

EXECUTIVE COMMITTEE MEETING
PASADENA CITY COLLEGE FOUNDATION
REGULAR BUSINESS MEETING

Wednesday, June 10, 2020

4:00p.m. Open Session

Pasadena City College

ZOOM Conference : <https://cccconfer.zoom.us/j/92332384427>

1570 E Colorado Blvd., Pasadena, California 91106

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL

II. OPEN SESSION (4:00 p.m.)

A. ANNOUNCEMENTS AND RECOGNITIONS

B. PUBLIC COMMENT ON NON-AGENDA ITEMS

The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda.

C. PRESIDENT’S REPORT – Dr. Erika Endrijonas

Pg. 2..... D. BOARD OF TRUSTEE’S REPORT – James Osterling, Board of Trustee Liaison

E. DISCUSSION ITEMS WITH POSSIBLE ACTION

1. Approval of Minutes

i. May 13, 2020

Pg. 5.....

ii. December 11, 2019

Pg. 9.....

2. Approval of Expenditures from May 1, 2020 and December 1, 2019

Pg. 20 & 30.....

F. REPORTS

1. Advancement Committee Report – Carmella Grahn, Chair

2. Board Development Report – Clara Potes-Fellow, Chair

3. Business Council Report – Bill Hawkins

4. Finance & Investment – Wade Winter, Chair

5. Communications & Public Relations – Ralph Frammolino

6. Scholarship Committee Report – Greg Sun, Chair

7. Foundation President’s Report – Bill Hawkins

Pg. 34..... 8. Executive Director’s Report – Bobbi Abram

III. MOTION TO ADJOURN

From: [Alexander Boekelheide](#)
To: [Alexander Boekelheide](#)
Subject: PCC Board of Trustees meeting report, May 20, 2020
Date: Wednesday, May 20, 2020 10:21:19 PM

Hello:

In an effort to help our community stay informed about actions taken during governance meetings, I'm pleased to share a report from the most recent meeting of the Pasadena Area Community College District Board of Trustees.

- The evening opened with a joint session with the Associated Students executive board, in which PCC's student leaders shared their perspectives on a year of hard work. The year took a series of twists and turns, from surprising election results in the fall to the onset of the ongoing coronavirus response in the spring. Through it all, the Associated Students board pursued the goals they set for themselves, and they shared their successes with the board. Superintendent/President Erika Endrijonas congratulated the student board on their outstanding service to their fellow students, and Trustee Linda Wah heralded them as one of the best group of student leaders she had worked with during her time on the board. Trustee Sandra Chen Lau concurred, calling them "the next generation of leadership."
- The board approved the college's [facilities master plan](#), a comprehensive document that prescribes investments in facilities and infrastructure over the next 10-15 years. Board President Jim Osterling commended the college for its engagement with the community throughout the plan, and also the close connections between the college's facilities and educational planning efforts.
- The board approved a set of governing documents, updating its bylaws and policies to encompass the following:
 - [Board Bylaw 2015: Student Member](#)
 - [BB 2355: Decorum](#)
 - [BB 2430: Delegation of Authority to the Superintendent/President](#)
 - [BB 2710: Conflict of Interest](#)
 - [BB 2715: Code of Ethics/Standards of Practice](#)
 - [BB 2716: Political Activity](#)
 - [BB 2725: Board Member Compensation](#)
 - [Board Policy 3410: Nondiscrimination](#)
 - [BP 3500: Campus Safety](#)
 - [BP 3501: Campus Security and Access](#)
 - [BP 3505: Emergency Response Plan](#)
 - [BP 3515: Reporting of Crimes](#)
 - [BP 3720: Computer and Network Use](#)
 - [BP 3900: Speech: Time, Place, and Manner](#)
- Michael Bush, PCC's assistant superintendent/vice president for Business and Administrative Services, shared an update on the governor's budget for the 2020-2021 fiscal year. The state

is in the early stages of a steep recession as a result of the coronavirus pandemic, and PCC's finances are taking a hit. Dr. Bush shared estimates of a \$33.5 million decline in revenue from 2019-20 figures, with projected state deficits leading to ongoing restrictions on revenue through 2023-24. The college is analyzing the figures and will make recommendations through its budget process which culminates this year in the passage of a final budget by October 31, 2020.

- The board nominated Trustee Wah for the M. Dale Ensign Trustee Leadership Award, which is given annually to honor “an individual who has made a significant contribution as a lay trustee toward promoting the community college concept.” Superintendent/President Endrijonas spoke highly of Trustee Wah’s engagement with the college and her service to the system.
- Distance Education employee Maureen Davidson was nominated by the board for the California Community Colleges “Classified Employee of the Year” award. Up to six recipients of the honor across the state will be announced at the July 21, 2020, meeting of the board of governors, where they will receive a \$500 cash award and plaque.
- The board approved a set of curriculum and programmatic changes that had been put forward through the college’s shared governance process.
- The board [read a set of goals](#) that it will consider adopting for itself at the June meeting.
- A new salary schedule for unclassified hourly employees will go into effect July 1, 2020, thanks to action taken by the board, in order to keep the college in line with changing minimum-wage regulations.
- The college’s third quarterly financial status report will be transmitted to the state at the direction of the board. [The report](#) closes with the month of March, before the full effects of the coronavirus response had begun to be felt.
- The board passed a resolution in opposition to xenophobia and affirming its commitment to the safety of Asian American communities, which was based on one initially drafted and passed by the college’s Coalition of Asian Pacific Employees.
- The board also enacted a resolution supporting student success and equity in the face of the COVID-19 pandemic, which was originally passed by a series of joint caucus groups convened at the state level.
- Two other resolutions were passed: One recognizing Foster Care and Foster Family Recognition Month in May, and another recognizing LGBTQ Pride Month in June.
- The board approved a number of personnel actions:
 - In appointments effective August 24, 2020, Moriya Armstead (Business Math), Kersti Haaviet Caddell (Chemistry), Jennifer Marfino (American Sign Language), David Martinez (Engineering), Nicholas Schultz (Biology) and Madonna Siao (Child Development) all join the PCC community as faculty members. Dave Smith completed his transition from classified staff member to full-time faculty member in Computer Science. Michael Jones (International Students) and Sam Reed (Upward Bound Math/Science) also join the ranks of full-time college staff.
 - Carol Calandra will serve as the interim director of the Veterans Resource Center starting July 1. Oshin Karami (acting supervisor), Tony Loc (acting lead custodian) and

Moises Perez (acting administrative assistant) have all assumed temporary roles in Facilities Services. David Gomez will serve as acting educational advisor in Extended Opportunity Programs & Services through June 30. And Heather Meier will apply her skills as Clery records and training specialist in the Campus Police department.

- Andrzej Bojarczak (Languages and ESL) will retire in June after 24 years of service to the college, and Monica Klein (Information Technology Services), Eileen Snyder (Learning Assistance Center), and Beverly Tillman (Information Technology Services) are retiring from the college after 32, 29, and 31 years of service, respectively. In addition, Rebecca Courter (Math), Sonn Eidem (Radio Operations), John Gillette (Learning Resources), Dorion Hilliard (Facilities Services), Li Lei (Business Math), Ernesto Nery (Financial Aid), and Suren Sahakyan (Accounting) left the PCC employee ranks.
- The meeting closed with heartfelt remarks from Alex Sarkissian, who was participating in his last meeting as student trustee. Trustees and Superintendent/President Endrijonas complimented Mr. Sarkissian on his involvement and commitment to the job and wished him well on his next steps. Mr. Sarkissian will transfer to either CalArts or the Rhode Island School of Design in the fall.
- Board President Osterling adjourned the meeting in honor of those suffering from COVID-19 in the San Gabriel Valley and around the world, and encouraged everyone to practice healthy habits in advance of the Memorial Day weekend.

If you'd like to know more, you can access the [full board packet online](#) (click "May 20, 2020" under the "Meetings" tab). Video of the meeting is also available on our [YouTube channel](#).

The next regularly scheduled board business meeting will be Wednesday, June 17, at 5 p.m. Due to the coronavirus outbreak, this meeting will be conducted remotely. Details regarding public participation will be available soon.

Thank you,
Alex Boekelheide

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Alex Boekelheide
("Buckle-hide")
Special Assistant to the Superintendent/President
Pasadena City College
He, him, his

Office: 626-585-7422
aboekelheide@pasadena.edu

[@PCCLancer](#)

EXECUTIVE COMMITTEE MEETING
PASADENA CITY COLLEGE FOUNDATION
REGULAR BUSINESS MEETING
Wednesday, May 13, 2020
4:00 P.M. Open Session
Pasadena City College
Zoom Conference
1570 East Colorado Boulevard, Pasadena, California 91106

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The Executive Committee of the Pasadena City College Foundation met on Wednesday, February 12, 2020 via Zoom, a virtual video conferencing software.

I. CALL TO ORDER, ROLL CALL

The meeting was called to order at 4:03 p.m. by Mr. Bill Hawkins, President.

Executive Committee Members Present

Mr. Ralph Frammolino
 Ms. Carmella Grahn
 Mr. Bill Hawkins, President
 Mr. Michael Mitchell
 Ms. Ryan Newman
 Ms. Gloria Pitzer
 Ms. Clara Potes-Fellow
 Mr. Jim Sarni, Past President
 Mr. Don Schweitzer, Secretary
 Mr. Greg Sun
 Mr. Wade Winter, Treasurer

Executive Committee Members Absent

Dr. Erika Endrijonas, PCC Superintendent/President
 Ms. Stephanie Lam

Liaison, Board of Trustees

Mr. James Osterling

PCC Foundation Staff Present

Ms. Bobbi Abram, Executive Director
 Ms. Dolores Ybarra, Development Manager
 Ms. Kris McPeak, Director of Operations
 Ms. Ocie Kara-Simonyan, Administrative Assistant

Guest(s)

Mr. Preston Howard, Foundation Board Member

II. OPEN SESSION

A. ANNOUNCEMENTS AND RECOGNITIONS

There were no announcements and/or recognitions.

B. PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no public comment.

C. DISCUSSION ITEMS WITH POSSIBLE ACTION

1. Approval of Minutes from the February 12, 2020 meeting.

MOTION: **ON MOTION** OF Mr. Winter and seconded by Ms. Pitzer, the Executive Committee voted by the unanimous vote (Frammolino, Grahn, Hawkins, Mitchell, Newman, Pitzer, Potes-Fellow, Sarni, Schweitzer, Sun and Winter) of the eleven members present to approve the minutes of the Executive Committee meeting held on May 13, 2020.

