

**PASADENA CITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
MINUTES OF MEETING
THURSDAY, APRIL 9, 2020**

CALLED TO ORDER: 1:17 p.m.

CO-CHAIRPERSON: Sharon Bober

The following Curriculum and Instruction Committee members were present:

FACULTY CHAIRPERSON

Sharon Bober

INSTRUCTIONAL UNITS

Salvador Diaz, Business, Engineering & Technology

Jeff Hupp, Counseling and Career Services

Sebrenia Law, Health Sciences

Mike Terrill, Kinesiology, Health and Athletics

Maria Pehlivanova, Languages

Mary Wahl, Library

Margaret Boles, Mathematics and Computer Science

John Hanley, Natural Sciences

Henry Shin, Performing & Communication Arts

Bakhtawar Bhadha, Social Sciences

Daisuke Yamaguchi, Visual Arts & Media Studies

DIVISION DEANS

Lynora Rogacs

Natalie Russell

Julie Kiotas

Isela Ocegueda

Carrie Starbird

MEMBERS EX-OFFICIO

Sharis Amirian, Articulation Officer

Armando Duran, Counseling and Student Success Services

Terry Giugni, Assistant Superintendent/VP, Instruction

VISITORS

Matthew Henes

Tanysha Laney

Melissa Anderson

Elaine Fong

Kahlil Ford

In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.

I. WELCOME

Self-introductions were made.

II. PUBLIC COMMENT

None

III. APPROVAL OF MINUTES

Meeting Minutes for April 2, 2020.

ON MOTION by Sharis Amirian and seconded by John Hanley, the committee voted to approve the minutes from meeting 6. ABSTAIN = 1 (Margaret Boles)

IV. COMMITTEE DISCUSSION

ON MOTION by Jeff Hupp and seconded by John Hanley, the committee unanimously approved the deletion of PLGL 135B.

A MOTION by Sebrenia Law and seconded by Bakhtawar Bhadha to approve the modifications of DA 200A and DA 200B was withdrawn.

ON MOTION by Sharis Amirian and seconded by Mike Terrill, the committee unanimously approved the modifications of DA 200A and DA 200B.

ON MOTION Sharis Amirian and seconded by Jeff Hupp, the committee unanimously approved the addition of the modification of ANAT 025 to the agenda.

ON MOTION by John Hanley and seconded by Jeff Hupp, the committee unanimously approved the modification of ANAT 025.

ON MOTION by John Hanley and seconded by Lynora Rogacs, the committee unanimously approved the prerequisite change of ANAT 025.

ON MOTION by Jeff Hupp and seconded by John Hanley, the committee approved the deletions of BIOL 010L, BIOL 010S, and BIOL 103. ABSTAIN = 1 (Lynora Rogacs)

BY UNANIMOUS CONSENT the committee approved the following information items:

HEALTH SCIENCES

Distance Education

DA 100 – Renewal	DA 125 – Renewal
DA 108 – Renewal	DA 127 – Renewal
DA 110 – Renewal	DA 135 – Renewal
DA 111 – Renewal	DA 140 – Renewal
DA 120 – Renewal	DA 142 – Renewal
DA 123A – Renewal	DA 149 – Renewal
DA 123B – Renewal	DA 150 – Renewal
DA 124 – Renewal	

The committee reviewed and discussed the following:

Discipline Placement – PHSC / ENVS

AP 4260

Distance Education Addenda

ON MOTION by Julie Kiotas and seconded by Natalie Russell, the committee unanimously approved postponing discussion of Technical Review to no sooner than April 23, 2020.

V. ANNOUNCEMENTS

Sharon Bober announced John Hanley’s appointment as the new C&I committee co-chair.
Congratulations John!

VI. ADJOURNMENT

ON MOTION by Jeff Hupp and seconded by Mike Terrill, the meeting was adjourned at 3:16 p.m.

ADDENDUM

BUSINESS AND ENGINEERING TECHNOLOGY

DELETION – Effective Summer 2021

PLGL 135B WILLS, TRUSTS, PROBATE ADMINISTRATION

3 units

Prerequisite: PLGL 135A.

