

**PASADENA CITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
MINUTES OF MEETING
THURSDAY, SEPTEMBER 8, 2016**

CALLED TO ORDER: 1:26 p.m.

CO-CHAIRPERSONS: Janis Dwyer
Alicia Vargas

The following Curriculum and Instruction Committee members were present:

FACULTY CHAIRPERSONS

Janis Dwyer
Alicia Vargas

INSTRUCTIONAL UNITS

Jason Huh, Business and Computer Technology
Andrea Lane, Counseling and Career Services
Ruoyi Wu, English
Walter Butler, Library Services
Karyn Skiathitis, Health Sciences
Tamara Knott-Silva, Kinesiology, Health & Athletics
Sharon Bober, Mathematics
Kerin Huber, Natural Science
Liliana Martinez-Kaufman, Noncredit
Paul Price, Social Science
David Cuatt, Visual Arts and Media Studies

DIVISION DEANS

Rocky Cifone, Applied Arts
Carrie Starbird, Natural Science
James Arnwine, Fine Arts

MEMBERS EX-OFFICIO

Terry Giugni, VP/Asst. Superintendent, Instruction
Armando Duran, Dean, Counseling/Student Success Services
Homa Nelson, Classified Senate
Edward Martinez, Articulation Officer

RESOURCE EXPERTS

None

VISITORS

Melissa Anderson
Susan Roig
Dyan Miller

In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.

Kathy Scott
Michelle Lee

I. WELCOME

Self-introductions were made.

II. PUBLIC COMMENT

None.

III. APPROVAL OF MINUTES

Meeting Minutes for September 1, 2016

ON MOTION by Karyn Skiathitis and seconded by Sharon Bober, the committee voted unanimously to approve as amended the minutes of meeting 1.

IV. COMMITTEE DISCUSSION

ON MOTION by Karyn Skiathitis and seconded by Tamara Knott-Silva, the committee voted unanimously to approve the modification to AP 4020 Program, Curriculum, and Course Development, the Curriculum and Instruction Administrative Procedure.

Tammy Knott-Silva gave a presentation on the upcoming proposals from the Kinesiology, Health and Athletics division, including the possible addition of the Nutrition TMC.

Janis and Alicia gave an overview of the responsibilities of the C&I Reps.

Liz gave a review of what to enter into webcms. There was discussion on adding a new column to the course hours calculation for activity-like instruction.

IV. ANNOUNCEMENTS

None.

V. ADJOURNMENT

ON MOTION by Edward Martinez and seconded by Paul Price, the meeting adjourned at 3:35 p.m.