

**PASADENA CITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
MINUTES OF MEETING
THURSDAY, SEPTEMBER 26, 2019**

CALLED TO ORDER: 1:23 p.m.

CO-CHAIRPERSONS: Sharon Bober
Tamara Knott-Silva

The following Curriculum and Instruction Committee members were present:

FACULTY CHAIRPERSONS

Sharon Bober
Tamara Knott-Silva

INSTRUCTIONAL UNITS

Wendy Lucko, Business, Engineering & Technology
Jeff Hupp, Counseling and Career Services
Keith Williams, English
Sebrenia Law, Health Sciences
Walter Butler, Library
Richard Abdelkerim, Mathematics and Computer Science
Rhonda Williams, Noncredit
Bakhtawar Bhadha, Social Sciences
Henry Shin, Performing & Communication Arts
Masood Kamandy, Visual Arts & Media Studies

DIVISION DEANS

Isela Ocegueda
Lynora Rogacs
Natalie Russell
Julie Kiotas

MEMBERS EX-OFFICIO

Sharis Amirian, Articulation Officer
Armando Duran, Counseling & Student Success Services
Terry Giugni, Assistant Superintendent/VP, Instruction

VISITORS

Tanysha Laney
Daisuke Yamaguchi
Barbara Freund
Martha House

In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.

I. WELCOME

Self-introductions were made.

II. PUBLIC COMMENT

There was no public comment.

III. APPROVAL OF MINUTES

Meeting Minutes for September 19, 2019.

ON MOTION by Walter Butler, and seconded by Jeff Hupp, the committee voted to approve the minutes from meeting 4. ABSTAIN = 4 (Richard Abdelkerim, Bakhtawar Bhadha, Keith Williams, Masood Kamandy)

IV. COMMITTEE DISCUSSION

ON MOTION by Sebrenia Law and seconded by Richard Abdelkerim, the committee voted unanimously to approve the addition of HLSC (Health Science) discipline in the Health Sciences division.

ON MOTION by Masood Kamandy and seconded by Richard Abdelkerim, the committee voted unanimously to approve the addition of LASR (Laser Technology) discipline in the Natural Sciences division.

The committee reviewed and discussed the following:

C&I Meeting Norms

BP/AP 4020 – Program, Curriculum, and Course Development

BP/AP 4225 – Course Repetition

Tech Review Discussion

Tech Review of Proposals

ON MOTION by Masood Kamandy and seconded by Richard Abdelkerim, the committee took a 5-minute break.

ON MOTION by Masood Kamandy and seconded by Richard Abdelkerim, the committee voted unanimously to move discussion of the following to no sooner than October 3, 2019.

Discipline Placement Policy

BP 4100

V. ANNOUNCEMENTS

No announcements.

VI. ADJOURNMENT

ON MOTION by Masood Kamandy and seconded by Richard Abdelkerim, the meeting adjourned at 3:25 p.m.