2. Approval of Expenditures from April 1, 2020

MOTION: **ON MOTION** OF Ms. Pitzer and seconded by Ms. Potes-Fellow, the Executive Committee voted by the unanimous vote (Frammolino, Grahn, Hawkins, Mitchell, Newman, Pitzer, Potes-Fellow, Sarni, Schweitzer, Sun and Winter) of the eleven members present to approve the expenditures as presented.

3. Recommendation to Amend Bylaws
Ms. Abram indicated to look at pg. 10 of the packet which is 11.2 Checks, Drafts, and Online Payments – to add that signatures are required on the disbursement forms. The Finance & Investment committee have already approved this amendment to the bylaws.

MOTION: **ON MOTION** OF Mr. Sun and seconded by Mr. Winter, the Executive Committee voted by the unanimous vote (Frammolino, Grahn, Hawkins, Mitchell, Newman, Pitzer, Potes-Fellow, Sarni, Schweitzer, Sun and Winter) of the eleven members present to recommend to amend Bylaws to be ratified at the Foundation Board of Directors meeting.

D. REPORTS AND PROJECTS

1. Advancement Committee Report –
Ms. Dolores Ybarra reported the year to date unrestricted goal is \$220K, we are at 80% of the goal and need another \$40K to meet the goal.

Annual giving solicitations will be going out by the end of this month. The goal on annual giving is to continue to be proactive and build upon it.

This week nurses are being recognized. The agreement from Mr. Posey was signed and we have received our first installment for institutional loans for nursing students.

Hometown Legend Series was really popular with over 200 registered. Direct mail pieces for anyone that attended Hometown Legend Series will be going out in March.

Ms. Adelaide Hixon's attorney reached out to us and PCC is a recipient of \$1.5 million for the Hixon Teacher Prep program and the Arts.

IMPACT Campaign end date was marked as March 31, 2020. Any new gifts we receive after that date will be counted in future comprehensive campaigns.

2. Board Development Report –
Ms. Potes-Fellow indicated the committee is on target to present four candidates to the board in June: Hoyt Hilsman, Gilda Pettit, Gloria De Olarte and Cynthia Kurtz.
3. Business Council Report –
Mr. Hawkins reported that its time for this committee to really focus on students developing professional skills in their trade such as soft skills and interviews skills to prepare for entry into the job market.

Economic Workforce Development (EWD) and this committee are working hard to provide these resources to our students.

4. Financial Report -

Mr. Winter presented the financials, noted pg. 14 the balance sheet shows Clifford Swan investment at 25.3 million, which is up this month compared to March.

Market has been all over the place but we are on track for budget and revenues.

At the last Finance & Investment committee meeting, there was a discussion with Clifford Swan and recommendation to lower the payout rate from 4% to 3.5%.

5. Communications & Public Relations Report -

Mr. Frammolino talked about using this committee as a platform to reach as many people community wide. Their goal is to have a strategy where they can have seamless web material which will keep rolling out communication. Mr. Frammolino asks the committee to participate in videos and podcasts which will showcase their expertise. It's all about fostering that creativity.

6. Scholarship Committee Report –

Mr. Sun reported the committee met and came up with a student sponsorship program proposal for urgent needs. Phase one is gathering of information. During Covid-19 this committee met with certain groups to find out what are students need. The top three needs were food, housing or transportation and access to technology and supplies.

Phase two is identifying the funds, which was an easy task since we had identified funds for the Pasadena Promise program in 2017-2019 that is no longer being used for that purpose. \$80K will be committed to this program starting Fall of 2020.

Since creating the Covid-19 Emergency Fund process was developed in April, it essentially provided a pilot program to evolve into a Sponsorship program.

75 students have been helped since Covid-19 pandemic; which is about \$65K.

7. Foundation President's Report –

Mr. Hawkins said the Foundation is really doing a fabulous job all around. All committees are performing at high levels. He feels extremely proud of the entire board.

8. Executive Director's Report -

Ms. Abram reported on the Nurses week PR focus. There will be press releases highlighting our nurses and announcing the PCC/APU nursing concurrent enrollment BSN program.

Ms. Abram and Ms. Pitzer are working on the board slate for the upcoming June Board meeting.

She is proud of the staff who are adjusting to the way we are doing business.

E. MOTION TO ADJOURN

There was a motion to adjourn the meeting at 5:28 p.m.

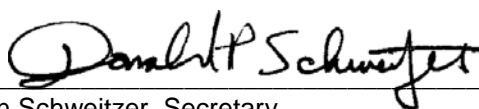
MOTION: **ON MOTION** OF Ms. Pitzer and seconded by Mr. Winter, the Executive Committee voted by the unanimous vote (Frammolino, Grahn, Hawkins, Mitchell, Newman, Pitzer, Potes-Fellow, Sarni, Schweitzer, Sun and Winter) of the eleven members present to adjourn the May 13, 2020 meeting.

MOTIONS FOR APPROVAL – May 13, 2020

1. To approve the minutes of the Executive Committee Meeting held on February 12, 2020.
2. To approve expenditures presented on April 1, 2020.
3. To recommend to amend the Bylaws.
4. To adjourn the May 13, 2020 Executive Committee Meeting.

Respectfully submitted,

By:

A handwritten signature in black ink that reads "Don Schweitzer". The signature is written in a cursive style and is positioned above a horizontal line.

Don Schweitzer, Secretary

EXECUTIVE COMMITTEE MEETING
PASADENA CITY COLLEGE FOUNDATION
REGULAR BUSINESS MEETING
Wednesday, December 11, 2019
4:00 P.M. Open Session
Pasadena City College
Foundation Conference Room CDC 212
1570 East Colorado Boulevard, Pasadena, California 91106

Page 1

The Executive Committee of the Pasadena City College Foundation met on Wednesday, December 11, 2019 in the Foundation Conference Room CDC-212, Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL

The meeting was called to order at 4:03 p.m. by Mr. Bill Hawkins, President.

Executive Committee Members Present

Mr. Ralph Frammolino
 Ms. Carmella Grahn
 Mr. Bill Hawkins, President
 Mr. Michael Mitchell
 Ms. Ryan Newman
 Ms. Gloria Pitzer, Vice President
 Mr. Jim Sarni, Past President
 Mr. Don Schweitzer, Secretary
 Mr. Greg Sun

Executive Committee Members Absent

Dr. Erika Endrijonas, PCC Superintendent/President
 Ms. Stephanie Lam
 Ms. Clara Potes-Fellow
 Mr. Wade Winter, Treasurer

Liaison, Board of Trustees

Mr. Hoyt Hillsman

PCC Foundation Staff Present

Ms. Bobbi Abram, Executive Director
 Ms. Dolores Ybarra, Development Manager
 Ms. Ocie Kara-Simonyan, Administrative Assistant

Guest(s)

Mr. Alex Boekelheide, Special Assistant to the Superintendent-President

II. OPEN SESSION

A. ANNOUNCEMENTS AND RECOGNITIONS

Ms. Abram spoke about Adelaide Hixon, a donor who passed away November 6th. A video was shown to recognize Adelaide.

B. PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no public comment.

C. PRESIDENT'S REPORT

Mr. Alex Boekelheide reported on behalf of Dr. Endrijonas, he reported the college is in the running for the Aspen Prize – currently in the top 150.

The college is sending 105 students from the automotive and design division to the LA Auto Show. Faculty will also be attending; this is a great opportunity for the students.

Two state grants, each of more than \$200,000 were officially accepted by the college to enhance mental health training and food programs for students.

Enrollment is already half full, off to a great start.

Save the date for the Presidential Investiture – January 7, 2020.

D. BOARD OF TRUSTEE'S REPORT

Trustee Hilsman recognized Mr. Alex Boekelheide in his role of Chief of Staff to the President – what a great change for Dr. Endrijonas regarding outreach and efficiency.

Mr. Hilsman noted the Aspen Prize Institute is looking heavily into what the college is doing in workforce development.

E. DISCUSSION ITEMS WITH POSSIBLE ACTION

1. Approval of Minutes from the September 11, 2019 meeting.

MOTION: **ON MOTION OF** Ms. Pitzer and seconded by Mr. Schweitzer, the Executive Committee voted by a unanimous vote ((Frammolino, Grahn, Hawkins, Mitchell, Newman, Pitzer, Sarni, Schweitzer, and Sun) of the nine members present to approve the minutes of the Executive Committee Meetings held on September 11, 2019.

2. Approval of Expenditures from September 1, 2019

MOTION: **ON MOTION OF** Mr. Schweitzer and seconded by Ms. Pitzer, the Executive Committee voted by a unanimous vote (Frammolino, Grahn, Hawkins, Mitchell, Newman, Pitzer, Sarni, Schweitzer, and Sun) of the nine members present to approve the expenditures as presented.

F. REPORTS AND PROJECTS

1. Advancement Committee Report –
Ms. Carmella Grahn announced since July 1, 2019 – we have raised \$345K in scholarships.

Direct mail pieces will be mailed to 4,600 donors for Annual Giving. Goal is to raise \$15,000. Giving Tuesday is coming up on December 3rd – emails will be sent to raise money for Lancer Pantry – goal is \$15,000.

2. Board Development Report –
Mr. Sarni reported at the last meeting they spoke about reviewing the role of advisors. He explained the challenge is to increase the participation to make it a robust group. The next step is to identify corporations that we would like represented on the board.
3. Business Council Report –
Mr. Hawkins said this committee is narrowing their focus possibly on internships and make it a smooth process.

There will be a business series will be showcasing current Foundation Board members and their stories.

4. Financial Report -
Ms. Abram spoke on behalf of Mr. Winter. She presented the financials, noting all expenses and revenues are as expected at this point in the fiscal year.
5. Communications & Public Relations Report -
Mr. Frammolino announced the committee will focus on sharpening the message. The focus is on the newsletter and working on the messaging. It's about telling our story to the community, which will be a systematic way of communicating. The newsletter will be altered a bit by reformatting it and using social media and Graduway to grow alumni interest.
6. Scholarship Committee Report –
Mr. Sun reported the committee met on November 4th to evaluate the scholarship applications. He applauded the board for their involvement. The Scholarship ceremony is Friday, December 6th - \$700K in scholarships will be awarded this year.
7. Foundation President's Report –
Mr. Hawkins said as a reminder to always refer back to the strategic plan. He suggested to take a deeper look at scholarships to see if there is a way that some of these funds can be used to support students with everyday needs such as transportation, childcare and food.
8. Executive Director's Report -
Ms. Abram spoke regarding working with Ernest Posey and future projects.

She thanked Greg Sun for introducing Harlan & Anne Pedersen.

Cal Bright Online Community College will be using our conference room for their board meetings beginning December 2019.

