

**PASADENA CITY COLLEGE  
CURRICULUM AND INSTRUCTION COMMITTEE  
MINUTES OF MEETING  
THURSDAY, JULY 30, 2020**

**CALLED TO ORDER:** 10:00 a.m.

**CO-CHAIRPERSONS:** John Hanley  
Sharon Bober

The following Curriculum and Instruction Committee members were present:

**FACULTY CHAIRPERSONS**

John Hanley  
Sharon Bober

**INSTRUCTIONAL UNITS**

Salvador Diaz, Business, Engineering & Technology  
Manuel Perea, English  
Sebrenia Law, Health Sciences  
Mike Terrill, Kinesiology, Health and Athletics  
Maria Pehlivanova, Languages  
Walter Butler, Library  
Richard Abdelkerim, Mathematics and Computer Science  
Katharina Rodriguez, Natural Sciences  
Henry Shin, Performing & Communication Arts  
Bakhtawar Bhadha, Social Sciences  
Daisuke Yamaguchi, Visual Arts & Media Studies

**DIVISION DEANS**

Martha House  
Isela Ocegueda  
Julie Kiotas  
Lynora Rogacs

**MEMBERS EX-OFFICIO**

Sharis Amirian, Articulation Officer

**RESOURCE EXPERT**

Matthew Henes, President, Academic Senate

**VISITORS**

Mark Keene

*In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.*

Shi Jia  
Colleen Nano  
Micah Young  
Tanysha Laney  
Xiaodan Leng  
Thea Alvarado  
Jeong O

## **I. WELCOME**

Self-introductions were made.

## **II. PUBLIC COMMENT**

None.

## **III. APPROVAL OF MINUTES**

Meeting Minutes for July 16, 2020.

**ON MOTION** by Walter Butler and seconded by Richard Abdelkerim, the committee approved the minutes from meeting 17.

## **IV. COMMITTEE DISCUSSION**

The committee reviewed and discussed the following:

2020-2021 C&I proposal submission deadlines  
Video tutorials for proposal submissions  
Voting on Program / Course Modifications / Additions / Deletions

**ON MOTION** by Bakhtawar Bhadha and seconded by Sharis Amirian, the committee unanimously approved the addition of HOSP 060.

**ON MOTION** by Bakhtawar Bhadha and seconded by Walter Butler, the committee unanimously approved the prerequisite addition to HOSP 060.

**ON MOTION** by Richard Abdelkerim and seconded by Bakhtawar Bhadha, the committee unanimously approved the addition of Distance Education to HOSP 060.

**ON MOTION** by Maria Pehlivanova and seconded by Bakhtawar Bhadha, the committee unanimously approved the modifications of HOSP 140 and HOSP 141.

**ON MOTION** by Maria Pehlivanova and seconded by Bakhtawar Bhadha, the committee unanimously approved the prerequisite modifications to HOSP 140 and HOSP 141.

**ON MOTION** by Richard Abdelkerim and seconded by Sharis Amirian, the committee unanimously approved the addition of Distance Education to HOSP 140.

**ON MOTION** by Maria Pehlivanova and seconded by Sebrenia Law, the committee unanimously approved the renewal of Distance Education for BUS 002.

**ON MOTION** by Bakhtawar Bhadha and seconded by Manuel Perea, the committee unanimously approved the addition of Distance Education to BUS 118.

**ON MOTION** by Sharis Amirian and seconded by Bakhtawar Bhadha, the committee unanimously approved the addition of Distance Education to HOSP 003, HOSP 005, and HOSP 021.

**ON MOTION** by Sebrenia Law and seconded by Bakhtawar Bhadha, the committee unanimously approved the modification of GERO 140.

**ON MOTION** by Bakhtawar Bhadha and seconded by Sebrenia Law, the committee unanimously approved the renewal of Distance Education for GERO 140.

**ON MOTION** by Sebrenia Law and seconded by Manuel Perea, the committee unanimously approved the modification of NURS 103.

**ON MOTION** by Sebrenia Law and seconded by Bakhtawar Bhadha, the committee unanimously approved the addition of Distance Education to NURS 103.

**ON MOTION** by Sebrenia Law and seconded by Sharis Amirian, the committee unanimously approved the modification of NURSING – CERTIFIED NURSING ASSISTANT – Occupational Skills Certificate.

**ON MOTION** by Mike Terrill and seconded by Richard Abdelkerim, the committee unanimously approved the modifications of KINA 034A and KINA 034B.

**ON MOTION** by Bakhtawar Bhadha and seconded by Richard Abdelkerim, the committee unanimously approved the addition of Distance Education to MATH 065.

**ON MOTION** by Richard Abdelkerim and seconded by Bakhtawar Bhadha, the committee unanimously approved the addition of Distance Education to STAT 065.

**ON MOTION** by Maria Pehlivanova and seconded by Walter Butler, the committee unanimously approved the modifications of BIOL 011 and BIOL 011H.

**ON MOTION** by Bakhtawar Bhadha and seconded by Sharis Amirian, the committee unanimously approved the renewal of Distance Education for BIOL 011 and BIOL 011H.

