CALLED TO ORDER: 1:27 p.m.

CO-CHAIRPERSONS: Janis Dwyer
Alicia Vargas

The following Curriculum and Instruction Committee members were present:

FACULTY CHAIRPERSONS
Janis Dwyer
Alicia Vargas

INSTRUCTIONAL UNITS
Jason Huh, Business and Computer Technology
Jeffrey Hupp, Counseling and Career Services
Walter Butler, Library Services
Karyn Skiathitis, Health Sciences
Wendy Lucko, Engineering and Technology
Tamara Knott-Silva, Kinesiology, Health & Athletics
Sharon Bober, Mathematics
Kerin Huber, Natural Science
Mariella Baldo, Noncredit
Brad Steed, Performing and Communication Arts
Charlotte Williams, Social Science

DIVISION DEANS
Carrie Starbird, Natural Science
James Arnwine, Fine Arts

MEMBERS EX-OFFICIO
Terry Giugni, VP/Asst. Superintendent, Instruction
Armando Duran, Dean, Counseling/Student Success Services
Homa Nelson, Classified Senate
Katie Datko, Distance Education
Edward Martinez, Articulation Officer

RESOURCE EXPERTS
Susan Bricker, Director, Admissions and Records

VISITORS
Rajen Vurdien
Krista Goguen
Kathy Scott

In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.
I. WELCOME

Self-introductions were made.

Dr. Vurdien welcomed the committee and thanked us for our dedication to curriculum at PCC. He wished us a great semester and a great year.

Dr. Giugni also welcomed the committee. He said curriculum is the backbone of any institution of higher learning. He is glad we have the Learning Assistance Committee to team with C&I.

II. PUBLIC COMMENT

None.

III. APPROVAL OF MINUTES

Meeting Minutes for April 14, 2016

ON MOTION by Karyn Skiathitis and seconded by Mariella Baldo, the committee voted unanimously to approve the minutes of the last meeting of spring, 2016.

IV. COMMITTEE DISCUSSION

Janis and Alicia gave a Powerpoint presentation on the curriculum process and the course outline of record. They also discussed the roles of the C&I rep. (A copy of these presentations are attached to the official copy of these minutes.)

The committee also discussed modifications/updates to AP 4020, the procedures of the C&I Committee. The committee will vote on these changes at the next meeting.

The September 22 meeting of C&I is cancelled. For proposals originally scheduled for that date, the vote is moved to the following Thursday, September 29.

IV. ANNOUNCEMENTS

Next week’s meeting will include a discussion on the various levels of review in webcms.

V. ADJOURNMENT

ON MOTION by Edward Martinez and seconded by Karyn Skiathitis, the meeting adjourned at 3:27 p.m.