective Winter 2019

HIST 016 HISTORY OF THE MIDDLE EAST

3 units

The Middle East from prehistoric times to the present; the geographic characteristics of the region; emphasis on the cultural, religious and social development of the various peoples of this area. Total of 54 hours lecture.

Transfer Credit: CSU; UC

Grade Mode: L, P, A

Rationale: Modify SLOs; Align SPOs with SLOs; addition of MOI, MOE, assignments and revise textbooks.

Modification – SLOs, SPOs, MOIs, MOEs, texts – Effective Winter 2019

HIST 018 HISTORY OF SOUTH ASIA, SOUTHEAST ASIA AND THE PACIFIC

3 units

Examination of South Asia, Southeast Asia and the Pacific from prehistoric times to the present; the geopolitical importance of these areas; emphasis on the cultural, religious and social development of the peoples in history. Total of 54 hours lecture.

Transfer Credit: CSU; UC

Grade Mode: L, P, A

Rationale: Revise SLOs; Align SPOs with SLOs; modify MOE, MOI, assignments and textbooks.

Modification – SLOs, SPOs, MOEs, MOIs, assignments, texts – Effective Winter 2019

HIST 019 HISTORY OF CHINA, JAPAN AND KOREA

Civilizations of China, Japan and Korea from prehistoric times to the present; emphasis on cultural, religious and social developments. Total of 54 hours lecture.

Transfer Credit: CSU; UC

Grade Mode: L, P, A

Rationale: Revise SLOs; Align SPOs with SLOs, addition of MOE, MOI, assignments, and revise textbooks.

Modification – SLOs, SPOs, MOIs, MOEs, catalog description, texts – Effective Winter 2019

HIST 025F AMERICA AND THE TWO WORLD WARS

3 units

Causes and consequences of 20th century's two world wars. Consideration will be given to the nationalism, imperialism, and the geo-political forces leading to war and influencing the subsequent peace, and the transformation of global political, economic, social, and intellectual traditions due to modern warfare. Total of 54 hours lecture.

Transfer Credit: CSU; UC

Grade Mode: L, P, A

Rationale: Modify SLOs; Synchronize SPOs and CCOs with SLOs; Rewrite catalog description; Update MOI, MOE, and textbooks.

Modification – SLOs, SPOs, CCOs, MOIs, MOEs, texts – Effective Winter 2019

HIST 041 HISTORY OF ASIAN PACIFIC AMERICANS

3 units

Asian Pacific American experiences and contributions to United States history spanning the years from the pioneering 49ers through the Japanese American internment camp experience to the post-1965 immigration waves and refugees in an era of globalization. Total of 54 hours lecture.

Transfer Credit: CSU; UC

Grade Mode: L, P, A

Rationale: Modify SLOs; Align SPOs with SLOs; Update CCOs, add MOI, MOE, and update textbooks.

NATURAL SCIENCES

Modification – Catalog description,

GEOL 001F PHYSICAL GEOLOGY FIELD STUDIES

1 unit

Prerequisite: Enrollment in or completion of GEOL 001.

Observation and interpretation of geological phenomena with emphasis on the origin and development of the geology of Southern California. Required four days of instructional trips (equal to an average of two hours of trips each week). Total of 18 hours TBA lecture and 18 hours TBA laboratory. This course may be scheduled using the "To Be Arranged" (TBA) scheduling format. Transfer Credit: CSU; UC credit limitations. See counselor.

Grade Mode: L, A

Rationale: Modification of SLOs, SPOs, MOIs, MOEs, catalog description.