

**BOARD OF DIRECTORS MEETING  
PASADENA CITY COLLEGE FOUNDATION  
QUARTERLY REGULAR BUSINESS MEETING**

**Tuesday, September 18, 2018**

**7:30 a.m. Open Session**

**Pasadena City College**

**Circadian Room**

**1570 East Colorado Boulevard, Pasadena, California 91106**

## **AGENDA**

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

### **QUARTERLY REGULAR BUSINESS MEETING**

**I. CALL TO ORDER – Bill Hawkins, President**

**II. OPEN SESSION**

**A. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda.*

**B. ANNOUNCEMENTS AND INTRODUCTIONS**

**III. ACTION ITEMS**

- |             |   |
|-------------|---|
| Pg. 2.....  | 1. Approval of Minutes of June 19, 2018 Annual and Quarterly Board Meeting    |
| Pg. 8.....  | 2. Financial Report and Approval of 2018-2019 Budget                          |
| Pg. 24..... | 3. Approval of Resolution to Amend Articles of Incorporation – Don Schweitzer |
| Pg. 32..... | 4. Approval of new members of the Board of Directors – Sandi Mejia            |

**IV. REPORTS**

**A. COLLEGE PRESIDENT'S REPORT – Dr. Rajen Vurdien**

**B. TRUSTEE LIASION REPORT– Hoyt Hilsman**

**C. OVERVIEW OF CAMPAIGN PROGRESS – Jack Scott**

**D. PCC FOUNDATION PRESIDENT'S REPORT – Bill Hawkins**

**E. EXECUTIVE DIRECTOR'S REPORT – Bobbi Abram**

**F. ADJOURN QUARTERLY REGULAR BUSINESS MEETING**

**V. FUTURE BOARD ACTIVITY DATES**

Next board meeting – Tuesday, December 18, 2018

Hometown Legend Series – Thursday, October 11, 2018

Annual Dinner – Friday, November 2, 2018

**VI. FUTURE COMMITTEE MEETINGS**

Board Development Committee – Tuesday, September 25, 2018

Finance & Investment Committee – Thursday, October 25, 2018

Executive Committee – Wednesday, November 14, 2018

**BOARD OF DIRECTORS MEETING  
PASADENA CITY COLLEGE FOUNDATION  
MINUTES OF THE  
ANNUAL MEETING & QUARTERLY REGULAR BUSINESS MEETING  
Tuesday, June 19, 2018  
7:30 A.M. Open Session  
Pasadena City College  
Circadian Room  
1570 East Colorado Boulevard, Pasadena, California 91106**

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The Board of Directors of the Pasadena City College Foundation met on Tuesday, June 19, 2018 in the Circadian Room, Pasadena City College, located at 1570 East Colorado Boulevard, Pasadena, California 91106.

**ANNUAL MEETING**

**I. CALL TO ORDER**

The meeting was called to order at 7:38 a.m. by Mr. Jim Sarni, President.

**Board of Directors Present:**

Ms. Vivian Chan  
Dr. Bill Goldmann  
Ms. Carmella Grahn  
Mr. William Hawkins (Vice President)  
Mr. Kenneth Hemming  
Mr. Preston Howard  
Dr. James Kossler  
Ms. Sandi Mejia Ramirez  
Ms. Gloria Scharre Pitzer  
Ms. Clara Potes-Fellow  
Ms. Diane Rankin

Ms. Estela Richeda  
Mr. Jim Sarni (President)  
Mr. Lonnie Schield  
Mr. R.C. Schrader  
Mr. Don Schweitzer (Secretary)  
Dr. Jack Scott  
Mr. Gregory Sun  
Dr. Ladd Thomas  
Dr. Rajen Vurdien  
Mr. Wade Winter (Treasurer)

**Board of Directors Absent:**

Mr. Scott Bell  
Ms. Sandra Chen Lau  
Ms. Dana Dattola  
Mr. Jon Fuhrman  
Mr. John Gregory (Past President)  
Dr. Stephen Kanter

Ms. Susan Kinney  
Mr. Michael Mitchell  
Ms. Phyllis Specht  
Mr. Chuck Stanislawski

**Board of Trustees Liaison Absent:**

Mr. Hoyt Hilsman

**Advisory Members Present:**

Mr. Mel Cohen  
Mr. Mark Ladesich  
Ms. Bobbie Moon

**Foundation Staff Present:**

Ms. Bobbi Abram, Executive Director  
Ms. Kris McPeak, Director of Operations  
Ms. Dolores Ybarra, Development Manager

**Guest(s):**

Mr. Colin Kim, Associated Student Body President

**II. OPEN SESSION**

**A. PUBLIC COMMENT ON NON-AGENDA ITEMS**

Mr. Sarni introduced Colin Kim as the newly elected president of the Associated Students.

Mr. Sarni called Mr. Don Schweitzer, Secretary, to the podium to present the nominees for Board of Directors, Executive Committee, Advisors and the Finance & Investment Committee.

