PASADENA CITY COLLEGE  
CURRICULUM AND INSTRUCTION COMMITTEE  
MINUTES OF MEETING  
THURSDAY, SEPTEMBER 8, 2016 

CALLED TO ORDER: 1:26 p.m. 

CO-CHAIRPERSONS: Janis Dwyer  
Alicia Vargas 

The following Curriculum and Instruction Committee members were present:  

FACULTY CHAIRPERSONS  
Janis Dwyer  
Alicia Vargas  

INSTRUCTIONAL UNITS  
Jason Huh, Business and Computer Technology  
Andrea Lane, Counseling and Career Services  
Ruoyi Wu, English  
Walter Butler, Library Services  
Karyn Skiathitis, Health Sciences  
Tamara Knott-Silva, Kinesiology, Health & Athletics  
Sharon Bober, Mathematics  
Kerin Huber, Natural Science  
Liliana Martinez-Kaufman, Noncredit  
Paul Price, Social Science  
David Cuatt, Visual Arts and Media Studies  

DIVISION DEANS  
Rocky Cifone, Applied Arts  
Carrie Starbird, Natural Science  
James Arnwine, Fine Arts  

MEMBERS EX-OFFICIO  
Terry Giugni, VP/Asst. Superintendent, Instruction  
Armando Duran, Dean, Counseling/Student Success Services  
Homa Nelson, Classified Senate  
Edward Martinez, Articulation Officer  

RESOURCE EXPERTS  
None  

VISITORS  
Melissa Anderson  
Susan Roig  
Dyan Miller  

In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.
I.  WELCOME

Self-introductions were made.

II.  PUBLIC COMMENT

None.

III.  APPROVAL OF MINUTES

Meeting Minutes for September 1, 2016

ON MOTION by Karyn Skiathitis and seconded by Sharon Bober, the committee voted unanimously to approve as amended the minutes of meeting 1.

IV.  COMMITTEE DISCUSSION

ON MOTION by Karyn Skiathitis and seconded by Tamara Knott-Silva, the committee voted unanimously to approve the modification to AP 4020 Program, Curriculum, and Course Development, the Curriculum and Instruction Administrative Procedure.

Tammy Knott-Silva gave a presentation on the upcoming proposals from the Kinesiology, Health and Athletics division, including the possible addition of the Nutrition TMC.

Janis and Alicia gave an overview of the responsibilities of the C&I Reps.

Liz gave a review of what to enter into webcms. There was discussion on adding a new column to the course hours calculation for activity-like instruction.

IV.  ANNOUNCEMENTS

None.

V.  ADJOURNMENT

ON MOTION by Edward Martinez and seconded by Paul Price, the meeting adjourned at 3:35 p.m.