**Minutes**

Committee Support Committee Regular Meeting

Date: Oct 3, 2016 10:00AM,

Location: R406—Conference Room

1. Call to order
2. Approval of the minutes
3. Public Comment

1. Update from the Sep 26 Academic Senate Board meeting
   1. Our committee’s name has officially changed to Committee Support Committee
   2. Our mission new mission statement is approved: **It is the purpose of the Committee Support Committees to facilitate Academic Senate Committees to review, update, organize, and present current committee information**
2. PCC Academic Senate Committee webpage
   1. Replies from committee chairs regarding information inquiry by our committee
   2. Committees need attention
3. Chair Training Module
   1. Review of the Chair Training Module
   2. Additional content needed for the Chair Training Module
4. Adjourn