**B. ACTION ITEMS**

1. Approval of Slate of Officers, Executive Committee, Advisors, Finance and Investment Committee, and Directors for 2018-2019

*Approval of 2018-2019 Board of Directors*

Mr. Schweitzer presented the slate of nominees of current board members who are eligible for re-election: Vivian Chan, Scott Bell, Clara Potes-Fellow, Jim Sarni, Don Schweitzer, Jack Scott and Greg Sun.

**MOTION:** **ON MOTION OF** Mr. Goldmann and seconded by Mr. Schield, the Board voted by a unanimous vote of the twenty-one members present (Chan, Goldmann, Grahn, Hawkins, Hemming, Howard, Kossler, Mejia-Ramirez, Scharre-Pitzer, Potes-Fellow, Rankin, Richeda, Sarni, Schield, Schrader, Schweitzer, Scott, Sun, Thomas, Vurdien, Winter) to approve the Slate of Officers for re-election.

*Approval of 2018-2019 Officers and Executive Committee At-large members*

Mr. Schweitzer then presented the slate of officers and at large members who will serve on the Executive Committee, which are: Bill Hawkins, President; Gloria Scharre-Pitzer, Vice President; Don Schweitzer, Secretary; Wade Winter, Treasurer; Jim Sarni, Past President; Scott Bell, Chair, Recognition; Jon Fuhrman, Vice Chair, Finance; Jim Kossler, Chair, Strategic Planning; Sandi Mejia-Ramirez, Chair, Board Development; R.C. Schrader, Chair, Communications; Clara Potes-Fellow, Vice Chair, Communications; Jack Scott, Chair, Campaign; Greg Sun, Vice Chair, Scholarship; Rajen Vurdien, PCC President.

**MOTION:** **ON MOTION OF** Mr. Schweitzer and seconded by Mr. Goldmann, the Board voted by unanimous vote of twenty-one members present (Chan, Goldmann, Grahn, Hawkins, Hemming, Howard, Kossler, Mejia-Ramirez, Scharre-Pitzer, Potes-Fellow, Rankin, Richeda, Sarni, Schield, Schrader, Schweitzer, Scott, Sun, Thomas, Vurdien, Winter) to approve the 2018-2019 Officers and Executive Committee At-large members as presented.

*Approval of 2018-2019 Advisors*

Mr. Schweitzer presented the current Advisors to the Board which are: Don Anderson, Bob Cheney, Mel Cohen, Richard Cupp, John Cushman, Julie Gallant, Bill Galloway, Don Hopf, Mark Ladesich, Carol Liu, Bobbie Moon, Bill Opel, Dianne Philibosian, Dick Ratliff, Janet Rose, Lonnie Schield, Lisa Sugimoto, Bill Thomson and Winston Uchiyama.

**MOTION:** **ON MOTION OF** Mr. Schweitzer and seconded by Mr. Hawkins, the Board voted by unanimous vote of twenty-one members present (Chan, Goldmann, Grahn, Hawkins, Hemming, Howard, Kossler, Mejia-Ramirez, Scharre-Pitzer, Potes-Fellow, Rankin, Richeda, Sarni, Schield, Schrader, Schweitzer, Scott, Sun, Thomas, Vurdien, Winter) to approve 2018-2019 Advisors as presented.



*Approval of 2018-2019 Finance and Investment Committee*

Mr. Schweitzer presented the nomination for the 2018-2019 Finance & Investment Committee, which are: Wade Winter, Chair; Jon Fuhrman, Vice Chair; Bill Hawkins, Stephen Kanter, Michael Mitchell, Gloria Pitzer, Diane Rankin, Lonnie Schield and Jim Sarni.

**MOTION:** **ON MOTION OF** Mr. Schweitzer and seconded by Mr. Thomas, the Board voted by unanimous vote of twenty-one members present (Chan, Goldmann, Grahn, Hawkins, Hemming, Howard, Kossler, Mejia-Ramirez, Scharre-Pitzer, Potes-Fellow, Rankin, Richeda, Sarni, Schield, Schrader, Schweitzer, Scott, Sun, Thomas, Vurdien, Winter) to approve 2018-2019 Finance and Investment Committee.

C. SPECIAL RECOGNITION

Mr. Sarni congratulated the newly elected Directors, Advisors, Executive Committee members and Finance & Investment members. He also thanked Ms. Mejia and the Board Development Committee who have worked all year long to bring new board members throughout the year.

Mr. Sarni then paid special tribute to the board members who are leaving the board, Lonnie Schield and Ken Hemming. He noted that Mr. Hemming will continue to serve on the Audit Committee and Mr. Schield will continue to serve on the Campaign and Finance Committees. They were both presented with a plaque to honor their service to the board.

D. ADJOURNMENT

**MOTION:** **ON MOTION OF** Mr. Sarni and seconded by Mr. Howard, the Board voted by unanimous vote of twenty-one members present (Chan, Goldmann, Grahn, Hawkins, Hemming, Howard, Kossler, Mejia-Ramirez, Scharre-Pitzer, Potes-Fellow, Rankin, Richeda, Sarni, Schield, Schrader, Schweitzer, Scott, Sun, Thomas, Vurdien, Winter) to adjourn the Annual Business Meeting held on Tuesday, June 19, 2018.



