

**PASADENA CITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
MINUTES OF MEETING
THURSDAY, AUGUST 30, 2018**

CALLED TO ORDER: 1:28 p.m.

CO-CHAIRPERSONS: Sharon Bober
Tamara Knott-Silva

The following Curriculum and Instruction Committee members were present:

FACULTY CHAIRPERSONS

Sharon Bober
Tamara Knott-Silva

INSTRUCTIONAL UNITS

Kimberly Shediak, Business & Computer Technology
Jeff Hupp, Counseling and Career Services
Wendy Lucko, Engineering & Technology
Sebrenia Law, Health Sciences
Lindsey Ruiz, Languages
Walter Butler, Library Services
Richard Abdelkerim, Mathematics
Melissa Anderson, Natural Science
Henry Shin, Performing & Communication Arts
Andrea Murray, Social Science
Masood Kamandy, Visual Arts and Media Studies

DIVISION DEANS

Carrie Starbird, Natural Science
James Arnwine, Fine Arts

MEMBERS EX-OFFICIO

Terry Giugni, VP/Asst. Superintendent, Instruction
Homa Nelson, Classified Senate
Leslie Tirapelle, Distance Education
Boglarka Kiss, Articulation Officer

RESOURCE EXPERTS

Tanysha Laney, Institutional Effectiveness

VISITORS

Lynora Rogacs
Joseph Futtner
Sharis Amirian
Mary Wahl

In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.

I. WELCOME

Self-introductions were made.

Dr. Giugni told the committee that there have been changes to Title 5 that affect Certificates of Achievement. The minimum number of units used to be 18; now the minimum is 16 which is in line with financial aid requirements.

There is a new funding formula for California Community Colleges. The state is moving toward performance-based funding: 75% from full-time students, with 20% from the number of degrees and certificates completed, as well as completion of college-based Math and English courses. (Percentages are under review.)

AB 705 requires all CCCs to use multiple measures for placing students into Math, English, and ESL courses. PCC started using multiple measures last year. Courses that have prereqs lower than Engl 001A or Math 131 will need to be changed or have the prereqs removed altogether. When bringing contact hours and units into compliance, increasing units rather than reducing contact hours is in violation of AB 705.

Dr. Giugni also encouraged the committee to identify all courses that can be audited. Old courses should be removed from the catalog.

II. PUBLIC COMMENT

None.

III. APPROVAL OF MINUTES

Meeting Minutes for May 30, 2018

ON MOTION by Boglarka Kiss and seconded by Jeff Hupp, the committee voted to approve as amended the minutes of meeting 13 from Spring 2018. (7 abstentions)

IV. COMMITTEE DISCUSSION

ON MOTION by Richard Abdelkerim and seconded by Jeff Hupp, the committee voted to change the order of the agenda.

Leslie Tirapelle gave a presentation on Distance Education.

ON MOTION by Richard Abdelkerim and seconded by Melissa Anderson, the committee voted to recess for five minutes.

Sharon and Tammy gave the orientation presentation on what the C&I Committee does (a copy of the Powerpoint is attached to the official copy of these minutes). They also did an overview of the Brown Act and Robert's Rules of Order.

The chairs also discussed the goals for the committee in the coming year. AB 705 is a priority.

October 2 will be the deadline for all Distance Education-related proposals. These proposals will be voted on as they get fully reviewed.

IV. ANNOUNCEMENTS

None.

V. ADJOURNMENT

ON MOTION by Wendy Lucko and seconded by Walter Butler, the meeting adjourned at 3:54 p.m.