

**PASADENA CITY COLLEGE  
CURRICULUM AND INSTRUCTION COMMITTEE  
MINUTES OF MEETING  
THURSDAY, SEPTEMBER 6, 2018**

**CALLED TO ORDER:** 1:27 p.m.

**CO-CHAIRPERSONS:** Sharon Bober  
Tamara Knott-Silva

The following Curriculum and Instruction Committee members were present:

**FACULTY CHAIRPERSONS**

Sharon Bober  
Tamara Knott-Silva

**INSTRUCTIONAL UNITS**

Kimberly Shediak, Business & Computer Technology  
Jeff Hupp, Counseling and Career Services  
Wendy Lucko, Engineering & Technology  
Sebrenia Law, Health Sciences  
Lindsey Ruiz, Languages  
Walter Butler, Library Services  
Richard Abdelkerim, Mathematics  
Melissa Anderson, Natural Science  
Andrea Murray, Social Science  
Masood Kamandy, Visual Arts and Media Studies

**DIVISION DEANS**

Dyan Miller, Kinesiology, Health and Athletics  
Joseph Futtner, Visual Arts and Media Studies  
Natalie Russell, Languages

**MEMBERS EX-OFFICIO**

Terry Giugni, VP/Asst. Superintendent, Instruction  
Homa Nelson, Classified Senate  
Boglarka Kiss, Articulation Officer

**RESOURCE EXPERTS**

Leslie Tirapelle, Distance Education

**VISITORS**

Sharis Amirian  
Sonia Wurst

**I. WELCOME**

Self-introductions were made.

**II. PUBLIC COMMENT**

None.

*In accordance with the Ralph M. Brown Act and SB 751, the minutes of the Curriculum and Instruction Committee of Pasadena City College record the votes of all committee members as follows: (1) Members not present are presumed not to have voted; (2) the names of members of minority or abstaining votes are recorded; (3) all other members are presumed to have voted in the majority.*

### **III. APPROVAL OF MINUTES**

Meeting Minutes for August 30, 2018

**ON MOTION** by Boglarka Kiss and seconded by Masood Kamandy, the committee voted to approve as amended the minutes of meeting 1.

### **IV. COMMITTEE DISCUSSION**

**ON MOTION** by Natalie Russell and seconded by Joseph Futtner, the committee voted to table NUTR 011 to a date not earlier than September 20, 2018. (1 abstention)

Sharon made a presentation of Robert's Rules of Order. Sharon and Tammy will draft some modifications appropriate to the C&I committee.

The committee reviewed a draft of AP 4100.

#### **INFORMATION ITEMS**

FASH 002 - Renewal

Extend DE for one year, expires Fall 2020

### **IV. ANNOUNCEMENTS**

Henry Shin is a new father.

### **V. ADJOURNMENT**

**ON MOTION** by Wendy Lucko and seconded by Masood Kamandy, the meeting adjourned at 2:55 p.m.