**QUARTERLY REGULAR BUSINESS MEETING**

I. CALL TO ORDER

The meeting was called to order at 8:03 a.m. by Mr. Bill Hawkins.

II. OPEN SESSION

A. PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no public comment.

B. ANNOUNCEMENTS

Mr. Hawkins recognized and thanked outgoing President, Jim Sarni for his dedicated service as President of the Board. He noted that Mr. Sarni will remain on the board and continue to serve on the Finance & Investment Committee.

C. ACTION ITEMS

1. Approval of Minutes of March 20, 2018 Quarterly Board Meeting

**MOTION:** **ON MOTION OF** Mr. Hawkins and seconded by Dr. Goldmann, the Board voted by unanimous vote of twenty-one members present (Chan, Goldmann, Grahn, Hawkins, Hemming, Howard, Kossler, Mejia-Ramirez, Scharre-Pitzer, Potes-Fellow, Rankin, Richeda, Sarni, Schield, Schrader, Schweitzer, Scott, Sun, Thomas, Vurdien, Winter) to approve the minutes of March 20, 2018 Quarterly Board Meeting.

III. REPORTS

D. COLLEGE PRESIDENT'S REPORT

Dr. Vurdien thanked Lonnie Schield, Ken Hemming and Jim Sarni for their service to the board. He informed the board that at the last Board of Trustees meeting, they approved the \$300,000 of the SCPR funds to become unrestricted.

Dr. Vurdien announced The Aspen Institute team will be on campus on August 27 & 28 to review our campus as part of the process for the Top Community College prize.

Dr. Vurdien noted the PCC budget will have a surplus and PCC will be transferring over \$9 million over the next few years to an irrevocable trust to fund increases in PERS/STRS. The new funding formula from the state will be based on: Year One: Enrollment 70%; Equity 15% and Student Success 15%. Year Two: 65%; 20%; 15%; Year Three: 60%; 20%; 20%. Faculty for the fall will be at 427. We will be hiring two deans – Natural Sciences and Performing and Communication Arts.

E. TRUSTEE LIASION REPORT

In Mr. Hilsman's absence Mr. Sarni referred the directors to the written report in their packets.



F. PCC FOUNDATION PRESIDENT'S REPORT

Mr. Hawkins thanked the board members for their service throughout the year and identified several major goals he wants to focus on over the next year. First, under the leadership of Dr. Jack Scott, we will successfully close our IMPACT campaign reaching our goal of \$10 million. Second, we will be developing a business council that will assist the college in identifying internship and employment opportunities for students. Dr. Jim Kossler has agreed to lead another Strategic Plan because we will have completed our 2012 Strategic Plan and will need to set the course for the next 3-5 years. Finally, once the campaign is completed, we will need to create an ongoing development program to continue our fundraising activities.

G. FINANCIAL REPORT

Mr. Winter reported the \$300,000 was approved to continue campaign development.

He also noted investment returns were at 9%, tracking as normal since March 2018.

H. EXECUTIVE DIRECTOR'S REPORT

Ms. Abram thanked Lonnie Schield and Ken Hemming for their service on the board and acknowledged the perfect timing of each of the Foundation presidents: Mel Cohen was timely in introducing Ms. Abram to the community when she first arrived; Lonnie Schield developed the strategic plan and trained her on the financial structure of the Foundation and completed the Arts Campaign; John Gregory initiated the public relations program by developing a newsletter and oversaw the gala; Jim Sarni initiated the IMPACT campaign, made a leadership gift, and professionalized the committee structure of the board.

She announced that a new Business Analyst Specialist has been hired and will begin on August 15.

IV. FUTURE BOARD ACTIVITY DATES

A. Tuesday, September 18, 2018

Board of Directors Meeting – 7:30 a.m., Circadian Room

V. ADJOURNMENT

Mr. Hawkins thanked the Foundation team for their professionalism and adjourned the meeting at 9:10 a.m.

**MOTION:** **ON MOTION OF** Mr. Howard and seconded by Mr. Schield, the Board voted by unanimous vote of twenty-one members present (Chan, Goldmann, Grahn, Hawkins, Hemming, Howard, Kossler, Mejia-Ramirez, Scharre-Pitzer, Potes-Fellow, Rankin, Richeda, Sarni, Schield, Schrader, Schweitzer, Scott, Sun, Thomas, Vurdien, Winter) to adjourn the Quarterly Regular Business Meeting held on Tuesday, June 19, 2018.

**MOTIONS CARRIED – June 19, 2018**

1. To approve 2018-2019 Directors.
2. To approve 2018-2019 Executive Committee.
3. To approve 2018-2019 Advisors.
4. To approve 2018-2019 Finance & Investment Committee
5. To approve the Minutes of March 20, 2018 Quarterly Board Meeting.
6. To adjourn the Quarterly Regular Business Meeting held on Tuesday, June 19, 2018.