**ON MOTION** by Mike Terrill and seconded by Maria Pehlivanova, the committee unanimously approved the modification of PHYS 010.

**ON MOTION** by Richard Abdelkerim and seconded by Bakhtawar Bhadha, the committee unanimously approved the prerequisite deletion for PHYS 010.

**ON MOTION** by Sharis Amirian and seconded by Walter Butler, the committee unanimously approved the renewal of Distance Education for PHYS 010.

**ON MOTION** by Sebrenia Law and seconded by Richard Abdelkerim, the committee unanimously approved the addition of HLTN 5001.

**ON MOTION** by Sebrenia Law and seconded by Richard Abdelkerim, the committee unanimously approved the addition of Distance Education to HLTN 5001.

**ON MOTION** by Sebrenia Law and seconded by Richard Abdelkerim, the committee unanimously approved the addition of HLTN 5000.

**ON MOTION** by Bakhtawar Bhadha and seconded by Manuel Perea, the committee unanimously approved the modifications of PSYC 001 and PSYC 001H.

**ON MOTION** by Bakhtawar Bhadha and seconded by Sharis Amirian, the committee unanimously approved the renewal of Distance Education for PSYC 001.

**ON MOTION** by Bakhtawar Bhadha and seconded by Richard Abdelkerim, the committee unanimously approved the addition of Distance Education to PSYC 001H.

**ON MOTION** Bakhtawar Bhadha and seconded Richard Abdelkerim, the committee unanimously approved the addition of Distance Education to EDUC 032 and EDUC 050.

**ON MOTION** Bakhtawar Bhadha and seconded by Sharis Amirian, the committee unanimously approved the renewal of Distance Education for SOC 001.

**ON MOTION** Bakhtawar Bhadha and seconded Lynora Rogacs, the committee unanimously approved the addition of Distance Education to SOC 001H, SOC 014, and SOC 014H.

The committee reviewed the following Consent Items and approved by unanimous consent.

### **Temporary Distance Education Addenda – Additions**

#### **Business and Computer Technology**

CUL 154A – Fall 2020

#### **Health Science**

DH 108 – Fall 2020

DH 111 – Fall 2020

DH 200B – Fall 2020

MA 122B – Fall 2020

MA 128 – Fall 2020

RDTC 102 – Fall 2020

RDTC 103 – Fall 2020

RDTC 103C – Fall 2020

RDTC 105 – Fall 2020

RDTC 110 – Fall 2020

RDTC 112A – Fall 2020

RDTC 117A – Fall 2020  
RDTC 117C – Fall 2020

**Kinesiology, Health and Athletics**

HED 051 – Fall 2020  
KATH 077 – Fall 2020  
KATH 095 – Fall 2020  
KINA 003A – Fall 2020  
KINA 003B – Fall 2020  
KINA 003C – Fall 2020  
KINA 003D – Fall 2020  
KINA 003E – Fall 2020  
KINA 039A – Summer 2020, Fall 2020

**Languages and ESL**

ARMN 001 – Fall 2020  
ESL 132 – Fall 2020  
SPAN 042A – Fall 2020

**Math and Computer Science**

CS 020 – Fall 2020

**Noncredit**

ESLN 1102 – Fall 2020  
ESLV 3000 – Fall 2020  
ESLV 3001 – Fall 2020  
ESLV 4000 – Fall 2020  
ESLV 4001 – Fall 2020  
ESLV 5000 – Fall 2020  
ESLV 5001 – Fall 2020  
GED 4002 – Fall 2020  
GED 4003 – Fall 2020  
GED 4004 – Fall 2020

**Performing and Communication Arts**

MUSC 064 – Fall 2020  
MUSC 067 – Fall 2020

**Social Science**

CHDV 013B – Fall 2020  
CHDV 119 – Fall 2020  
CHDV 122F – Fall 2020  
CHDV 122 – Fall 202  
HIST 029B – Summer 2020, Fall 2020  
POLS 001 – Fall 2020  
SOC 016 – Fall 2020

**Visual Arts and Media Studies**

ARCH 013 – Fall 2020

ART 052A – Fall 2020

ART 052B – Fall 2020

CINE 007A – Summer 2020, Fall 2020

CINE 007B – Summer 2020, Fall 2020

CINE 025 – Summer 2020, Fall 2020

DMA 020A – Fall 2020

DMA 020B – Fall 2020

DMA 022A – Fall 2020

DMA 022B – Fall 2020

The committee reviewed and discussed the following:

Distance Education Addenda – Follow-up  
2020-2021 C&I Representatives  
Technical Review

**V. ANNOUNCEMENTS**

None.

**VI. ADJOURNMENT**

**ON MOTION** by Richard Abdelkerim and seconded by Mike Terrill, the committee unanimously approved the adjournment of the meeting at 10:26 a.m.

