

**EXECUTIVE COMMITTEE MEETING
PASADENA CITY COLLEGE FOUNDATION
REGULAR BUSINESS MEETING
Wednesday, November 18, 2020
4:00p.m. Open Session
Pasadena City College
ZOOM Conference <https://cccconfer.zoom.us/j/96544167344>
1570 E Colorado Blvd., Pasadena, California 91106**

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL

II. OPEN SESSION (4:00 p.m.)

- Pg. 2..... A. ANNOUNCEMENTS AND RECOGNITIONS
- B. PUBLIC COMMENT ON NON-AGENDA ITEMS
The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda.
- C. PRESIDENT'S REPORT – Dr. Erika Endrijonas
- Pg. 3..... D. BOARD OF TRUSTEES' REPORT – James Osterling, Board of Trustees Liaison
- E. DISCUSSION ITEMS WITH POSSIBLE ACTION
- Pg. 6..... 1. Approval of Minutes
i. September 9, 2020
- Pg. 17..... 2. Approval of Expenditures from September 1, 2020
- F. REPORTS
- Pg. 10 1. Finance & Investment – Wade Winter, Chair
- Pg. 21 2. Advancement Committee Report – Don Schweitzer, Chair
- Pg. 25..... 3. Board Development Report – Jack Scott, Chair
- Pg. 29..... 4. Business Council Report – Bill Hawkins/ Hoyt Hilsman, Co-chairs
5. Communications & Public Relations – Ralph Frammolino, Chair
6. Scholarship & Student Success Committee Report – Greg Sun, Chair
7. Foundation President's Report – Gloria Pitzer
8. Executive Director's Report – Bobbi Abram
- III. MOTION TO ADJOURN

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Prior to roll call, I would like to make clear for the record of this meeting, and it should be reflected in the minutes, that this PCC Foundation board meeting is conducted pursuant to California Government Code Section 54953, as amended by Gov. Gavin Newsom in Executive Order N-25-20, dated March 12, 2020, in that all members of the board are at their residences and all are participating by remote video- or teleconference.

It is now appropriate to conduct roll call.

[ROLL CALL]

I would now like to request that each member of the board, in turn, respond to the following questions. I will start with BOARD MEMBER #1:

1. [BOARD MEMBER NAME], can you hear me well?
2. Were you able to hear our proceedings up until now?
3. Do you have a copy of the agenda for this meeting?

Next, I would like to request that BOARD MEMBER #2 respond to the same questions:

[REPEAT THE SAME QUESTIONS]

[REPEAT THROUGH ALL BOARD MEMBERS]

I would now like to ask that any member of the PCC Foundation board speak up at this time if they have not been able to clearly hear any member of the board. [BRIEF PAUSE] Hearing no comment, the record should reflect that all board members present have indicated that they were able to hear all other board members clearly.

I would next request that any board member speak up at this time if such board member has any reason to believe, based on voice recognition or otherwise, that any person representing themselves to be a certain board member is not truly so. [BRIEF PAUSE] Hearing no comment, the record should reflect that no board member has expressed doubt that any board members are the parties participating by teleconference.

I would now like to advise the board members and the public that any votes taken during the remote conference portion of this meeting must be taken by roll call.

From: [Alexander Boekelheide](#)
To: [Alexander Boekelheide](#)
Subject: Board of Trustees meeting report, Nov. 10, 2020
Date: Tuesday, November 10, 2020 10:12:23 PM

Hello:

In an effort to help our community stay informed about actions taken during governance meetings, I'm pleased to share a report from the most recent meeting of the Pasadena Area Community College District Board of Trustees.

- The board discussed its first reading of the college's [Institutional Self-Evaluation Report](#), which represents the most involved step in PCC's seven-year accreditation cycle. The 319-page document details PCC's compliance with standards set by the Accrediting Commission for Community and Junior Colleges, establishing the college's qualifications to conduct business. The board will take a final vote on the document in December.
- William Syms, who is serving as dean of noncredit programs on an interim basis, gave an update on the state of adult education programs at the college, including at PCC Northwest at John Muir High School. Among other things, Syms discussed plans for a podcasting studio and program at the high school and a close partnership in development with Clark Atlanta University.
- Associated Students President Mackenzie Rivera, Student Trustee David Ramirez, and fellow student government members Emmanuel Gomez and Jasmin Lopez shared their recommendations for increasing student involvement in driving diversity, equity, and inclusion.
- The board approved two agreements with its unions: One which grants faculty cost-of-living adjustments in the next two years if the state budget provides for them, and another with the police union that spells out terms for the use of surveillance cameras on district property.
- In its quarterly financial report, the district reported revenues ahead of expenses and cash on hand of roughly \$46.6 million. PCC has made no adjustments to its budget for the 2020-2021 fiscal year.
- The board approved a range of curriculum changes put forward through the shared governance process.
- The board changed the following bylaws:
 - [Board Bylaw 2735: Board Member Travel](#)
 - [Board Bylaw 2770: Community Relations](#) (this bylaw was deleted)
 - [Board Bylaw 2780: Advisory Representatives to the Board](#) (this bylaw was deleted). The Board Policy Subcommittee will further discuss the board's abilities to contract with advisors at a future meeting.
- In a series of official resolutions, the board stated its support for [Veterans Day](#), [National Native American Heritage Month](#), [Human Rights Day](#), [World Aids Day](#), [National Disability Awareness Month](#), and the [International Day of Persons with Disabilities](#).
- PCC has received official clearance to solicit bids on a \$500,000 project to upgrade network

equipment across all of its campuses.

- There will be a virtual townhall titled “Courageous Governance” this Thursday, Nov. 12, at 7 p.m. on diversity, equity, and inclusion hosted by the statewide workgroup on the topic. Trustees, administrators, and students from across the state are invited to attend. If you would like to attend [please use this link](#).
- The board approved a number of personnel actions:
 - Marine Dovlatyan and Leticia Guardado will join the Fiscal Services department this Friday.
 - Also in Fiscal Services, Elizabeth Saado has been promoted to acting accountant through Dec. 31.
 - Vice President of Instruction Terry Giugni will retire Jan. 1 after 4.5 years at PCC and more than 30 years of service to the California community college system. Richard Osaka, an instructor in Visual Arts and Media Studies, will retire Dec. 31 after 18 years of service to the college.
- The meeting was adjourned in recognition of Douglas Gorrie, a distinguished alumnus who went on to coach and teach at Santa Ana College, and who died last month; Dave Hllum, a natural sciences instructor, veteran, and booster of PCC Athletics who also died in October; victims of COVID-19, here and around the world; in memory of victims of police violence; and in honor of all veterans of the U.S. Armed Services.

If you’d like to know more, you can access the [full board packet online](#) (click “Nov 10, 2020” under the “Meetings” tab). Video of the meeting is also available on our [YouTube channel](#).

The next regularly scheduled board business meeting will be Wednesday, Dec. 9, at 6 p.m. As a consequence of the coronavirus outbreak, this meeting will be conducted remotely. Details regarding public participation will be available in advance of the meeting.