Respectfully submitted,

By: \_\_\_\_\_  
Don Schweitzer, Secretary



**Pasadena City College Foundation**  
**Proposed 2018 -2019 Unrestricted Budget**

	2018-2019 Budget	2017-2018 Budget	2017-2018 YTD Actuals
<b>Revenues</b>			
Operating Revenue			
Donations (Including Unrestricted Campaign)	\$ 260,000	\$ 150,000.00	586,446
Annual Dinner		3,500.00	2,656
Campaign Revenue		724,461.00	
Board Designated Athletic Field - Retained Earnings	300,000		
Promise Program - Retained Earnings	100,000		
Contracted Funds From SCPR	300,000	300,000.00	
Total Operating Revenue	960,000	1,177,961.00	589,102
Administrative Fee Revenue			
Administrative Fee	328,346	321,326.00	321,368
Total Administrative Fee Revenue	328,346	321,326.00	321,368
Investment Income			
Investment Income Allocation	90,000	90,000.00	236,651
Total Investment Income	90,000	90,000.00	236,651
Total Revenues	1,378,346	1,589,287.00	1,147,121
<b>Expenses</b>			
Program Expenses			
Personnel Expenses	15,443		
Operating Expenses			
Community Involvement	20,000	20,000.00	35,953
Discretionary Fund	3,000	2,500.00	3,265
Conference and Seminar	3,000	2,700.00	6,854
Foundation Meetings	6,000	6,000.00	5,704
Awards and Recognition	2,000	2,000.00	684
Printing Expense	25,000	25,000.00	
Postage	5,000	5,000.00	
Events	5,000		
Advertising	15,000		
Consultant/Writers	20,000		2,201
Promise Program	100,000		
Athletic Field	300,000		
Total Operating Expenses	504,000	63,200.00	54,661
Total Program Expenses	519,443	63,200.00	54,661
General and Administrative			
Personnel Expenses	166,040	244,865.35	247,177
Operating Expenses			
Accounting Fees	130,000	81,000.00	91,585
Consulting Fees	10,000	25,000.00	68,759

**Pasadena City College Foundation**  
**Proposed 2018 -2019 Unrestricted Budget**

	2018-2019 Budget	2017-2018 Budget	2017-2018 YTD Actuals
Office Supplies	3,000	3,000.00	2,563
Printing Expense	1,000	1,000.00	3,725
Postage	1,000	1,000.00	-
Computer Software and Equipment	5,000	5,000.00	3,160
Office Interior	5,000	5,000.00	10,996
Photocopier Lease	2,500	2,500.00	2,708
Advertising	15,000	30,000.00	26,087
Legal Fees	3,000	2,000.00	(99)
Bank Fees	2,000	2,000.00	1,388
Taxes	250	250.00	50
Miscellaneous	2,000	4,000.00	2,397
Subscriptions	3,000	3,000.00	529
Audit Fees	15,000	15,000.00	14,200
Software Training FE	2,000	-	2,026
Travel	3,000		
Total Operating Expenses	202,750	179,750.00	230,074
Total General and Administrative	368,790	424,615.35	477,251
Development Expenses			
Personnel Expenses	114,162	658,461.02	186,284
Fundraising Expenses			
Printing Expense	5,000	8,000.00	5,420
Computer Software and Equipment	12,000	10,000.00	11,028
Advertising	2,000	2,000.00	5,700
Miscellaneous	2,000	2,000.00	811
Donor Cultivation	10,000	10,000.00	7,266
Presidents Circle	12,000	5,000.00	-
Annual Dinner	12,000	8,000.00	12,270
Memberships	4,000	2,500.00	3,852
Database Maintenance	5,000	5,000.00	-
Software Training	10,000	10,000.00	3,465
Major Gifts Operational	110,000	150,000.00	246,250
Major Gifts Campaign Campaign Consultant		66,000.00	66,152
Major Gifts Campaign Campaign Director	150,000	150,000.00	173,194
Giving Tuesday		5,500.00	8,845
Campus Giving	-		
Travel	1,000		
Total Fundraising Expenses	335,000	434,000.00	544,252
Total Development Expenses	449,162	1,092,461.02	730,537
Total Expenses	1,337,395	1,580,276.37	1,262,448
Transfer Out			2,333
Transfer In (SCPR from Fund Balance)			(600,000)
NET SURPLUS/(DEFICIT)	\$ 40,951	\$ 9,010.63	482,340

