PASADENA CITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
MINUTES OF MEETING
THURSDAY, AUGUST 29, 2019

CALLED TO ORDER: 1:29 p.m.

CO-CHAIRPERSONS: Sharon Bober
Tamara Knott-Silva

The following Curriculum and Instruction Committee members were present:

FACULTY CHAIRPERSONS
Sharon Bober
Tamara Knott-Silva

INSTRUCTIONAL UNITS
Wendy Lucko, Business, Engineering & Technology
Jeff Hupp, Counseling and Career Services
Manuel Perea, English
Sebrenia Law, Health Sciences
Walter Butler, Library
Richard Abdelkerim, Mathematics and Computer Science
Rhonda Williams, Noncredit
Henry Shin, Performing & Communication Arts
Masood Kamandy, Visual Arts & Media Studies

DIVISION DEANS
Isela Ocegueda
Carrie Starbird
Julie Kiotas
Lynora Rogacs

MEMBERS EX-OFFICIO
Sharis Amirian, Articulation Officer
Homa Nelson, Classified Senate

VISITORS
Elizabeth Porter
Diana Kiaman
Margaret Boles
Tanysha Laney

In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.
I.  WELCOME

Self-introductions were made.

II.  PUBLIC COMMENT

There was no public comment.

III.  APPROVAL OF MINUTES

Meeting Minutes for June 6, 2019.

A MOTION to vote was made, then withdrawn, by Richard Abdelkerim and seconded by Masood Kamandy. The committee agreed to delay approval of the minutes until the next committee meeting on September 5, 2019.

IV.  COMMITTEE DISCUSSION

The committee was given a C&I orientation. (The powerpoint of this presentation is attached to the official copy of these minutes).

ON MOTION by Sharis Amirian, and seconded by Richard Abdelkerim, the committee voted unanimously for a 5-minute break.

The committee reviewed and discussed the following:

Faculty Proposal Guidelines
Brown Act and Robert’s Rule of Order
Responsibilities of C&I Representatives
C&I committee goals 2019-2020
C&I Fall 2019 Calendar
Snacks for committee meetings

V.  ANNOUNCEMENTS

Veronica De La Rosa is now full-time as a Curriculum Specialist.
Manny Perea is the new representative for the English division.
Lynora Rogacs is the new Dean of Visual Arts & Media Studies.

VI.  ADJOURNMENT

ON MOTION by Jeff Hupp and seconded by Sharis Amirian, the meeting adjourned at 3:31 p.m.