

**PASADENA CITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
MINUTES OF MEETING
THURSDAY, MAY 21, 2020**

CALLED TO ORDER: 1:18 p.m.

CO-CHAIRPERSONS: Sharon Bober
John Hanley

The following Curriculum and Instruction Committee members were present:

FACULTY CHAIRPERSONS

Sharon Bober
John Hanley

INSTRUCTIONAL UNITS

Salvador Diaz, Business, Engineering & Technology
Jeff Hupp, Counseling and Career Services
Manuel Perea, English
Sebrenia Law, Health Sciences
Mike Terrill, Kinesiology, Health and Athletics
Laura Godio, Languages
Walter Butler, Library
Katharina Rodriguez, Natural Sciences
Henry Shin, Performing & Communication Arts
Bakhtawar Bhadha, Social Sciences
Daisuke Yamaguchi, Visual Arts & Media Studies

DIVISION DEANS

Natalie Russell
Julie Kiotas
Martha House

MEMBERS EX-OFFICIO

Sharis Amirian, Articulation Officer
Armando Duran, Dean, Counseling and Student
Success Services

RESOURCE EXPERT

Matthew Henes, President, Academic Senate

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VISITORS

In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.

Joseph Futtner
Melissa Anderson
Tanysha Laney
Avo Yousefian
Mark Keene

I. WELCOME

Self-introductions were made.

II. PUBLIC COMMENT

None

III. APPROVAL OF MINUTES

Meeting Minutes for May 14, 2020.

ON MOTION by Manny Perea and seconded by Sharis Amirian, the committee unanimously approved the minutes from meeting 11.

IV. COMMITTEE DISCUSSION

ON MOTION by Jeff Hupp and seconded by Sharis Amirian, the committee unanimously approved the modifications of ACCT 104A and ACCT 104B.

ON MOTION by Jeff Hupp and seconded by Sharis Amirian, the committee unanimously approved the modification of HOSP 121.

ON MOTION by Bakhtawar Bhadha and seconded by Sharis Amirian, the committee unanimously approved the modification of the prerequisite to HOSP 121.

ON MOTION by Mike Terrill and seconded by Jeff Hupp, the committee unanimously approved the addition of the Yoga Instructor Training Program Certificate of Achievement.

ON MOTION by Sharis Amirian and seconded by Jeff Hupp, the committee unanimously approved the modification of MATH 006A.

ON MOTION by Mike Terrill and seconded by Sharis Amirian, the committee unanimously approved the modification of the prerequisite to MATH 006A.

ON MOTION by Daisuke Yamaguchi and seconded by Jeff Hupp, the committee unanimously approved the addition of Distance Education to BIOL 010C.

ON MOTION by Jeff Hupp and seconded by Sharis Amirian, the committee unanimously approved the modifications of PSYC 021 and PSYC 021H.

The committee reviewed the following Consent Items and approved by unanimous consent.

BUSINESS AND COMPUTER TECHNOLOGY

ACCT 010 – Renewal No changes

BIT – Administrative Assistant – Certificate of Achievement – Renewal No changes

Distance Education

ACCT 010 – Renewal No changes

BIT 115 – Renewal No changes

BIT 122 – Renewal No changes

Temporary Distance Education Addenda – Additions

BUSINESS AND COMPUTER TECHNOLOGY

ACCT 104C - Fall

PLGL 134 – Summer/Fall

COUNSELING

COLL 001 – Fall

ENGLISH

ENGL 010 – Summer/Fall

ENGL 011 – Fall

ENGL 012 – Summer/Fall

ENGL 030C – Fall

ENGL 044C – Fall

ENGL 045A – Fall

HEALTH SCIENCES

DA 123A – Fall

DH 113A – Summer/Fall

NURS 210 – Summer

KINESIOLOGY, HEALTH AND ATHLETICS

KATH 071 – Summer/Fall

KATH 074 - Summer

KATH 076 – Summer/Fall

KATH 080 – Summer

KINA 032A – Summer/Fall

KINA 032B – Summer/Fall

KINA 032C – Summer/Fall
KINA 050A – Summer/Fall
KINA 050B – Summer/Fall
KINA 050C – Summer/Fall
KINT 053A – Summer/Fall
KINT 053B – Summer/Fall

LANGUAGES

CHIN 001 – Summer/Fall
CHIN 002 – Fall
CHIN 003 – Fall
CHIN 004 – Fall
CHIN 005 – Fall
CHIN 008A – Summer
CHIN 009A – Summer
CHIN 010 – Fall
CHIN 012 – Fall
CHIN 050 – Summer/Fall
CHIN 150A – Summer/Fall
ESL 033A – Summer/Fall
ESL 122 – Summer/Fall
LING 011 – Fall
LING 012 – Summer/Fall
LING 014 – Summer/Fall