## Summary

**PCC Foundation**  
**Proposed 2018-2019 Budget**  
**July 1, 2018**

	<u>3 YEAR AVERAGE</u>		<u>BUDGET</u>
	Scholarship, Agency & Other Funds	Unrestricted Fund	Total For Foundation BUDGETED
Endowment Revenue (PR)	319,868	-	319,868
Agency Revenue (TR)	297,557	-	297,557
Scholarship Revenue (TR)*	599,700	-	599,700
Grant Revenue (TR)	95,075	-	95,075
Art Campaign Revenue (TR)	2,825	-	2,825
Operating Revenue (UR)	-	960,000	960,000
Administrative Fee ( - ) <i>[Full year]</i>		328,346	328,346
Investment Income ( - ) <i>[Actual YTD]</i>	340,836	90,000	430,836
Transfer In			-
<b>TOTAL REVENUE</b>	<b>1,655,860</b>	<b>1,378,346</b>	<b>3,034,207</b>
Agency Expense (TR)	208,133	-	208,133
Scholarship Paid (TR)	959,733	-	959,733
Grant Expense (TR)	95,075	-	95,075
Capital Campaign Expenses (TR)			
Foundation Programs Support (UR)	-	519,443	519,443
Fund Raising Expense (UR)	-	449,162	449,162
General & Administrative (UR)	-	368,790	368,790
Transfer Out			-
<b>TOTAL EXPENSES</b>	<b>1,262,940</b>	<b>1,337,395</b>	<b>2,600,336</b>
<i>Deficit Funded from Net Assets (UR)</i>			-
<b>NET CHANGE</b>	<b>392,920</b>	<b>40,951</b>	<b>433,871</b>



**Pasadena City College Foundation  
Summary  
July 31, 2018**

	<b>Unrestricted</b>	<b>Scholarship, Agency &amp; Other Funds</b>	<b>Total</b>
<b>Revenues</b>			
Operating Revenue	\$ 6,374	\$ -	\$ 6,374
Program Donations		160,499	160,499
Administrative Fee Revenue	331,497	-	331,497
Investment Income	52,741	386,767	439,508
<b>Total Revenues</b>	<b>390,612</b>	<b>547,266</b>	<b>937,878</b>
<b>Expenses</b>			
Total Program Expenses	5,532	338,718	344,249
Total General and Administrative	8,557	-	8,557
Total Development Expenses	626	-	626
<b>Total Expenses</b>	<b>14,715</b>	<b>338,718</b>	<b>353,433</b>
<b>Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>
Beginning Fund Balance at July 1, 2018	3,012,155	26,675,647	29,687,802
Net Surplus/(Deficit)	375,897	208,548	584,445
Ending Fund Balance July 31, 2018	3,388,052	26,884,195	30,272,247
<b>Balance Sheet at July 31, 2018</b>			
<b>Assets</b>			
Current Assets			
Cash and Cash Equivalents	894,746		894,746
Long Term Assets			-
Pledges	104,975	1,899,097	2,004,072
Real Estate		10,850	10,850
Investments	2,648,327	24,731,289	27,379,617
<b>Total Assets</b>	<b>3,648,048</b>	<b>26,641,236</b>	<b>30,289,285</b>
<b>Liabilities and Fund Balance</b>			
<b>Liabilities</b>	<b>9,607</b>	<b>7,432</b>	<b>17,038</b>
<b>Fund Balance</b>	<b>3,388,052</b>	<b>26,884,195</b>	<b>30,272,247</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$ 3,397,659</b>	<b>\$ 26,891,627</b>	<b>\$ 30,289,285</b>

**Pasadena City College Foundation**  
**Proposed 2018 -2019 Unrestricted Budget**

	2018-2019 Budget	YTD Budget	YTD Actuals	YTD Budget Variance
<b>Revenues</b>				
Operating Revenue				
Donations (Including Unrestricted Campaign)	\$ 260,000	21,667	\$ 6,374	(15,293)
Annual Dinner		-		-
Campaign Revenue		-		-
Board Designated Athletic Field - Retained Earnings	300,000	25,000		(25,000)
Promise Program - Retained Earnings	100,000	8,333		(8,333)
Contracted Funds From SCPR	300,000	25,000		(25,000)
Total Operating Revenue	960,000	80,000	\$ 6,374	(73,626)
Administrative Fee Revenue				
Administrative Fee	328,346	27,362	\$ 331,497	304,135
Total Administrative Fee Revenue	328,346	27,362	\$ 331,497	304,135
Investment Income				
Investment Income Allocation	90,000	7,500	\$ 52,741	45,241
Total Investment Income	90,000	7,500	\$ 52,741	45,241
Total Revenues	1,378,346	114,862	\$ 390,612	275,749
<b>Expenses</b>				
Program Expenses				
Personnel Expenses	15,443	1,287		1,287
Operating Expenses		-		-
Community Involvement	20,000	1,667	4,588	(2,921)
Discretionary Fund	3,000	250	520	(270)
Conference and Seminar	3,000	250		250
Foundation Meetings	6,000	500	424	76
Awards and Recognition	2,000	167		167
Printing Expense	25,000	2,083		2,083
Postage	5,000	417		417
Events	5,000	417		417
Advertising	15,000	1,250		1,250
Consultant/Writers	20,000	1,667		1,667
Promise Program	100,000	8,333		8,333
Athletic Field	300,000	25,000		25,000
Total Operating Expenses	504,000	42,000	5,532	36,468
Total Program Expenses	519,443	43,287	5,532	37,755
General and Administrative				
Personnel Expenses	166,040	13,837		13,837
Operating Expenses		-		-
Accounting Fees	130,000	10,833	5,425	5,408
Consulting Fees	10,000	833	2,929	(2,095)
Office Supplies	3,000	250	9	241
Printing Expense	1,000	83		83
Postage	1,000	83		83
Computer Software and Equipment	5,000	417		417
Office Interior	5,000	417		417
Photocopier Lease	2,500	208	134	75
Advertising	15,000	1,250		1,250

