

**PASADENA CITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
MINUTES OF MEETING
THURSDAY, MAY 11, 2017**

CALLED TO ORDER: 1:35 p.m.

CO-CHAIRPERSONS: Janis Dwyer
Alicia Vargas

The following Curriculum and Instruction Committee members were present:

FACULTY CHAIRPERSONS

Janis Dwyer
Alicia Vargas

INSTRUCTIONAL UNITS

Jason Huh, Business
Jeffrey Hupp, Counseling and Career Services
Rob Lee, English
Karyn Skiathitis, Health Sciences
Tamara Knott-Silva, Kinesiology, Health and Athletics
Walter Butler, Library Services
Kerin Huber, Natural Science
Mariella Baldo, Noncredit
Brad Steed, Performing and Communication Arts
Charlotte Williams, Social Sciences
Michael Cranfill, Visual Arts and Media Studies

DIVISION DEANS

Jim Arnwine, Fine Arts
Natalie Russell, Humanities
Carrie Starbird, Natural Science

MEMBERS EX-OFFICIO

Terry Giugni, Asst. Superintendent/VP, Instruction
Armando Duran, Counseling/Student Success Services
Edward Martinez, Articulation Officer

VISITORS

Melissa Anderson
Elaine Fong
Pilar Ara
Paul Price

In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.

WELCOME

Self-introductions were made.

II. PUBLIC COMMENT

Our own C&I Rep for Engineering and Technology, Wendy Lucko, was recognized by the California Automotive Teachers with the Post-Secondary Award for outstanding contributions to automotive education in California on April 29. The award was presented at the CAT Spring 2017 Conference hosted at Yuba City College. (INSIDE PCC, May 10, 2017)

III. APPROVAL OF MINUTES

Meeting Minutes for May 4, 2017.

ON MOTION by Karyn Skiathitis and seconded by Jeff Hupp, the committee voted unanimously to approve the minutes of meeting 8.

IV. COMMITTEE DISCUSSION

ON MOTION by Charlotte Williams and seconded by Brad Steed, the committee voted unanimously to approve the additions of BUSN 7402, 7403, and 7404. **ON MOTION** by Karyn Skiathitis and seconded by Charlotte Williams, the committee voted unanimously to approve the modification to the SLOs of BUSN 7403 (change “Employ” to “Apply”).

ON MOTION by Karyn Skiathitis and seconded by Jeff Hupp, the committee voted unanimously to approve the addition of Computer Skills 2 Certificate of Completion.

ON MOTION by Edward Martinez and seconded by Rob Lee, the committee voted unanimously to approve the modification of SPAN 002A. **ON MOTION** by Charlotte Williams and seconded by Karyn Skiathitis, the committee voted unanimously to approve the modification to the prerequisite of SPAN 002A.

ON MOTION by Walter Butler and seconded by Carrie Starbird, the committee voted unanimously to approve the addition of PLGL 147. **ON MOTION** by Michael Cranfill and seconded by Karyn Skiathitis, the committee voted unanimously to approve the addition of the prerequisite to PLGL 147.

ON MOTION by Edward Martinez and seconded by Karyn Skiathitis, the committee voted unanimously to approve the modification of BUS 012B.

ON MOTION by Karyn Skiathitis and seconded by Kerin Huber, the committee voted unanimously to approve the addition of ACCT 106A.

ON MOTION by Michael Cranfill and seconded by Charlotte Williams, the committee voted unanimously to table discussion of ACCT 108A. There was discussion on modifying the prerequisite.

ON MOTION by Mariella Baldo and seconded by Karyn Skiathitis, the committee voted unanimously to approve the modifications of DT 008A, 150, and 240.

ON MOTION by Michael Cranfill and seconded by Karyn Skiathitis, the committee voted unanimously to approve the modifications of the prerequisites of DT 008B and 230.

ON MOTION by Karyn Skiathitis and seconded by Brad Steed, the committee voted unanimously to table discussion of DT 240. There was discussion of modifying the Methods of Instruction and Methods of Evaluation.

