

**PASADENA CITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
MINUTES OF MEETING
THURSDAY, SEPTEMBER 10, 2020**

CALLED TO ORDER: 1:15 p.m.

CO-CHAIRPERSONS: John Hanley
Sharon Bober

The following Curriculum and Instruction Committee members were present:

FACULTY CHAIRPERSONS

John Hanley
Sharon Bober

INSTRUCTIONAL UNITS

Salvador Diaz, Business, Engineering & Technology
Jeff Hupp, Counseling and Career Services
Manuel Perea, English
Sebrenia Law, Health Sciences
Mike Terrill, Kinesiology, Health and Athletics
Maria Pehlivanova, Languages
Walter Butler, Library
Linda Hintzman, Mathematics and Computer Science
Erika Catanese, Natural Sciences
Henry Shin, Performing & Communication Arts
Monica Coto, Social Sciences
Daisuke Yamaguchi, Visual Arts & Media Studies

DIVISION DEANS

Carrie Starbird
Natalie Russell
Lynora Rogacs
Julie Kiotas

STUDENTS

Christina Zhang, ASPCC VP for Academic Affairs

MEMBERS EX-OFFICIO

Sharis Amirian, Articulation Officer

In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.

RESOURCE EXPERT

Matthew Henes, President, Academic Senate

VISITORS

Tanysha Laney

Melissa Anderson

Joseph Futtner

Stephanie Marshall

I. WELCOME

Self-introductions were made.

II. PUBLIC COMMENT

None.

III. APPROVAL OF MINUTES

Meeting Minutes for September 3, 2020.

BY UNANIMOUS CONSENT, the committee approved the minutes from meeting 2.

IV. COMMITTEE DISCUSSION

The committee reviewed and discussed the following:

ON MOTION by Linda Hintzman and seconded by Sharis Amirian, the committee unanimously approved the modification of SPCH 006.

ON MOTION by Linda Hintzman and seconded by Sharis Amirian, the committee unanimously approved the renewal of Distance Education for SPCH 006.

ON MOTION by Daisuke Yamaguchi and seconded by Manuel Perea, the committee unanimously approved the modification of BIOL 010A.

ON MOTION by Manuel Perea and seconded by Daisuke Yamaguchi, the committee unanimously approved the addition of Distance Education to BIOL 010A.

ON MOTION by Mike Terrill and seconded by Sharis Amirian, the committee unanimously approved the modification of LIB 001.

ON MOTION by Sharis Amirian and seconded by Linda Hintzman, the committee unanimously approved the modification of LIB 020.

ON MOTION by Mike Terrill and seconded by Manuel Perea, the committee unanimously approved the modification of LIB 103.

ON MOTION by Maria Pehlivanova and seconded by Manuel Perea, the committee unanimously approved the modification of LIB 105.

ON MOTION by Daisuke Yamaguchi and seconded by Manuel Perea, the committee unanimously approved the addition of Distance Education to LIB 105.

ON MOTION by Linda Hintzman and seconded by Sharis Amirian, the committee unanimously approved the modification of LIB 121.

ON MOTION by Maria Pehlivanova and seconded by Daisuke Yamaguchi, the committee unanimously approved the modification of LIB 123.

ON MOTION by Linda Hintzman and seconded by Walter Butler, the committee unanimously approved the renewal of Distance Education for LIB 001, LIB 103, LIB 121, and LIB 123.

ON MOTION by Mike Terrill and seconded by Manuel Perea, the committee unanimously approved the modification of CHDV 017.

ON MOTION by Daisuke Yamaguchi and seconded by Maria Pehlivanova, the committee unanimously approved the renewal of Distance Education for CHDV 017.

ON MOTION by Manuel Perea and seconded by Linda Hintzman, the committee approved the modification of ECON 001A. ABSTAIN = 1 (Julie Kiotas)

ON MOTION by Linda Hintzman and seconded by Julie Kiotas, the committee unanimously approved to rescind the previous vote for the modification of ECON 001A.

ON MOTION by Walter Butler and seconded by Maria Pehlivanova, the committee unanimously approved the modification of prerequisites for ECON 001A.

ON MOTION by Linda Hintzman and seconded by Erika Catanese, the committee unanimously approved to postpone discussion of the modification to ECON 001AH to no sooner than September 17, 2020.

ON MOTION by Walter Butler and seconded by Manuel Perea, the committee unanimously approved to postpone discussion of the modification to advisories for ECON 001AH to no sooner than September 17, 2020.