G. MOTION TO ADJOURN

There was a motion to adjourn the meeting at 5:21 p.m.

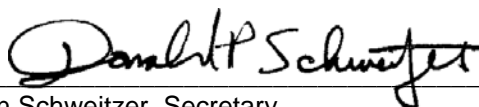
MOTION: **ON MOTION OF** Ms. Pitzer and seconded by Mr. Sun, the Executive Committee voted by a unanimous vote (Frammolino, Grahn, Hawkins, Mitchell, Newman, Pitzer, Sarni, Schweitzer, and Sun) of the nine members present to adjourn the November 13, 2019 Executive Committee Meeting.

MOTIONS FOR APPROVAL – December 11, 2019

1. To approve the minutes of the Executive Committee Meeting held on September 11, 2019.
2. To approve expenditures presented on December 11, 2019.
3. To adjourn the December 11, 2019 Executive Committee Meeting.

Respectfully submitted,

By:



Don Schweitzer, Secretary

Summary

PCC Foundation
 Summary Budget
 May 31, 2020

	BUDGET		YTD			VARIANCE
	Total For Foundation BUDGETED	YTD Budget ÷ 12 <i>11th Month</i>	Actual Scholarship, Agency & Other Funds	Actual Unrestricted Fund	YTD Actual TOTAL	Favorable/ (Unfavorable)
Endowment Revenue (PR)	\$ 255,081	\$ 233,825	\$ 92,215	\$ -	\$ 92,215	\$ (141,609)
Agency Revenue/Grant (TR)	462,521	423,978	488,826	-	488,826	64,848
Scholarship Revenue (TR)	548,178	502,497	656,981	-	656,981	154,485
Loan Program (TR)			250,000		250,000	250,000
Operating Revenue (UR)	220,000	201,667	-	126,570	126,570	(75,096)
Administrative Fee (-) <i>[Full year]</i>	341,004	312,587		341,243	341,243	28,656
Investment Income (-) <i>[Actual YTD]</i>	1,663,879	1,525,222	255,811	41,644	297,455	(1,227,768)
TOTAL REVENUE	3,490,664	3,199,775	1,743,834	509,458	2,253,291	(946,484)
Administrative Fee (-) <i>[Full year]</i>	341,004	312,587	341,243		341,243	(28,656)
Agency Expense/Grant (TR)	323,781	296,799	330,115	-	330,115	(33,316)
Scholarship Paid (TR)	1,069,826	980,674	741,419	-	741,419	239,255
Foundation Support (UR)	254,965	233,718	-	192,312	192,312	41,406
Fund Raising Expense (UR)	364,327	333,967	-	277,812	277,812	56,155
General & Administrative (UR)	295,888	271,231	-	229,172	229,172	42,059
TOTAL EXPENSES	2,649,791	2,428,975	1,412,777	699,295	2,112,072	316,903
Transfers	-	\$ -	1,661	(1,661)	-	-
NET CHANGE	\$ 840,873	\$ 770,800	\$ 332,718	\$ (191,498)	\$ 141,219	\$ (629,581)

Pasadena City College Foundation
Balance Sheet
May 31, 2020

Assets

Current Assets

Cash and Cash Equivalents

BOW 635 Operating	79,803
BOW 619 Net Community	84,865
BOW 544 Debit Card	10,036
CS MM-335	835,676
CS MM-932	173,903
BOW PCC President	4,702
	<u>1,188,985</u>

Accounts Receivable

Pledges Receivable Current	64,500
Holding	7
	<u>64,507</u>

1,253,492

Long Term Assets

Investments

CS Inv 335	25,814,532
Osher Funds	2,098,001
	<u>27,912,533</u>

Lots in Arizona	10,850
Prepaid Expense	50,000
Pledges Receivable Long Term	2,644,208
	<u>30,617,592</u>

\$ 31,871,084

Liabilities and Fund Balance

Fund Balance

Unrestricted Fund Balance	3,024,491
Temp Restricted Fund Balance	9,617,566
Perm Restricted Fund Balance	19,229,027
	<u>31,871,084</u>

\$ 31,871,084

Pasadena City College Foundation
Income Statement
May 31, 2020

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Revenues				
Operating Revenue				
Donations	126,570	-	-	126,570
Total Operating Revenue	126,570	-	-	126,570
Program Donations				
Agency	-	488,826	200	489,026
Scholarship	-	656,981	92,015	748,997
Loan Program	-	250,000	-	250,000
Total Program Donations	-	1,395,808	92,215	1,488,023
Administrative Fee Revenue				
Administrative Fee	341,243	-	-	341,243
Total Administrative Fee Revenue	341,243	-	-	341,243
Investment Income				
Interest	29,550	181,522	-	211,073
Dividends	56,631	347,877	-	404,508
Cost Basis Adjustment	(2,882)	(17,701)	-	(20,583)
Unrealized Gain/Loss	23,423	143,882	-	167,304
Realized Gain/Loss	(48,491)	(297,875)	-	(346,366)
Investment Management Fees	(16,582)	(101,858)	-	(118,440)
ADR Fees	(6)	(35)	-	(41)
Total Investment Income	41,644	255,811	-	297,455
Total Revenues	509,458	1,651,619	92,215	2,253,291
Expenses				
Program Expenses				
Total Personnel Expenses	126,520	-	-	126,520
Program Support				
Scholarships	-	741,419	-	741,419
Agency	-	330,115	-	330,115
Total Program Support	-	1,071,534	-	1,071,534
Operating Expenses				
Administrative Fee	-	341,243	-	341,243

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Community Involvement	15,204	-	-	15,204
Discretionary Fund	1,896	-	-	1,896
Conference and Seminar	1,805	-	-	1,805
Foundation Meetings	5,635	-	-	5,635
PCC President Discretionary	4,667	-	-	4,667
Newsletter & Annual Report	25,892	-	-	25,892
Printing Expense	67	-	-	67
Advertising	10,625	-	-	10,625
Total Operating Expenses	65,791	341,243	-	407,035
Total Program Expenses	192,312	1,412,777	-	1,605,089
General and Administrative				
Total Personnel Expenses	92,106	-	-	92,106
Operating Expenses				
Accounting Fees	113,925	-	-	113,925
Office Supplies	2,487	-	-	2,487
Postage	55	-	-	55
Office Interior	1,112	-	-	1,112
Photocopier Lease	2,763	-	-	2,763
Advertising	6,452	-	-	6,452
Legal Fees	4	-	-	4
Bank Fees	598	-	-	598
Taxes	20	-	-	20
Miscellaneous	324	-	-	324
Audit Fees	7,000	-	-	7,000
Travel	2,265	-	-	2,265
Software Training	60	-	-	60
Total Operating Expenses	137,066	-	-	137,066
Total General and Administrative	229,172	-	-	229,172
Development Expenses				
Total Personnel Expenses	112,144	-	-	112,144
Fundraising Expenses				
Printing Expense	4,983	-	-	4,983
Postage	1,210	-	-	1,210
Computer Software and Equipment	12,218	-	-	12,218
Miscellaneous	40	-	-	40
Travel	580	-	-	580
Donor Cultivation	7,339	-	-	7,339
Presidents Circle	4,295	-	-	4,295
Annual Dinner	6,919	-	-	6,919
Memberships	3,530	-	-	3,530
Major Gifts Operational	60,823	-	-	60,823
Stewardship	51,231	-	-	51,231

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Planned Giving	12,500	-	-	12,500
Total Fundraising Expenses	165,667	-	-	165,667
Total Development Expenses	277,812	-	-	277,812
Total Expenses	699,295	1,412,777	-	2,112,072
Transfers				
Transfers In				
Transfer from other funds	-	(424,133)	(65,539)	(489,671)
Total Transfers In	-	(424,133)	(65,539)	(489,671)
Transfers Out				
Transfer to other funds	1,661	462,289	25,722	489,671
Total Transfers Out	1,661	462,289	25,722	489,671
Total Transfers	1,661	38,156	(39,817)	-
BEGINNING FUND BALANCE	3,257,633	9,306,350	19,165,882	31,729,864
NET SURPLUS/(DEFICIT)	(191,498)	200,686	132,032	141,219
ENDING FUND BALANCE	\$ 3,024,491	\$ 9,617,566	\$ 19,229,027	\$ 31,871,084

Pasadena City College Foundation
Unrestricted Budget
May 31, 2020

	Budget 2019/2020	YTD Budget 03/31/2020	YTD Actual 03/31/2020	YTD Budget Variance
Revenues				
Operating Revenue				
Donations	220,000	201,667	126,570	(75,096)
Total Operating Revenue	220,000	201,667	126,570	(75,096)
Administrative Fee Revenue				
Administrative Fee	341,004	312,587	341,243	28,656
Total Administrative Fee Revenue	341,004	312,587	341,243	28,656
Investment Income				
Dividends and Interest on Unrestricted	50,000	45,833	86,181	40,348
Total Investment Income	50,000	45,833	86,181	40,348
Total Revenues	611,004	560,087	553,995	(6,092)
Expenses				
Program Expenses				
Personnel Expenses	156,965	143,885	126,520	17,364
Operating Expenses				
Community Involvement	10,000	9,167	15,204	(6,037)
Discretionary Fund	3,000	2,750	1,896	854
PCC President's Discretionary	5,000	4,583	4,667	(84)
Conference and Seminar	3,000	2,750	1,805	945
Foundation Meetings	5,000	4,583	5,635	(1,052)
Awards and Recognition	2,000	1,833	-	1,833
Newsletter & Annual Report	20,000	18,333	25,892	(7,559)
Printing Expense	25,000	22,917	67	22,850
Postage	5,000	4,583		4,583
Events	5,000	4,583		4,583
Advertising	15,000	13,750	10,625	3,125
Total Operating Expenses	98,000	89,833	65,791	24,042
Total Program Expenses	254,965	233,718	192,312	41,406
General and Administrative				
Personnel Expenses	93,138	85,377	92,106	(6,730)
Operating Expenses				
Accounting Fees	130,000	119,167	113,925	5,242
Office Supplies	3,000	2,750	2,487	263
Printing Expense	1,000	917		917
Postage	1,000	917	55	862
Computer Software and Equipment	5,000	4,583		4,583
Office Interior	5,000	4,583	1,112	3,472