Thank you,
Alex Boekelheide

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Alex Boekelheide
 (“Buckle-hide”)
Special Assistant to the Superintendent/President
Pasadena City College
He, him, his

Download a logo? [Visit our Visual Style Guide](#)

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Page 1

The Executive Committee of the Pasadena City College Foundation met on Wednesday, September 9, 2020 via Zoom video-conference, Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. **CALL TO ORDER, ROLL CALL**

The meeting was called to order at 4:01 p.m. by Ms. Gloria Pitzer, President.

Executive Committee Members Present

Ms. Charmayne Mills Ealy (joined late)
Dr. Erika Endrijonas, PCC Superintendent/President
Mr. Ralph Frammolino
Mr. Bill Hawkins, Past President
Mr. Hoyt Hilsman, Secretary
Dr. Bob Miller
Mr. Michael Mitchell
Ms. Ryan Newman
Ms. Gloria Pitzer, President
Ms. Clara Potes-Fellow
Mr. Don Schweitzer, Vice President
Dr. Jack Scott
Mr. Greg Sun
Mr. Wade Winter, Treasurer

Liaison, Board of Trustees

Mr. James Osterling

PCC Foundation Staff Present

Ms. Bobbi Abram, Executive Director
Ms. Dolores Ybarra, Development Manager
Ms. Kris McPeak, Director of Operations
Ms. Ocie Kara-Simonyan, Administrative Assistant II

II. **OPEN SESSION**

A. **ANNOUNCEMENTS AND RECOGNITIONS**

There were no announcements and/or recognitions.

B. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

There was no public comment.

C. **PRESIDENT'S REPORT**

Dr. Endrijonas noted enrollment is down; 7% headcount and 9% in enrollment. The only courses that are face to face are in health sciences, welding and auto technology

The budget is due to the state by the end of October because of the delay in getting budget numbers. The state did not cut our budget but they differ a lot of compensation. For example, the college will not be receiving any payments from the state in January – instead the college will receive the payment in November of 2021. Because of this, the

college will be taking out a TRANS- tax revenue anticipation notes. The upside is the Federal CARES act dollars that came through a state grant can pay for the interest.

PCC for the third time in a row is in the top 10 for the Aspen Institute Prize. The college will have a virtual site visit from the Aspen Institute the week of October 5th – in which they will conduct two and a half days of interviews with personnel across our campus. This is the third time that PCC has been in the top 10. The prize will be awarded May 2021.

PCC is the winner of the John D. Rice award for student success. John D. Rice is the father of Condoleezza Rice and a former member of the Board of Governors. The college will officially be presented with the award on September 30th as part of the end of the vision for success conference.

The next accreditation site visit will be the week of March 8, 2021. The college is in the final process of finishing the institutional self-evaluation report.

Winter session will be online.

D. BOARD OF TRUSTEE'S REPORT

Trustee Osterling mentioned the college has a board policy set to have a minimum of 18% operational reserve. This puts the college in better shape knowing there are difficult times ahead. He thanked Trustee John Martin for encouraging and consistently voicing over the many years for establishing this policy.

E. DISCUSSION ITEMS WITH POSSIBLE ACTION

1. Approval of Minutes from the July 8, 2020 meeting.

MOTION: **ON MOTION** OF Mr. Hilsman and seconded by Mr. Hawkins, the Executive Committee voted by the unanimous vote (Ealy, Endrijonas, Frammolino, Hawkins, Hilsman, Miller, Mitchell, Newman, Pitzer, Potes-Fellow, Schweitzer, Scott, Sun and Winter) of the fourteen members present to approve the minutes of the Executive Committee meeting held on July 8, 2020.

2. Approval of Expenditures from July 1, 2020

MOTION: **ON MOTION** OF Mr. Winter and seconded by Mr. Hawkins, the Executive Committee voted by the unanimous vote (Ealy, Endrijonas, Frammolino, Hawkins, Hilsman, Miller, Mitchell, Newman, Pitzer, Potes-Fellow, Schweitzer, Scott, Sun and Winter) of the fourteen members present to approve the expenditures as presented.

3. Approval of Recommendation of 2020-2021 Budget to the full Board

MOTION: **ON MOTION** OF Dr. Endrijonas and seconded by Mr. Winter, the Executive Committee voted by the unanimous vote (Ealy, Endrijonas, Frammolino, Hawkins, Hilsman, Miller, Mitchell, Newman, Pitzer, Potes-Fellow, Schweitzer, Scott, Sun and Winter) of the fourteen members present to approve recommendation of the 2020-2021 Budget to the full board.

REPORTS AND PROJECTS

1. Advancement Committee Report –
Dr. Bob Miller, Vice Chair of the committee spoke and directed attention to pg. 28 in the packet – it's a summary narrative of the Fundraising plan the Advancement committee will engage for 2020-2021. The fundraising efforts are categorized under four major headings: Major Gift's program, Annual Giving program, Planned Giving program and Stewardship. Dr. Miller further discussed each category.

2. Board Development Report –
Dr. Jack Scott the chair of this committee announced they have two individuals who would like to join the board: Geoffrey Baum and William Krantz. Geoffrey Baum was a former member of the board of trustees for PCC of 12 years and William Krantz served on the Board of Trustees of Cal Lutheran University for 12 years. Both names will go to the board and be approved at the board meeting next week.

3. Business Council Report –
Mr. Hoyt Hilsman said the mission of the Business Council is to support the college in developing contacts in the broader community in Southern California in various industries to find internships and possible employment for our talented and diverse student body.

The committee will be asking the Foundation board members and their contacts to help develop a database which can be used as long term industry contacts. In the next two weeks, an email will be sent out to each board member asking to share any business contacts.

4. Financial Report -
Mr. Winter presented the financials, noting that everything is on track for this time of year.

Endowment is at \$28 million – which is a very significant number.

The committee is in the process of revisiting the benchmarks they use for endowments; an ad hoc committee of the Finance & Investment committee will be set up to review the Investment Policy.

5. Communications & Public Relations Report -
Ms. Clara Potes-Fellow presented the communications plan for 2020-2021 fiscal year. The plan's main goal is to support the mission of the foundation and to publish stories that reflect what the foundation does. It's to increase the audience's knowledge of the college and the foundation.

The four outlets that will be used are print newsletter, email newsletter, social media and Graduway.

The print newsletter will be produced 5 times a year and the digital newsletter is published every other week.

6. Scholarship Committee Report –
Mr. Greg Sun reported the fall scholarship cycle has begun; applications are due by October 9th. The scholarship ceremony will be virtual and it will take December 4th.

Ms. Kris McPeak reported on the sponsorship program – currently there are eight students who have been referred to the program. The next step would be to see who has completed their application. The current needs seem to be related to food and housing insecurities.

7. Executive Director's Report -
In lieu of Hometown Legend Series, we will have a virtual wine tasting on October 23rd.

Ms. Abram noted the Foundation staff has been working with Azusa Pacific University and most of the nursing students who applied for the loans are also students in the concurrent Bachelor of Science of Nursing program that we just recently started with APU.