ON MOTION by Charlotte Williams and Walter Butler, the committee voted unanimously to approve the addition of Manufacturing Engineering Technician and Mechanical Engineering Technician Certificates of Achievement.

ON MOTION by Karyn Skiathitis and seconded by Jeff Hupp, the committee voted unanimously to approve the modifications of PHIL 001, 007, and 025, and RELG 002 and 003.

ON MOTION by Natalie Russell and seconded by Edward Martinez, the committee voted unanimously to approve the addition of PHIL 025H. **ON MOTION** by Michael Cranfill and Edward Martinez, the committee voted unanimously to approve the addition of the prerequisite of PHIL 025H.

ON MOTION by Karyn Skiathitis and seconded by Walter Butler, the committee voted unanimously to approve the modification of LIB 106.

ON MOTION by Walter Butler and seconded by Karyn Skiathitis, the committee voted unanimously to approve the modifications of BUS 002, 016, and 116. **ON MOTION** by Walter Butler and seconded by Karyn Skiathitis, the committee voted unanimously to approve the modifications of Distance Education supplemental form to BUS 002, 016, and 116.

ON MOTION by Kerin Huber and seconded by Charlotte Williams, the committee voted unanimously to approve the modification of GEOL 002.

ESLN 1124 will be considered at the next meeting when all of the related courses will be ready.

Jeff Hupp made a comment to remind the committee about a recommendation made by Dr. Giugni last semester that there be a process developed whereby course additions and deletions be considered for the consequential changes that must be made to GE requirements and/or majors(areas of emphasis).

VI. ANNOUNCEMENTS

None.

VII. ADJOURNMENT

ON MOTION by Karyn Skiathitis and seconded by Jeff Hupp, the meeting adjourned at 4:02 p.m.

ADDENDUM

BUSINESS DIVISION

Addition – Effective Winter 2018

ACCT 106A VOLUNTEER INCOME TAX ASSISTANCE (VITA) TRAINING

2 units

Preparation for the IRS and California Franchise Tax Board Volunteer Income Tax Assistance Program (VITA). Introduction to federal and California individual tax preparation using the guidelines developed by the IRS. The VITA program certification exam will be administered during this course. Total of 36 hours lecture.

Rationale: A new tax program will provide students the opportunity to gain experience preparing actual tax returns through the IRS Volunteer Tax Assistance Program (VITA). This will entail a series of three courses. This course is the second course which will qualify the student to participate in the VITA Program.

Addition – Effective Winter 2018

PLGL 147 INTRODUCTION TO E-DISCOVERY

2 units

Prerequisite: *PLGL 134*.

Introduces E-Discovery, the E-Discovery Reference Model ("EDRM"), and the software used in law firms and legal departments for document review. Current trends in the Federal Rules of Civil Procedure and Federal Rules of Criminal Procedure, social media and cloud computing, discovery issues and the practical application of these rules. Intended for students in the Paralegal Studies Program or in the paralegal profession, but open to all students. 36 hours lecture and 18 hours laboratory.

Rationale: With the creation and use of electronically-stored information (ESI) in the business world, legal professionals and corporate and government legal departments are working through issues of retention and storage in compliance with the law in addition to access and production for litigation purposes. Paralegals require training in the legal issues and the software that assists in the handling and review of ESI. This new course will prepare paralegal students for new opportunities in the profession.

Modification – Update Distance Education, SPOs, MOIs, MOEs, assignments, catalog description, texts – Effective Winter 2018

BUS 002 PERSONAL FINANCE

3 units

Consumer financial management of: financial records and budgets, savings plans, taxes, automobile purchasing, housing, managing credit, risk management, and investment fundamentals. Total of 54 hours lecture.

Transfer Credit: CSU

Rationale: BUS 002 is being updated for its two-year cycle for content and Form D. Also, there are revisions to the SPOs, catalog description, MOIs. MOEs, assignments, with a textbook update.