	Budget 2019/2020	YTD Budget 03/31/2020	YTD Actual 03/31/2020	YTD Budget Variance
Photocopier Lease	2,500	2,292	2,763	(472)
Advertising	25,000	22,917	6,452	16,465
Legal Fees	3,000	2,750	4	2,746
Bank Fees	2,000	1,833	598	1,235
Taxes	250	229	20	209
Miscellaneous	2,000	1,833	324	1,510
Subscriptions	3,000	2,750		2,750
Audit Fees	15,000	13,750	7,000	6,750
Travel	3,000	2,750	2,265	485
Software Training	2,000	1,833	60	1,773
Total Operating Expenses	202,750	185,854	137,066	48,789
Total General and Administrative	295,888	271,231	229,172	42,059
Development Expenses				
Personnel Expenses	136,827	125,425	112,144	13,281
Fundraising Expenses				
Printing Expense	30,000	27,500	4,983	22,517
Postage	5,000	4,583	1,210	3,373
Computer Software and Equipment	13,000	11,917	12,218	(301)
Advertising	2,000	1,833		1,833
Miscellaneous	2,000	1,833	40	1,793
Travel	1,000	917	580	337
Donor Cultivation	12,000	11,000	7,339	3,661
Presidents Circle	12,000	11,000	4,295	6,705
Annual Dinner	12,000	11,000	6,919	4,081
Memberships & Subscriptions	4,000	3,667	3,530	136
Database Maintenance	500	458		458
Software Training	1,000	917		917
Major Gifts Program	37,500	34,375	60,823	(26,448)
Planned Giving	45,500	41,708	12,500	29,208
Stewardship	50,000	45,833	51,231	(5,398)
Total Fundraising Expenses	227,500	208,542	165,667	42,874
Total Development Expenses	364,327	333,967	277,812	56,155
Total Expenses	915,180	838,915	699,295	139,620
Transfers				
Transfers In				
Transfer from other funds (SCPR)	(300,000)	(275,000)	1,661	(276,661)
Total Transfers In	(300,000)	(275,000)	1,661	(276,661)
Transfers Out				
Transfer to other funds	-	-	-	-
Total Transfers Out	-	-	-	-
Total Transfers	(300,000)	(275,000)	1,661	(276,661)
NET SURPLUS/(DEFICIT)	(4,176)	(3,828)	(146,961)	(143,133)

Pasadena City College Foundation
Pledges Receivable
May 31, 2020

<u>Total Pledged</u>	<u>Pledge Balance as of 4/30/20</u>	<u>Pledge Balance as of 5/31/20</u>	<u>Fund</u>
\$ 150,000.00	\$ 50,000.00	\$ 50,000.00	Berger Found-CDC GR
\$ 10,000.00	\$ 6,660.00	\$ 6,493.00	Child Development Center
\$ 50,000.00	\$ 30,000.00	\$ 30,000.00	Cliu
\$ 5,000,000.00	\$ 1,724,999.05	\$ 1,650,000.00	Found-Endowment
\$ 8,000.00	\$ 4,000.00	\$ 4,000.00	Gertmenian
\$ 16,666.66	\$ 12,499.99	\$ 12,499.99	IMPACT-Arts
\$ 2,500.00	\$ 1,375.00	\$ 1,250.00	IMPACT-Arts
\$ 75,000.00	\$ 30,000.00	\$ 30,000.00	IMPACT-CTE
\$ 5,000.00	\$ 2,000.00	\$ 2,000.00	IMPACT-CTE
\$ 16,666.67	\$ 12,500.00	\$ 12,500.00	IMPACT-CTE
\$ 15,000.00	\$ 6,000.00	\$ 6,000.00	IMPACT-Scholarships
\$ 2,500.00	\$ 1,500.00	\$ 1,500.00	IMPACT-Scholarships
\$ 25,000.00	\$ 15,000.00	\$ 15,000.00	IMPACT-Scholarships
\$ 10,000.00	\$ 6,000.00	\$ 6,000.00	IMPACT-Scholarships
\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	IMPACT-Scholarships
\$ 2,500.00	\$ 1,500.00	\$ 1,500.00	IMPACT-Scholarships
\$ 25,000.00	\$ 11,000.00	\$ 11,000.00	JackScottSCH
\$ 11,000.00	\$ 4,400.00	\$ 4,400.00	Kossler
\$ 16,666.67	\$ 12,500.01	\$ 12,500.01	Moon
\$ 10,000.00	\$ 2,500.00	\$ 2,500.00	Opera Program Fund
\$ 5,000.00	\$ 975.00	\$ 975.00	PCC Retirees Association
\$ 25,000.00	\$ 8,000.00	\$ 8,000.00	PCC Retirees Association
\$ 10,000.00	\$ 8,000.00	\$ 8,000.00	PCC Retirees Association Scholarship Fund
\$ 750,000.00	\$ 150,000.00	\$ 150,000.00	Posey Loan for PCC Nursing Students
\$ 300,000.00	\$ 99,982.34	\$ 99,982.34	Rfreeman
\$ 10,000.00	\$ 6,000.00	\$ 6,000.00	Smadison
\$ 40,000.00	\$ 16,000.00	\$ 16,000.00	Unrestricted
\$ 30,000.00	\$ 20,000.00	\$ 20,000.00	Unrestricted
\$ 5,000.00	\$ 2,000.00	\$ 2,000.00	Unrestricted
\$ 75,000.00	\$ 10,000.00	\$ 10,000.00	Unrestricted
\$ 15,000.00	\$ 5,550.00	\$ 5,550.00	Unrestricted
\$ 5,000.00	\$ 2,000.00	\$ 2,000.00	Unrestricted
\$ 25,000.00	\$ 10,000.00	\$ 10,000.00	Unrestricted
\$ 5,000.00	\$ 3,416.73	\$ 3,333.40	Unrestricted
\$ 10,000.00	\$ 6,000.00	\$ 6,000.00	Unrestricted
\$ 2,500.00	\$ 1,750.00	\$ 1,750.00	Unrestricted
\$ 6,000.00	\$ 4,000.00	\$ 4,000.00	Unrestricted
\$ 300,000.00	\$ 240,000.00	\$ 240,000.00	Unrestricted
\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	Unrestricted
\$ 5,000.00	\$ 975.00	\$ 975.00	Vets
\$ 7,407,500.00	\$ 2,784,083.12	\$ 2,708,708.74	

Pasadena City College Foundation
Check Register
May 31, 2020

Date	Number	Payee	Amount	Reference	Fund	Account
5/20/20	62088	Pasadena City College	\$ 33,636.27	Foundation Personnel April 2020	Unrestricted	Salaries
5/20/20	62088	Pasadena City College	17,600.00	Scholarships April 2020	Various Scholarship Funds	Scholarships
5/20/20	62088	Pasadena City College	7,000.00	Audit Fees	Unrestricted	Audit Fees
5/20/20	62071	Patricia Pejoumand	5,425.00	Accounting Fees May 1-15 2020	Unrestricted	Accounting Fees
5/6/20	62001	Patricia Pejoumand	5,425.00	Accounting Fees Apr 16-30 2020	Unrestricted	Accounting Fees
5/27/20	62089	Child Educational Center	4,140.00	Natural Outdoor Classroom concept plan services	Berger Foundation Grant-GNT-R	Agency
5/20/20	62070	Kyle Gelz	3,961.00	Nurses Appreciation content + Closing Rpt Updates	Unrestricted	Newsletter & Annual Report
5/28/20	93	Target	2,850.00	Target Gift cards	Food Pantry-AGC-R	Agency
5/15/20	985017	Kyle Gelz	2,837.00	Newsletter content, captions,content bank story	Unrestricted	Newsletter & Annual Report
5/6/20	99	Outlook	2,625.00	Display Ads March	Unrestricted	Advertising
5/11/20	79	Target	1,550.00	Covid 19 student gift cards	Osher R Westerbeck Sch-SCH-P	Scholarships
5/18/20	84	Target	1,230.00	Student gift cards	Food Pantry-AGC-R	Agency
5/26/20	98	Seven Minute Life	1,164.00	Seven minute life participant supplies	Unrestricted	Foundation Meetings
5/6/20	62023	Xin Gao	1,100.00	PCC Foundation Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/6/20	62022	Vagarsh Martirosyan	1,100.00	PCC Foundation Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/1/20	PayPal	Marine Lapadiyan	1,000.00	Foundation Covid 19 payment	Dorothy Gantvoort Sch Fd-SCH-P	Scholarships
5/13/20	89	CFRE	875.00	CFRE Certification	Unrestricted	Discretionary Fund
5/11/20	70	Target	650.00	EOPS gift cards	Petersen -GNT-R	Agency
5/6/20	62000	Follett	614.63	Book voucher Mario Nicasio 10340930	Various Scholarship Funds	Scholarships
5/1/20	PayPal	Serey Rin Foundation	600.00	Foundation Covid 19 payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/1/20	PayPal	Erickson Figueroa	600.00	Foundation Covid 19 payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/1/20	PayPal	Anna Minasyan	600.00	Foundation Covid 19 payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/1/20	PayPal	Amanda Daulton	600.00	Foundation Covid 19 payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/27/20	62097	Trinity Jolley	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/27/20	62096	Susana Macias	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/27/20	62095	Melissa Van	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/27/20	62094	Luisa Rubinstein	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/27/20	62093	Josue Rivera Andrade	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/27/20	62092	Merris Beadle	600.00	PCC Foundation Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/27/20	62091	Charles Chen	600.00	Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/20/20	62086	Yuyang Situ	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/20/20	62085	Taylor Disaya	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/20/20	62082	Sandra Bairez	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/20/20	62081	Samantha Munoz	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/20/20	62080	Kaniya Hill	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/20/20	62079	Jonathan Oyaga	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/20/20	62078	Daisy Cuevas	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/20/20	62077	Clifford Larsen	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/20/20	62075	Brandon Hsu	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/20/20	62074	Beter Shehata	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/20/20	62073	Ashley Sullivan	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/20/20	62072	Albert Tran	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/20/20	62068	Alexis Estwick	600.00	facilitating fostercare workshops	Friends of Foster Care-AGC-R	Agency