F. MOTION TO ADJOURN

There was a motion to adjourn the meeting at 5:19 p.m.

MOTION: **ON MOTION** OF Mr. Hawkins and seconded by Dr. Scott, the Executive Committee voted by the unanimous vote (Ealy, Endrijonas, Frammolino, Hawkins, Hilsman, Miller, Mitchell, Newman, Pitzer, Potes-Fellow, Schweitzer, Scott, Sun and Winter) of the fourteen members present to adjourn the September 9, 2020 meeting.

MOTIONS FOR APPROVAL – September 9, 2020

1. To approve the minutes of the Executive Committee Meeting held on July 8, 2020.
2. To approve expenditures presented on September 9, 2020.
3. To approve the recommendation of the 2020-2021 Budget to the full board.
4. To adjourn the September 9, 2020 Executive Committee Meeting.

Respectfully submitted,

By: 

Hoyt Hilsman, Secretary

Summary

PCC Foundation
Summary Budget
October 31, 2020

	BUDGET		YTD			VARIANCE
	Total For Foundation BUDGETED	YTD Budget ÷ 12 <i>4th Month</i>	Actual Scholarship, Agency & Other Funds	Actual Unrestricted Fund	YTD Actual TOTAL	Favorable/ (Unfavorable)
Endowment Revenue (PR)	\$ 182,992	\$ 60,997	\$ 112,359		\$ 112,359	\$ 51,362
Agency Revenue/Grant (TR)	529,688	176,563	23,335		23,335	(153,228)
Scholarship Revenue (TR)	563,088	187,696	382,201		382,201	194,505
Loan Program (TR)		-	5,000		5,000	5,000
Operating Revenue (UR)	140,000	46,667		29,669	29,669	(16,998)
		-				
Administrative Fee (-) <i>[Full year]</i>	350,000	116,667		350,047	350,047	233,381
Investment Income (-) <i>[Actual YTD]</i>	1,295,439	431,813	1,174,014	206,367	1,380,381	948,568
TOTAL REVENUE	3,061,207	1,020,402	1,696,909	586,083	2,282,992	1,262,590
Administrative Fee (-) <i>[Full year]</i>	350,000	116,667	350,047		350,047	(233,381)
Agency Expense/Grant (TR)	395,234	131,745	31,879		31,879	99,866
Scholarship Paid (TR)	1,110,291	370,097	156,601		156,601	213,496
Foundation Support (UR)	265,000	88,333		45,822	45,822	42,512
Fund Raising Expense (UR)	365,500	121,833		49,544	49,544	72,289
General & Administrative (UR)	299,550	99,850		68,533	68,533	31,317
TOTAL EXPENSES	2,785,575	928,525	538,528	163,899	702,427	226,098
Transfers	-	-	-	-	-	-
NET CHANGE	\$ 275,632	\$ 91,877	\$ 1,158,381	\$ 422,184	\$ 1,580,565	\$ 1,488,688

Pasadena City College Foundation
Balance Sheet
October 31, 2020

Assets

Current Assets

Cash and Cash Equivalents

BOW 635 Operating	55,857
CS MM-335	363,458
CS MM-932	245,590
Chase Operating	70,464
Chase Debit	9,668
Chase Merchant	12,126
Chase Savings	1,000
Chase PCC President	5,702
Chase Posey Loan Program	100,000

Total Cash and Cash Equivalents	<u>863,865</u>
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Accounts Receivable

Pledges Receivable Current	536,201
Holding	102

Total Accounts Receivable	<u>536,303</u>
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Total Current Assets

1,400,167

Long Term Assets

Investments

CS Inv 335	28,043,439
Osher Funds	2,011,443

Total Investments	<u>30,054,882</u>
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Other Long Term Assets

Pledges Receivable Long Term	1,906,756
Lots in Arizona	10,850

Total Other Long Term Assets	<u>1,917,606</u>
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Total Long Term Assets

31,972,488

Total Assets

33,372,656

Liabilities and Fund Balance

Liabilities

Accounts Payable	5,602
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Total Liabilities	<u>5,602</u>
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Fund Balance

Unrestricted Fund Balance	3,401,462
Temp Restricted Fund Balance	9,146,154
Perm Restricted Fund Balance	20,819,437

Total Fund Balance	<u>33,367,054</u>
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Total Liabilities and Fund Balance

33,372,656

Pasadena City College Foundation
Income Statement
October 31, 2020

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Revenues				
Operating Revenue				
Donations	29,669	-	-	29,669
Total Operating Revenue	29,669	-	-	29,669
Program Donations				
Agency	-	23,335	200	23,535
Scholarship	-	382,201	112,159	494,361
Loan Program	-	5,000	-	5,000
Total Program Donations	-	410,536	112,359	522,895
Administrative Fee Revenue				
Administrative Fee	350,047	-	-	350,047
Total Administrative Fee Revenue	350,047	-	-	350,047
Investment Income				
Interest	6,034	34,329		40,363
Dividends	10,618	60,407		71,026
Investment Income Allocation	0	0		0
Cost Basis Adjustment	(926)	(5,270)		(6,196)
Unrealized Gain/Loss	201,307	1,145,225		1,346,532
Realized Gain/Loss	(6,121)	(34,820)		(40,940)
Investment Management Fees	(4,545)	(25,858)		(30,404)
Total Investment Income	206,367	1,174,014	-	1,380,381
Total Revenues	586,083	1,584,550	112,359	2,282,992
Expenses				
Program Expenses				
Personnel Expenses				
Total Personnel Expenses	28,746	-	-	28,746
Program Support				
Scholarships	-	156,601	-	156,601
Agency	-	31,879	-	31,879
Total Program Support	-	188,481	-	188,481
Operating Expenses				
Administrative Fee	-	350,047	-	350,047
Community Involvement	1,000	-	-	1,000
Discretionary Fund	619	-	-	619
Conference and Seminar	1,490	-	-	1,490
Foundation Meetings	214	-	-	214
PCC President Discretionary	(25)	-	-	(25)
Newsletter & Annual Report	13,778	-	-	13,778
Total Operating Expenses	17,076	350,047	-	367,123
Total Program Expenses	45,822	538,528	-	584,350