Modification – Course title, SLOs, SPOs, MOIs, MOEs, assignments, catalog description – Effective Winter 2018

BUS 012B BUSINESS LAW TRANSACTIONS & ORGANIZATIONS

3 units

Prerequisite: BUS 012A.

Review of ethics, principles, and application of rules of law relating to business organizations. Topics include negotiable instruments, creditors' rights and bankruptcy, agency and employment, business entities, government regulations, personal property, bailments, real property, and landlord-tenant law. Intended for Business and Paralegal students. Total of 54 hours lecture.

Transfer Credit: CSU; UC credit limitations. See counselor.

Rationale: Review and update of course content to reflect changes in curriculum and methods of instruction. Modification to course title, SLOs, SPOs, CCOs, addition of MOIs, MOEs, assignment, catalog description.

Modification – Title, Update Distance Education, SLOs, SPOs, content, MOIs, MOEs, catalog description, texts – Effective Winter 2018

BUS 016 BUSINESS COMPUTATIONS USING TECHNOLOGY

3 units

Comprehensive study of business computations using current technology. Topics include banking services, payroll, markup and markdown, interest and loans, taxes, cash and trade discounts, and depreciation. For students interested in business careers. Total of 54 hours lecture.

Transfer Credit: CSU

Rationale: Update bi-annual course material and update Form D. Modifications to SLOs, SPOs, CCOs, MOIs, MOEs, catalog description, texts

Modification – Update Distance Education, course title SLOs, SPOs, content, MOIs, MOEs, catalog description, texts – Effective Winter 2018

BUS 116 ENTREPRENEURSHIP

3 units

Fundamental aspects of an entrepreneurial mindset as an essential life skill. Application of proven principles of successful entrepreneurship and the steps necessary to identify and create opportunities. Development of the process of identifying problems, finding solutions, and making business connections beyond the classroom. Total of 54 hours lecture.

Rationale: Currently, BUS116 is titled Small Business Management. We are changing the title to Entrepreneurship as this title better suits the course to be the cornerstone of the Entrepreneurship certificate. In addition, Small Business Management limits the class to the concept of small business, business ownership, and operations overall. Changing the class to Entrepreneurship will allow for a new direction focused on the foundational aspects of the entrepreneurial mindset. Changes include modifications to the course name, SLOs, SPOs, CCOs. Addition of MOIs and MOEs. Addition of online and hybrid MODs. Modification of catalog description. Addition of textbook.

ENGINEERING AND TECHNOLOGY DIVISION

Addition – Effective Winter 2018

MANUFACTURING ENGINEERING TECHNICIAN

12 units

The Manufacturing Engineering Technician program is designed to prepare students for entry-level careers such as machinists, tool and die makers, computer numerical control (CNC) operators, CNC programmers, and aerospace and mechanical technicians in several manufacturing and engineering areas. The program exposes students to a broad range of technical skills that provide a practical education and prepares students for the modern manufacturing world.

A Certificate of Achievement is awarded upon completion of all required courses with a grade of C or better.

DT 008A - Introduction to Digital Design & Fabrication (3)

MACH 101 - Beginning Metalworking Skills (3)

DT 230 - Computer-Aided Manufacturing (3)

DT 150 - Reading Engineering Drawings (1)

DT 240 - Geometric Dimensioning and Tolerancing (2)

Rationale: Manufacturing engineering technicians operate metal-removing equipment such as lathes, drill presses, milling machines and grinders, many of which are computer numerically controlled (CNC). Manufacturing engineering technicians may specialize in operating one type of machine or they may be required to work equally well on several. Students must understand the theory and applications of computer-aided design and manufacturing, machine design, facilities design, tool design, and process analysis. This program will enable students to develop skills and knowledge to begin their careers as either manufacturing technicians or computer control programmers and operators. Students can work in small machining shops or in manufacturing industries, such as machinery manufacturing and transportation equipment manufacturing.

