

**PASADENA CITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
MINUTES OF EMERGENCY MEETING
THURSDAY, NOVEMBER 10, 2016**

CALLED TO ORDER: 1:25 p.m.

CO-CHAIRPERSONS: Janis Dwyer
Alicia Vargas

The following Curriculum and Instruction Committee members were present:

FACULTY CHAIRPERSONS

Janis Dwyer
Alicia Vargas

INSTRUCTIONAL UNITS

Jason Huh, Business and Computer Technology
Andrea Lane, Counseling and Career Services
Ruoyi Wu, English
Krista Goguen, Library
Karyn Skiathitis, Health Sciences
Wendy Lucko, Engineering and Technology
Lindsey Ruiz, Languages
Kerin Huber, Natural Science
Brad Steed, Performing and Communication Arts
Paul Price, Social Science
Michael Cranfill, Visual Arts and Media Studies

DIVISION DEANS

Barbara Freund, Applied Science
Rocco Cifone, Career and Technical Education
Natalie Russell, Humanities
Carrie Starbird, Natural Science
James Arnwine, Fine Arts

STUDENTS

Julie Ngov, ASB Representative

MEMBERS EX-OFFICIO

Armando Duran, Counseling/Student Success Services
Terry Giugni, VP/Asst Superintendent, Instruction
Edward Martinez, Interim Articulation Officer
Katie Datko, Distance Education

RESOURCE EXPERTS

None

VISITORS

Kwan Ho Ryan Chen
Aria Beizai
Shirley Shi
Laura Godio
Miki Sumitomo
Marylynn Aguirre
David Cuatt

In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.

Melissa Anderson
Paulette Koubek-Yao
Robert Oventile
Joseph Futtner
Loknath Persaud
Kathy Scott
Beverly Legg
Lindsey Jang

I. COMMITTEE DISCUSSION (with vote)

ON MOTION by Wendy Lucko and seconded by Karyn Skiathitis, the committee voted unanimously to approve the addition of Item 6, Unit Calculations, to AP 4020.

Discussion: There is no change to the way PCC calculates units/contact hours. This is just a documenting of our procedure. “Activity” is a new category that needs to be addressed by the Faculty Association for compensation issues. Natural Science courses cannot be activity courses; they must be labs. A subcommittee should be convened to figure out how PCC defines a lab and an activity course.

II. ADJOURNMENT

ON MOTION by Katie Datko and seconded by Carrie Starbird, the meeting adjourned at 2:00 p.m.