PASADENA CITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
MINUTES OF MEETING
THURSDAY, SEPTEMBER 15, 2016

CALLED TO ORDER: 1:33 p.m.

CO-CHAIRPERSONS: Janis Dwyer
                   Alicia Vargas

The following Curriculum and Instruction Committee members were present:

FACULTY CHAIRPERSONS
Janis Dwyer
Alicia Vargas

INSTRUCTIONAL UNITS
Jeff Hupp, Counseling and Career Services
Ruoyi Wu, English
Walter Butler, Library Services
Wendy Lucko, Engineering & Technology
Tamara Knott-Silva, Kinesiology, Health & Athletics
Sharon Bober, Mathematics
Kerin Huber, Natural Science
Mariella Baldo, Noncredit
Brad Steed, Performing & Communication Arts
Charlotte Williams, Social Science
Michael Cranfill, Visual Arts and Media Studies

DIVISION DEANS
Barbara Freund, Natural Science
James Arnwine, Fine Arts

MEMBERS EX-OFFICIO
Terry Giugni, VP/Asst. Superintendent, Instruction
Armando Duran, Dean, Counseling/Student Success Services
Homa Nelson, Classified Senate
Katie Datko, Distance Education

RESOURCE EXPERTS
None

VISITORS
Kathy Scott
Susan Roig
Dyan Miller
Desiree Zuniga

In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.
I. WELCOME
Self-introductions were made.

II. PUBLIC COMMENT
None.

III. APPROVAL OF MINUTES
Meeting Minutes for September 8, 2016

ON MOTION by Ruoyi Wu and seconded by Tamara Knott-Silva, the committee voted unanimously to approve as amended the minutes of meeting 2.

IV. COMMITTEE DISCUSSION
AP 4020 is moving through the approval process.

Melissa Anderson gave an overview of writing SLOs, SPOs, and CCOs. Please note: eLumen and WebCMS don’t talk to each other. SLOs must be entered separately into eLumen.

Wendy Lucko gave a presentation of the upcoming proposals from the Engineering and Technology division.

Katie Datko gave a presentation on Distance Education and Form D.

A subcommittee to investigate catalog software is being formed. If you want to volunteer, please let Alicia or Janis know. Alicia will chair the committee.

IV. ANNOUNCEMENTS
The September 22 meeting of C&I is cancelled due to the co-chairs being at an off-campus conference.

V. ADJOURNMENT

ON MOTION by Katie Datko and seconded by Armando Duran, the meeting adjourned at 3:34 p.m.