PASADENA CITY COLLEGE  
CURRICULUM AND INSTRUCTION COMMITTEE  
MINUTES OF MEETING  
THURSDAY, SEPTEMBER 28, 2017

CALLED TO ORDER:  1:29 p.m.

CO-CHAIRPERSONS:  Janis Dwyer  
H Alicia Vargas

The following Curriculum and Instruction Committee members were present:

FACULTY CHAIRPERSONS
Janis Dwyer  
H Alicia Vargas

INSTRUCTIONAL UNITS
Sonia Wurst, Business & Computer Technology  
Jeff Hupp, Counseling  
Keith Williams, English  
Wendy Lucko, Engineering & Technology  
Sebrenia Law, Health Sciences  
Tamara Knott-Silva, Kinesiology, Health and Athletics  
Lindsey Ruiz, Languages  
Walter Butler, Library  
Sharon Bober, Mathematics  
Melissa Anderson, Natural Science  
Rhonda Williams, Noncredit  
Brad Steed, Performing & Communication Arts  
Charlotte Williams, Social Sciences  
Michael Cranfill, Visual Arts & Media Studies

DIVISION DEANS
Rocky Cifone, Career and Technical Education  
Natalie Russell, Languages  
Joseph Futtner, Performing & Communication Arts  
Carrie Starbird, Mathematics & Computer Science

MEMBERS EX-OFFICIO
Terry Giugni, Asst. Superintendent/VP, Instruction  
Armando Duran, Counseling/Student Success Services  
Boglarka Kiss, Articulation Officer  
Homa Nelson, Classified Senate

RESOURCE EXPERTS
Leslie Tirapelle, Distance Education

VISITORS
Arineh Arzoumanian  
Jamaar Walker  
Betsey Porter

In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.
WELCOME

Self-introductions were made.

II. PUBLIC COMMENT

None.

III. APPROVAL OF MINUTES

Meeting Minutes for September 21, 2017

ON MOTION by Sharon Bober and seconded by Natalie Russell, the committee voted to approve the minutes of meeting 3 from September 21, 2017. (2 abstentions)
IV. COMMITTEE DISCUSSION

The catalog should be out the week of October 2.

The committee discussed the situation of the 16-week compressed calendar and contact hours for courses of 18 hours lecture. There has been a loss of revenue due to a previous incorrect calculation of class time.

A class that is calculated at 51% or more online is coded as an online class. A class that is less than 51% is online and considered hybrid. There is a considerable financial impact if courses are scheduled incorrectly. Conversation concerning the scheduling of lec/lab/online should continue.

Dr. Guigni wants every course identified as auditable or not auditable in the catalog.

The committee discussed the revisions to AP 4100. There will be two kinds of AS degrees: AS in STEM, AS in CTE. Will there be different GE requirements for the AS and AA? Possibly. The AS in CTE with a certificate still be allowable with the traditional GE pattern. The AS in STEM would allow any GE pattern: IGETC, CSU, or traditional GE. The shift for the new AS would be to include courses numbered only 1-99 as is the requirements for the traditional AA. These are changes are a local decision. Title 5 does not dictate what is considered an AA or an AS.

The committee chairs acknowledged the value given in tech review.

IV. ANNOUNCEMENTS

None.

V. ADJOURNMENT

The meeting adjourned at 2:34 p.m.