## **ADDENDUM**

### **BUSINESS AND COMPUTER TECHNOLOGY**

#### **ADDITION – Effective Summer 2021**

#### **HOSP 060 CULINARY PRODUCTION AND OPERATION MANAGEMENT**

**4 units**

**Prerequisite:** HOSP 003 and HOSP 014.

**Recommended Preparation:** Completion of ServSafe Manager Certification.

Applied experience in a commercial kitchen operation with health code requirements, guest expectations with realistic budget and time constraints. Emphasis on time management and organization in a production kitchen setting working as a team for a common goal. Topics include kitchen production operations expectations, standard operating guides, menu planning and costing, production scheduling, plating, storage, inventory, industry trends, management techniques for leading a kitchen team. No credit if taken after CUL 145C. Total of 36 hours lecture and 108 hours laboratory. Formerly CUL 145C.

*Transfer Credit: CSU*

**Grade Mode:** L, A

**Rationale:** Update the curriculum; update the SLOs; update the SPOs; update the CCOs; remove official text; update form D; update the MOE's, MOI's and Assignments; modify the catalog description; modify the CCOs.; update the catalog description; Submit form D for hybrid learning options. Although the C-ID 160 is currently 3 units, this course is planned and proposed as a 4 unit course with the implementation of the Foodservice Operating Procedures handbook, which is vital to the success and future promotion of students as they enter the workforce. In addition, through Advisory Board meeting discussions, industry professionals have encouraged laboratory heavy courses to incorporate a full understanding of the operation with subjects such as the handbook as well as employee morale content. It is the instructor's discretion for students to audit this course. A foreseeable example for a student to audit the course would be to be a student tutor for others in the class. Based on CUL 145C. CSU articulation C-id Descriptor HOSP 160.

#### **MODIFICATION – prerequisite (remove HOSP 004, add HOSP 003), SLOs, SPOs, CCOs, Distance Education addition, grade mode – Effective Summer 2021**

#### **HOSP 140 PROFESSIONAL BAKING FOUNDATIONS I**

**3 units**

**Prerequisite:** HOSP 003 and HOSP 014.

**Recommended Preparation:** Completion of ServSafe Manager Certification.

Introduction to baking and pastry techniques for use in a commercial kitchen. Special focus on: the study of ingredient functions, product identification, and weights and measures. Topics include: the preparation of yeast-raised dough mixing methods, roll-in dough, pie dough, basic cake mixing methods, fillings, icings, pastry cream, and finishing techniques. No credit if taken after CUL 154A. Total of 36 hours lecture and 54 laboratory. Formerly CUL 154A.

**Grade Mode:** L, A, P

**Rationale:** Change prerequisite HOSP 004 to HOSP 003. Update SLOs, SPOs, CCOs, course content. Create 8 week courses so that students can finish their certificate within 2 semesters. Course available for audit upon instructor approval and capacity. Based on CUL 154A. Addition of Form D.

**MODIFICATION – catalog description, prerequisites (remove HOSP 003, HOSP 014), SLOs, SPOs, CCOs, MOEs, MOIs, assignments, texts, Distance Education, grade mode – Effective Summer 2021**

**HOSP 141 PROFESSIONAL BAKING FOUNDATIONS II**

**3 units**

**Prerequisite:** HOSP 140.

**Recommended Preparation:** Completion of ServSafe Manager Certification

Continuation of baking and pastry techniques. Topics include: piping techniques, yeast doughs, laminated doughs, fried pastries, intermediate syrups, creams and sauces, tarts and specialty pastries, puddings, mousses and souffles, intermediate cookie techniques, fruit desserts and foundations of frozen desserts. No credit if taken after CUL 154B. Total of 36 hours lecture and 54 hours laboratory. Formerly CUL 154B.

**Grade Mode:** L, A, P

**Rationale:** Change prerequisite HOSP 003, HOSP 014, and HOSP 140 to only HOSP 140. Reasons for the proposal: update the curriculum, update the SLOs, update the SPOs, update the CCOs, update the text, update the MOE's, MOI's and assignments, modify the catalog description, modify the CCOs. Submit form D for hybrid learning options. Course available for audit upon instructor approval and capacity. Based on CUL 154B.

**MODIFICATION – catalog description, SLOs, SPOs, CCOs, MOIs, MOEs, Form D renewal – Effective Summer 2021**

**BUS 002 PERSONAL FINANCE**

**3 units**

Consumer financial management of financial records and budgets, savings plans, taxes, housing, managing credit, risk management, and investment fundamentals. Total of 54 hours lecture.

*Transfer Credit: CSU*

**Grade Mode:** L, A

**Rationale:** BUS 002 is being reviewed for addition to the CSU GE area B4. Also, for the 2-year cycle, renewal of Form D. Per C&I Review Recommendations: SLO3 and corresponding SPO's have been added. The mention of automobile purchasing has been removed from the catalog description. The mention of "weekly" time periods has been removed from the MOI's. The need for algebra skills for spreadsheet use added to CCO's and the use of spreadsheets added to the SPO's. Updated Form D to include the curriculum changes as well as recommended updates to MOI's, MOE's and Accessibility.