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
General and Administrative				
Personnel Expenses				
Total Personnel Expenses	16,518	-	-	16,518
Operating Expenses				
Accounting Fees	35,435	-	-	35,435
Consulting Fees	250	-	-	250
Office Supplies	448	-	-	448
Photocopier Lease	707	-	-	707
Advertising	5,250	-	-	5,250
Legal Fees	3,160	-	-	3,160
Bank Fees	215	-	-	215
Taxes	300	-	-	300
Major Gifts Operational	6,250	-	-	6,250
Total Operating Expenses	52,015	-	-	52,015
Total General and Administrative	68,533	-	-	68,533
Development Expenses				
Personnel Expenses				
Total Personnel Expenses	24,847	-	-	24,847
Fundraising Expenses				
Printing Expense	1,176	-	-	1,176
Postage	1,377	-	-	1,377
Donor Cultivation	2,932	-	-	2,932
Memberships	1,180	-	-	1,180
Major Gifts Operational	12,500	-	-	12,500
Stewardship	3,332	-	-	3,332
Planned Giving	2,200	-	-	2,200
Total Fundraising Expenses	24,697	-	-	24,697
Total Development Expenses	49,544	-	-	49,544
Total Expenses	163,899	538,528	-	702,427
Transfers				
Transfers In				
Transfer from other funds	-	(24,702)	24,622	(80)
Total Transfers In	-	(24,702)	24,622	(80)
Transfers Out				
Transfer to other funds	-	24,702	(24,622)	80
Total Transfers Out	-	24,702	(24,622)	80
Total Transfers	-	-	-	-
BEGINNING FUND BALANCE	3,185,645	9,193,161	19,407,683	31,786,488
NET SURPLUS/(DEFICIT)	422,184	1,046,022	112,359	1,580,565
ENDING FUND BALANCE	3,607,829	10,239,182	19,520,042	33,367,054

Pasadena City College Foundation
Unrestricted Budget
October 31, 2020

	Budget	YTD	YTD	YTD Budget
	2020/2021	Budget	Actual	Variance
		10/31/2020	10/31/2020	
Revenues				
Operating Revenue				
Donations	140,000	46,667	\$29,669.02	(16,998)
Unrestricted Pledge Payments Received	114,000	38,000	78,334	40,334
Total Operating Revenue	254,000	84,667	108,003	23,337
Administrative Fee Revenue				
Administrative Fee	350,000	116,667	350,047	233,381
Total Administrative Fee Revenue	350,000	116,667	350,047	233,381
Investment Income				
Dividends and Interest on Unrestricted	50,000	16,667	\$16,652.68	(14)
Total Investment Income	50,000	16,667	16,653	(14)
Total Revenues	654,000	218,000	474,703	256,703
Expenses				
Program Expenses				
Personnel Expenses	175,000	58,333	\$28,745.84	29,587
Operating Expenses				
Community Involvement	12,000	4,000	\$1,000.00	3,000
Discretionary Fund	3,000	1,000	\$618.60	381
PCC President's Discretionary	5,000	1,667	(\$25.00)	1,692
Conference and Seminar	3,000	1,000	\$1,490.00	(490)
Foundation Meetings	5,000	1,667	\$214.26	1,452
Awards and Recognition	2,000	667	-	667
Newsletter & Annual Report	30,000	10,000	\$13,778.00	(3,778)
Printing Expense	15,000	5,000	-	5,000
Postage	2,500	833	-	833
Events	2,500	833	-	833
Advertising	10,000	3,333	-	3,333
Total Operating Expenses	90,000	30,000	17,076	12,924
Total Program Expenses	265,000	88,333	45,822	42,512
General and Administrative				
Personnel Expenses	120,000	40,000	\$16,518.01	23,482
Operating Expenses				
Accounting Fees	130,000	43,333	\$35,435.00	7,898
Office Supplies	2,500	833	\$448.15	385
Printing Expense	1,000	333	-	333
Postage	1,000	333	-	333
Computer Software and Equipment	1,000	333	-	333
Office Interior	1,500	500	-	500
Photocopier Lease	2,800	933	\$707.08	226
Advertising	10,000	3,333	\$5,250.00	(1,917)

	Budget 2020/2021	YTD Budget 10/31/2020	YTD Actual 10/31/2020	YTD Budget Variance
Legal Fees	5,000	1,667	\$3,160.00	(1,493)
Bank Fees	2,000	667	\$215.00	452
Taxes	250	83	\$300.00	(217)
Miscellaneous	2,000	667	\$250.00	417
Subscriptions	500	167	-	167
Audit Fees	15,000	5,000	-	5,000
Travel	3,000	1,000	-	1,000
Software Training	2,000	667	-	667
Total Operating Expenses	179,550	59,850	45,765	14,085
Total General and Administrative	299,550	99,850	62,283	37,567
Development Expenses				
Personnel Expenses	155,000	51,667	\$24,846.88	26,820
Fundraising Expenses				
Marketing and Printing	30,000	10,000	\$1,176.00	8,824
Postage	2,000	667	\$1,376.80	(710)
Computer Software and Equipment	14,000	4,667	-	4,667
Advertising	-	-	-	-
Miscellaneous	1,500	500	-	500
Travel	500	167	-	167
Donor Cultivation	12,000	4,000	\$2,932.16	1,068
Presidents Circle	12,000	4,000	-	4,000
Annual Dinner	-	-	-	-
Memberships & Subscriptions	4,000	1,333	\$1,180.00	153
Database Maintenance	500	167	-	167
Software Training	1,000	333	-	333
Major Gifts Program	37,500	12,500	\$18,750.00	(6,250)
Planned Giving	45,500	15,167	\$2,200.00	12,967
Stewardship	50,000	16,667	\$3,332.20	13,334
Total Fundraising Expenses	210,500	70,167	30,947	39,220
Total Development Expenses	365,500	121,833	55,794	66,039
Total Expenses	930,050	310,017	163,899	146,118
Transfers				
Transfers In				
Transfer from other funds (SCPR)	(300,000)	(100,000)	-	(100,000)
Total Transfers In	(300,000)	(100,000)	-	(100,000)
Transfers Out				
Transfer to other funds	-	-	-	-
Total Transfers Out	-	-	-	-
Total Transfers	(300,000)	(100,000)	-	(100,000)
NET SURPLUS/(DEFICIT)	\$ 23,950	\$ 7,983	\$ 310,804	\$ 302,821

