

**PASADENA CITY COLLEGE  
CURRICULUM AND INSTRUCTION COMMITTEE  
MINUTES OF MEETING  
THURSDAY, SEPTEMBER 12, 2019**

**CALLED TO ORDER:** 1:24 p.m.

**CO-CHAIRPERSONS:** Sharon Bober  
Tamara Knott-Silva

The following Curriculum and Instruction Committee members were present:

**FACULTY CHAIRPERSONS**

Sharon Bober  
Tamara Knott-Silva

**INSTRUCTIONAL UNITS**

Wendy Lucko, Business, Engineering & Technology  
Rohan Desai, Counseling and Career Services  
Manuel Perea, English  
Sebrenia Law, Health Sciences  
Walter Butler, Library  
Richard Abdelkerim, Mathematics and Computer Science  
John Hanley, Natural Sciences  
Rhonda Williams, Noncredit  
Henry Shin, Performing & Communication Arts  
Bakhtawar Bhadha, Social Sciences  
Masood Kamandy, Visual Arts & Media Studies

**DIVISION DEANS**

Julie Kiotas  
Isela Ocegueda  
Lynora Rogacs  
Natalie Russell

**MEMBERS EX-OFFICIO**

Sharis Amirian, Articulation Officer  
Homa Nelson, Classified Senate

**VISITORS**

Elizabeth Porter  
Diana Kiaman  
Tanysha Laney  
Matthew Henes

*In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.*

## **I. WELCOME**

Self-introductions were made.

## **II. PUBLIC COMMENT**

There was no public comment.

## **III. APPROVAL OF MINUTES**

Meeting Minutes for June 6, 2019.

**ON MOTION** by Masood Kamandy and seconded by John Hanley, the committee voted to approve the minutes from meeting 15. ABSTAIN = 7 (Bakhtawar Bhadha, Homa Nelson, Julie Kiotas, Wendy Lucko, Manuel Perea, Lynora Rogacs)  
(Note: Rhonda Williams arrived after this vote.)

Meeting Minutes for September 5, 2019.

**ON MOTION** by Bakhtawar Bhadha, and seconded by Richard Abdelkerim, the committee voted to approve the minutes from meeting 2. ABSTAIN = 2 (Homa Nelson, Isela Ocegueda)  
(Note: Rhonda Williams arrived after this vote.)

## **IV. COMMITTEE DISCUSSION**

Due to a clerical error, voting of courses listed on the agenda was moved to next week's meeting.

The committee reviewed and discussed the following:

BP/AP 4020 – Program, Curriculum, and Course Development

BP/AP 4225 – Course Repetition

**ON MOTION** by Richard Abdelkerim and seconded by Rohan Desai, the committee voted unanimously for a 5-minute break.

**ON MOTION** by Richard Abdelkerim and seconded by Masood Kamandy, the committee voted to move discussion of the following to next week's meeting. NO = 1 (Homa Nelson)

BP/AP 4100 – Graduation Requirements for Degrees and Certificates

BP/AP 4025 – Philosophy and Criteria for Associate Degree and General Education

Discipline Placement Policy

Tech Review of Proposals

## **V. ANNOUNCEMENTS**

Sharis Amirian announced links on the articulation google docs may not work due to updates. Please contact her if you have trouble with the links.

Sharon Bober reminded the committee about ordering a catalog. A reminder email with sign-up will be sent, and for those who already ordered, these catalogs are coming soon.

Sharon Bober reminded the committee about the snack/donation sign-up.

## **VI. ADJOURNMENT**

**ON MOTION** by Sharis Amirian and seconded by Masood Kamandy, the meeting adjourned at 3:40 p.m.