**MODIFICATION – catalog description, SLOs, SPOs, CCOs, MOIs, MOEs, assignments, texts, Distance Education addition, grade mode – Effective Summer 2021**

**BUS 118 INVESTMENTS**

**3 units**

Analysis of stocks, bonds, mutual funds, real estate trusts, commodities, and related investments. Concepts and skills needed to make sound financial decisions, to understand financial statements, interest rates, bond, and stock markets, as well as acquiring, managing and budgeting capital and making financial forecasts. Total of 54 hours lecture.

**Grade Mode:** L, A, P



**Rationale:** Adding a Form D. Update texts, assignments, SLOs, SPOs, CCOS, MOIs, MOEs, grading option, course description. Updated to reflect changes proposed by C&I related to SLOs, SPOs, CCOS, MOIs, MOEs, assignments, and Form D.

**MODIFICATION – Distance Education addition – Effective Summer 2021**

**HOSP 003 SURVEY OF HOSPITALITY MANAGEMENT AND MANAGER SANITATION AND SAFETY**

**3 units**

Overview of structure and financial performances of hospitality industry; food and lodging, resorts, travel and tourism enterprises, attractions, and related operations. Hospitality foodservice safety, sanitation, and prevention control of food-borne illnesses through Hazard Analysis and Critical Control Point management. Preparation for and certification execution of the National Restaurant Association's ServSafe Manager Examination. Total of 54 hours lecture.

*Transfer Credit: CSU*

**Grade Mode:** L, A

**Rationale:** Submit for C-ID HOSP 100; submit for required core course for AS-T; and submit for Certificates of Achievement. Addition of Form D.

**MODIFICATION – Distance Education addition – Effective Summer 2021**

**HOSP 005 FUNDAMENTALS OF ENOLOGY, SENSORY EVALUATION, AND BEVERAGE APPRECIATION**

**3 units**

**Enrollment Limitations:** Must be 21 years of age.

Review of historical and trending wine, beer, spirit, and other alcoholic beverages and styles. Elemental mechanics and influence of agriculture-based beverages on industry practices, safety and liability, appreciation, guest experience, and service. Fundamentals of fermentation, brewing, and distillation with an emphasis on sensory analyses evaluation techniques to define and design product quality, consumer sociocultural preference, and business. Exploration of career opportunities. Total of 54 hours lecture and 18 hours laboratory.

*Transfer Credit: CSU*

**Grade Mode:** L, A

**Rationale:** There are four highlights to this new course: it provides an opportunity to earn (1) articulation at the CSU level, (2) three industry certifications and fulfill a required course for (3) five certificates and (4) the AS-T: Hospitality Management. Addition of Form D.

**MODIFICATION – Distance Education addition – Effective Summer 2021**

**HOSP 021 FOOD, BEVERAGE, AND LABOR COST CONTROL**

**3 units**

Financial management of food, beverage, labor, supplies, and other costs within a hospitality operation. Overview of structure and financial performance with an emphasis on problem solving and application of cost control techniques, such as cost, volume, and profit relationships and establishing cost standards, to maximize profits while managing expenses. Customer service, sociocultural trends, and career opportunities are explored. Total of 54 hours lecture.

*Transfer Credit: CSU*

**Grade Mode:** L, A

**Rationale:** The following are four highlights to this new course: it provides an opportunity to earn (1) articulation at the CSU level, (2) one industry certification and fulfill a required course for (3) eight certificates and (4) the AS-T: Hospitality Management. Addition of Form D.

## **HEALTH SCIENCE**

### **MODIFICATION – Form D update – Effective Summer 2021**

#### **GERO 140 APPLIED HEALTH CARE MANAGEMENT IN GERONTOLOGY**

##### **3 units**

Analysis of issues, services, methods, and interventions related to gerontologic practice and application of strategies for identifying and accessing services targeted for older adults and their families. Topics include the unique characteristics and needs of elders, the systems approach to working with elders, and issues affecting service delivery to this population (including diversity, gender, ethics, special health and mental health needs). Practice of the skills for effective service delivery to elders, families and caregivers with an emphasis on students' attitudes and roles when working with this population. Total of 54 hours lecture.

**Grade Mode:** L

**Rationale:** Periodic CTE review of course. No course modifications necessary. Update date - Form D. Faculty qualifications clarified to include both Gerontology Masters and Nursing Masters to match other Gerontology courses. Increase of NCN from 20 to 35.

### **MODIFICATION – catalog description, units (5 to 6), enrollment limitation, SLOs, SPOs, CCOs, texts, grade mode, Distance Education addition – Effective Summer 2021**

#### **NURS 103 NURSING ASSISTANT**

##### **6 units**

**Enrollment Limitations:** Completion of high school 10th grade; minimum age of 16 and must be accepted to the CNA program.

Exploration of nursing concepts and application of nursing skills essential to the function of a Certified Nurse Assistant (CNA). Emphasis on requisite nursing skills to seek employment in the direct care of patients in long-term care facilities as a Certified Nurse Assistant (CNA). Preparation for certification for Certified Nurse Assistant. Students will be eligible to take the California Department of Public Health Certified Nurse Assistant certification exam. Six weeks. Pass/no pass grading. For students accepted to the Vocational Nursing program, but open to all students. Total of 72 hours lecture and 108 hours laboratory.

