

PASADENA CITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
MINUTES OF MEETING
THURSDAY, MARCH 8, 2018

CALLED TO ORDER: 1:30 p.m.

CO-CHAIRPERSONS: Janis Dwyer
Sharon Bober

The following Curriculum and Instruction Committee members were present:

FACULTY CHAIRPERSONS

Janis Dwyer
Sharon Bober

INSTRUCTIONAL UNITS

Sonia Wurst, Business & Computer Technology
Jeff Hupp, Counseling and Career Services
Arineh Arzoumanian, Engineering and Technology
Sebrenia Law, Health Sciences
Tamara Knott-Silva, Kinesiology, Health and Athletics
Walter Butler, Library Services
Cara Burres-Jones, Natural Science
Brad Steed, Performing & Communication Arts
Charlotte Williams, Social Science
Brad Steed, Performing and Communication Arts

MEMBERS EX-OFFICIO

Boglarka Kiss, Articulation Officer
Homa Nelson, Classified Senate

VISITORS

Melissa Anderson
Paul Price

WELCOME

Self-introductions were made.

II. PUBLIC COMMENT

None.

In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.

III. APPROVAL OF MINUTES

As there was no quorum for this meeting, the vote on the minutes for March 1 will be delayed until next week.

IV. COMMITTEE DISCUSSION

Program and course review need to be done every six years.

The committee was informed that the Distance Education Supplemental form needs to be updated only every six years, not every two as earlier reported.

USC does not accept online labs for science or any online foreign language.

The committee discussed modifications to AP 4100. In the catalog, we will add to low-unit Certificates of Achievement the disclaimer “This Certificate of Achievement does not count as a major for an associate degree.” To earn an AS with a certificate, an area of emphasis must be 18 or more units.

V. ANNOUNCEMENTS

None.

VI. ADJOURNMENT

The meeting adjourned at 2:14 p.m.