Date	Number	Payee	Amount	Reference	Fund	Account
5/13/20	62067	Oyku Erikan	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/13/20	62066	Tz-Wei Hung	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/13/20	62065	Ysatis Vargas	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/13/20	62064	Yin Wing Katie Ho	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/13/20	62062	Wenhua Lu	600.00	PCC Foundation Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/13/20	62061	Wendy Bermeo	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/13/20	62060	Victor Zhang	600.00	PCC Foundation Covid 19 Payments	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/13/20	62059	Vanessa Palacios	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/13/20	62057	Sarahy Medina	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/13/20	62056	Pablo Paladino	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/13/20	62055	Noelle Frances Natividad	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/13/20	62053	Kevin Kim	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/13/20	62052	Katherine Ara Fresnido	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/13/20	62050	Jennifer Payan	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/13/20	62049	Ijeoma Ogbogu	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/13/20	62048	Enkh Ireedui Battsooj	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/13/20	62047	Ellis Sentoso	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/13/20	62046	Caroline Thung	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/13/20	62045	Bridgette Arevalo	600.00	PCC Foundation Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/13/20	62044	Angelique DuBose	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/13/20	62043	Amanda Simeon	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/13/20	62042	Alwell Brown	600.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/13/20	62041	Xiang Li	600.00	PCC Foundation Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/13/20	62039	Tiffany Duong	600.00	PCC Foundation Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/13/20	62038	Sonya Morris	600.00	PCC Foundation Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/13/20	62037	Maria Salinas	600.00	PCC Foundation Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/13/20	62035	Johan Chiang	600.00	PCC Foundation Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/13/20	62033	India Wesley	600.00	PCC Foundation Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/13/20	62031	Cristian Artiga	600.00	PCC Foundation Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/13/20	62030	Cathiapatsy Carrillo	600.00	PCC Foundation Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/13/20	62029	Carlos Vides-Tang	600.00	PCC Foundation Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/13/20	62028	Bryan Martinez-Rodas	600.00	PCC Foundation Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/13/20	62027	Alma Barrios	600.00	PCC Foundation Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/6/20	62024	Yingyu Jiang	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/6/20	62020	Qianqian Liang	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/6/20	62017	Makeda Wilcox-Allen	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/6/20	62015	Liet Tang	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/6/20	62012	Laitanee Lewis	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/6/20	62010	Karina Vaquerano	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/6/20	62008	Jocelyn Moran	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/6/20	62007	Jeremy Xu	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/6/20	62005	Francis Echeverria	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/6/20	62003	Diego Escalante	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/6/20	62002	Cesia Gomez Lopez	600.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/26/20	95	Target	600.00	Target gift cards	Food Pantry-AGC-R	Agency
5/4/20	68	Target	570.00	Target gift cards Lancer Pantry	Food Pantry-AGC-R	Agency
5/6/20	62000	Follett	551.42	Book voucher Benjamin Rush 10229365	Robert Westerbeck-SCH-P	Scholarships

Date	Number	Payee	Amount	Reference	Fund	Account
5/13/20	62054	Maurilio Hernandez Rios	550.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/13/20	62051	Ji Hye Kim	550.00	PCC Foundation Covid 19 Payment	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/13/20	62032	Elizabeth Caballero	550.00	PCC Foundation Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/1/20	PayPal	Trevor Johnson	500.00	Foundation Covid 19 payment	Michillinda Womens Club-SFA-P	Scholarships
5/1/20	PayPal	Serey Rin	500.00	Foundation Covid 19 payment	Dorothy Gantvoort Sch Fd-SCH-P	Scholarships
5/1/20	PayPal	Amy Chavez	500.00	Foundation covid 19 payment	Farrer Mem Fd-SFA-P	Scholarships
5/1/20	PayPal	Felipa Peril	500.00	Foundation Covid 19 payment	C. Robbins-SFA-P	Scholarships
5/1/20	PayPal	Denise Nelson	500.00	Foundation Covid 19 payment	Farrer Mem Fd-SFA-P	Scholarships
5/4/20	985020	DonorSearch	500.00	Prospect view online	Unrestricted	Memberships
5/27/20	62099	LaRussa	500.00	Rent payment student Graham Vickers 10335037	Students in Need-AGC-R	Agency
5/20/20	62084	Tammy Trinh	500.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/20/20	62083	Tamara Rios	500.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/20/20	62076	Celest Ozaeta	500.00	PCC Foundation Covid 19 Payment	Student Success Scholar-SCH-R	Scholarships
5/13/20	62040	Volha Radchanka	500.00	PCC Foundation Covid 19 Payment	Farrer Mem Fd-SFA-P	Scholarships
5/13/20	62040	Volha Radchanka	500.00	PCC Foundation Covid 19 Payment	Peter Ryan-SFA-P	Scholarships
5/13/20	62034	Jianwen Tan	500.00	PCC Foundation Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/13/20	62026	Alison Quijada	500.00	PCC Foundation Covid 19 Payment	C. Robbins-SFA-P	Scholarships
5/6/20	62021	Seychelles Mizel	500.00	PCC Foundation Covid 19 Paymenr	Dorothy Gantvoort Sch Fd-SCH-P	Scholarships
5/6/20	62019	Mayra Ortega	500.00	PCC Foundation Covid 19 Payment	C. Robbins-SFA-P	Scholarships
5/6/20	62018	Marissa Enriquez	500.00	PCC Foundation Covid 19 Payment	Dorothy Gantvoort Sch Fd-SCH-P	Scholarships
5/6/20	62014	Leilani Panameno	500.00	PCC Foundation Covid 19 Payment	Farrer Mem Fd-SFA-P	Scholarships
5/6/20	62013	Lance Freeman	500.00	PCC Foundation Covid 19 Payment	Farrer Mem Fd-SFA-P	Scholarships
5/6/20	62011	Karine Poghosyan	500.00	PCC Foundation Covid 19 Payment	Farrer Mem Fd-SFA-P	Scholarships
5/6/20	62009	Joseph Tarin	500.00	PCC Foundation Covid 19 Payment	Farrer Mem Fd-SFA-P	Scholarships
5/6/20	62006	Jeffrey Thai	500.00	PCC Foundation Covid 19 Payment	Farrer Mem Fd-SFA-P	Scholarships
5/6/20	62004	Eileen Castle	500.00	PCC Foundation Covid 19 Payment	Farrer Mem Fd-SFA-P	Scholarships
5/7/20	78	Target	500.00	Covid 19 student gift cards	Farrer Mem Fd-SFA-P	Scholarships
5/1/20	PayPal	Vanessa Zamora	480.00	Foundation Covid 19 payment	Michillinda Womens Club-SFA-P	Scholarships
5/4/20	80	Rose City Flowers	441.00	Flowers for Investiture	Foundation Endowment Fund-AGC-P	Agency
5/27/20	87	Nike	439.80	Apple watch for Mitchell award winner	Mitchell Mem-SFA-P	Scholarships
5/12/20	71	Target	400.00	EOPS gift cards	Petersen -GNT-R	Agency
5/11/20	76	Target	360.00	Target gift cards order for Lancer Pantry	Food Pantry-AGC-R	Agency
5/1/20	PayPal	Volha Radchanka	333.00	Foundation Covid 19 payment	Peter Ryan-SFA-P	Scholarships
5/13/20	62036	Lorena Corona	300.00	PCC Foundation Covid 19 Payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/18/20	90	Target	300.00	Covid 19 gift cards Round 5	Student Success Scholar-SCH-R	Scholarships
5/18/20	83	Target	300.00	EOPS gift cards	Petersen -GNT-R	Agency
5/6/20	75	Walmart	300.00	STARS students gift Covid 19 gift cards	Petersen -GNT-R	Agency
5/6/20	69	Target	300.00	STARS students gift cards Covid 19	Petersen -GNT-R	Agency
5/1/20	PayPal	Zhun Yang	259.00	Foundation Covid 19 payment	Dorothy Gantvoort Sch Fd-SCH-P	Scholarships
5/4/20	77	University Club of Pasadena	220.00	Membership Dues	Unrestricted	Memberships
5/1/20	PayPal	Volha Radchanka	167.00	Foundation Covid 19 payment	Farrer Mem Fd-SFA-P	Scholarships
5/20/20	62069	Barbara Fellows	160.00	fostercare workshops on Mar 21, 2020	Friends of Foster Care-AGC-R	Agency
5/6/20	62016	Lucia Reyes	150.00	Speaker stipend for Hixon TPP 5/21/20	Hixon Teacher Prep-AGC-P	Agency
5/18/20	85	Walmart	150.00	EOPS Gift cards	Petersen -GNT-R	Agency
5/18/20	81	Target	150.00	Hixon Scholarship Committee gift carda	Hixon Teacher Prep-AGC-P	Agency
5/12/20	74	Walmart	150.00	EOPS gift cards	Petersen -GNT-R	Agency
5/8/20	985018	Colleen Nanno	145.08	Reimburse Culinary program supplies	Major Gifts Career & Tech Education-AGC-R	Agency

Date	Number	Payee	Amount	Reference	Fund	Account
5/21/20	100	Sprint	131.60	Office phone for Ocie	Foundation Endowment Fund-AGC-P	Agency
5/27/20	62098	Martha House	119.60	Reimburse Hiring Committee lunch day one	Natural Sciences-AGC-R	Agency
5/1/20	PayPal	Zhun Yang	107.00	Foundation Covid 19 payment	Farrer Mem Fd-SFA-P	Scholarships
5/1/20	PayPal	Zhun Yang	107.00	Foundation Covid 19 payment	Student Success Scholar-SCH-R	Scholarships
5/27/20	86	Fromyouflowers.com	100.31	Flowers for Polytechnic School Internship liaison	Hixon Teacher Prep-AGC-P	Agency
5/18/20	85	Frommyflowers.com	100.31	Flowers for Polytechnic School internship liaison	Hixon Teacher Prep-AGC-P	Agency
5/1/20	PayPal	Marine Lapadiyan	100.00	Foundation Covid 19 payment	Osher R Westerbeck Sch-SCH-P	Scholarships
5/29/20	96	Target	100.00	Target gift cards	Food Pantry-AGC-R	Agency
5/18/20	91	Target	100.00	Covi 19 gift cards Round 4	Student Success Scholar-SCH-R	Scholarships
5/18/20	91	Target	100.00	Covi 19 gift cards Round 4	Osher Fnd Endowment KPCC-SCH-P	Scholarships
5/11/20	73	Walmart	100.00	EOPS gift cards	Petersen -GNT-R	Agency
5/27/20	62098	Martha House	62.84	Reimburse Hiring Committee lunch day two	Natural Sciences-AGC-R	Agency
5/27/20	62090	Pasadena City College	56.00	Staging Services No Small Matter event	Hixon Teacher Prep-AGC-P	Agency
5/26/20	92	Target	55.30	Certificate holder & mailbox	Hixon Teacher Prep-AGC-P	Agency
5/26/20	92	Target	55.30	Certificate holder & mailbox	Unrestricted	Office Supplies
5/4/20	67	BHN giftcards.com	50.00	STARS students Covid 19 gift cards	Petersen -GNT-R	Agency
5/7/20	66	Amazon	50.00	EOPS gift cards	Petersen -GNT-R	Agency
5/27/20	94	Instacart	40.00	Instacart gift cards	Food Pantry-AGC-R	Agency
5/12/20	72	CASE	40.00	Voluntary Support of Education - Summary Findings	Unrestricted	Miscellaneous
5/18/20	82	Target	30.00	Student gift card	Hixon Teacher Prep-AGC-P	Agency
5/13/20	62025	Mikage Kuroki	29.77	Reimburse snacks for speaker event	Writers in Residence-AGC-R	Agency
5/1/20	PayPal	Vanessa Zamora	20.00	Foundation Covid 19 payment	Ashley Fund-SFA-P	Scholarships
5/1/20	PayPal	Zhun Yang	16.00	Foundation Covid 19 payment	Ashley Fund-SFA-P	Scholarships
5/1/20	PayPal	Zhun Yang	11.00	Foundation Covid 19 payment	C. Robbins-SFA-P	Scholarships
5/19/20	88	Ready refresh	9.14	Gallon Rental for office water	Unrestricted	Office Supplies
5/20/20	62087	City of Pasadena	4.00	Business License	Unrestricted	Legal Fees
5/21/20	97	Republic Master Chefs	2.94	Linen service for culinary program	Major Gifts Career & Tech Education-AGC-R	Agency
			<u>\$ 158,157.31</u>			