**Pasadena City College Foundation**  
**Proposed 2018 -2019 Unrestricted Budget**

	2018-2019 Budget	YTD Budget	YTD Actuals	YTD Budget Variance
Legal Fees	3,000	250		250
Bank Fees	2,000	167	61	106
Taxes	250	21		21
Miscellaneous	2,000	167		167
Subscriptions	3,000	250		250
Audit Fees	15,000	1,250		1,250
Software Training FE	2,000	167	-	167
Travel	3,000	250		250
Total Operating Expenses	202,750	16,896	8,557	8,338
Total General and Administrative	368,790	30,733	8,557	22,175
Development Expenses				
Personnel Expenses	114,162	9,514		9,514
Fundraising Expenses		-		-
Printing Expense	5,000	417		417
Computer Software and Equipment	12,000	1,000		1,000
Advertising	2,000	167		167
Miscellaneous	2,000	167		167
Donor Cultivation	10,000	833		833
Presidents Circle	12,000	1,000		1,000
Annual Dinner	12,000	1,000		1,000
Memberships	4,000	333	220	113
Database Maintenance	5,000	417		417
Software Training	10,000	833		833
Major Gifts Operational	110,000	9,167	406	8,761
Major Gifts Campaign Campaign Consultant		-		-
Major Gifts Campaign Campaign Director	150,000	12,500		12,500
Giving Tuesday		-		-
Campus Giving	-	-		-
Travel	1,000	83		83
Total Fundraising Expenses	335,000	27,917	626	27,291
Total Development Expenses	449,162	37,430	626	36,804
Total Expenses	1,337,395	111,450	14,715	95,448
Transfer Out				
Transfer In (SCPR from Fund Balance)				
NET SURPLUS/(DEFICIT)	\$ 40,951	3,413	375,897	180,302



**Pasadena City College Foundation**  
**Income Statement**  
**July 31, 2018**

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
<b>Revenues</b>				
Operating Revenue				
Donations	6,374	-	-	6,374
Total Operating Revenue	6,374	-	-	6,374
Program Donations				
Agency	-	3,495	75,000	78,495
Scholarship	-	10,584	71,420	82,004
Total Program Donations	-	14,079	146,420	160,499
Administrative Fee Revenue				
Administrative Fee	331,497	-	-	331,497
Total Administrative Fee Revenue	331,497	-	-	331,497
Investment Income				
Interest				18,767
Dividends				16,677
Cost Basis Adjustment				(1,646)
Investment Management Fees				(28,809)
Unrealized Gain/Loss				420,847
Realized Gain/Loss				13,671
Total Investment Income	52,741	386,767		439,508
<b>Total Revenues</b>	<b>390,612</b>	<b>400,846</b>	<b>146,420</b>	<b>937,878</b>
<b>Expenses</b>				
<b>Program Expenses</b>				
Program Support	-	7,221	-	7,221
Operating Expenses	5,532	331,497	-	337,029
Total Program Expenses	5,532	338,718	-	344,249
<b>General and Administrative Expenses</b>				
General and Administrative	8,557			8,557
Total General and Admin Expenses	8,557	-	-	8,557
<b>Development Expenses</b>				
Fundraising Expenses	626	-	-	626
Total Development Expenses	626	-	-	626
<b>Total Expenses</b>	<b>14,715</b>	<b>338,718</b>	<b>-</b>	<b>353,433</b>
<b>BEGINNING FUND BALANCE</b>	<b>3,012,155</b>	<b>10,355,385</b>	<b>16,320,261</b>	<b>29,687,801</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>375,897</b>	<b>62,128</b>	<b>146,420</b>	<b>584,445</b>
<b>ENDING FUND BALANCE</b>	<b>3,388,052</b>	<b>10,417,513</b>	<b>16,466,681</b>	<b>30,272,247</b>

**Pasadena City College Foundation**  
**Balance Sheet**  
**July 31, 2018**

**Assets**

**Current Assets**

Cash and Cash Equivalents	
BOW 635 Operating	365,404
BOW 643 Savings	100
BOW 627 Special Projects	6,010
BOW 619 Net Community	33,841
BOW 544 Debit Card	8,350
CS MM-932	30,100
Pledges Receivable Current	436,304
Accounts Receivable	13,696
Other - Bank Error	940
Total Cash and Cash Equivalents	<u>894,746</u>
<b>Total Current Assets</b>	<b><u>894,746</u></b>

**Long Term Assets**

**Real Estate**

Lots in Arizona	10,850
Pledges Recievable Long Term	2,191,821
Discount Pledges Receivable	(187,749)
Total Real Estate	<u>2,014,922</u>

**Investments**

CS Inv 335	25,293,462
Osher Funds	2,086,155
Total Investments	<u>27,379,617</u>
Total	<u>29,388,264</u>

