

**PASADENA CITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
MINUTES OF MEETING
THURSDAY, SEPTEMBER 28, 2017**

CALLED TO ORDER: 1:29 p.m.

CO-CHAIRPERSONS: Janis Dwyer
Alicia Vargas

The following Curriculum and Instruction Committee members were present:

FACULTY CHAIRPERSONS

Janis Dwyer
Alicia Vargas

INSTRUCTIONAL UNITS

Sonia Wurst, Business & Computer Technology
Jeff Hupp, Counseling
Keith Williams, English
Wendy Lucko, Engineering & Technology
Sebrenia Law, Health Sciences
Tamara Knott-Silva, Kinesiology, Health and Athletics
Lindsey Ruiz, Languages
Walter Butler, Library
Sharon Bober, Mathematics
Melissa Anderson, Natural Science
Rhonda Williams, Noncredit
Brad Steed, Performing & Communication Arts
Charlotte Williams, Social Sciences
Michael Cranfill, Visual Arts & Media Studies

DIVISION DEANS

Rocky Cifone, Career and Technical Education
Natalie Russell, Languages
Joseph Futtner, Performing & Communication Arts
Carrie Starbird, Mathematics & Computer Science

MEMBERS EX-OFFICIO

Terry Giugni, Asst. Superintendent/VP, Instruction
Armando Duran, Counseling/Student Success Services
Boglarka Kiss, Articulation Officer
Homa Nelson, Classified Senate

RESOURCE EXPERTS

Leslie Tirapelle, Distance Education

VISITORS

Arineh Arzoumanian
Jamaar Walker
Betsey Porter

In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.

WELCOME

Self-introductions were made.

II. PUBLIC COMMENT

None.

III. APPROVAL OF MINUTES

Meeting Minutes for September 21, 2017

ON MOTION by Sharon Bober and seconded by Natalie Russell, the committee voted to approve the minutes of meeting 3 from September 21, 2017. (2 abstentions)

IV. COMMITTEE DISCUSSION

The catalog should be out the week of October 2.

The committee discussed the situation of the 16-week compressed calendar and contact hours for courses of 18 hours lecture. There has been a loss of revenue due to a previous incorrect calculation of class time.

A class that is calculated at 51% or more online is coded as an online class. A class that is less than 51% is online and considered hybrid. There is a considerable financial impact if courses are scheduled incorrectly. Conversation concerning the scheduling of lec/lab/online should continue.

Dr. Guigni wants every course identified as auditable or not auditable in the catalog.

The committee discussed the revisions to AP 4100. There will be two kinds of AS degrees: AS in STEM, AS in CTE. Will there be different GE requirements for the AS and AA? Possibly. The AS in CTE with a certificate still be allowable with the traditional GE pattern. The AS in STEM would allow any GE pattern: IGETC, CSU, or traditional GE. The shift for the new AS would be to include courses numbered only 1-99 as is the requirements for the traditional AA. These are changes are a local decision. Title 5 does not dictate what is considered an AA or an AS.

The committee chairs acknowledged the value given in tech review.

IV. ANNOUNCEMENTS

None.

V. ADJOURNMENT

The meeting adjourned at 2:34 p.m.