**Grade Mode:** A, P

**Rationale:** To keep the compliance of content with the California Department of Public Health (CDPH) guidelines for nurse assistant training and practice. Also, as of 4/14/2020, CDPH suspended the requirement for face-to-face instruction for the theory portion of the CNA training. The type of delivery for this course is hybrid. This course provides 72 hours of the lecture instruction online, and 108 hours of the clinical practice (laboratory) carried out in long-term care facilities. We have modified the SLOs,

SPOs, CCOs, Units (from 5 to 6 units), course description, enrollment limitation, textbooks, and type of delivery for the course (addition of Form D) from traditional to hybrid to verify the content and standards required by the CDPH.

**MODIFICATION – program description, PLOs, units (from 5 to 6) – Effective Summer 2021**  
**NURSING – CERTIFIED NURSING ASSISTANT – Occupational Skills Certificate**

The Certified Nursing Assistant program provides the student with the necessary skills to seek employment in long-term care facilities as a Certified Nurse Assistant. Emphasis is on principles of nursing concepts and the application of nursing skills essential to the function of a certified nurse assistant in long-term care facilities. Students must provide their transportation to off-campus sites. A selected uniform, nursing shoes, and medical instruments (i.e., stethoscope) are required for program participation.

Upon completion of the Certified Nurse Assistant course, the student will receive the Occupational Skills Certificate of Certified Nurse Assistant Program and be eligible to take the certification exam from the California Department of Public Health to obtain a certificate as a Certified Nurse Assistant. Pass or no pass grading. A passing grade must be achieved to receive the Occupational Skills Certificate of Certified Nurse Assistant Program.

Selection of Students:

CANDIDATES MUST SUBMIT WRITTEN APPLICATION IN THE NURSING DIVISION AND WILL BE SELECTED AND PRIORITIZED IN THE FOLLOWING ORDER:

1. Students who have been accepted into the Vocational Nursing program.
2. Students accepted into the Registered Nursing program (Fall semester).
3. Vocational Nursing program applicants who have not been admitted into the program.
4. Applicants for CNA only.

Prerequisites:

Completion of 10th grade in high school

Minimum age of 16

Valid AHA CPR/Basic Life Support Card, Course-C

**Required Units in the Major: 6**

**Required Courses**

NURS 103 – Nursing Assistant (6)

**Rationale:** Modification to catalog description, PLOs, units (from 5 to 6).

## **KINESIOLOGY, HEALTH AND ATHLETICS**

**MODIFICATION – title, SLOs, SPOs, CCOs, MOIs, MOEs, assignments, texts – Effective Summer 2021**

### **KINA 034A BEGINNING SELF DEFENSE**

**1 unit**

Techniques to develop the basic knowledge, attitudes and skills of self-defense. Total of 54 hours laboratory.

*Transfer Credit: CSU; UC credit limitations. See counselor.*

**Grade Mode:** L, P

**Rationale:** Modifications to course title, SLO, SPO, CCOs, MOIs, MOEs, assignments, textbook

**MODIFICATION – title, SLOs, SPOs, CCOs, MOIs, MOEs, grade mode, NCN (35 to 30) – Effective Summer 2021**

### **KINA 034B INTERMEDIATE SELF DEFENSE**

**1 unit**

Intermediate techniques to increase the knowledge, attitudes, body movements and skills used in self-defense. Total of 54 hours laboratory.

*Transfer Credit: CSU; UC credit limitations. See counselor.*

**Grade Mode:** L, P

**Rationale:** Modifications to: SLOs, SPOs, CCOs, MOIs, MOEs, addition of audit grade mode, modification of course title (removed hyphen), NCN reduced from 35 to 30.

## **MATHEMATICS AND COMPUTER SCIENCE**

**MODIFICATION – Distance Education addition – Effective Summer 2021**

### **MATH 065 SCIENTIFIC COMPUTING FOR MATHEMATICS**

**1 unit**

Exploration of the potential of applied programming methods for mathematics. Fundamentals of scripting including generative plots, graphs, animations, computations, and simulations in a variety of projects with an emphasis on using the open-sourced libraries and packages specifically for mathematics. For students who would like to explore applied coding in the context of mathematics but open to all students. Total of 54 hours laboratory.

*Transfer Credit: CSU: UC credit under review.*

**Grade Mode:** L, P

**Rationale:** Addition of Form D only.

**MODIFICATION – Distance Education addition – Effective Summer 2021**

### **STAT 065 SCIENTIFIC COMPUTING FOR STATISTICS**

**1 unit**

Exploration of the potential of applied programming methods for statistics. Fundamentals of scripting for statistical analysis including generative tables, plots, graphs, animations, computations, and

simulations in a variety of projects with an emphasis on using the open-sourced libraries and packages specifically for statistics. For students who would like to explore applied coding in the context of statistics. Total of 54 hours laboratory.

*Transfer Credit:* CSU; UC credit under review.