**Total Assets** **30,289,285**

**Liabilities and Fund Balance**

**Liabilities**

Accounts Payable	17,038
<b>Total Liabilities</b>	<b><u>17,038</u></b>

**Fund Balance**

Unrestricted Fund Balance	3,388,052
Temp Restricted Fund Balance	10,417,513
Perm Restricted Fund Balance	16,466,681
<b>Total Fund Balance</b>	<b><u>30,272,247</u></b>

**Total Liabilities and Fund Balance** **30,289,285**

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Pasadena City College Foundation  
Check Register  
May 31, 2018

Date	Number	Payee	Memo	Amount	Account	Project
5/16/2018	60564	Student Trustee Scholarship	Pasadena City College	28,665.85	Scholarships	Scholarship General-SCH-R
5/9/2018	60539	Major Gifts Director April 2018	Chelsea Philanthropy	11,666.00	Major Gifts Campaign	Unrestricted
5/7/2018	60533	Stipend Reimbursement Seung Yang	Pasadena City College	9,664.01	Agency	Computer Info Systems-AGC-R
5/16/2018	60563	Reimburse Hometown Legends Event expenses	Nancy Davis	7,387.92	Major Gifts Operational	Unrestricted
5/9/2018	60551	Marketing research May 2018	The Armistead Group	5,500.00	Major Gifts Campaign	Unrestricted
5/9/2018	60550	Consultant Fess WE 4/29/18	Roth Staffing Companies, L.P.	5,449.56	Consulting Fees	Unrestricted
5/7/2018	60528	Impact Newsletter	Castle Press	5,420.25	Printing Expense	Unrestricted
5/25/2018	60579	Replace outdated A/C service Machine	Allied Auto Supply	4,707.41	Agency	Retrofitting Auto Tech-GN-R
5/7/2018	60535	Consultant fee J OSullivan WE 4/15/18	Roth Staffing Companies, L.P.	2,908.91	Consulting Fees	Unrestricted
5/14/2018	60557	Display Ad	Outlook Newspapers	2,835.00	Advertising	Unrestricted
5/7/2018	60530	Giving Tuesday food	Kogi	2,757.70	Giving Tuesday	Unrestricted
5/9/2018	60542	NCCCF Sponsorship October reception	Foundation for California Community Colleges	2,500.00	Community Involvement	Unrestricted
5/16/2018	60566	Event Planning Boone Event	Timeless Celebrations	2,109.31	Donor Cultivation	Unrestricted
5/30/2018	60592	Third Party Scholar	William Flores	2,109.00	Scholarships	Third Party Scholarships-SCH-R
5/25/2018	60578	PCC Retirees Luncheon	University Club of Pasadena	1,594.12	Agency	PCC Retirees Scholarship-SCH-P
5/30/2018	60590	Consulting Fee WE 05.13.18 J OSullivan	Roth Staffing Companies, L.P.	1,587.20	Consulting Fees	Unrestricted
5/16/2018	60567	Boone Achievement Award	Marissa Isabela Castellanos Abrego	1,530.00	Scholarships	Boone Achievement Award-SCH-R
5/16/2018	60568	Boone Achievement Award	Shideh Helmatjah	1,530.00	Scholarships	Boone Achievement Award-SCH-R
5/9/2018	60548	Retroactive pay 07.17-04.18	Patricia Pejoumand	1,350.00	Accounting Fees	Unrestricted
5/7/2018	60529	Software Training RE	Haynes Consulting Group, LLC	1,281.25	Software Training	Unrestricted
5/30/2018	60586	Reimburse program supplies	Kristin Pilon	1,074.40	Agency	William Lindquist-AGC-P
5/9/2018	60553	Zone Hoodies, polos, and jackets	First Impressions Screen Printing	1,034.68	Agency	Stan Gray Athletic Zone-AGC-P
5/25/2018	60576	Set design carpenter Spring 2018	J. Edwin McCormick	1,000.00	Agency	Opera Prog.-AGC-R
5/30/2018	60591	Third Party Scholar	Jesse Sonntag Garcia	1,000.00	Scholarships	Third Party Scholarships-SCH-R
5/9/2018	60547	Permit Shirley Burt Memorial	Pasadena City College	785.20	Discretionary Fund	Unrestricted
5/21/2018	60569	Partial pmt Reg Nurse pins	Herff Jones, LLC	709.37	Agency	Mitchell Mem-SFA-P
5/25/2018	60549	Install Lilia Ramirez	Reina Prado	700.00	Agency	Latino Chicano Herit-AGC-P
5/9/2018	60573	Custom photo printing	ColourWorks USA	520.00	Agency	Stan Gray Athletic Zone-AGC-P
5/30/2018	60588	Reimburse cost of meal gift cards	Margarita Regalado	500.00	Agency	Pass Food Voucher Prog-AGC-R
5/14/2018	60560	Reimburse engine stands for auto shop	Salvador Sanchez Diaz	488.72	Agency	Retrofitting Auto Tech-GN-R
5/16/2018	60565	Bookstore Voucher	PCC Bookstore	465.26	Scholarships	Fund for Veterans Edu-AGC-S
5/25/2018	60580	Adult High School Diploma Luncheon	Blooming Flowers	390.87	Agency	Non Credit Division-AGC-R
5/21/2018	60572	Excellence in Spanish Language	Yeomil Choi	350.00	Scholarships	Fastabend Von Brpckdorf-SFA-P
5/9/2018	60541	Annual fee SBDC Website update, monitor, support	Firelite, LLC	348.00	Agency	PCC Small Business Dev-AGC-R
5/9/2018	60546	Guest Author lecture 4.26.18	Jennifer West	300.00	Agency	English Division-AGC-R
5/7/2018	60556	Shrub rental for Pirates of Penzance	Jackson Shrub Supply, Inc.	273.75	Agency	Opera Prog.-AGC-R
5/14/2018	60556	Car Insurance - Susie Moreno 00904734	Anchor General Insurance Company	269.54	Scholarships	America Dream Keepers-SCH-R
5/14/2018	60558	Printer computer connection	Anderson Business Technology	264.50	Agency	Visual Arts General Fund-AGC-R
5/14/2018	60559	Approved stay California Comm Coll Vet Summit	Carol Calandra	264.46	Agency	Fund for Veterans Edu-AGC-S
5/30/2018	60587	Presentation PCC Community & print demo	Patricia D'Orange-Martin	264.46	Agency	Fund for Veterans Edu-AGC-S
5/21/2018	60571	DMV renewal - Erika Summers	Malaquias Montoya	250.00	Agency	William Lindquist-AGC-P
5/7/2018	60537	Car payment - Susie Moreno 00904734	DMV Renewal	244.00	Scholarships	America Dream Keepers-SCH-R
5/9/2018	60545	Reimburse Chemistry staff luncheon	Baxter Credit Union	221.87	Scholarships	America Dream Keepers-SCH-R
5/14/2018	60561	Reimburse food supplies for pantry	Jared Ashcroft	211.34	Agency	Natural Sciences-AGC-R
5/21/2018	60570	Purchase food supply	Lisa Nelson	191.47	Agency	Food Pantry - AGC-R
5/25/2018	60575	Guest Speaker 05.29.18	Los Angeles Regional Food Bank	179.83	Agency	Food Pantry - AGC-R
5/25/2018	60577	Guest Speaker 5.29.18	Isabel Rojas Williams	150.00	Agency	Visual Arts General Fund-AGC-R
5/16/2018	60562	Reimburse Counter Candy	Judithe Hernandez	150.00	Agency	Visual Arts General Fund-AGC-R
5/9/2018	60544	Reimburse Chemistry staff luncheon	Glenna Watterson	133.59	Photocopier Lease	Natural Sciences-AGC-R
5/7/2018	60534	Office Water service	De Lage Landen Financial Services	132.50	Agency	Unrestricted
5/7/2018	60538	Service call repair Yamaha pianos	Ready Refresh	126.61	Office Supplies	Unrestricted
			Electronic Midi Services, LLC	120.00	Agency	Piano Program-AGC-R