Summary

PCC Foundation
 Summary Budget
 January 31, 2020

	BUDGET		YTD			VARIANCE
	Total For Foundation BUDGETED	YTD Budget ÷ 12 <i>7th Month</i>	Actual Scholarship, Agency & Other Funds	Actual Unrestricted Fund	YTD Actual TOTAL	Favorable/ (Unfavorable)
Endowment Revenue (PR)	\$ 255,081	\$ 148,797	\$ 96,963	\$ -	\$ 96,963	\$ (51,835)
Agency Revenue/Grant (TR)	462,521	\$ 269,804	358,612	-	358,612	88,808
Scholarship Revenue (TR)	548,178	\$ 319,771	507,745	-	507,745	187,974
Operating Revenue (UR)	220,000	\$ 128,333	-	103,169	103,169	(25,164)
Administrative Fee (-) <i>[Full year]</i>		\$ -	(341,243)	341,243	-	-
Investment Income (-) <i>[Actual YTD]</i>	1,663,879	\$ 970,596	1,337,399	217,716	1,555,115	584,519
Transfer In	300,000	\$ 175,000	313,761	-	313,761	138,761
TOTAL REVENUE	3,449,660	2,012,302	2,273,237	662,129	2,935,365	923,064
Agency Expense/Grant (TR)	323,781	\$ 188,872	216,191	-	216,191	(27,319)
Scholarship Paid (TR)	1,069,826	\$ 624,065	269,167	-	269,167	354,898
Foundation Support (UR)	254,965	\$ 148,730	-	114,750	114,750	33,979
Fund Raising Expense (UR)	364,327	\$ 212,524	-	196,020	196,020	16,504
General & Administrative (UR)	295,888	\$ 172,602	-	139,834	139,834	32,767
Transfer Out	-	-	312,100	1,661	313,761	(313,761)
TOTAL EXPENSES	2,308,787	1,346,793	797,458	452,266	1,249,724	97,069
<i>Deficit Funded from Net Assets (UR)</i>	-	-	-	-	-	-
NET CHANGE	\$ 1,140,873	\$ 665,509	\$ 1,475,778	\$ 209,863	\$ 1,685,641	\$ 1,020,132

Pasadena City College Foundation
Balance Sheet
January 31, 2020

Assets

Current Assets

Cash and Cash Equivalents

BOW 635 Operating	\$ 512,822.31
BOW 619 Net Community	52,440
BOW 544 Debit Card	5,523
CS MM-335	176,019
CS MM-932	173,903
BOW PCC President	4,702
Total Cash and Cash Equivalents	925,408

Accounts Receivable

Pledges Receivable Current	176,627
Holding	3,562
Total Pledges Receivable	180,189

Total Current Assets	1,105,597
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Long Term Assets

Investments

CS Inv 335	27,656,849
Osher Funds	2,098,001
Total Investments	29,754,850

Lots in Arizona	10,850
Prepaid Expense	300,000
Pledges Receivable Long Term	2,244,208
Total	32,309,908

Total Assets	\$ 33,415,505.57
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Liabilities and Fund Balance

Fund Balance

Unrestricted Fund Balance	3,467,496
Temp Restricted Fund Balance	10,675,165
Perm Restricted Fund Balance	19,272,845
Total Fund Balance	33,415,506

Total Liabilities and Fund Balance	\$ 33,415,505.57
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Pasadena City College Foundation
Unrestricted Budget
January 31, 2020

	Budget 2019/2020	YTD Budget 01/31/2020	YTD Actual 01/31/2020	YTD Budget Variance
Revenues				
Operating Revenue				
Donations	220,000	128,333	103,169	(25,164)
Total Operating Revenue	220,000	128,333	103,169	(25,164)
Administrative Fee Revenue				
Administrative Fee	341,004	198,919	341,243	142,324
Total Administrative Fee Revenue	341,004	198,919	341,243	142,324
Investment Income				
Dividends and Interest on Unrestricted	50,000	29,167	59,619	30,453
Total Investment Income	50,000	29,167	59,619	30,453
Total Revenues	611,004	356,419	504,032	147,613
Expenses				
Program Expenses				
Personnel Expenses	156,965	91,563	67,564	23,999
Operating Expenses				
Community Involvement	10,000	5,833	14,260	(8,427)
Discretionary Fund	3,000	1,750	503	1,247
PCC President's Discretionary	5,000	2,917	3,167	(251)
Conference and Seminar	3,000	1,750	1,461	289
Foundation Meetings	5,000	2,917	3,557	(640)
Awards and Recognition	2,000	1,167	-	1,167
Newsletter & Annual Report	20,000	11,667	13,545	(1,879)
Printing Expense	25,000	14,583	67	14,516
Postage	5,000	2,917		2,917
Events	5,000	2,917		2,917
Advertising	15,000	8,750	10,625	(1,875)
Total Operating Expenses	98,000	57,167	47,186	9,981
Total Program Expenses	254,965	148,730	114,750	33,979
General and Administrative				
Personnel Expenses	93,138	54,331	60,365	(6,034)
Operating Expenses				
Accounting Fees	130,000	75,833	70,525	5,308
Office Supplies	3,000	1,750	1,625	125
Printing Expense	1,000	583		583
Postage	1,000	583	55	528
Computer Software and Equipment	5,000	2,917		2,917
Office Interior	5,000	2,917	1,112	1,805

	Budget 2019/2020	YTD Budget 01/31/2020	YTD Actual 01/31/2020	YTD Budget Variance
Photocopier Lease	2,500	1,458	2,084	(626)
Advertising	25,000	14,583	1,604	12,979
Legal Fees	3,000	1,750		1,750
Bank Fees	2,000	1,167	415	752
Taxes	250	146	20	126
Miscellaneous	2,000	1,167	324	843
Subscriptions	3,000	1,750		1,750
Audit Fees	15,000	8,750		8,750
Travel	3,000	1,750	1,646	104
Software Training	2,000	1,167	60	1,107
Total Operating Expenses	202,750	118,271	79,469	38,801
Total General and Administrative	295,888	172,602	139,834	32,767
Development Expenses				
Personnel Expenses	136,827	79,816	66,489	13,327
Fundraising Expenses				
Printing Expense	30,000	17,500	4,983	12,517
Postage	5,000	2,917	1,210	1,707
Computer Software and Equipment	13,000	7,583	11,987	(4,404)
Advertising	2,000	1,167		1,167
Miscellaneous	2,000	1,167		1,167
Travel	1,000	583	580	4
Donor Cultivation	12,000	7,000	7,339	(339)
Presidents Circle	12,000	7,000	4,135	2,865
Annual Dinner	12,000	7,000	1,018	5,982
Memberships & Subscriptions	4,000	2,333	1,751	582
Database Maintenance	500	292		292
Software Training	1,000	583		583
Major Gifts Program	37,500	21,875	54,573	(32,698)
Planned Giving	45,500	26,542	-	26,542
Stewardship	50,000	29,167	41,955	(12,788)
Total Fundraising Expenses	227,500	132,708	129,531	3,177
Total Development Expenses	364,327	212,524	196,020	16,504
Total Expenses	915,180	533,855	450,605	83,250
Transfers				
Transfers In				
Transfer from other funds (SCPR)	(300,000)	(175,000)	1,661	(175,000)
Total Transfers In	(300,000)	(175,000)	1,661	(175,000)
Transfers Out				
Transfer to other funds	-	-	-	-
Total Transfers Out	-	-	-	-
Total Transfers	(300,000)	(175,000)	1,661	(175,000)
NET SURPLUS/(DEFICIT)	(4,176)	(2,436)	51,766	239,362

Pasadena City College Foundation
Income Statement
January 31, 2020

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Revenues				
Operating Revenue				
Donations	103,169	-	-	103,169
Total Operating Revenue	103,169	-	-	103,169
Program Donations				
Agency	-	358,612	200	358,812
Scholarship	-	507,745	96,763	604,508
Total Program Donations	-	866,357	96,963	963,320
Administrative Fee Revenue				
Administrative Fee	341,243	-	-	341,243
Total Administrative Fee Revenue	341,243	-	-	341,243
Investment Income				
Interest	17,683	108,623		126,306
Dividends	41,936	257,609		299,545
Cost Basis Adjustment	(1,776)	(10,908)		(12,684)
Unrealized Gain/Loss	191,453	1,176,071		1,367,524
Realized Gain/Loss	(18,892)	(116,051)		(134,943)
Investment Management Fees	(12,686)	(77,928)		(90,614)
ADR Fees	(3)	(17)		(19)
Total Investment Income	217,716	1,337,399	-	1,555,115
Total Revenues	662,129	2,203,756	96,963	2,962,848
Expenses				
Program Expenses				
Personnel Expenses				
Total Personnel Expenses	67,564	-	-	67,564
Program Support				
Scholarships	-	269,167	-	269,167
Agency	-	216,191	-	216,191
Total Program Support	-	485,358	-	485,358
Operating Expenses				
Administrative Fee	-	341,243	-	341,243
Community Involvement	14,260	-	-	14,260
Discretionary Fund	503	-	-	503
Conference and Seminar	1,461	-	-	1,461
Foundation Meetings	3,557	-	-	3,557
PCC President Discretionary	3,167	-	-	3,167
Newsletter & Annual Report	13,545	-	-	13,545
Printing Expense	67	-	-	67
Advertising	10,625	-	-	10,625
Total Operating Expenses	47,186	341,243	-	388,429
Total Program Expenses	114,750	826,602	-	941,352