Pasadena City College Foundation
Pledges Receivable
October 31, 2020

<u>Total Pledged</u>	<u>Pledge Balance as of 8/31/20</u>	<u>Pledge Balance as of 9/30/20</u>	<u>Pledge Balance as of 10/31/20</u>	<u>Fund</u>
150,000	50,000	50,000	-	Berger Found-CDC GR
10,000	5,992	5,825	5,658	Child Development Center
50,000	30,000	30,000	30,000	Cliu
5,000,000	1,574,999	1,574,999	1,500,000	Found-Endowment
8,000	4,000	4,000	4,000	Gertmenian Culinary
16,667	12,500	12,500	12,500	IMPACT-Arts
2,500	1,250	1,250	1,250	IMPACT-Arts
75,000	30,000	30,000	30,000	IMPACT-CTE
5,000	2,000	1,000	1,000	IMPACT-CTE
16,667	12,500	12,500	12,500	IMPACT-CTE
15,000	6,000	6,000	6,000	IMPACT-Scholarships
2,500	1,000	1,000	1,000	IMPACT-Scholarships
25,000	15,000	15,000	15,000	IMPACT-Scholarships
10,000	6,000	6,000	6,000	IMPACT-Scholarships
10,000	5,000	5,000	5,000	IMPACT-Scholarships
2,500	1,500	1,500	1,500	IMPACT-Scholarships
25,000	11,000	11,000	11,000	JackScottSCH
11,000	4,400	4,400	4,400	Kossler
16,667	12,500	12,500	12,500	Moon
10,000	2,500	2,500	2,500	Opera Program Fund
5,000	575	575	575	PCC Retirees Association
25,000	8,000	8,000	8,000	PCC Retirees Association
10,000	8,000	8,000	8,000	PCC Retirees Association Scholarship Fund
750,000	150,000	150,000	150,000	Posey Loan for PCC Nursing Students
300,000	99,982	99,982	99,982	Rfreeman
10,000	6,000	6,000	6,000	Smadison
40,000	16,000	16,000	16,000	Unrestricted
30,000	20,000	20,000	20,000	Unrestricted
5,000	2,000	2,000	2,000	Unrestricted
75,000	10,000	10,000	10,000	Unrestricted
15,000	4,350	4,350	4,350	Unrestricted
5,000	2,000	2,000	1,000	Unrestricted
25,000	10,000	10,000	10,000	Unrestricted
5,000	3,083	3,000	3,000	Unrestricted
10,000	6,000	6,000	6,000	Unrestricted
2,500	1,750	1,750	1,750	Unrestricted
6,000	4,000	4,000	3,917	Unrestricted
300,000	180,000	180,000	180,000	Unrestricted
250,000	250,000	250,000	250,000	Unrestricted
5,000	575	575	575	Vets
\$ 7,389,500	\$ 2,570,457	\$ 2,569,206	\$ 2,442,957	

**Pasadena City College foundation
Check Register
October 31, 2020**

Date	Number	Name	Amount	Reference	Fund	Account
10/28/20	63023	Pasadena City College	\$116,670.65	Scholarships Aug & Sep 2020	Annual Scholarship Fund-SCH-S	Scholarships
10/28/20	63023	Pasadena City College	69,268.16	Foundation Personnel Aug & Sep 2020	Unrestricted	Executive Director
10/28/20	62244	Chelsea Philanthropy	6,250.00	Consulting services Sep 2020	Unrestricted	Major Gifts Operational
10/14/20	63016	Patricia Pejoumand	5,835.00	Accounting Fees 9/16-9/30 2020	Unrestricted	Accounting Fees
10/14/20	62246	Patricia Pejoumand	5,835.00	Accounting fees 9/01-9/15 2020	Unrestricted	Accounting Fees
10/14/20	Debit	Gallery Collection	2,932.16	Holiday gift cards	Unrestricted	Donor Cultivation
10/21/20	Debit	Far Niente	2,743.14	Holiday Party	Unrestricted	Stewardship
10/21/20	63014	Kyle Gelz	2,714.00	Content + Social Media	Unrestricted	Newsletter & Annual Report
10/21/20	63010	Trevor Htoon	2,450.00	Matriculating student scholar (part II)	Kathleen Loly-SFA-P	Scholarships
10/7/20	Debit	Stelter	2,200.00	Inv # 602050 Deposit	Unrestricted	Planned Giving
10/7/20	63003	BSN Sports	1,407.00	CARES Lancer face masks for staff and faculty	Harold & Lola Benson Fund-AGC-R	Agency
10/7/20	Debit	USPS	1,376.80	Stamps for holiday cards	Unrestricted	Postage
10/7/20	Debit	Apple	1,148.00	Boone Award biotech student	Boone Achievement Award-SCH-S	Scholarships
10/7/20	Debit	Guardian Technologies	1,146.51	Air purifier	Dental Assisting-AGC-R	Agency
10/7/20	63009	Melissa Papp	1,000.00	Matriculating student scholar	Fund for Veterans Edu-AGC-S	Scholarships
10/21/20	63019	Roosevelt Pierre	1,000.00	Matriculating student scholar	Fund for Veterans Edu-AGC-S	Scholarships
10/21/20	62250	Tiffany Husman	1,000.00	Dean's honor scholarship - replace ck #62201	Academic Senate-SCH-P	Scholarships
10/21/20	63022	Nabila Lovelace	750.00	Writer in Residence Virtual visit	Writers in Residence-AGC-R	Agency
10/28/20	Debit	Amazon	687.95	Laptop for student Susana Macias	Nancy Wyker-SFA-P	Scholarships
10/28/20	63013	3C4A	625.00	Membership Fees	Stan Gray Athletic Zone-AGC-P	Agency
11/4/20	63015	University Club of Pasadena	590.00	Membership Fees	Unrestricted	Memberships
10/28/20	Debit	Far Niente	589.06	Holiday Party	Unrestricted	Stewardship
10/14/20	63025	Regency Mangement Inc.	500.00	Rent payment Nov 2020 Student Alejandra Diaz	Pasadena Community Foundation Sc	Scholarships
10/14/20	63024	Regency Management Inc	500.00	Rent payment Dec 2020 Student Alejandra Diaz	Pasadena Community Foundation Sc	Scholarships
10/14/20	63029	Alamillo Immigration Law	500.00	SIJS Retainer fee - student Ramon Cano Cristoba	Pasadena Community Foundation Sc	Scholarships
10/14/20	63026	U.S. Department of Homeland	410.00	Ramon Cano Cristobal	Pasadena Community Foundation Sc	Scholarships
10/14/20	Debit	Target	330.00	Gift cards for Food Pantry	Food Pantry-AGC-R	Agency
10/14/20	62249	Kiana Rivera	300.00	Virtual speaker Sep 23 2020	English Division-AGC-R	Agency
10/14/20	Debit	Target	300.00	EOPS gift cards	Petersen -GNT-R	Agency
10/14/20	63023	Pasadena City College	250.00	Student trustee scholar Aug & SepSep 2020	Scholarship General-SCH-R	Scholarships
10/14/20	63018	Scott Gelz	250.00	ESCI Implementation Jul-Oct 2020	Unrestricted	Consulting Fees
10/14/20	Debit	Apple	215.00	Boone Award Biotech student	Boone Achievement Award-SCH-S	Scholarships
10/14/20	Debit	Target	210.00	Student gift cards	Food Pantry-AGC-R	Agency
10/21/20	63000	Arpine Ogumstyan	200.00	AGS Scholarship	Scholarship General-SCH-R	Scholarships
10/7/20	Debit	Sprint	171.79	Phone for Ocie Aug	Foundation Endowment Fund-AGC-	Agency
10/7/20	Debit	Spectrum	160.54	Student bill	Pasadena Community Foundation Sc	Agency
10/7/20	63020	Nakisha Castillo	150.00	Hixon Fall 2020 event speaker	Hixon Teacher Prep-AGC-P	Agency
10/7/20	63021	Noemi P. Villegas	150.00	Hixon Fall 2020 event speaker	Hixon Teacher Prep-AGC-P	Agency
10/14/20	62247	Aileen Adao	150.00	Hixon Teacher Talk Fall 2020	Hixon Teacher Prep-AGC-P	Scholarships
10/14/20	Debit	Target	150.00	EOPS gift cards	Petersen -GNT-R	Agency