To accommodate working students, some courses are available during the evening/weekends and students may enroll full or part-time. Students who complete the program requirements are awarded the Certificate of Achievement in Engineering Technology – Manufacturing Engineering Technician. Manufacturing engineering technicians will continue to play a key role in maintaining California's competitive advantage in the market.

Addition – Effective Winter 2018

MECHANICAL ENGINEERING TECHNICIAN

13-14 units

The Mechanical Engineering Technician program provides a hands-on educational experience to prepare students for successful entry-level careers in mechanical and manufacturing engineering technology, including mechanical engineering technicians, engineering technicians (except drafters), electro-mechanical technicians, and industrial engineering technicians. Mechanical engineering technicians utilize mechanical design and the process of developing a product that can improve society. The certificate will produce technicians who are able to analyze, design, implement and maintain mechanical systems, communicate effectively, and work well on team-based projects. The program exposes students to the skills and knowledge that will make them competitive in the job market.

A Certificate of Achievement is awarded upon completion of all required courses with a grade of C or better.

DT 008A - Introduction to Digital Design & Fabrication (3)

ENGR 002 - Engineering Graphics (3)

or

MIT 101 - Introduction to Robotics (4)

DT 008B - Intermediate Digital Design and Fabrication (3)

DT 008C - Advanced Systems Design & Fabrication (4)

DT 150 - Reading Engineering Drawings (1)

ENGR 010 - Introduction to Engineering (2)

Rationale: Mechanical engineering technicians utilize mechanical design and the process of developing a product that can improve society. The certificate will produce technicians who are able to analyze, design, implement and maintain mechanical systems, communicate effectively, and work well on team-based projects. The certificate prepares students to secure careers as technicians in various related occupations such as: mechanical engineering technicians (17-3026); engineering technicians, except drafters (17-3029); electro-mechanical technicians (17-3024); industrial engineering technicians (17-3026). It provides students with an opportunity to gain work experience while continuing their education pursuing a 4-year degree.

To accommodate working students, some courses are available during the evening/weekends and students may enroll full or part-time. Students who complete the program requirements are awarded the Certificate of Achievement in Engineering Technology – Mechanical Engineering Technician.

Modification – Prerequisite (add MIT 101) – Effective Winter 2018

DT 008B INTERMEDIATE DIGITAL DESIGN AND FABRICATION

3 units

Prerequisites: *DT 008A or Engr 002 or MIT 101.*

Intermediate digital design and fabrication using computer-aided design (CAD) and technical graphic production standards. Design centric projects with emphasis on problem solving, critical thinking, collaboration and communication across multiple industries, software, and rapid prototyping technologies. Integrated workflow processes including online resources, project management, sustainability and globalization. Career skills and portfolio development. Total of 36 hours lecture and 72 hours laboratory. Transfer Credit: CSU; UC

Rationale: The revision adds MIT 101 as a pre-requisite in addition to the existing pre-requisites (ENGR 002 or DT 008A). Students possess the skills and knowledge needed to succeed in DT 8B upon successful completion of MIT 101. Pre-requisite outcome of DT 008B is addressed in MIT 101 - Form B.

Modification – SLOs, SPOs, content, MOIs, MOEs, assignment, catalog description – Effective Winter 2018

DT 150 READING ENGINEERING DRAWINGS

1 unit

Focus on engineering and manufacturing technical drawings. Emphasizes visualizing and interpreting detailed drawings for mechanical components. Importance placed on generating, modifying, and interpretation of titleblocks, symbols, dimensional and geometric fits and tolerances, view representation, standard fasteners, machine elements, and weldments. Total of 18 hours lecture.

Rationale: Proposed modification to DT 150 includes an overall update to course content. DT 150 is being added as a pre-requisite to DT 240 & also is included in two new certificate of achievements: Mechanical Engineering Technician and Manufacturing Engineering Technician. Modification to SLOs, SPOs, CCOs, addition of MOIs, MOEs, and modification of assignment. Modification of catalog description.