ON MOTION by Manuel Perea and seconded by Daisuke Yamaguchi, the committee approved the modification of PSYC 025. ABSTAIN = 1 (Linda Hintzman)

ON MOTION by Maria Pehlivanova and seconded by Daisuke Yamaguchi, the committee unanimously approved the addition of Distance Education to PSYC 025.

The committee reviewed the following Consent Items and approved by unanimous consent.

Temporary Distance Education Addenda – Additions

Health Science

GERO 001 – Fall 2020

GERO 022 – Fall 2020

Library

LIB 020 – Fall 2020

Performing and Communication Arts

MUSC 007A – Fall 2020

MUSC 010 – Fall 2020

MUSC 070E – Fall 2020

Social Science

HIST 029A – Fall 2020

POLS 020 – Fall 2020

Visual Arts and Media Studies

CINE 127 – Fall 2020

The committee reviewed and discussed the following:

AP 4025

Technical Review

V. ANNOUNCEMENTS

Happy Birthday to Matt Henes and Linda Hintzman.

Linda Hintzman attended the union meeting and asked about changes to activity hours. Sharon Bober responded saying this discussion item will be added to a future C&I committee meeting agenda.

Matt Henes announced the AMEND webinar taking place on Saturday, September 26. PCC is sponsoring 200 people to attend.

VI. ADJOURNMENT

BY UNANIMOUS CONSENT, the committee approved to adjourn the meeting at 4:00 p.m.

ADDENDUM

PERFORMING AND COMMUNICATION ARTS

MODIFICATION – SLOs, SPOs, MOIs, MOEs, CCOs, assignments, text, NCN (30 to 32), Form D update – Effective Summer 2021

SPCH 006 ARGUMENTATION AND DEBATE

3 units

Principles and forms of argumentation and debate. Logical analysis and reflective thinking. Adaptation of materials to audience situations. Total of 54 hours lecture.

*Transfer Credit: CSU; UC. *C-ID: COMM 120*

Grade Mode: L, A

Rationale: Annual update to the structure of argument and use of argument in debate due to modifications in Course Outline. Specifically, outline is being updated for the use of argument in debate. Form D update. Modifications to MOIs, MOEs, CCOs, SLOs, SPOs, assignments, text. Increase NCN from 30 to 32.

NATURAL SCIENCES

MODIFICATION – addition of Distance Education – Effective Summer 2021

BIOL 010A CELLULAR BIOLOGY, GENETICS AND EVOLUTION

5 units

Prerequisite: *CHEM 001A.*

Investigation of the principles governing biochemistry, cell biology, metabolism, genetics, and evolution. This is the first course in a sequence for Biology majors. For majors in biological sciences, but open to all qualified students. Total of 54 hours lecture and 108 hours laboratory.

*Transfer Credit: CSU; UC. *C-ID BIOL 190; BIOL SEQ 130S (WITH BIOL 010B)*

Grade Mode: L

Rationale: The purpose of this modification is to add Form D, to update Distance Education Goal and be able to offer Biology 10A hybrid version with lecture online and lab work to be done on campus.

LIBRARY

MODIFICATION – SPOs, Form D update – Effective Summer 2021

LIB 001 COLLEGE RESEARCH SKILLS

1 unit

Fundamentals of college-level research using academic and online research tools. Focus on planning, developing effective search strategies, critical evaluation of information, and documentation of sources following standard citation styles. Total of 18 hours lecture.

Transfer Credit: CSU; UC

Grade Mode: L, P

Rationale: Part of 2-year program review cycle (2002). Clean-up of SPOs. Updated Form D.

MODIFICATION – SLOs, SPOs, CCOs, Form B update, texts, TOP Code (160100 to 160200), min quals – Effective Summer 2021

LIB 020 INDEPENDENT STUDY

1 unit

Prerequisite: LIB 001 and approval of student project.

Individual research projects on library-related topics. Regular periodic faculty conferences and written report are required. Total of 54 hours laboratory.

Transfer Credit: CSU

Grade Mode: L, A, P

Rationale: Part of 2-year Program Review Cycle. (2020). Updated minimum qualifications, textbooks, TOP Code (from 160100 to 160200), Form B; SLOs, SPOs, and CCOs updated.

MODIFICATION – text, grade mode, min quals – Effective Summer 2021

LIB 103 INTRODUCTION TO LIBRARY ACCESS SERVICES

3 units

Library circulation and access services with a focus on customer service, online circulation systems, and the organization and maintenance of library collections. Issues related to access services policies and patron privacy are also covered. For students interested in working in library support staff roles, but open to all students. Total of 54 hours lecture.