**Grade Mode:** L, P

**Rationale:** Addition of Form D only.

## NATURAL SCIENCE

**MODIFICATION – SLOs, CCOs, MOIs, MOEs, assignments, Form D renewal – Effective Summer 2021**

### **BIOL 011 GENERAL BIOLOGY**

**4 units**

Basic concepts of biology, the cell, nutrition, a survey of physiological systems, reproduction, heredity, development, diversity of organisms, evolution, ecology and environmental biology. No credit if taken after Biol 001A, 002, 003, 004, 005, 010ABC or 011H. For non-biology majors, but open to all qualified students. Total of 54 hours lecture and 54 hours laboratory.

*Transfer Credit:* CSU; UC credit limitations. See counselor.

**Grade Mode:** L, A, P

**Rationale:** Update course outline and form D. Changes were made to SLO, CCOs, Methods of Instruction, Methods of Evaluation, Assignments.

**MODIFICATION – catalog description, SPOs, SLOs, CCOs, MOIs, MOEs, assignments, text, Form D renewal – Effective Summer 2021**

### **BIOL 011H HONORS GENERAL BIOLOGY**

**4 units**

**Enrollment Limitations:** Acceptance into the honors program.

Basic concepts of biology, the cell, nutrition, a survey of physiological systems, reproduction, heredity, development, diversity of organisms, evolution, ecology, and environmental biology. As an honors course, students will be expected to complete additional assignments to demonstrate stronger analytical skills and critical analysis of articles published in peer-reviewed journals and primary scientific literature. No credit if taken after Biol 001A, 002, 003, 004, 005, 011 or 010ABC. For non-biology majors, but open to all qualified students. Total of 54 hours lecture and 54 hours laboratory.

*Transfer Credit:* CSU; UC credit limitations. See counselor.

**Grade Mode:** L, A

**Rationale:** Modifications to catalog description, SPOs, SLOs, CCOs, MOIs, MOEs, assignments, texts. Renewal of Form D.

**MODIFICATION – catalog description, prerequisite (removal of MATH 150), SLOs, CCOs, MOIs, MOEs, texts, Form D renewal – Effective Summer 2021**

### **PHYS 010 DESCRIPTIVE INTRODUCTION TO PHYSICS**

**3 units****Prerequisite:** Math 131.

Exploration of the basic principles of physics and their applications in modern life with a mostly conceptual approach. No credit if taken after any other college physics. Total of 54 hours lecture.

*Transfer Credit: CSU; UC credit limitations. See counselor.*

**Grade Mode:** L, A, P

**Rationale:** Modifications to the Course Content Outline and sample assignments, MOIs, MOEs, SLOs, and catalog description. Update to the textbooks. Elimination of Math 150 as a prerequisite, for the following reasons: (a) this course is no longer being offered by the PCC Math Department, and (b) the SPO's of Math 150 indicate that this course is primarily for the application of mathematics in finance, such as compound interest and making informed financial decisions. There is little overlap with the math skills required of Physics 10. Minor updates to Form D.

**NONCREDIT****ADDITION – Effective Summer 2021****HLTN 5001 MEDICAL FRONT OFFICE CLERK PROCEDURES**

Medical front office clerk procedures in preparation for entry-level positions in a medical front office setting. Includes interpersonal communications, HIPAA, telephone techniques related to medical front office management, appointment scheduling, data entry using EHR, authorization processing of private and managed care patients, patient accounts, collections, and practice management. Total of 36 - 45 hours lecture.

**Grade Mode:** P, N

**Rationale:** Increase student completion and retention by revising course outlines & certificate. Old certificate total:  $90+144 = 234$  / New certificate total hours: range 126 – 153. Changed subject code from MAN to HLTN for Noncredit. HLTN 5001: 1 of 4 courses in the revised Medical Front Office Clerk Procedures Certificate of Completion (Non-credit). Modified: SLOs, SPOs, CCOs, MOI, MOE, Assignments, updated textbook, catalog description. Added Form D. Variable Hours: 36 – 45. NCN: 25 (reduction from 30) consistent with courses in this certificate

**MODIFICATION – Addition of distance education – Effective Summer 2021****HLTN 5000 INTRODUCTION TO MEDICAL TERMINOLOGY**

Medical terminology with the prime objective of introducing, analyzing, and dividing medical terms into component parts (prefix, suffix, and combining form) to correctly pronounce and obtain a definition. Total of 27 - 36 hours lecture.

**Grade Mode:** P, N

**Rationale:** Increase student completion and retention by revising course outlines & certificate. Old certificate total:  $90+144 = 234$  / New certificate total hours: range 126 – 153. Changed subject code from MAN to HLTN for Noncredit. HLTN 5000: 1 of 4 courses in the revised Medical Front Office Clerk Procedures Certificate of Completion (Non-credit). Modified: SLOs, SPOs, CCOs, MOI, MOE, Assignments, updated textbook, catalog description. Added Form D. Variable Hours: 27 – 36. NCN: 25 consistent with courses in this certificate.