Modification – SLOs, SPOs, content, MOIs, MOEs, assignment, prerequisite (remove MACH 220A; add MACH 101), texts – Effective Winter 2018

DT 230 COMPUTER-AIDED MANUFACTURING

3 units

Prerequisites: *DT 008A and MACH 101.*

Production of machining operations on CAM software to produce numerical control programming (G-Code) in order to automate numerically controlled machinery (CNC). Topics include CAD, solid modeling, work piece set-up, toolpath generation, G&M Codes, machine set-up, contour, pocket and surface machining. Total of 27 hours lecture and 81 hours laboratory.

Rationale: The course revision includes updates to the prerequisites based on previous changes made to the prerequisite courses. Existing prerequisite MACH 220A has been archived; therefore, it is being replaced by its equivalent course - MACH 101. Course SLOs. SPOs. CCOs, Methods of instruction, Methods of evaluation, assignments, and texts have also been updated.

LANGUAGES DIVISION

Modification – SLOs, SPOs, content, MOE, prerequisite (add “One year of high school Spanish or equivalent, or placement based on the foreign language assessment process”) – Effective Winter 2018

SPAN 002A SPANISH FOR SPANISH SPEAKERS

5 units

Prerequisite: *One year of high school Spanish or equivalent, or placement based on the foreign language assessment process.*

Intensive training in oral and written Spanish for those who speak it but have had little or no formal training in the language. Improvement of oral expression; Spanish grammar; readings in contemporary Spanish prose; composition; study of Spanish and Latin American cultures. No credit if taken after Span 001 or 002. Total of 90 hours lecture.

Transfer Credit: CSU; UC credit limitations. See counselor.

Rationale: This update is needed for C-ID approval for the AA-T in Spanish. A prerequisite has been added per the request of the C-ID reviewer. Course currently has conditional C-ID approval. Also revised CCOs, Methods of Evaluation, SLOs and SPOs.

LIBRARY

Modification – Content, MOIs, MOEs, assignments, catalog description, texts – Effective Winter 2018

LIB 106 LIBRARY TECHNOLOGY INTERNSHIP

1 unit

Prerequisite: *LIB 101 and 104.*

Enrollment Limitation: *Instructor approval.*

Supervised on-the-job experience in an approved library setting. Pass/no pass grading. Requires 60 hours of non-paid work or 75 hours of paid work for one semester unit. Total of 60 hours work experience.

Rationale: Course reviewed and updated to meet current work experience guidelines Revised CCOs and catalog description to include paid work hour requirements. Modifications to MOIs, MOEs, and assignments. Add textbooks.

NATURAL SCIENCES DIVISION

Modification – SLOs, SPOs, content, MOIs, MOEs, text – Effective Winter 2018

GEOL 002 HISTORICAL GEOLOGY

4 units

Prerequisites: *GEOL 001 or GEOL 003.*

History of Earth and evolution of animals and plants including fossil specimens; emphasis on geology of North America. Total of 54 hours lecture and 54 hours laboratory.

Transfer Credit: CSU; UC

Rationale: Stated course objectives and required textbooks are inadequate to reflect articulation with C-ID Geol 111. As such, the PCC Geol 002 C-ID descriptors have been modified to mirror exactly the statewide Geol 111 C-ID descriptors, with special attention to the splitting of lecture and laboratory topics, as delineated in <https://c-id.net> Language varies moderately, but content and spirit are identical. Modification to SLOs, SPOs, CCOs, MOIs, MOEs, Textbook.

NONCREDIT DIVISION

Addition – Effective Winter 2018

BUSN 7402 MICROSOFT POWERPOINT ESSENTIALS

Basic hands-on training of business applications using Microsoft PowerPoint software. Features and functions of the software with emphasis on its use to develop, design, and deliver professional looking presentations. Includes concepts of combining text, graphics, animations and/or sound to create slides for electronic output. Targeted for students who have completed BUSN 7301, type 30 net wpm, or have work experience with the Windows Operating System. Total of 27 hours lecture and 9 hours laboratory.

