

PASADENA CITY COLLEGE  
CURRICULUM AND INSTRUCTION COMMITTEE  
MINUTES OF MEETING  
THURSDAY, AUGUST 29, 2019

CALLED TO ORDER: 1:29 p.m.

CO-CHAIRPERSONS: Sharon Bober  
Tamara Knott-Silva

The following Curriculum and Instruction Committee members were present:

FACULTY CHAIRPERSONS

Sharon Bober  
Tamara Knott-Silva

INSTRUCTIONAL UNITS

Wendy Lucko, Business, Engineering & Technology  
Jeff Hupp, Counseling and Career Services  
Manuel Perea, English  
Sebrenia Law, Health Sciences  
Walter Butler, Library  
Richard Abdelkerim, Mathematics and Computer Science  
Rhonda Williams, Noncredit  
Henry Shin, Performing & Communication Arts  
Masood Kamandy, Visual Arts & Media Studies

DIVISION DEANS

Isela Ocegueda  
Carrie Starbird  
Julie Kiotas  
Lynora Rogacs

MEMBERS EX-OFFICIO

Sharis Amirian, Articulation Officer  
Homa Nelson, Classified Senate

VISITORS

Elizabeth Porter  
Diana Kiaman  
Margaret Boles  
Tanysha Laney

*In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.*

## I. WELCOME

Self-introductions were made.

## II. PUBLIC COMMENT

There was no public comment.

## III. APPROVAL OF MINUTES

Meeting Minutes for June 6, 2019.

A MOTION to vote was made, then withdrawn, by Richard Abdelkerim and seconded by Masood Kamandy. The committee agreed to delay approval of the minutes until the next committee meeting on September 5, 2019.

## IV. COMMITTEE DISCUSSION

The committee was given a C&I orientation. (The powerpoint of this presentation is attached to the official copy of these minutes).

ON MOTION by Sharis Amirian, and seconded by Richard Abdelkerim, the committee voted unanimously for a 5-minute break.

The committee reviewed and discussed the following:

Faculty Proposal Guidelines  
Brown Act and Robert's Rule of Order  
Responsibilities of C&I Representatives  
C&I committee goals 2019-2020  
C&I Fall 2019 Calendar  
Snacks for committee meetings

## V. ANNOUNCEMENTS

Veronica De La Rosa is now full-time as a Curriculum Specialist.  
Manny Perea is the new representative for the English division.  
Lynora Rogacs is the new Dean of Visual Arts & Media Studies.

## VI. ADJOURNMENT

ON MOTION by Jeff Hupp and seconded by Sharis Amirian, the meeting adjourned at 3:31 p.m.