## **SOCIAL SCIENCE**

### **ADDITION – Effective Summer 2021**

#### **SOC 001H HONORS INTRODUCTORY SOCIOLOGY**

##### **3 units**

**Enrollment Limitations:** Acceptance into the Honors Program.

Foundational theories and concepts relevant to the systematic study of social behavior. Includes an overview of the different theoretical paradigms; an examination of social structure; an evaluation of how societies construct cultural meanings, maintain social control, and establish systems of stratification; an exploration of the role of institutions in shaping and regulating our daily lives. This enriched course is designed for the Honors Program allowing for more student-directed discussion, more extensive writing assignments, and an original research project. No credit if taken after SOC001. Total of 54 hours lecture.

*Transfer Credit: CSU; UC credit under review.*

**Grade Mode:** L, A, P

**Rationale:** This course is being proposed as part of the Pasadena City College Honors Transfer Program. It is based on an existing course and must articulate as that course in addition to identifying the course as a distinct Honors version of that same course. Thus, the course being proposed is largely based on its existing non-Honors counterpart. Apply for C-ID SOCI 110. Addition of Form D.

### **ADDITION – Effective Summer 2021**

#### **SOC 014H HONORS INTRODUCTION TO ETHNIC STUDIES**

##### **3 units**

**Enrollment Limitations:** Acceptance into the Honors Program.

Explores the social, historical, economic and political construction of race and ethnicity, and the systematic aspect of racial/ethnic stratification. Focus on the sociological analysis of racial/ethnic relations in the U.S. Examination of immigration issues, colorblindness, white privilege, social and racial justice, and the intersectionality of race, class, and gender. This enriched course is designed for the Honors Program allowing for more extensive research and application of the scientific method in an original research project, more student-directed discussions, and more extensive writing assignments. Total of 54 hours lecture. No credit if taken after SOC 014.

*Transfer Credit: CSU; UC credit under review.*

**Grade Mode:** L, A, P

**Rationale:** This course is being proposed as part of the Pasadena City College Honors Transfer Program. It is based on an existing course and must articulate as that course in addition to identifying the course as a distinct Honors version of that same course. Thus, the course being proposed is largely based on its existing non-Honors counterpart. Apply for C-ID SOCI 150, Addition of Form D.

### **MODIFICATION – SLOs, SPOs, CCOs, MOIs, MOEs, assignments, texts, NCN (35 to 40),**

#### **Form D renewal – Effective Summer 2021**

#### **PSYC 001 INTRODUCTORY PSYCHOLOGY**

##### **3 units**

Principles of human behavior; physiological foundations, influence of heredity and environment; sense-perception, attention, capacities and abilities; learning; emotion and motivation; special emphasis on personality development and adjustment. No credit if taken after PSYC 001H. Total of 54 hours lecture.

*Transfer Credit: CSU; UC. \*C-ID: PSY 110*

**Grade Mode:** L, A, P

**Rationale:** Modifications to SLOs, SPOs, CCOs, MOIs, MOEs, assignments, texts. Increase NCN from 35 to 40. Renewal of Form D.

**MODIFICATION – SLOs, SPOs, CCOs, MOIs, MOEs, assignments, texts, NCN (35 to 40),  
Form D renewal – Effective Summer 2021**

**PSYC 001H HONORS INTRODUCTORY PSYCHOLOGY**

**3 units**

**Enrollment Limitations:** Acceptance into the Honors program.

Principles of human behavior; physiological foundations, influence of heredity and environment; sense-perception, attention, capacities and abilities; learning; emotion and motivation; special emphasis on personality development and adjustment. This enriched course is designed for the Honors Program, allowing more student-directed discussions and more extensive writing assignments. No credit if taken after PSYC 001. Total of 54 hours lecture.

*Transfer Credit: CSU; UC. C-ID: PSY 110*

**Grade Mode:** L, A, P

**Rationale:** Modification to SLOs, SPOs, CCOs, MOIs, MOEs, texts, increase NCN from 30 to 35. Addition of Form D.

**MODIFICATION – catalog description, SLO's, SPO's, CCOs, MOIs, MOEs, assignments, texts,  
Distance Education addition – Effective Summer 2021**

**EDUC 032 CURRICULUM FOR SCHOOL-AGE CHILDREN**

**3 units**

Exploration of concepts, theories, and frameworks to design and implement culturally relevant curriculum for diverse school-age children. Examination of the foundations of teaching and learning in the U.S. schooling system and curriculum design in today's classrooms. No Credit if taken after EDUC 132. Total of 54 hours lecture.

*Transfer Credit: CSU; UC credit under review.*

**Grade Mode:** L, A, P

**Rationale:** The course has not been reviewed in many years and some of the terminology and frameworks were outdated (i.e., “inner city”). An attempt was made to update the course with curriculum models that are being used in today’s schools (Universal Design for Learning, project-based learning, Understanding by Design, among others). Revised SLO’s, SPO’s, MOIs, MOEs, catalog description, textbooks, assignments, and course outline updated to also offer the course as a hybrid course (Form D included). Proposing this course be transferable--three similar courses located across the CSU's at the lower division level. Course was formerly EDUC 132, but is considered different in content from EDUC 132.



