

**PASADENA CITY COLLEGE  
CURRICULUM AND INSTRUCTION COMMITTEE  
MINUTES OF MEETING  
THURSDAY, NOVEMBER 2, 2017**

**CALLED TO ORDER:** 1:25 p.m.

**CO-CHAIRPERSONS:** Janis Dwyer  
Alicia Vargas

The following Curriculum and Instruction Committee members were present:

**FACULTY CHAIRPERSONS**

Janis Dwyer  
Alicia Vargas

**INSTRUCTIONAL UNITS**

Sonia Wurst, Business & Computer Technology  
Jeff Hupp, Counseling  
Wendy Lucko, Engineering & Technology  
Keith Williams, English  
Sebrenia Law, Health Sciences  
Tamara Knott-Silva, Kinesiology, Health and Athletics  
Lindsey Ruiz, Languages  
Walter Butler, Library  
Sharon Bober, Mathematics  
Cara Burres-Jones, Natural Science  
Brad Steed, Performing & Communication Arts  
Michael Cranfill, Visual Arts & Media Studies

**DIVISION DEANS**

James Arnwine, Performing & Communication Arts

**MEMBERS EX-OFFICIO**

Boglarka Kiss, Articulation Officer  
Homa Nelson, Classified Senate  
Leslie Tirapelle, Distance Education

**VISITORS**

Jamaar Walker  
Melissa Anderson  
Arineh Arzoumanian  
Joseph Futtner  
Lynora Rogacs  
Betsey Porter

*In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.*

## **WELCOME**

Self-introductions were made.

## **II. PUBLIC COMMENT**

None.

## **III. APPROVAL OF MINUTES**

Meeting Minutes for October 26, 2017

**ON MOTION** by Sharon Bober and seconded by Lindsey Ruiz, the committee voted to approve the minutes of meeting 8 from October 26, 2017. (1 abstention)

#### **IV. COMMITTEE DISCUSSION with vote**

**ON MOTION** by Walter Butler and seconded by Lindsey Ruiz, the committee voted unanimously to approve the modifications of PHIL 020 and HUM 001.

**ON MOTION** by Wendy Lucko and seconded by Lindsey Ruiz, the committee voted unanimously to approve the deletions of ECON 020 and ECON 110.

**ON MOTION** by Michael Cranfill and seconded by Wendy Lucko, the committee voted unanimously to approve the addition of LIB 124.

**ON MOTION** by Michael Cranfill and seconded by Brad Steed, the committee voted unanimously to approve the modifications of LIB 001 and LIB 101.

**ON MOTION** by Lindsey Ruiz and seconded by Sharon Bober, the committee voted unanimously to approve the addition of NUTR 025.

**ON MOTION** by Michael Cranfill and seconded by Wendy Lucko, the committee voted unanimously to approve the addition of the Associate in Science in Nutrition and Dietetics Degree for Transfer.

#### **IV. ANNOUNCEMENTS**

Tell all faculty members not to have more than one editable window open in WEBCMS. We have had numerous problems with proposals saving incorrectly as a result of too many windows open in WEBCMS.

#### **V. ADJOURNMENT**

The meeting adjourned at 2:27 p.m.

## **ADDENDUM**

### **KINESIOLOGY, HEALTH AND ATHLETICS**

#### **ADDITION – Effective Summer 2018**

##### **ASSOCIATE IN SCIENCE IN NUTRITION AND DIETETICS FOR TRANSFER DEGREE**

The Associate in Science in Nutrition and Dietetics for Transfer degree (AS-T in Nutrition and Dietetics) prepares students for success in a baccalaureate degree in Nutrition and Dietetics with the lower-division coursework required to transfer into the CSU system. Students learn about chemicals and nutrients in food and their effects on the human body and the world. The study of nutritional science contributes to preparing students for careers as nutritionists, registered dietitians (RD), food scientists, or other dietetics professionals. The study of Nutrition provides a broad foundation in a practical and personally applicable exposure to a variety of scientific areas of nutrition such as chemistry, biochemistry, microbiology, anatomy, physiology, and biology. Popular topics include microbial pathogens, environmental contaminants, nutrigenomics, macronutrient balance, energy metabolism, obesity, global issues, biochemistry of exercise, and micronutrient and phytochemical utilization. Students in the program learn how the scientific method and process contributes to nutritional requirements and how nutrients function from a cellular to more practical level, and then apply this knowledge to their own health. The program also helps students understand the role of nutrition in disease prevention throughout the lifecycle and as an impact on society as a whole.