MATHEMATICS AND COMPUTER SCIENCE

CS 003B – Summer/Fall
CS 003C – Summer/Fall
CS 006 – Summer/Fall
CS 008 – Summer/Fall
CS 018 – Summer/Fall
CS 045 – Summer/Fall
CS 066 – Summer/Fall
MATH 010 – Summer/Fall
MATH 015 – Summer/Fall
MATH 022 – Fall

NATURAL SCIENCES

CHEM 002A – Summer/Fall
CHEM 002B – Fall
GEOG 011 – Fall
GEOG 012 – Fall
GEOG 013 – Fall

NONCREDIT

AHSD 6407 – Summer/Fall

ESLN 1063A – Summer
ESLN 1063B – Summer/Fall
ESLN 1064B - Summer
ESLN 1072 - Summer

PERFORMING AND COMMUNICATION ARTS

TVR 007 – Summer/Fall
TVR 041 – Summer/Fall

SOCIAL SCIENCES

ANTH 031 – Fall
HIST 008 – Fall
HUM 003 – Fall
PHIL 001H – Fall
PHIL 007 – Summer/Fall
STAT 018 – Summer/Fall

VISUAL ARTS AND MEDIA STUDIES

ARCH 011 – Summer/Fall
ARCH 024A – Summer/Fall
ART 011C - Fall
ART 038B – Summer/Fall
ART 038C – Summer/Fall
ART 038D – Summer/Fall
COMM 001 – Summer/Fall
JOUR 002 – Summer/Fall

Temporary Distance Education Addenda – Modifications

PHYS 002A – Summer/Fall
PHYS 002B – Summer/Fall

The committee reviewed and discussed the following:

BP 4025
Distance Education Addenda – Follow-up
Career Work Experience Education (CWEE) Plan

ON MOTION by Sharis Amirian and seconded by Bakhtawar Bhadha, the committee unanimously approved a 7-minute break.

Technical Review

V. ANNOUNCEMENTS

Sharon Bober informed the committee of the Doodle Poll being sent to them regarding Summer availability.

Liz Wood announced the Chancellor's Office approval of the Law, Public Policy, and Society AA-T.

VI. ADJOURNMENT

ON MOTION by Bakhtawar Bhadha and seconded by Jeff Hupp, the committee unanimously approved to adjourn the meeting at 3:50 p.m.

ADDENDUM

BUSINESS AND COMPUTER TECHNOLOGY

MODIFICATION – catalog description, SLOs, SPOs, CCOs, text, grade mode – Effective Summer 2021

ACCT 104A COMPUTERIZED ACCOUNTING - QUICKBOOKS

3 units

Prerequisites: ACCT 001A or ACCT 010.

Introduction to accounting systems concepts and software, using Quickbooks. Topics include general ledger, accounts payable, accounts receivable, inventory, and basic payroll. Total of 54 hours lecture and 18 hours laboratory.

Grade Mode: L, A

Rationale: The audit option is added. The book is deleted. Two-Year Review. Revised CCO, SLO 3, SPOs, and catalog description.

MODIFICATION – catalog description, SLOs, SPOs, MOIs, MOEs, text, grade mode – Effective Summer 2021

ACCT 104B PAYROLL ACCOUNTING

3 units

Recommended Preparation: Enrollment in or completion of ACCT 104A.

Concepts of payroll accounting, including software application. The course is based on the curriculum for the Fundamental Payroll Certification provided by the American Payroll Association. Total of 54 hours lecture and 18 hours laboratory.

Grade Mode: L, A, P

Rationale: 2-year update. Updated books publication year. Audit Option is added. Revised SLOs, SPOs, MOI, MOE, catalog description.

MODIFICATION – prereq (replace HOSP 004 with HOSP 003) – Effective Summer 2021
HOSP 121 PROFESSIONAL CULINARY FOUNDATIONS II

3 units

Prerequisites: HOSP 003, HOSP 014, and HOSP 015.

Recommended Preparation: Completion of ServSafe Manager Certification

Further development skills in Culinary Foundations where students practice and learn by repetition and variations of existing and new techniques. Essential competencies learned in this course include: Garde Manger, Charcuterie, Salad and Salad Dressings, Hors d'Oeuvres, recipe production with execution of dishes and menus with little to no recipe assistance. No credit if taken after CUL 145B. Total of 36 hours lecture and 54 hours laboratory. Formerly CUL 145B.

Grade Mode: L, A, P

Rationale: Change prerequisite HOSP 004 to HOSP 003 due to the deletion of HOSP 004.

KINESIOLOGY, HEALTH AND ATHLETICS

ADDITION – Effective Summer 2021

YOGA INSTRUCTOR TRAINING PROGRAM – Certificate of Achievement

Pasadena City College Yoga Instructor Training Program (satisfies Yoga Alliance 200-hour certification training) PCC's Yoga Instructor Training Program meets the requirements for the professional membership and trade association for Yoga Alliance, which registers students as yoga teachers (RYT). This is also considered a Career and Technical Education (CTE) program which provides students with the skills required to safely and effectively teach yoga to a variety of levels and abilities. The Pasadena City College (PCC) Yoga Instructor Training program features a comprehensive curriculum that focuses on philosophy, anatomy, theory, personal practice, sequencing, theming and the history of yoga. Once completed, the student is prepared for employment in health clubs, spas, yoga/dance studios, and self-employment as a private yoga instructor.