**MODIFICATION – title, catalog description, SLO's, SPO's, CCOs, MOIs, MOEs, assignments, texts, Distance Education addition – Effective Summer 2021**  
**EDUC 050 TECHNOLOGY FOR EDUCATORS**

**3 units**

Exploration of the use of technology for today's TK-12 classroom teachers. Investigation of technological tools for diverse classrooms through hands-on activities, classroom observations, and interactive assignments. No Credit if taken after EDUC 150. Total of 54 hours lecture.

Transfer Credit: CSU; UC credit under review.

**Grade Mode:** L, A, P

**Rationale:** A lot has happened in the field of education and technology in the last decade. Comparable lower division courses were found at several CSU's. The course is revised in order to become transferable. The title of the course was also revised to expand to additional technologies, instead of just multimedia. Course was formerly EDUC 150.

**MODIFICATION – catalog description, SLOs, SPOs, CCOs, MOEs, MOIs, assignments, texts, NCN (35 to 40), Form D renewal – Effective Summer 2021**  
**SOC 001 INTRODUCTORY SOCIOLOGY**

**3 units**

Foundational theories and concepts relevant to the systematic study of social behavior. Includes an overview of the different theoretical paradigms; an examination of social structure; an evaluation of how societies construct cultural meanings, maintain social control, and establish systems of stratification; an exploration of the role of institutions in shaping and regulating our daily lives. Total of 54 hours lecture. No credit if taken after SOC 001H. Total of 54 hours lecture.

*Transfer Credit: CSU; UC. \*C-ID: SOCI 110*

**Grade Mode:** L, A, P

**Rationale:** This course update is to modify CCOs, differentiate SLOs, revise SPOs, MOEs, MOIs, CCOs, assignments, update textbook list, catalog description, NCN (from 35 to 40), update of Form D.

**MODIFICATION – catalog description, SLOs, SPOs, CCOs, MOEs, texts, assignments, NCN (35 to 40), Distance Education addition – Effective Summer 2021**  
**SOC 014 INTRODUCTION TO ETHNIC STUDIES**

**3 units**

Explores the social, historical, economic and political construction of race and ethnicity, and the systematic aspect of racial/ethnic stratification. Focus on the sociological analysis of racial/ethnic relations in the U.S. Examination of immigration issues, colorblindness, white privilege, social and racial justice, and the intersectionality of race, class, and gender. No credit if taken after SOC 014H. Total of 54 hours lecture.

**Transfer Credit:** CSU; UC. \*C-ID: SOCI 150

**Grade Mode:** L, A, P

**Rationale:** Revised SLOs, MOEs, CCOs, SLOs, and SPOs, updated textbooks, added EMPs and additional sample assignment, increase of NCN from 35 to 40, modification of catalog description, addition of Form D.

## **Temporary Distance Education Addenda – Additions**

### **Business and Computer Technology**

CUL 154A – Fall 2020

### **Health Science**

DH 108 – Fall 2020

DH 111 – Fall 2020

DH 200B – Fall 2020

MA 122B – Fall 2020

MA 128 – Fall 2020

RDTC 102 – Fall 2020

RDTC 103 – Fall 2020

RDTC 103C – Fall 2020

RDTC 105 – Fall 2020

RDTC 110 – Fall 2020

RDTC 112A – Fall 2020

RDTC 117A – Fall 2020

RDTC 117C – Fall 2020

### **Kinesiology, Health and Athletics**

HED 051 – Fall 2020

KATH 077 – Fall 2020

KATH 095 – Fall 2020

KINA 003A – Fall 2020

KINA 003B – Fall 2020

KINA 003C – Fall 2020

KINA 003D – Fall 2020

KINA 003E – Fall 2020

KINA 039A – Summer 2020, Fall 2020

### **Languages and ESL**

ARMN 001 – Fall 2020

ESL 132 – Fall 2020

SPAN 042A – Fall 2020

### **Math and Computer Science**

CS 020 – Fall 2020

### **Noncredit**

ESLN 1102 – Fall 2020

ESLV 3000 – Fall 2020

ESLV 3001 – Fall 2020

ESLV 4000 – Fall 2020

ESLV 4001 – Fall 2020

ESLV 5000 – Fall 2020

ESLV 5001 – Fall 2020  
GED 4002 – Fall 2020  
GED 4003 – Fall 2020  
GED 4004 – Fall 2020

**Performing and Communication Arts**

MUSC 064 – Fall 2020  
MUSC 067 – Fall 2020

**Social Science**

CHDV 013B – Fall 2020  
CHDV 119 – Fall 2020  
CHDV 122F – Fall 2020  
CHDV 122 – Fall 2020  
HIST 029B – Summer 2020, Fall 2020  
POLS 001 – Fall 2020  
SOC 016 – Fall 2020

**Visual Arts and Media Studies**

ARCH 013 – Fall 2020  
ART 052A – Fall 2020  
ART 052B – Fall 2020  
CINE 007A – Summer 2020, Fall 2020  
CINE 007B – Summer 2020, Fall 2020  
CINE 025 – Summer 2020, Fall 2020  
DMA 020A – Fall 2020  
DMA 020B – Fall 2020  
DMA 022A – Fall 2020  
DMA 022B – Fall 2020