Date	Number	Name	Amount	Reference	Fund	Account
10/14/20	63017	Donald Loewel	141.05	Reimburse office supplies	PCC Small Business Dev-AGC-R	Agency
10/14/20	Debit	CASE	120.00	Fall 2020 CASE conference fee Clara	Unrestricted	Conference and Seminar
10/14/20	62245	Leticia Rojas	114.86	Reimburse tripod for Adelante-Hixon interns	Hixon Teacher Prep-AGC-P	Agency
10/7/2020	Debit	Walgreens	94.47	Pending resolution	Default Project	Holding
10/26/2020	Debit	Target	90.00	gift cards for Food Pantry	Food Pantry-AGC-R	Agency
10/13/2020	Debit	Green Street Restaurant	89.76	Lunch meeting	Unrestricted	Foundation Meetings
10/13/2020	Debit	Sprint	84.76	Office phone (Ocie)	Foundation Endowment Fund-AGC-	Agency
10/23/2020	Debit	Starbucks	80.00	Gift cards	Abram Fund-AGC-R	Agency
10/26/2020	63008	Justin Abril	79.00	TofR All-Star Honor Band Project	Jerry and Terri Kohl-AGC-R	Scholarships
10/20/2020	63002	Blanca Arriaga	79.00	TofR All-Star Honor Band Project	Jerry and Terri Kohl-AGC-R	Scholarships
10/19/2020	63006	Eyana Fomby	79.00	TofR All-Star Honor Band Project	Jerry and Terri Kohl-AGC-R	Scholarships
10/15/2020	63012	Yesenia Castellanos	79.00	TofR All-Star Honor Band Project	Jerry and Terri Kohl-AGC-R	Scholarships
10/15/2020	63001	Ben Hampson	79.00	TofR All-Star Honor Band Project	Jerry and Terri Kohl-AGC-R	Scholarships
10/30/2020	63004	Demitri McLean	79.00	TofR All-Star Honor Band Project	Jerry and Terri Kohl-AGC-R	Scholarships
10/19/2020	63007	Jose A. Ortiz, Jr.	79.00	TofR All-Star Honor Band Project	Jerry and Terri Kohl-AGC-R	Scholarships
10/19/2020	63005	Devin Hayworth	77.00	TofR All-Star Honor Band Project	Jerry and Terri Kohl-AGC-R	Scholarships
10/28/2020	Debit	Amazon	68.62	Postage for Holiday cards	Unrestricted	Office Supplies
10/15/2020	Debit	Nothing Bundt	62.00	Office Celebration	Abram Fund-AGC-R	Agency
10/19/2020	Debit	Amazon	53.99	Office supplies	Unrestricted	Office Supplies
10/16/2020	62248	Beverley Dunbar	40.38	Reimburse purchase of audiometer	Katie Peters Memorial-AGC-R	Agency
10/5/2020	Debit	Office Depot	28.78	Ink stamp	Unrestricted	Office Supplies
10/19/2020	Debit	Amazon	19.83	Office supplies	Unrestricted	Office Supplies
			<u>\$234,834.26</u>			

Pasadena City College Foundation
Check Register
September 30, 2020

Date	Number	Payee	Amount	Reference	Fund	Account
9/2/20	62194	Pasadena City College	\$98,257.00	Scholarships paid in July 2020	Various Funds	Scholarships
9/30/20	62233	Pasadena City College	75,228.00	Scholarships August 2020	Various Funds	Scholarships
9/30/20	62233	Pasadena City College	34,645.83	Foundation Personnel August 2020	Unrestricted	Salaries
9/9/20	62202	Chelsea Philanthropy	6,250.00	Consulting fee August 2020	Unrestricted	Major Gifts Operational
9/2/20	62195	Patricia Pejoumand	5,835.00	Accounting Fees Jul 16-31 2020	Unrestricted	Accounting Fees
9/17/20	62215	Patricia Pejoumand	5,835.00	Accounting Fees 8/1-8/15/20	Unrestricted	Accounting Fees
9/30/20	62234	Patricia Pejoumand	5,835.00	Accounting fees 8/16-8/31 2020	Unrestricted	Accounting Fees
9/30/20	62231	Kyle Gelz	2,525.00	Content + social media	Unrestricted	Newsletter & Annual Report
9/2/20	62200	Shinyoung Cho	2,500.00	Excellence in Foreign language Spanish	Fastabend Von Brpckdorf-SFA-P	Scholarships
9/17/20	62214	Kyle Gelz	2,417.00	Content + social media	Unrestricted	Newsletter & Annual Report
9/30/20	62242	Wendy Lucko	1,997.31	Reimburse laptop purchase	Auto. Associates-AGC-R	Agency
9/23/20	62225	Kate Clavijo	1,832.00	Reimburse PCF Scholars emergency assistance	Pasadena Community Foundation Scholars-SCH-R	Scholarships
9/9/20	62206	Trailcampro	1,640.00	Browing Sterile Pro X estimate #51756	Natural Sciences-AGC-R	Agency
9/30/20	Debit	Target	1,400.00	student gift cards	Petersen -GNT-R	Scholarships
9/2/20	62193	Kyle Gelz	1,391.00	Content + Social Media	Unrestricted	Newsletter & Annual Report
9/30/20	Debit	Walmart	1,250.00	Student gift cards	Petersen -GNT-R	Scholarships
9/28/20	Debit	CASE	1,120.00	Conference Registration	Unrestricted	Conference and Seminar
9/2/20	62193	Kyle Gelz	1,083.00	Content Bank	Unrestricted	Newsletter & Annual Report
9/17/20	62218	Arpine Ogunmtyan	1,000.00	AGS Transfer Scholar Fall Spring 2020	Scholarship General-SCH-R	Scholarships
9/17/20	62220	Gideon Gaiter	1,000.00	Veterans Transfer Scholar Fall Spring 2020	Fund for Veterans Edu-AGC-S	Scholarships
9/17/20	62222	Ismael Guzman	1,000.00	Veterans Transfer Scholar Fall Spring 2020	Fund for Veterans Edu-AGC-S	Scholarships
9/17/20	62221	Irene Lin	1,000.00	AGS Transfer Scholar Fall Spring 2020	Scholarship General-SCH-R	Scholarships
9/17/20	62219	Duc Vu	1,000.00	AGS Transfer Scholar Fall Spring 2020	Scholarship General-SCH-R	Scholarships
9/2/20	62199	Kaylin Tran	1,000.00	Dean's Honors Scholar	Academic Senate-SCH-P	Scholarships
9/2/20	62197	Brian Fang	1,000.00	Academic Senate Scholar	Academic Senate-SCH-P	Scholarships
9/2/20	62201	Tiffany Husman	1,000.00	Academic Senate Scholar	Academic Senate-SCH-P	Scholarships
9/9/20	62213	Marilyn Martinez	1,000.00	Academic Senate Scholar	Academic Senate-SCH-P	Scholarships
9/2/20	62191	Colleen Nanno	875.00	Reimburse recertification fees	Major Gifts Career & Tech Education-AGC-R	Agency
9/2/20	62194	Pasadena City College	842.57	Foundation Salaries & Benefits July 2020	Unrestricted	Salaries
9/17/20	62215	Patricia Pejoumand	835.00	Accounting Fees 07/2020 retroactive	Unrestricted	Accounting Fees
9/9/20	62204	Pasadena Promos	628.00	Stoles for Desi American Graduation	Asian Pacific American-AGC-R	Agency
9/24/20	Debit	Apple	622.55	Biotech Boone (partial order)	Boone Achievement Award-SCH-S	Scholarships
9/23/20	62226	Regency Management Inc.	500.00	Rent payment for student Alejandra Diaz	Pasadena Community Foundation Scholars-SCH-R	Scholarships
9/23/20	62228	Hao Peng	500.00	Veterans Transfer Scholar Replace void ck#62223	Fund for Veterans Edu-AGC-S	Scholarships
9/23/20	62230	Maria Rebeca Quintana Mc	500.00	Alpha Gamma Scholar	Scholarship General-SCH-R	Scholarships
9/21/20	Debit	Navajo County Treasurer	405.32	Shackelford property tax	Shackelford-SFA-P	Agency
9/17/20	Debit	Gift Card Granny	390.15	Student egift cards Retirees ceremony	Unrestricted	Discretionary Fund
9/28/20	Debit	Target	390.00	Student gift cards	Food Pantry-AGC-R	Agency
9/23/20	62224	Dr. Calvin Warren	300.00	Guest speaker Fall 2020 Retreat	English Division-AGC-R	Agency
9/25/20	Debit	Snagene	295.00	Biotch Boone Award	Boone Achievement Award-SCH-S	Scholarships
9/8/20	Debit	Target	270.00	Student gift cards	Food Pantry-AGC-R	Agency
9/9/20	62207	Trevor Htoon	250.00	Loly Scholar	Kathleen Loly-SFA-P	Scholarships
9/21/20	Debit	Donor Relations Guru	250.00	Workshop fees Dolores	Unrestricted	Conference and Seminar