This program is also beneficial for those who are active or interested in the health and wellness industry, as they will learn how to apply yoga techniques that enhance overall physical, mental, and emotional well-being.

The satisfied 200-hour PCC Yoga Instructor Training Program consists of six classes. Students are strongly encouraged to take Beginning Yoga KINA 040A before enrolling in the certificate program or have at least six months of consistent yoga practice.

A Certificate of Achievement is awarded upon completion of all required courses with a grade of C or better.

Required Units in the Major: 12

Required Courses

KINT 180 – Introduction To Teaching Yoga (3)
KINT 181 – Philosophy of Yoga (3)
KINT 182 – Anatomical Principles of Kinesiology and Fitness (3)
KINA 040A – Beginning Yoga (1)
KINA 040B – Intermediate Yoga (1)
KINT 020 – Independent Study (1)
or KINA 040C – Advanced Yoga (1)

Rationale: The supporting documents have labor market data for jobs/careers in the Yoga and Group Fitness industry. The data shows that jobs in the field are growing and the median compensation is higher than the entry-level national average. Students will be able to, upon successful completion of the Yoga Instructor Training Program Certificate of Achievement, apply for their Yoga Alliance 200-hour instructor certification and will be prepared for employment as a trained yoga teacher in public and private settings. This is also the starting point for anyone interested in owning their own Yoga Studio.

MATHEMATICS

MODIFICATION – prereq (replace MATH 008 with MATH 003) – Effective Summer 2021

MATH 006A CALCULUS FOR LIFE SCIENCES I

3 units

Prerequisites: MATH 003 or MATH 009 or placement by the Math Placement process.

Standard topics in differential calculus with an emphasis on life science applications used throughout the course. Topics include algebraic, trigonometric, exponential growth and decay functions; limits; continuity; derivatives and applications of derivatives; brief introduction to integrals.. Total of 54 hours lecture.

Transfer Credit: CSU; UC credit under review.

Grade Mode: L, P

Rationale: Prerequisite change from Math 008 - Trigonometry to Math 003 - College Algebra for STEM. While some transfer colleges have a precalculus prerequisite that includes trigonometry, the trigonometry needed for this course is limited in scope and can be taught while teaching this course. CSU's Long Beach, Pomona, and San Luis Obispo have only an algebraic skills course as a prerequisite for their Calculus for the Life Sciences I course.

NATURAL SCIENCES

MODIFICATION – Distance Education (addition) – Effective Summer 2021

BIOL 010C GENETICS

3 units

Prerequisite: BIOL 010A.

Application of transmission genetics, molecular genetics, genomics, DNA technology, and bioinformatics to genetic analysis, problem solving, and current issues in genetics. Total of 54 hours lecture.

Transfer Credit: CSU; UC credit limitations. See counselor.

Grade Mode: L, A

Rationale: This proposal was approved in Dec. 2019. A Form D was added in Spring 2020.

SOCIAL SCIENCE

MODIFICATION – SLOs, SPOs, CCOs, MOEs, assignments, texts, NCN (35 to40) – Effective Summer 2021

PSYC 021 DEVELOPMENTAL PSYCHOLOGY: THE CHILD

3 units

Growth processes and dynamics of psychological development from conception through adolescence; physical, cognitive, emotional, personality, and social development of the child and adolescent. No credit if taken after PSYC 021H. Total of 54 hours lecture.

Transfer Credit: CSU; UC credit limitations. See counselor. *C-ID: CDEV 100

Grade Mode: L, A, P

Rationale: Course needs to be reviewed for currency. Revised SLOs, SPOs, CCOs, MOEs, assignments, textbooks. NCN increased from 35 to 40.

MODIFICATION – SLOs, SPOs, CCOs, MOIs, MOEs – Effective Summer 2021

PSYC 021H HONORS DEVELOPMENTAL PSYCHOLOGY: THE CHILD

3 units

Enrollment Limitations: Acceptance into the Honors program.

Growth processes and dynamics of psychological development from conception through adolescence; physical, cognitive, emotional, personality, and social development of the child and adolescent. This enriched course is designed for the Honors Program allowing more student directed discussions and more extensive writing assignments. No credit if taken after PSYC 021.

Total of 54 hours lecture.

Transfer Credit: CSU; UC. *C-ID: CDEV 100

Grade Mode: L, A, P

Rationale: Modifications to SLOs, SPOs, CCOs, MOIs, MOEs, texts.

CONSENT AGENDA :

Temporary Distance Education Addendum

BUSINESS AND COMPUTER TECHNOLOGY

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PLGL 134 – Summer/Fall

COUNSELING

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