Grade Mode: L, A, P

Rationale: Part of 2-year Program Review Cycle (2020). Update to textbook, grade mode, and minimum qualifications.

MODIFICATION – course title, course number (105A to 105), SLOs, SPOs, assignments text, min quals, grade mode – Effective Summer 2021

LIB 105 INTRODUCTION TO CATALOGING FOR LIBRARY TECHNICIANS

3 units

Prerequisite: *LIB 104.*

Basic principles of descriptive cataloging with a focus on the tools and skills needed for copy cataloging using national standards and common bibliographic utilities. Includes an overview of the basic principles of subject classification and issues related to bibliographic and authority control in online catalogs. For students interested in working in library support staff roles, but open to all students. Total of 54 hours lecture.

Grade Mode: L, A, P

Rationale: Part of 2-year Program Review Cycle (2020). Change to Course Number: Revert back to LIB 105 from 105A. LIB 105B no longer exists. So, it doesn't make sense to have an "A". 105A is the same course as the original 105, as the 105B was created to provide advanced topics related to cataloging as an elective. An analysis and review of 105 compared to 105A was completed to ensure course content remained the same outside of expected modifications over time to a course. 105A/105 is the certificate's final course/capstone course. Any student who took 105 in the past, would have most

likely completed the certificate already. Course title, course number, minor updates to SLOs, SPOs, assignments. Textbook updated. Minimum qualifications updated, grading updated. Form D added.

MODIFICATION – SLOs, SPOs, CCOs, MOEs, MOIs, assignments, texts – Effective Summer 2021

LIB 121 TECHNOLOGIES & PROCESSES FOR DIGITAL COLLECTIONS

3 units

Recommended Preparation: *BIT 025*.

Basic processes of digital repositories including assessing collection materials, scanning, managing files for preservation, quality control and the use of digital asset management systems. For students interested in working in digital preservation projects. Total of 54 hours lecture.

Grade Mode: L, P

Rationale: Part of 2-year Program Review Cycle (2020). Minor updates to CCOs. Updates to SLOs, SPOs, MOEs, MOIs, assignments, textbooks, equipment.

MODIFICATION – MOIs, assignments, texts, updated Form D – Effective Summer 2021

LIB 123 INTRODUCTION TO COPYRIGHT ISSUES FOR DIGITAL COLLECTIONS

1 unit

Prerequisite: *LIB 121*.

Introduction to copyright and privacy issues relating to digital projects. Includes an overview of public domain, fair-use, licensing, copyright status as selection criteria, and rights metadata. Total of 18 hours lecture.

Grade Mode: L, A, P

Rationale: Part of 2-year Program Review Cycle (2020). Updated methods of delivery. Updated Form D. Modification to assignments, MOIs, texts.

SOCIAL SCIENCE

MODIFICATION – SPOs, CCOs, MOIs, MOEs, text – Effective Summer 2021

CHDV 017 TEACHING CHILDREN IN A DIVERSE SOCIETY

3 units

Development of social identities in diverse societies including theoretical and practical implications of oppression and privilege affecting young children, families, programs, classrooms, teaching, education and schooling. Exploration of various classroom strategies emphasizing culturally and linguistically appropriate anti-bias approaches supporting children in becoming competent members of a diverse society. Self-examination and reflection of one's own issues and understanding of educational principles in integrating social identity, stereotypes and bias, social and educational access, media, schooling, better informed teaching practices and/or program development. No credit if taken after CHDV 117. Total of 54 hours lecture.

*Transfer Credit: CSU. *C-ID: ECE 230*

Grade Mode: L

Rationale: Additions to MOIs and MOEs, update textbook. Modification to SPOs and CCOs.

MODIFICATION – MOIs, MOEs, assignments, Distance Education addition – Effective Summer 2021

PSYC 025 HUMAN SEXUALITY

3 units

Historical, psychological, sociological and biological aspects of love, intimacy and human sexuality.

Total of 54 hours lecture.

Transfer Credit: CSU; UC. *C-ID: PSY 130

Grade Mode: L, A, P

Rationale: Addition of Form D. Modification of MOIs, MOEs, and assignments.

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GERO 022 – Fall 2020

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Performing and Communication Arts

MUSC 007A – Fall 2020

MUSC 010 – Fall 2020

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CINE 127 – Fall 2020