**Pasadena City College Foundation
Check Register
September 30, 2020**

Date	Number	Payee	Amount	Reference	Fund	Account
9/2/20	62194	Pasadena City College	250.00	Student trustee scholarship	Scholarship General-SCH-R	Scholarships
9/30/20	62233	Pasadena City College	250.00	Student Trustee Scholar August 2020	Scholarship General-SCH-R	Scholarships
9/17/20	62217	Rebeca Gomez	242.84	Reimburse yoga class fees Boone scholar	Boone Achievement Award-SCH-S	Scholarships
9/9/20	62203	De Lage Landen Financial	223.13	Copier Lease September 2020	Unrestricted	Photocopier Lease
9/9/20	62210	C.C.C.F.C.A.	200.00	PCC Membership dues	Athletic Division-AGC-R	Agency
9/9/20	62209	Okun Loritz, LLP	197.50	Promisory Note edit	Unrestricted	Legal Fees
9/30/20	62232	Okun Loritz, LLP	197.50	Brief Legal Research re Applicability of Education	Unrestricted	Legal Fees
9/9/20	62212	Donald Loewel	150.00	Reimburse Flywheel PCC SBDC Venture site	PCC Small Business Dev-AGC-R	Agency
9/30/20	62243	Registry of Charitable Trus	150.00	Form RRF-1 2016-2017	Unrestricted	Taxes
9/23/20	62229	Karen Zacatelco	141.11	Reimburse school supplies	Bright Futures-SCH-R	Scholarships
9/2/20	62196	Aarathi Venkatachalam	125.00	Reimburse testing fee Boone Award	Boone Achievement Award-SCH-S	Scholarships
9/14/20	Debit	Target	120.00	Student gift cards	Food Pantry-AGC-R	Scholarships
9/22/20	Debit	1800Baskets	118.09	Get well basket for Dr. Bell	Unrestricted	Discretionary Fund
9/22/20	Debit	1800Baskets	110.36	Get well basket for Victoria Bell	Unrestricted	Discretionary Fund
9/2/20	62192	Follett	100.00	STARS Student Books Cynthia Gallardo	Petersen -GNT-R	Scholarships
9/17/20	62216	Ramon Cano Cristobal	89.98	Reimburse Spectrum payment	Pasadena Community Foundation Scholars-SCH-R	Scholarships
9/17/20	Debit	Ready Refresh	78.89		Unrestricted	Office Supplies
9/17/20	Debit	Ready Refresh	78.89	Office water service	Unrestricted	Office Supplies
9/9/20	62211	Vanessa Lerma	70.00	Emergency funding for STARS foster youth	Petersen -GNT-R	Scholarships
9/28/20	Debit	Amazon	50.00	Gift cards EOPS students	Petersen -GNT-R	Agency
9/21/20	Debit	Cash Management Fee	45.00		Unrestricted	Bank Fees
9/25/20	Debit	Amazon	38.40	Biotech Boone Award	Boone Achievement Award-SCH-S	Scholarships
9/23/20	62227	Victor Ramos	20.00	Reimburse fingerprint fees for Education course	Hixon Teacher Prep-AGC-P	Scholarships
			<u>\$270,941.42</u>			

**FY 2020/21 YTD Report
As of 11/10/2020**

	Actual 2020/21 Q1 9/30/20		Actual 2020/21 Q2		Actual 2020/21 Q3		Actual 2020/21 Q4		Actual 2020/21 TOTAL	
Total:	\$	533,220.14	\$	1,725,167.86					\$	2,258,388.00
Unrestricted:	\$	13,821.61	\$	21,365.66					\$	35,187.27
Restricted:	\$	519,398.53	\$	1,703,802.20					\$	2,223,200.73

(Excludes In-Kind/Pledge Gifts)

	Actual 2020/21 YTD 11/10/2020		Actual 2019/20 YTD 11/10/2019	
Cash	\$	2,045,363.25	\$	450,488.29
In-Kind	\$	149,186.84	\$	1,265.00
Pledge/Planned	\$	8,000.00	\$	-
Pledge Installment	\$	212,751.65	\$	142,251.65
No. of Gifts		509		459
No. of Constituents		304		277
Expected Pledge Payments in FY	\$	783,205.00		
% of Pledge Installments		27.2%		
Unrestricted Giving	\$	35,187.27	\$	98,059.17
Restricted	\$	2,223,200.73	\$	494,680.77

(Excludes In-Kind/Pledge Gifts)

Unrestricted Goal 2020/21	% to Goal 6/30/2021
\$ 254,000.00	14%

**FY 2020/21 YTD Report
As of 11/10/2020**

New Funds	Fund Start Date
Rapid Response Fund	7/7/2020
Gertmenian Culinary Program Scholarship	7/15/2020
Gertmenian Culinary Program Emergency Scholarship Fund	7/15/2020
Annual Fund: League of Women Voters Pasadena Centennial Sch.	7/15/2020
Alan and Sheila Lamson Emergency Needs Fund	7/22/2020
Margaret Diedrich Tinley Memorial Scholarship Fund	8/13/2020

