

ADT Reciprocity Policy Guidelines – C & I

Meeting 2/28 Notes

1. Accept courses included in another community college's approved ADT
2. Accept courses from another community college's ADT if the colleges share the same C-ID number and/or listed in the Transfer Model Curriculum (TMC).
 - Need written policy in catalog.
 - How many courses/units can be transferred from another school? Do we want a limit?
 - Who decides which courses? Does it matter if it is the last course to complete the ADT?
 - Since area A and B are listed on TMC, area C is the only questionable area.
 - Track how many of these courses come up time after time
 - If it's not on the Template, it can't be included on the ADT
 - Case-by case basis.
 - Is priority given if the course was completed at a local feeder school?
 - Do we count the course towards the ADT if PCC does not offer a comparable course?
 - Cal State admissions preferences—are PCC degrees more highly valued?
 - Overlapping course content/rigor of course. It is possible the discipline faculty intentionally excluded a course(s) and included other(s) because of content rigor. Discipline faculty should make the decision.
 - Out of state school transcripts that are not clear are given to the deans.
3. Accept courses to satisfy your ADT requirements even if they are not listed in another community college's ADT if the course fits the intent of the TMC, the discipline faculty should make the decision regarding substitutions.
 - Designated faculty make the decision.
 - C minus grade is a passing grade at PCC (based upon C grade: 70 – 79), but C minus elsewhere is not. (Prior to 2009, C minus grade was accepted in major coursework.)
 - Use your judgment
 - Who determines the spirit of the TMC?
 - Case by case basis. Talk to the specific faculty members. What is the process when faculty are not available, absent from campus, (i.e. intercessions)?
 - Evaluators know the course equivalency in California. When they aren't sure, they defer to the divisions, usually the dean, but when/how is it deferred to discipline faculty?
 - Degree-level vs. course-level—entire faculty or individuals?
 - Not all faculty are equally kind. Goal: to help students meet their goals
4. Substitute/accept courses that are part of another college's ADT where deemed reasonable.

- The other school thought it was good enough so do we also accept it? ADT curriculum is locally determined; therefore, we do not necessarily have to use other college templates.
 - They aren't just any other courses, they are on the template, part of the ADT. (Courses in question probably fall under Area C).
 - Creations of C-IDs lags behind (Some courses do not yet have C-ID's)
 - Vague: who deemed it reasonable?
 - ADTs created to allow flexibility, but not filled with "easier" courses
 - Curriculum is locally created/approved by the community colleges
5. Honor C-ID articulation between California community colleges.
 - What if another school's units are greater/less than PCCs?
 - Put a range of acceptable units in the degree. The range of units represents a range for courses at a specific locally approved ADT.
 - What do we do with courses from other schools that have fewer units? The student has met the requirement (C-ID), but with fewer units. How do we reconcile the shortage of units? What about quarter units? Do we include a rubric for rounding?
 6. Where C-ID descriptors are not in place and/or where the substitution does not involve deeming two courses comparable, the discipline faculty should make the decision regarding substitutions.
 7. Ensure substitutions are consistent within the TMC parameters (some TMCs allow more flexibility in course substitutions than others).
 - Create guidelines for out of state course work, quarter units, etc.
 8. Allow substitutions based on external examinations for credit (e.g., AP, IB, CLEP) and apply those substitutions toward GE requirements and major requirements using statewide documents and local policies for such determinations (e.g., CCC GE AP Policy, CSU memo ASA-2017-13 and IGETC Standards)
 - Wide variation between AP and CLEP scores/credit. Will the award of credit be the same regardless of the type of external examination?
 - AP policies may vary from school to school
 - Local decision where PCC places students, different per discipline.
 - What does an AP score of 3, 4, or 5 mean in our policy? Disciplines determine the AP scores.
 - How does residency play into this?
 - PCC AP scores may count for credit; however, they do not apply towards residency requirements
 9. Utilize existing local credit by exam policies
 - How many units will be awarded for credit by exam? What if short units?
 - Which courses would be applicable? What kind of exam awards equivalency? Faculty authored, administered, graded?
 - What courses can be audited? Which courses can be satisfied by credit by exam? Should this be included the PCC catalog?
 - If there is an external, national exam/certification, discipline decision. Award prereq override, but can't give units for prereq.
 - Create a list of course substitutions. i.e. Student completes more advanced course than required for degree.
 - Faculty need training in how to create a credit by exam assessment.