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
General and Administrative				
Personnel Expenses				
Total Personnel Expenses	60,365	-	-	60,365
Operating Expenses				
Accounting Fees	70,525	-	-	70,525
Office Supplies	1,625	-	-	1,625
Postage	55	-	-	55
Office Interior	1,112	-	-	1,112
Photocopier Lease	2,084	-	-	2,084
Advertising	1,604	-	-	1,604
Bank Fees	415	-	-	415
Taxes	20	-	-	20
Miscellaneous	324	-	-	324
Travel	1,646	-	-	1,646
Software Training	60	-	-	60
Total Operating Expenses	79,469	-	-	79,469
Total General and Administrative	139,834	-	-	139,834
Development Expenses				
Personnel Expenses				
Total Personnel Expenses	66,489	-	-	66,489
Fundraising Expenses				
Printing Expense	4,983	-	-	4,983
Postage	1,210	-	-	1,210
Computer Software and Equipment	11,987	-	-	11,987
Travel	580	-	-	580
Donor Cultivation	7,339	-	-	7,339
Presidents Circle	4,135	-	-	4,135
Annual Dinner	1,018	-	-	1,018
Memberships	1,751	-	-	1,751
Major Gifts Operational	54,573	-	-	54,573
Stewardship	41,955	-	-	41,955
Total Fundraising Expenses	129,531	-	-	129,531
Total Development Expenses	196,020	-	-	196,020
Total Expenses	450,605	826,602	-	1,277,207
Transfers				
Transfers In				
Transfer from other funds	-	(303,761)	(10,000)	(313,761)
Total Transfers In	-	(303,761)	(10,000)	(313,761)
Transfers Out				
Transfer to other funds	1,661	312,100	-	313,761
Total Transfers Out	1,661	312,100	-	313,761
Total Transfers	1,661	8,339	(10,000)	-
BEGINNING FUND BALANCE	\$ 3,257,632.66	\$ 9,306,349.55	\$ 19,165,882.08	\$ 31,729,864.29
NET SURPLUS/(DEFICIT)	209,863	1,368,815	106,963	1,685,641
ENDING FUND BALANCE	\$ 3,467,495.89	\$ 10,675,164.99	\$ 19,272,844.69	\$ 33,415,505.57

Pasadena City College Foundation
Check Register
January 31, 2020

Date	Number	Payee	Amount	Reference	Project	Account
1/2/20	61876	Pasadena City College	\$ 41,387.50	Scholarships October 2019	Various Funds	Scholarships
1/2/20	61911	Pasadena City College	32,651.82	Foundation Personnel December 2019	Unrestricted	salaries
1/2/20	61876	Pasadena City College	32,271.19	Foundation Personnel November 2019	Unrestricted	salaries
1/2/20	61876	Pasadena City College	32,186.05	Foundation Personnel October 2019	Unrestricted	salaries
1/2/20	61876	Pasadena City College	23,711.50	Scholarships November 2019	Various Funds	Scholarships
1/6/20	61888	James Sarni	14,576.69	Reimburse Foundation Holiday Party venue expense	Unrestricted	Stewardship
1/6/20	61863	Dolphin Events	8,540.20	Scholarship Ceremony supply rental	Robert Westerbeck-SCH-P	Agency
1/6/20	Debit	Flemings	7,275.95	Investiture dinner 2020	Foundation Endowment Fund-AGC-P	Agency
1/8/20	61910	Outlook Newspapers	6,625.00	Newspaper Ads	Unrestricted	Advertising
1/8/20	61883	Chelsea Philanthropy	6,250.00	Nancy Davis consulting fees December 2019	Unrestricted	Major Gifts
1/8/20	61874	Hearken Creative	5,656.93	Newsletter printing	Unrestricted	Newsletter & Annual Report
1/8/20	61864	Patricia Pejoumand	5,425.00	Accounting Fees 12/16-12/31 2019	Unrestricted	Accounting Fees
1/8/20	61892	Patricia Pejoumand	5,425.00	Accounting services Jan 1-15, 2020	Unrestricted	Accounting Fees
1/8/20	61868	SVM, LP	5,323.45	Foster Youth Career Clothes gift cards	Petersen -GNT-R	Agency
1/8/20	61893	PCC Publications Office	4,274.02	Martha Tolles Hometown Legends mailing	Unrestricted	Stewardship
1/8/20	61910	Outlook Newspapers	4,000.00	Newspaper ads	Unrestricted	Advertising
1/8/20	61863	Dolphin Events	2,846.74	Scholarship Ceremony supply rental	Nancy Wyker-SFA-P	Agency
1/8/20	61881	Timeless Celebrations	2,835.00	Investiture PCC President catering	Foundation Endowment Fund-AGC-P	Agency
1/8/20	61871	GoGoSprockets	2,575.00	Investiture catering	Foundation Endowment Fund-AGC-P	Agency
1/8/20	61896	Timeless Celebrations	2,145.00	Skills USA Competition event 1/25/20	Major Gifts Career & Tech Education-AGC-R	Agency
1/8/20	61914	Kyle Gelz	1,934.00	Content bank stories	Unrestricted	Newsletter & Annual Report
1/8/20	Debit	Town & Country	1,879.59	Heaters for Investiture 1/7/2020	Foundation Endowment Fund-AGC-P	Agency
1/8/20	61872	Ronen Levy Events	1,842.53	Investiture catering	Foundation Endowment Fund-AGC-P	Agency
1/8/20	Debit	Tiretrack.com	1,752.41	Tires for PCC van under BET division	Auto. Associates-AGC-R	Agency
1/8/20	61909	Kyle Gelz	1,600.00	Campaign report articles	Unrestricted	Newsletter & Annual Report
1/8/20	Debit	Union Station Foundation	1,500.00	Donation	Unrestricted	Community Involvement
1/8/20	61870	MTB Event Rentals	1,186.70	Investiture catering	Foundation Endowment Fund-AGC-P	Agency
1/13/20	Debit	Matco Tools	753.40	Student awards	Marvin Fd-SFA-P	Scholarships
1/14/20	Debit	Rose City Flowers	661.50	Investiture event	Foundation Endowment Fund-AGC-P	Agency
1/14/20	61875	I-8 Food Services	613.54	Board of Directors meeting catering	Unrestricted	Foundation Meetings
1/14/20	61895	Dance Syndicate DJ Entertainment	600.00	Meeting Skills USA event	Major Gifts Career & Tech Education-AGC-R	Agency
1/14/20	61875	I-8 Food Services	551.25	Holiday Party cookies	Unrestricted	Stewardship
1/14/20	Debit	Anderson	463.05	Contract coverage copies 1/9/20	Unrestricted	Photocopier Lease
1/15/20	61906	Paul's Carburetor	364.93	Rebuild carburator for donated Cadillac	Auto. Associates-AGC-R	Agency
1/15/20	Debit	Bestbuy	330.74	Nintendo switch for opportunity drawing SillsUSA 2020	Major Gifts Career & Tech Education-AGC-R	Agency
1/15/20	61905	Los Angeles Regional Food Bank	303.53	Food supplies for Food Pantry	Food Pantry-AGC-R	Agency
1/15/20	61880	Sara Donnelly	300.00	Writer in Residence	Writers in Residence-AGC-R	Agency
1/15/20	61889	PCC Duplication Services	290.67	Posters and copies	Writers in Residence-AGC-R	Agency
1/22/20	Debit	Hyatt Regency	281.28	Hotel Bobbi network conference in Sacramento	Unrestricted	Conference and Seminar
1/22/20	61876	Pasadena City College	250.00	Student trustee scholar	Scholarship General-SCH-R	Scholarships
1/22/20	61911	Pasadena City College	250.00	Student Trustee Scholarship	Scholarship General-SCH-R	Scholarships
1/22/20	61907	Rita Nazarian	247.00	Reimburse Student Loupes and Learn Refreshments	Dental Hygiene Assoc-AGC-R	Agency
1/22/20	61873	Everpark	240.00	Parking for investiture dinner	Foundation Endowment Fund-AGC-P	Agency
1/22/20	61884	De Lage Landen Financial Services	223.13	Copier Lease January 2020	Unrestricted	Photocopier Lease
1/22/20	Debit	University Club	220.00	Membership fees	Unrestricted	Memberships
1/22/20	61891	Dootsdeemalachanok Thongthiraj	200.00	Two tickets Pasadena Festival of Women Authors	Writers in Residence-AGC-R	Agency
1/22/20	61897	Anthony Viloria	200.00	Lawrence Barker Scholarship	Lawrence R Baker-SCH-R	Scholarships
1/24/20	61904	Tyrese Starling	200.00	Lawrence Barker Scholarship	Lawrence R Baker-SCH-R	Scholarships
1/29/20	61903	Ryan O'Byrne	200.00	Lawrence Barker Scholarship	Lawrence R Baker-SCH-R	Scholarships
1/29/20	61900	Jalinne Perez	200.00	Lawrence Barker Scholarship	Lawrence R Baker-SCH-R	Scholarships

