

PASADENA CITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
MINUTES OF MEETING
THURSDAY, MAY 18, 2017

CALLED TO ORDER: 1:39 p.m.

CO-CHAIRPERSONS: Janis Dwyer
Alicia Vargas

The following Curriculum and Instruction Committee members were present:

FACULTY CHAIRPERSONS

Janis Dwyer
Alicia Vargas

INSTRUCTIONAL UNITS

Jeffrey Hupp, Counseling and Career Services
John Tyberg, English
Karyn Skiathitis, Health Sciences
Tamara Knott-Silva, Kinesiology, Health and Athletics
Lindsey Ruiz, Languages
Walter Butler, Library Services
Sharon Bober, Mathematics
Melissa Anderson, Natural Science
Mariella Baldo, Noncredit
Brad Steed, Performing and Communication Arts
Charlotte Williams, Social Sciences
Michael Cranfill, Visual Arts and Media Studies

DIVISION DEANS

Jim Arnwine, Fine Arts
Carrie Starbird, Natural Science

MEMBERS EX-OFFICIO

Terry Giugni, Asst. Superintendent/VP, Instruction
Homa Nelson, Classified Senate
Armando Duran, Counseling/Student Success Services
Edward Martinez, Articulation Officer
Katie Datko, Distance Education

VISITORS

Paul Price
Beverley Dunbar

In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.

WELCOME

Self-introductions were made.

II. PUBLIC COMMENT

None.

III. APPROVAL OF MINUTES

Meeting Minutes for May 11, 2017.

ON MOTION by Melissa Anderson and seconded by Charlotte Williams, the committee voted to approve the minutes of meeting 9. (One abstention: Homa Nelson.)

IV. COMMITTEE DISCUSSION

ON MOTION by Edward Martinez and seconded by Brad Steed, the committee voted unanimously to table discussion of the Speech-Language Pathology Assistant Associate in Science until June 1.

ON MOTION by Mariella Baldo and seconded by Karyn Skiathitis, the committee voted unanimously to approve the addition of ACCT 108A. ON MOTION by Karyn Skiathitis and seconded by Walter Butler, the committee voted unanimously to approve the addition of the prerequisite to ACCT 108A.

ON MOTION by Michael Cranfill and seconded by Katie Datko, the committee voted to approve the modification of DT 240. (3 abstentions: Homa Nelson, Jeff Hupp, Edward Martinez.)

ON MOTION by Sharon Bober and seconded by Tammy Knott-Silva, the committee voted unanimously to approve the modifications of MUSC 085A, 085B, 086A, and 086B.

ON MOTION by Michael Cranfill and seconded by Melissa Anderson, the committee voted unanimously to table discussion of ESLN 1122A until June 1.

ON MOTION by Homa Nelson and seconded by Karyn Skiathitis, the committee voted unanimously to approve the addition of ESLN 1124.

Edward Martinez told the committee that courses submitted for IGETC since October 2016 won't be approved until the end of May, 2017 at the earliest.

Alicia Vargas attended the regional consortium meeting and told the committee that as soon as a new program is conceived, authors should talk to Rocky for LMI. There is a two-week turnaround for existing programs; six weeks for emerging (new) programs. If the LMI doesn't support a program, it won't go forward. A notice intent to the regional consortium will be automatically generated when faculty request LMI.

Career Technical Education (CTE) is going to be called Career Education at the Chancellor's Office.

For fall semester, proposals must be at level 2 by October 6 to be considered for an effective start of Summer 2018.

V. ANNOUNCEMENTS

There will be no meeting May 25. There will be no Tuesday tutoring on May 30, however, Melissa Anderson will be in C217 for SLO questions. There are only two C&I meetings left this semester: June 1 and 8.

VI. ADJOURNMENT

ON MOTION by Katie Datko and seconded by Karyn Skiathitis, the meeting adjourned at 3:41 p.m.

ADDENDUM

BUSINESS DIVISION

ADDITION – Effective Winter 2018

ACCT 108A VOLUNTEER INCOME TAX ASSISTANCE (VITA)

1 unit

Prerequisite: ACCT 106A or the equivalent.

Preparation of tax returns for low-income and elderly taxpayers according to the Volunteer Income Tax Assistance (VITA) program guidelines. Students must be VITA certified in order to enroll. Pass/No Pass grading. Total of 54 hours laboratory.

Rationale: Students will prepare tax returns for low-income, elderly and veterans under a program sponsored by the IRS and the California Franchise Tax Board. Students will gain valuable work experience preparing tax returns for clients; PCC will serve the community by providing this free service.

ENGINEERING AND TECHNOLOGY DIVISION

MODIFICATION – SPOs, MOIs, MOEs, assignment, catalog description, contact hours, units (from 1 to 2), prereq (Add DT 150) – Effective Winter 2018

DT 240 GEOMETRIC DIMENSIONING AND TOLERANCING

2 units

Prerequisites: DT 150 or DT 008A.

