

PASADENA CITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
MINUTES OF MEETING
THURSDAY, MARCH 22, 2018

CALLED TO ORDER: 1:28 p.m.

CO-CHAIRPERSONS: Janis Dwyer
Sharon Bober

The following Curriculum and Instruction Committee members were present:

FACULTY CHAIRPERSONS

Janis Dwyer
Sharon Bober

INSTRUCTIONAL UNITS

Sonia Wurst, Business & Computer Technology
Jeff Hupp, Counseling and Career Services
Arineh Arzoumanian, Engineering & Technology
Keith Williams, English
Sebrenia Law, Health Sciences
Tamara Knott-Silva, Kinesiology, Health and Athletics
Lindsey Ruiz, Languages
Walter Butler, Library Services
Richard Abdelkerim, Mathematics
Melissa Anderson, Natural Science
Rhonda Williams, Noncredit
Brad Steed, Performing & Communication Arts
Charlotte Williams, Social Science
Michael Cranfill, Visual Arts and Media Studies

DIVISION DEANS

Rocky Cifone, Career and Technical Education
James Arnwine, Performing & Communication Arts
Natalie Russell, Languages
Carrie Starbird, Mathematics & Computer Science

MEMBERS EX-OFFICIO

Leslie Tirapelle, Distance Education
Boglarka Kiss, Articulation Officer

VISITORS

Paul Price
Tanysha Laney

WELCOME

In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.

Self-introductions were made.

II. PUBLIC COMMENT

Congratulations to Wendy Lucko and Melissa Anderson on being granted tenure. Arineh Arzoumanian will be leaving to be dean at LA Trade Tech.

III. APPROVAL OF MINUTES

Meeting Minutes for March 1, 2018 and March 8, 2018.

ON MOTION by Charlotte Williams and seconded by Brad Steed, the committee voted to approve the minutes of meetings 2 and 3. (1 abstention)

IV. COMMITTEE DISCUSSION

ON MOTION by Lindsey Ruiz and seconded by Walter Butler, the committee voted unanimously to approve the modification of BLDG 219.

ON MOTION by Sonia Wurst and seconded by Lindsey Ruiz, the committee voted unanimously to approve the modification to the Construction Inspection AS/Certificate of Achievement.

ON MOTION by Richard Abdelkerim and seconded by Jeff Hupp, the committee voted unanimously to approve the update to Form D of MATH 003.

V. ANNOUNCEMENTS

Leslie clarified that the Distance Education supplementary form needs to be updated every 6 years for non-CTE courses and every 2 years for CTE TOP-coded courses.

Thanks were given to Boglarka Kiss and Tammy Knott-Silva for the Professional Development Day presentation.

As a result of a meeting concerning auto-awarding degrees and certificates, AP 4100 will need to have some additional wording relative to auto-awarding.

VI. ADJOURNMENT

The meeting adjourned at 1:59 p.m.

ADDENDUM

ENGINEERING AND TECHNOLOGY DIVISION

Modification – Effective Winter 2019

BLDG 219 LEGAL FACTORS OF CONSTRUCTION INSPECTION

3 units

Overview of the major elements of construction and inspection, laws, codes, and code enforcement processes. Understanding of the legal aspects of the code and the inspector's legal responsibilities, performance at hearings, and court procedures. Total of 54 hours lecture.

Grade Mode: L

Rationale: By repurposing BLDG 219, students will gain a better understanding of the legal aspects of construction inspection and code enforcement. Over the last three decades as the public has become more aware of their legal rights, there has been a substantial increase in litigation across the country. This increase has affected building departments and their inspectors. Consequently, building officials need to be more concerned with the legal implications of their actions. This course will prepare students to present and defend their actions and enhance their performance in hearings and court. SLOs, SPOs, CCOs, MOE, MOI, Assignment, Course description and textbooks have been updated.

MODIFICATION – Units, addition of BLDG 219 – Effective Winter 2019

CONSTRUCTION INSPECTION – AS/ Certificate of Achievement

32 units

The curriculum prepares students to seek employment as construction inspectors. The focus is on the responsibility and duties of construction inspectors to verify that construction projects comply with the architect's plans, local, state and international code requirements.

Instruction is offered in all phases of inspections, from pre-grading and site preparation to the buildings' final inspection. Upon completion, students can apply to become Assistant Inspectors. Students with qualifying field experience can apply to become full inspectors.

A Certificate of Achievement is awarded upon completion of all required courses with a grade of C or better.

Required Courses

BLDG 212 - Print Reading for Construction (3)

BLDG 214 - Materials & Processes of Const: Sub Grade to Floor Framing (3)

BLDG 215 - Materials & Methods of Const: Floor through Roof Framing (3)

BLDG 221 - Elements of Grading Inspection (3)

BLDG 222 - Principles of Housing and Zoning Requirements (3)

BLDG 213 - Building Construction Codes and Standards (3)

BLDG 223 - Principles of Plumbing Inspection (3)

BLDG 224 - Principles of Heating and Refrigeration Inspections (3)

TECH 107A - Technical Calculations (3)

ELTY 217 - Electrical Inspection and Codes (2)

BLDG 219 - Legal Factors of Construction Inspection (3)

Recommended Electives

FIRE 142 - Building Construction for Fire Protection (3)

Rationale: The certificate was last created/updated in 2002. Current modification addresses the knowledge and competencies students need to be successful in the field and obtain jobs. Also, an archived class (BLDG 219) is returning to the catalog and is being added to the certificate.

MATHEMATICS & COMPUTER SCIENCE DIVISION

MODIFICATION – Update Distance Education – Effective Winter 2019

MATH 003 COLLEGE ALGEBRA FOR STEM

5 units

Prerequisite: MATH 131 or placement based on the Math assessment process.

Algebra, graphing, and applications of functions; polynomial, rational, logarithmic and exponential functions, equations and inequalities; linear and nonlinear systems of equations; conic sections; sequences and series; the binomial theorem. Intended for STEM majors but open to all qualified students. Total of 90 hours lecture.

Transfer Credit: CSU; UC limitations. See counselor.

Grade Mode: L, P, A

Rationale: This proposal is to update the form D and no other changes to this course is made.