PLEASE NOTE: The courses that universities and colleges require for transfer vary. When selecting courses for transfer purposes, students should consult with Counseling Services to determine the particular transfer requirements of specific institutions.

Associate Degree for Transfer Requirements

60 semester or 90 quarter CSU-transferable units.

the California State University-General Education-Breadth pattern (CSU GE-Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district.

obtainment of a minimum grade point average (GPA) of 2.0.

earn a grade of C or better in all courses required for the major or area of emphasis.

#### **Requirements for the Major**

##### **Associate in Science Degree in Nutrition and Dietetics for Transfer**

#### **REQUIRED CORE COURSES (15-20 UNITS)**

NUTR 011 – HUMAN NUTRITION (3)

PSYC 001 – INTRODUCTORY TO PSYCHOLOGY (3)

CHEM 001A – GENERAL CHEMISTRY AND CHEMICAL ANALYSIS (5)

or

CHEM 001A – GENERAL CHEMISTRY AND CHEMICAL ANALYSIS (5)

and

CHEM 001B – GENERAL CHEMISTRY AND CHEMICAL ANALYSIS (5)

MICR 002 – MICROBIOLOGY (4)

**LIST A: SELECT 1-2 COURSES FROM THE FOLLOWING (4-9 UNITS)\***

CHEM 001B – GENERAL CHEMISTRY AND CHEMICAL ANALYSIS (5)

CHEM 008A – ORGANIC CHEMISTRY (5)

PYSO 001 – HUMAN PHYSIOLOGY (4)

or

ANAT 025 – GENERAL HUMAN ANATOMY (4)

STAT 015 – STATISTICS FOR BUSINESS AND ECONOMICS (4)

or

STAT 050 – ELEMENTARY STATISTICS (4)

or

STAT 018 – STATISTICS FOR BEHAVIORAL AND SOCIAL SCIENCES (4)

\*Select one course if CHEM 001A and 001B are used in Required Core. Select two courses if CHEM 001A only was used in Required Core.

**LIST B: SELECT 1 COURSE FROM BELOW (3 UNITS)**

NUTR 012 – PRINCIPLES OF FOOD SCIENCE (3)

**REQUIRED SUBTOTAL**.....26-28

**CSU General Education or IGETC Pattern**.....37-39

**DEGREE TOTAL** ..... 60

**ADDITION – Effective Summer 2018**

**NUTR 025 NUTRITION FOR SPORT, EXERCISE, AND HEALTH**

**3 units**

Principles of nutrition are studied and applied to the athlete and active individuals. Includes macro and micro nutrient intakes, hydration, pre- and post-event food choices, supplements, body composition, and weight loss/gain. This course also examines the cultural, sociological, and psychological influences related to nutrition, fitness, and athletic achievement. Total of 54 hours lecture.

Transfer Credit: CSU; UC credit under review.

**Grade Mode:** L, P

**Rationale:** This course will attract students thinking of entering the sport and exercise field, athletes, and those working with athletes will gain a basic understanding of how nutrition affects sport performance and exercise training. They will also see how this knowledge is put to work in today's sport environment. It will also expose students to a variety of diverse career opportunities and the importance and role nutrition plays when designing and implementing a workout regiment.

**LIBRARY**

**ADDITION – Effective Summer 2018**

**LIB 124 SURVEY OF DIGITAL PRESERVATION**

**2 units**

**Prerequisites:** *Enrollment in or completion of LIB 121 and LIB 122, or equivalent skills as demonstrated through*

placement based on the Library Technology Assessment process.

Examination of core components and functions of a digital preservation program. Topics include digital preservation strategies, tools, and policies that work effectively for a variety of data types and cultural heritage organizations. For students interested in working in the digital preservation program, but open to all students. Total of 36 hours of lecture.