Probate administration and mechanics, summary administration, family allowance and homestead, estate planning and use of trusts. Total of 54 hours lecture

Grade Mode: L, A

Rationale: Deletion. Course has not been offered in several years. While content is practical, it is not necessary for most entry-level legal positions. The Paralegal Studies faculty and Advisory Board have discussed and agreed to delete the course from the curriculum.

HEALTH SCIENCES

MODIFICATION – Grade mode change – Effective Summer 2021

DA 200A DENTAL ASSISTING LAB

1 unit

Enrollment Limitation: Enrollment in the Dental Assisting Program

Refinement of basic dental assisting skills, techniques and concepts in a laboratory or clinical setting.

Total of 54 hours laboratory.

Grade Mode: P

Rationale: Biannual review. Changed grading to pass/no pass. This course does not have assignments that are graded in this course. Lab is used for projects from other courses. Updated catalog description Grade Mode to reflect grade change option.

MODIFICATION – Grade mode change – Effective Summer 2021

DA 200B DENTAL ASSISTING TECHNICAL SKILLS ENHANCEMENT LAB

1 unit

Prerequisite: DA 200A

Enrollment Limitation: Enrollment in the Dental Assisting Program

Enhance advanced level of dental assisting skills, techniques and concepts in a laboratory, preclinical, or clinical setting. Total of 54 hours laboratory.

Grade Mode: P

Rationale: Biannual review. Changed grading to pass/no pass. This course does not have assignments that are graded in this course. Lab is used for projects from other courses. Updated catalog description Grade Mode to reflect grade change option.

NATURAL SCIENCES

MODIFICATION – Addition of DE – Effective Summer 2021

ANAT 025 HUMAN ANATOMY

4 units

Recommended Preparation: Completion of any college-level (1-99) course in the Natural Sciences.

Study of structural organization of the human body from cellular to organ system level of organization.

Gross and microscopic anatomy of the integumentary, skeletal, muscular, nervous, sensory, endocrine, cardiovascular, lymphatic, respiratory, digestive, excretory, and reproductive systems of the human body. Total of 36 hours lecture and 108 hours laboratory.

Transfer Credit: CSU; UC. *C-ID: BIOL 110B

Grade Mode: L, P

Rationale: The purpose of this proposal is to add the online hybrid option to increase access to this course.

DELETION – Effective Summer 2021

BIOL 010L LEADERSHIP IN THE BIOLOGICAL SCIENCES

1 unit

Rationale: This course has not been offered in 8 years and there is no longer any student demand for it. The faculty have agreed we will not offer it again, and it should be archived.

DELETION – Effective Summer 2021

BIOL 010S BIOLOGY SEMINAR

1 unit

Rationale: This course was last offered 2 years ago and has been chronically low enrolled. There is no longer student demand for this course. The faculty have agreed we will not offer it again, and it should be archived.

DELETION – Effective Summer 2021

BIOL 103 BIOETHICS

3 units

Rationale: This course will no longer be offered and has not been in 5 years or more

CONSENT AGENDA / INFORMATION ITEMS: 2 YR REVIEW

BUSINESS AND ENGINEERING TECHNOLOGY

MODIFICATION – 2 year review, no changes – Effective Summer 2021
PLGL 141 CIVIL AND CRIMINAL EVIDENCE

HEALTH SCIENCES

DISTANCE EDUCATION RENEWALS – Effective Summer 2021

DA 100 DENTAL MATERIALS
DA 108 INFECTION CONTROL IN DENTISTRY
DA 110 INTRODUCTION TO DENTAL ESSENTIALS
DA 111 APPLIED HUMAN BEHAVIOR
DA 120 INDEPENDENT STUDY
DA 123A CHAIRSIDE TECHNIQUES
DA 123B ADVANCED CHAIRSIDE TECHNIQUES
DA 124 DENTAL OFFICE ADMINISTRATION
DA 125 CLINICAL EXPERIENCE I
DA 127 CLINICAL EXPERIENCE II
DA 135 REGISTERED DENTAL ASSISTANT TECHNIQUES
DA 140 ORAL RADIOLOGY
DA 142 ADVANCED ORAL RADIOLOGY TECHNIQUES
DA 149 ORTHODONTIC ASSISTANT
DA 150 CLINICAL EXPERIENCE IN A SPECIALTY PRACTICE