Donor Types	Count
Individuals	247
Organizations/Companies	13
Third Party	36
Non-Profits	8
Total:	304

New Donors	Count
Individuals/Non-Profit/Orgs.	76
Third Party	12
Total:	88

**FY 2020/21 YTD Report
As of 11/10/2020**

Foundation Board of Directors Giving (33 total)	Name	Restricted Giving 20/21/YTD	Unrestricted Giving 20/21YTD
	Geoffrey Baum	Yes	No
	Scott A. Bell	No	No
	Glen Bowie	No	No
	Sheldon Bull	No	No
	Vivian Chan	No	No
	Dana Dattola	No	No
	Gloria de Olarte	No	No
	Erika Endrijonas	Yes	Yes
	Ralph A. Frammolino	No	No
	Carmella Grahn	No	No
	Mark Harmsen	No	Yes
	William A. Hawkins	No	Yes
	Hoyt Hilsman	No	No
	William L. Krantz	No	No
	Cynthia Kurtz	No	No
	Stephanie Lam	No	No
	Nancy Lan	No	Yes
	Robert B. Miller	No	No
	Charmayne L. Mills-Ealy	No	Yes
	Michael Mitchell	No	No
	Ryan Newman	No	No
	Jim Osterling	No	Yes
	Gilda Pettit	No	No
	Clara I. Potes-Fellow	No	No
	James P. Sarni	Yes	No
	Gloria Scharre Pitzer	No	No
	Reinhold Schrader	No	No
	Donald Schweitzer	No	No
	Jack A. Scott	No	No
	Charles Stanislawski	No	No
	Gregory Sun	Yes	No
	Justin Tsui	No	No
	Wade Winter	No	Yes
	No. of Board Members	4	7
	% of Board Giving	12%	21%
	Amount Received	\$1,563.24	\$8,876.65

GETTING CLOSER TO CHAMPAGNE:

Using your Senses to Taste the History
of Sparkling Wine for the Holidays

Presented by Mark Mark Keene, Ph.D

**Thursday, December 17
5:30 to 6:30 p.m. PST**

Join us as Dr. Keene, Director of the Hospitality Program at Pasadena City College, examines the history and flavor profiles of three dominant global styles of sparkling wine: California Sparkling, Champagne, and Spanish Cava.

WINE MENU

- Gloria Ferrer, Blanc de Blanc Sparkling Wine, Carneros, Non-vintage
- Gratiot & Cie, Champagne Almanach N°3 Rosé, 2015
- Juvé y Camps, Cava Gran Reserva Brut Nature, Penedès, Non-vintage

All of our selected champagne is
available at **Mission Wine and Spirits** in Pasadena

www.missionliquor.com, (626) 794-7026

*Please bring this invitation into the store for
a 10% discount on our featured wines.*

To RSVP, please visit pasadena.edu/holidayparty.

If champagne is not your thing but you want to be part of the tasting simply grab your favorite beverage and join us! Please RSVP on the link above.

Please feel free to invite your special friends to enjoy this virtual event with you and celebrate the season!

Please note, we will email the Zoom link and other meeting details to guests who have confirmed their attendance as the event date approaches. Watch your inbox for updates!

New to Zoom? Let us know and we will guide you in setting it up. It's free!

For Questions please contact Lisa Velasco:
ljvelasco@pasadena.edu, (626) 585-7485.



Robert Floe is the president and founder of Floe Financial Partners, an investment advisory firm in Pasadena, CA. Floe Financial Partners has been helping individuals, charities and corporations for 33 years.

Rob lives in Pasadena with his partner Henrique Martins and two Shih Tzus, Henri and Coco.

He has served as the chairman of the board of Union Station Homeless Services, and has been on the boards of Five Acres, Heifer International Foundation and Pando Populus.

A native of Minnesota, Rob graduated from Macalester College in St. Paul, MN. He has endowed a scholarship fund at Macalester.

While in Minnesota, Rob managed campaigns for Minnesota House, Senate and Congress.

Rob served as a lobbyist in Washington, DC for Bread for the World.

He has lived in Holland working with an interdenominational Christian youth group.

Rob enjoys boating, skiing, singing and fine arts, and hosts meditation retreats at his home.



CRAIG L. WASHINGTON
Vice President

Tournament of Roses Vice President Craig L. Washington has been a volunteer member since 2000 and will serve as the Association's President in 2028. He will provide leadership for the 139th Rose Parade and 114th Rose Bowl Game on January 1, 2028.

Washington was appointed a Tournament of Roses Chair in 2014 and a Director in 2016. He has served as Chair of the Queen & Court committee, Equestrian, Student Ambassadors and Formation Area committee, as well as Vice Chair of Decorating Places, Coronation, Kickoff and Tailgate committee. During this time, he has also served on the Tournament of Roses Foundation Board.

Professionally, Washington is a licensed Certified Public Accountant and California Real Estate Broker. He currently serves as a Regional Contract Manager for Jacobs Engineering Group Inc., one of the largest technical services companies in the world. Prior to his work at Jacobs, Washington was Founder and CEO of Equisource, a real estate brokerage firm that served San Gabriel Valley, which he operated for 20 years. Washington began his professional career in Public Accounting with Arthur Andersen's Los Angeles office.

Washington has been an active community volunteer and leader. He was appointed by then City of Pasadena Mayor Bill Bogard and Pasadena City Councilman

John Kennedy to serve as Chairman of the Northwest Commission. During Washington's tenure on the Northwest Commission, he played an instrumental role in the development and opening of Heritage Square, a 70-unit senior housing complex, and the \$20 million renovation of Robinson Park and Recreation Center located in northwest Pasadena.

Washington was born and raised in Pasadena and attended Pasadena Unified School District schools from kindergarten through 12th grade, graduating from Pasadena High School. Washington attended San Francisco State University and obtained a B.S. in Business Administration with an emphasis in Accounting.

Craig and Lorie Washington live in Pasadena and have one daughter, Drew Helen Washington, who served as the 2012 Rose Queen®.



BusinessName	BusinessIndustry
The Game Chest	Retail
Undefeated	Retail
Gramercy Bakery	Manufacturing
Stanislawski & Company, Inc. CPA's	CPA Firm
WBT LLC	Promo Manufacturing and Sales
S & N Construction, Inc.	Commercial and Residential Construction
M P Auto	Automotive
Methodist Hospital	healthcare
Kaiser Permanente	healthcare
Huntington Hospital	healthcare
Weaver & Associates, Inc.	Insurance
United Pacific Industries	Manufacturing/Wholesale
Interior Services	Construction
City of Pasadena	Government
LA County Bd of Supervisors	Government
CA State Assembly	Government
US Government	Government
Walt Disney Company	Entertainment
Walt Disney Company	Entertainment
IdeaLab	Technology
Momentum Venture Management LL	Technology
Pasadena Community Foundatiob	NonProfit
Compass	Real Estate
Molina Healthcare (retired)	healthcare
CDM Smith	Engineering
Quinn Emmanuel	Law
Hahn and Hahn	Law