**Grade Mode:** L

**Rationale:** Libraries and other cultural heritage organizations today must ensure that digital information of long-term value, both “born digital” and reformatted content remains accessible and usable over time. This course is the next logical step for students interested in preservation of digital content in that it introduces them to the strategies, actions, policies and systems that constitute a digital preservation program.

LIB 124, Survey of Digital Preservation, examines planning, resource allocation, and application of preservation methods and technologies necessary to ensure that digital information of continuing value remains accessible and usable.

### **MODIFICATION – SLOs, SPOs, CCOs, assignment, catalog description – Effective Summer 2018** **LIB 001 COLLEGE RESEARCH SKILLS**

#### **1 unit**

Fundamentals of college-level research using academic and online research tools. Focus on planning, developing effective search strategies, critical evaluation of information, and documentation of sources following standard citation styles. Total of 18 hours lecture.

Transfer Credit: CSU; UC

**Rationale:** Review and minor modifications to course description and SLO. Minor modifications to update SPOs, CCOs to better align with ACRL (Association of College & Research Libraries) Information Literacy Framework concepts.

### **MODIFICATION – SLOs, SPOs, CCOs, assignment, catalog description – Effective Summer 2018** **LIB 101 INTRODUCTION TO LIBRARY SERVICES FOR SUPPORT STAFF**

#### **3 units**

**Recommended Preparation:** *LIB 001 and BIT 106 or experience with standard office software.*

Characteristics of the main types of libraries with a focus on tools and terminology of library services and the role of library support staff in library operations. Library principles, service philosophy, and issues related to library services are also covered. For students interested in working in library support staff roles, but open to all students. Total of 54 hours lecture.

**Grade Mode:** L

**Rationale:** Course modifications include: course title: Changing the designation from Paraprofessional to Library Support Staff; minor revisions to make catalog description to be more concise; improve course SLOs (more concise and emphasis on assessment of higher order skills); explicitly embed American Library Association (ALA) Library Support Staff Certification (LSSC); competency statements into SPOs and update CCO, MOIs, MOEs; reviewed and revised Form Bs and Form D as needed to reflect these changes.

## **SOCIAL SCIENCE**

**MODIFICATION – SLOs, SPOs, CCOs, MOEs, MOIs, assignment, catalog description, textbooks – Effective Summer 2018**

**HUM 001 INTRODUCTION TO THE HUMANITIES**

**3 units**

Present-day ideas, beliefs, values, and practices are explored in the artistic, literary, philosophical, and religious contributions to modern living from diverse creative epochs and individuals of various cultures. Total of 54 hours lecture.

Transfer Credit: CSU; UC

**Grade Mode:** L,P

**Rationale:** A standard course update in alignment with program review best practices. Changes include: SLOs, SPOs, MOEs, MOIs, Assignments, Course Outline, catalog description, and textbook update.

**MODIFICATION – SLOs, SPOs, CCOs, MOEs, MOIs, assignment, remove prereq (“one semester of philosophy and permission of dean”), add enrollment limitation – Effective Summer 2018**

**PHIL 020 INDEPENDENT STUDY**

**1 unit**

Enrollment Limitation: Permission of department instructor and division dean.

Individual research projects; emphasis on library research and preparation of research papers. Total of 54 hours laboratory.

Transfer Credit: CSU; UC credit limitations. See counselor.

**Grade Mode:** L, P

**Rationale:** Standard course update in accordance with best practices. Modification to SLOs, SPOs, CCOs, MoIs, MoEs, Assignments, removal of prerequisite, put into enrollment limitation.

**DELETIONS – Effective Summer 2018**

ECON 020 INDEPENDENT STUDY 1 unit

ECON 110 SKILLS FOR COLLEGE SUCCESS IN ECONOMICS 1 unit

**Rationale:** We are requesting that Econ 20 and Econ 110 be archived because these two courses have not been offered for over a decade. We would like to archive it rather than delete the course in the event that in the future, it may once again be feasible to offer these courses.