Rationale: This course is part of a series of courses that will provide students with the skills to move towards employment in clerical/administrative field as well as to obtain skills in clerical functions essentials for the workplace.

BUSN 7403 MICROSOFT ACCESS ESSENTIALS FOR THE WORKPLACE

Basic hands-on training of business applications using Microsoft Access software. Features and functions of the software with emphasis on its use as a data input, organization, and reporting tool. Includes topics on design concepts, use of database tools, and practice in creating tables, queries, forms, and reports. Targeted for students who have completed BUSN 7301, type 30 net wpm, or have work experience with the Windows Operating System. Total of 36 hours lecture and 18 hours laboratory.

Rationale: This course is part of a series of courses that will provide students with the skills to move towards employment in clerical/administrative fields as well as to obtain skills in clerical functions essential for the workplace.

BUSN 7404 - MICROSOFT OUTLOOK ESSENTIALS FOR THE WORKPLACE

Basic hands-on training of business applications using Microsoft Outlook software. Features and functions of the software with emphasis on its use to manage and organize emails, calendars, meeting requests and contact information. Targeted for students who have completed BUSN 7301, type 30 net wpm, or have work experience with the Windows Operating System. Total of 27 hours lecture and 9 hours laboratory.

Rationale: This course is part of a series of courses that will provide students with the skills to move towards employment in clerical/administrative fields as well as to obtain skills in clerical functions essential for the workplace.

COMPUTER SKILLS 2

The Computer Skills 2 program provides students with the essential skills and workforce preparation needed for careers in office administration. The curriculum also prepares students for pathways and with skills to be successful in credit business programs. Students gain knowledge in business applications of Microsoft Office applications, such as PowerPoint, Access, and Outlook.

BUSN 7402 - Microsoft Powerpoint Essentials

BUSN 7403 - Microsoft Access Essentials for the Workplace

BUSN 7404 - Microsoft Outlook Essentials for the Workplace

Rationale: The purpose of the college proposal is to train in an employment field that has the most job openings and that will provide an entry level wage higher than the minimum. This series of courses will provide students with the skills to move towards employment in clerical/administrative field as well as to obtain skills in clerical functions essentials for the workplace.

According to the Labor Market Information Division, office and administrative support jobs is one of the occupational groups with the most growth for the coming year. Office clerk jobs in the L.A., Long Beach, Glendale Metropolitan area will grow to about 19,600, and earn a median wage of \$15.22 by the end of 2017. Office and administrative support jobs will contribute to 19,000 job openings a year from 2014 to 2024. The mean wages for these jobs in the first quarter of 2016 as reported by the Bureau of Labor and Statistics for the L.A., Long Beach, and Glendale Metropolitan area were paying a medium range of \$17.72 an hour.

SOCIAL SCIENCES DIVISION

Addition – Effective Winter 2018

PHIL 025H HONORS CRITICAL THINKING

3 units

Prerequisite: *ENGL 001A, 001AH, or 001AS.*

Enrollment Limitation: *Acceptance into the Honors program.*

An introduction to critical thinking skills and techniques of critical analysis in written form. Course will include applications of critical reasoning skills in everyday situations and seek to develop the ability to integrate the principles of critical thinking with the techniques of effective written argument. A total of 6,000 to 8,000 words will be required during the semester in a variety of written assignments. This enriched course is designed for the Honors Program allowing more student-directed discussions and more extensive writing assignments. No credit if taken after Phil 025. Total of 54 hours lecture.

Transfer Credit: CSU; UC credit under review.

Rationale: This course is being proposed as part of the Pasadena City College Honors Transfer Program. It is based on an existing course and must articulate as that course in addition to identifying the course as a distinct Honors version of that same course. Thus, the course being proposed is largely based on its existing non-Honors counterpart. By creating Honors courses designated with an “H,” transcripts will show that students have completed an Honors course. While program completion is currently noted on student transcripts, individual Honors sections of courses are not distinguished from their non-Honors counterparts, which is a preferable practice for such programs. Such notations are considered a “basic characteristic of a fully developed Honors program” by the National Collegiate Honors Council. An additional benefit of distinguishing Honors courses is that enrollment in Honors classes is limited to students in the Honors

program. The current practice is to identify a section of a given course as “Honors” and restrict student enrollment in the class schedule accordingly. Creating Honors courses where the enrollment restriction is written into the course itself will put PCC's enrollment practices more squarely within state policies and recommendations.