Date	Number	Payee	Amount	Reference	Project	Account
1/29/20	61901	Jared Espinosa	200.00	Lawrence Barker Scholarship	Lawrence R Baker-SCH-R	Scholarships
1/29/20	61898	Elizabeth Mondragon	200.00	Lawrence Barker Scholarship	Lawrence R Baker-SCH-R	Scholarships
1/29/20	61902	Kat Juarez	200.00	Lawrence Barker Scholarship	Lawrence R Baker-SCH-R	Scholarships
1/29/20	61899	Erin Porter	200.00	Lawrence Barker Scholarship	Lawrence R Baker-SCH-R	Scholarships
1/30/20	Debit	Pasadena Festival of Women Authors	200.00	Two event tickets	Writers in Residence-AGC-R	Agency
1/22/20	Debit	Dropbox	199.00	storage for newsletter	Unrestricted	Newsletter & Annual Report
1/29/2020	Debit	Costco	188.19	Refreshments for Foundation meetings	Unrestricted	Foundation Meetings
1/2/2020	61876	Pasadena City College	180.89	Reimburse Kristen Ogden stipend	Writers in Residence-AGC-R	Agency
1/2/2020	61877	PCC Duplication Services	169.83	Scholarship Ceremony copies	Robert Westerbeck-SCH-P	Agency
1/2/2020	61877	PCC Duplication Services	169.83	Scholarship Ceremony Posters	Robert Westerbeck-SCH-P	Agency
1/2/2020	61863	Dolphin Events	168.81	Scholarship Ceremony supply rental	Robert Westerbeck-SCH-P	Agency
1/7/2020	61913	Starting Line Studios	150.00	Potography services Dr. Endrijonas	Unrestricted	PCC President Discretionary
1/8/2020	61866	Daniel Pardina Ramirez	150.00	Investiture Jazz Trio	Foundation Endowment Fund-AGC-P	Agency
1/8/2020	61867	Sevan Kendir	150.00	Investiture Jazz Trio	Foundation Endowment Fund-AGC-P	Agency
1/8/2020	61865	Calvin Chiang	150.00	Investiture Jazz Trio	Foundation Endowment Fund-AGC-P	Agency
1/14/2020	Debit	Republic Master Chef	115.40	Linen Service for Culinary Dec 2019	Major Gifts Career & Tech Education-AGC-R	Agency
1/14/2020	61885	Donald Loewel	104.30	Reimburse refreshments for meetings	PCC Small Business Dev-AGC-R	Agency
1/23/2020	Debit	Brasserie Capitale	97.57	Meal Sacramento conference	Unrestricted	Conference and Seminar
1/23/2020	61894	PCC Staging Services	84.00	Fall 2019 Faculty Retreat 11/22/19	English Division-AGC-R	Agency
1/23/2020	61878	Barbara Fellows	80.00	Training for Foster/Kinship Care	Friends of Foster Care-AGC-R	Agency
1/23/2020	Debit	Amazon	79.59	Easels Hometown Legends	Unrestricted	Office Supplies
1/23/2020	61887	Cheryl L. Storms	76.07	Reimburse professional development raffle items	Foothill Campus-AGC-R	Agency
1/23/2020	Debit	Pasadena City College	72.00	Student fees	Third Party Scholarships-SCH-S	Scholarships
1/23/2020	Debit	Target	70.00	Gift Cards for volunteers Investiture	Foundation Endowment Fund-AGC-P	Agency
1/23/2020	61908	Angela Wong	69.61	Reimburse classroom supplies	Friends of Parent Edu-AGC-R	Agency
1/24/2020	61889	PCC Duplication Services	66.98	Foundation Board Manual	Unrestricted	Printing Expense
1/24/2020	61889	PCC Duplication Services	65.49	Scholarship Info Flyers	Robert Westerbeck-SCH-P	Agency
1/24/2020	Debit	Sprint	65.10	Office phone Ocie	Foundation Operating Fund-AGC-R	Agency
1/24/2020	Debit	Sprint	65.08	Office phone bill	Foundation Operating Fund-AGC-R	Agency
1/24/2020	61889	PCC Duplication Services	65.07	Copies for Hixon program	Hixon Teacher Prep-AGC-P	Agency
1/24/2020	61894	PCC Staging Services	64.00	Carnegie Observatories Astronomy Lecture 11/20/19	Astronomy Prog-AGC-R	Agency
1/24/2020	61890	Clara Lee	62.38	Reimburse food for APU/PCC Nursing meeting	Unrestricted	Foundation Meetings
1/24/2020	Debit	Amazon	58.73	Office supplies	Unrestricted	Office Supplies
1/24/2020	61877	PCC Duplication Services	57.78	Hixon fliers and posters	Hixon Teacher Prep-AGC-P	Agency
1/6/2020	61877	PCC Duplication Services	56.61	Scholarship Ceremony copies	Nancy Wyker-SFA-P	Agency
1/8/2020	61877	PCC Duplication Services	56.61	Scholarship Ceremony Posters	Nancy Wyker-SFA-P	Agency
1/8/2020	61863	Dolphin Events	56.27	Scholarship Ceremony supply rental	Nancy Wyker-SFA-P	Agency
1/8/2020	Debit	Bryan's Cleaners	55.20	Dry cleaning office table cloths	Unrestricted	Miscellaneous
1/9/2020	Debit	Granville	54.86	Lunch meeting	Unrestricted	Foundation Meetings
1/8/2020	61877	PCC Duplication Services	50.00	20 reams of white paper	Unrestricted	Office Supplies
1/29/2020	61877	PCC Duplication Services	49.12	Scholarship Ceremony Certificate holder inserts	Robert Westerbeck-SCH-P	Agency
1/13/2020	61894	PCC Staging Services	48.00	PFWA Fall 2019 Reading Series 11/6/19	Writers in Residence-AGC-R	Agency
1/6/2020	Debit	Rethinking Schools	46.41	3 year magazine subscription	Hixon Teacher Prep-AGC-P	Agency
1/10/2020	Debit	Target	41.47	Refreshments for Foundation meetings	Unrestricted	Foundation Meetings
1/16/2020	Debit	Staples	40.50	Check stamp	Unrestricted	Office Supplies
1/29/2020	Debit	Akasha	38.08	Lunch meeting	Unrestricted	Foundation Meetings
1/10/2020	Debit	NSPA	35.00	Innovative Finance Developments Webinar	Unrestricted	Conference and Seminar
1/21/2020	61889	PCC Duplication Services	28.20	Hixon Instagram sign	Hixon Teacher Prep-AGC-P	Agency
1/29/2020	61886	Shelita Gutter	28.13	Reimburse office snacks	Natural Sciences-AGC-R	Agency
1/29/2020	61882	Bobbi Abram	25.52	Reimburse meeting expense - audit discussion	Unrestricted	Foundation Meetings
1/30/2020	61877	PCC Duplication Services	25.00	10 Reams of white paper	Unrestricted	Office Supplies
1/30/2020	Debit	Amazon	22.45	Office supplies	Unrestricted	Office Supplies
1/30/2020	Debit	Uber	22.09	Transportation Sacramento conference	Unrestricted	Conference and Seminar
1/30/2020	Debit	Office Depot	22.04	Tent cards for Investiture dinner	Foundation Endowment Fund-AGC-P	Agency

Date	Number	Payee	Amount	Reference	Project	Account
1/30/2020	Debit	Pasadena City College	20.00	Parking for student	Third Party Scholarships-SCH-S	Scholarships
1/30/2020	Debit	California Secretary of State	20.00	Statement of Info filing	Unrestricted	Taxes
1/30/2020	Debit	Uber	19.89	Transportation Sacramento conference	Unrestricted	Conference and Seminar
1/6/2020	Debit	Uber	19.72	Transportation Sacramento conference	Unrestricted	Conference and Seminar
1/13/2020	Debit	Islands	19.52	Lunch meeting with Lisa Velasco	Unrestricted	Foundation Meetings
1/22/2020	61879	Leticia Rojas	18.45	Reimburse decorations for Hixon Resource Center	Hixon Teacher Prep-AGC-P	Agency
1/23/2020	Debit	Uber	18.43	Transportation Sacramento conference	Unrestricted	Conference and Seminar
1/31/2020	61877	PCC Duplication Services	16.37	Scholarship Ceremony Certificate holder inserts	Nancy Wyker-SFA-P	Agency
1/8/2020	Debit	Amazon	16.26	Office supplies	Unrestricted	Office Supplies
1/9/2020	Debit	Uber	12.97	Transportation Sacramento conference	Unrestricted	Conference and Seminar
1/6/2020	Debit	Ready Refresh	9.14	Office water	Unrestricted	Office Supplies
1/9/2020	61877	PCC Duplication Services	8.92	Investiture copies	Foundation Endowment Fund-AGC-P	Agency
1/17/2020	Debit	Uber	3.00	Transportation Sacramento conference	Unrestricted	Conference and Seminar
1/27/2020	Debit	Uber	3.00	Transportation Sacramento conference	Unrestricted	Conference and Seminar
1/28/2020	Debit	Uber	1.00	Transportation Sacramento conference	Unrestricted	Conference and Seminar
			<u>\$ 270,725.22</u>			

Pasadena City College Foundation
Pledges Receivable
January 31, 2020

<u>Total Pledged</u>	<u>Pledge Balance at</u>		<u>Fund</u>
	<u>12/31/2019</u>	<u>at 1/31/2020</u>	
150,000	50,000	50,000	Berger Found-CDC GR
10,000	7,328	7,161	Child Development Center
50,000	30,000	30,000	Cliu
5,000,000	1,799,999	1,724,999	Found-Endowment
8,000	4,000	4,000	Gertmenian
2,000	-	-	Gertmenian Food Emergency
16,667	12,500	12,500	IMPACT-Arts
2,500	1,500	1,375	IMPACT-Arts
75,000	45,000	30,000	IMPACT-CTE
5,000	2,000	2,000	IMPACT-CTE
16,667	12,500	12,500	IMPACT-CTE
15,000	6,000	6,000	IMPACT-Scholarships
2,500	1,500	1,500	IMPACT-Scholarships
25,000	20,000	20,000	IMPACT-Scholarships
10,000	6,000	6,000	IMPACT-Scholarships
10,000	7,500	7,500	IMPACT-Scholarships
2,500	1,500	1,500	IMPACT-Scholarships
25,000	11,000	11,000	JackScottSCH
11,000	4,400	4,400	Kossler
16,667	12,500	12,500	Moon
10,000	5,000	5,000	Opera Program Fund
5,000	1,575	1,575	PCC Retirees Association
25,000	13,000	13,000	PCC Retirees Association
10,000	9,000	8,000	PCC Retirees Association Scholarship Fund
300,000	99,982	99,982	Rfreeman
10,000	8,000	6,000	Smadison
40,000	16,000	16,000	Unrestricted
30,000	21,500	21,000	Unrestricted
5,000	2,000	2,000	Unrestricted
75,000	25,000	25,000	Unrestricted
15,000	7,350	7,350	Unrestricted
5,000	2,000	2,000	Unrestricted
25,000	10,000	10,000	Unrestricted
5,000	3,750	3,667	Unrestricted
10,000	8,000	8,000	Unrestricted
2,500	1,750	1,750	Unrestricted
6,000	4,000	4,000	Unrestricted
300,000	240,000	240,000	Unrestricted
5,000	1,575	1,575	Vets
\$ 6,409,500.00	\$ 2,514,709.44	\$ 2,420,834.11	

Executive Committee
2020-2021
Updated 6/5/2020 2:15 p.m.

President, Gloria Pitzer
Vice President, Don Schweitzer
Treasurer, Wade Winter
Secretary, Hoyt Hilsman
Past President, Bill Hawkins

Advancement

Don Schweitzer, Chair
Bob Miller, Vice Chair

Audit

Stephanie Lam? (sent email)

Board Development

Jack Scott, Chair
Charmayne Ealy, Vice Chair

Communications/PR

Ralph Frammalino, Chair
Clara Potes Fellow, Vice Chair

Finance & Investment

Wade Winter, Chair
_____, Vice Chair

Scholarship/Sponsorship

Greg Sun
Ryan Newman

Business Council

Hoyt Hilsman, Convener
Bill Hawkins, Co-Convener

BOLD = CONFIRMED