Analysis of functions and mating relationships in determining geometric dimensioning and tolerance. Continuation of the design of mechanical components using three-dimensional attributes of the component beyond two-dimensional dimensions. Application of industry standards such as American Society of Mechanical Engineers (ASME) in solving engineering problems. Topics covered include tolerancing, form controls, datums, orientations controls, tolerance of position, concentric, symmetry, runout and profile controls. Total of 18 hours lecture and 54 hours of laboratory.

Rationale: The course prerequisites are updated to include DT 150 or DT 008A. DT 240 is a continuation of designing, modeling, and fabricating of mechanical components. The course applies and builds on the engineering and technology contents covered in DT 150 & DT 008A. Successful completion of DT 150 or DT 008A is required for students success in DT 240. Modifications to SPOs, addition of MOIs, MOEs, and assignment. Modification of catalog description, contact hours (from 18 hours lecture to 18 hours lecture/54 hours lab), and units (from 1 to 2).

NONCREDIT DIVISION

ADDITION – Effective Winter 2018

ESLN 1124 ADVANCED AMERICAN CULTURE: CURRENT SOCIAL ISSUES

In-depth examination, analysis, discussion and debate of current issues and topics in American society, looking at the intersection of government, politics, and culture. Content will be integrated with intermediate to advanced instruction in English language skills (reading, writing, listening, speaking and vocabulary). Total of 54 hours lecture.

Rationale: This course responds to the needs of intermediate to advanced immigrant students (ESLN Levels 4 and 5) who seek a more complete and nuanced understanding of American society and culture. It is designed to increase their ability to participate effectively in American society by integrating instruction in complex cultural topics with the development of high level English listening, speaking, reading, writing, grammar, and vocabulary skills. The course focuses on traditional and modern American beliefs and values, American government and politics, living and working in a diverse, multicultural society, the educational system of the U.S., the world of American business, and current social issues. Currently, our noncredit division has only one culture course (ESLN 1050) and it has been difficult for instructors to appropriately target instruction to students' language levels when all levels of English were represented in each class section. By dividing the culture courses into two language levels, students' language and content needs will be better met.

PERFORMING AND COMMUNICATION ARTS DIVISION

MODIFICATION – Title, SLOs, SPOs, MOEs, assignments, texts, units (from 1 to 2) – Effective Winter 2018

MUSC 085A BEGINNING WOODWIND TECHNIQUES I

2 units

Fundamental techniques and care and maintenance of standard woodwind instruments. Reading beginning level music. Total of 36 hours lecture and 18 hours arranged in the music laboratory.

Transfer Credit: CSU; UC

Rationale: Changed SPOs to align with SLOs. Added MOE and Assignments. Updated textbook/methods book. Change from 1 unit to 2 units. Course title change to Beginning Woodwind Techniques I.

MODIFICATION – Title, SLOs, SPOs, MOEs, assignments, catalog description, units (from 1 to 2), texts – Effective Winter 2018

MUSC 085B BEGINNING WOODWIND TECHNIQUES II

Prerequisite: MUSC 085A.

Development of performance techniques on standard woodwind instruments. Reading beginning to intermediate level music. Total of 36 hours lecture and 18 hours arranged in the music laboratory.

Transfer Credit: CSU; UC

Rationale: Changed SPOs to align with SLOs. Added MOE and Assignments. Modification of catalog description. Updated textbook/methods book. Course title change (Beginning Woodwind Techniques II). Increase units from 1 to 2.

MODIFICATION – Title, SLOs, SPOs, MOEs, content, assignments, catalog description, units (from 1 to 2), texts – Effective Winter 2018

MUSC 086A BEGINNING BRASS TECHNIQUES I

2 units

Fundamental techniques and care and maintenance of standard brass instruments. Reading beginning level music. Total of 36 hours lecture and 18 hours arranged in the music laboratory.

Transfer Credit: CSU; UC

Rationale: Changed SPOs to align with SLOs. Added MOE, MOI, CCOs, and Assignments. Modification of catalog description. Updated textbook/methods book. Change from 1 unit to 2 units. Course title change to Beginning Brass Techniques I.

MODIFICATION – Title, SLOs, SPOs, MOEs, MOIs, assignments, catalog description, units (from 1 to 2), texts – Effective Winter 2018

MUSC 086B BEGINNING BRASS TECHNIQUES II

2 units

Prerequisite: MUSC 086A.

Development of performance techniques on standard brass instruments. Reading beginning to intermediate level music. Total of 36 hours lecture and 18 hours arranged in the music laboratory.

Transfer Credit: CSU; UC

Rationale: Changed SPOs to align with SLOs. Added MOE, MOI, and Assignments. Modification of catalog description. Updated textbook/methods book. Course title change (Beginning Brass Techniques II). Increase units from 1 to 2.