Modification – SPOs, Content, MOIs, MOEs, assignments, catalog description – Effective Winter 2018
PHIL 001 INTRODUCTION TO PHILOSOPHY

3 units

A survey of the main areas of philosophy, including metaphysics, epistemology, ethics, political philosophy, and philosophy of religion. Introduction to philosophical methods, including logical and conceptual analysis. Interpretation of historical and contemporary philosophical texts. Evaluation of philosophical problems, concepts, and arguments. Construction and defense of philosophical arguments in oral and written form. No credit if taken after Phil 001H. Total of 54 hours lecture.

*Transfer Credit: CSU; UC credit limitations. See counselor. *C-ID: PHIL 100*

Rationale: This course's textbooks need to be updated and the SPOs revised. Modification to CCOs, MOIs, MOEs, and assignments.

Modification – SPOs, MOIs, MOEs, assignment, catalog description, texts – Effective Winter 2018
PHIL 007 CONTEMPORARY MORAL PROBLEMS

3 units

Nature of ethical value judgments. Concepts of choice, obligations, moral standards, and types of ethical theory. Analysis of such concepts as justice, freedom, the state. Various types of political theory. Total of 54 hours lecture.

Transfer Credit: CSU; UC

Rationale: Regular course update to SPOs, methods of instruction, methods of evaluation, assignments, catalog description, and course texts, in accordance with program update best practices.

Modification – Update Distance Education, SLOs, SPOs, MOEs, MOIs assignments, catalog description, texts – Effective Winter 2018
PHIL 025 INTRODUCTION TO CRITICAL THINKING

3 units

Prerequisite: *Engl 001A, 001AH, or 001AS.*

An introduction to critical thinking skills and techniques of critical analysis in written form. Course will include applications of critical reasoning skills in everyday situations and seek to develop the ability to integrate the principles of critical thinking with the techniques of effective written argument. A total of 6,000 to 8,000 words will be required during the semester in a variety of written assignments. No credit if taken after PHIL 025H. Total of 54 hours lecture.

Transfer Credit: CSU; UC

Rationale: Update course in accordance with best practices regular 6-year review cycle (textbook update, SPO update, MoE update, MoI update, assignments); change to SLOs; updated Form D.

Modification – SLOs, SPOs, content, MOIs, MOEs, assignment, catalog description, texts – Effective Winter 2018
RELG 002 COMPARATIVE RELIGIONS: FAR EAST

3 units

Beliefs, practices, and cultural history of the major living religions of South and East Asia, including Hinduism, Buddhism, Confucianism, Daoism, and Shinto. Total of 54 hours lecture.

Transfer Credit: CSU; UC

Rationale: The course was last revised in 2008, and needs updates to SLOs, SPOs, and textbooks (the currently listed textbooks are out of print). Addition of SLOs, SPOs, MOIs, MOEs, assignment, modification of content and catalog description.

Modification – SLOs, SPOs, MOIs, MOEs, assignment, texts – Effective Winter 2018

RELG 003 COMPARATIVE RELIGIONS: NEAR EAST

3 units

Cultural history and doctrinal interpretations of living religions of Near East: Zoroastrianism, Islam, Judaism and Christianity. Summary contrasts and comparisons with emphasis on present-day religious issues and their relationship to social and political problems. Total of 54 hours lecture.

Transfer Credit: CSU; UC

Rationale: Course is being updated in accordance with best practices, 6-year review: minor changes to SLOs; changes to SPO's, course texts, methods of instruction, methods of evaluation, and representative assignment.