Pasadena City College Foundation  
Check Register  
May 31, 2018

Date	Number	Payee	Memo	Amount	Account	Project
5/25/2018	60584	Reimburse Anatomy awards rings	Terri Borman	112.66	Agency	Physical Sciences Gen-AGC-R
5/9/2018	60555	Spotlight rental for Pirates of Penzance	Kinetic Lighting, Inc.	105.00	Agency	Opera Prog.-AGC-R
5/25/2018	60581	Reimburse reg fees extended learning	Charles Noochla-or	100.00	Agency	Piano Program-AGC-R
5/25/2018	60583	Reimburse reg fee extended learning	Scott Walker	100.00	Agency	Piano Program-AGC-R
5/30/2018	60585	Reimburse campaign lunch	Jack Scott	98.22	Major Gifts Operational	Unrestricted
5/9/2018	60552	Reimburse food expenses	Donald Loewel	91.97	Agency	PCC Small Business Dev-AGC-R
5/9/2018	60543	Luncheon English Hiring Committee	Ginger Corner Market	73.00	Agency	English Division-AGC-R
5/25/2018	60582	Art Gallery printer repair	HPC Computers USA, Inc.	71.37	Agency	Art Gallery-AGC-R
5/7/2018	60532	Reimburse refreshments for meetings	Lisa Velasco	70.50	Foundation Meetings	Unrestricted
5/30/2018	60589	Reimburse Food Supply	Nicholas Tobin	59.05	Agency	Food Pantry - AGC-R
5/7/2018	60531	Reimburse supplies for Boone Awards	Kris McPeak	45.93	Agency	Boone Achievement Award-SCH-R
5/9/2018	60540	Business License renewal 5.18-5.19	City of Pasadena	4.00	Taxes	Unrestricted
				<u>\$ 116,738.79</u>		

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## Pasadena City College Foundation

## Check Register

June 30, 2018

Date	Number	Payee	Amount	Memo	Project	Account
6/30/2018	60807	Pasadena City College	172,534.26	2016-17 salaries PBrikert E Cartas	Unrestricted	Business Analyst
6/14/2018	60637	Pasadena City College	73,664.20	Scholarship Reimbursement June 2018	Scholarship General-SCH-R	Scholarships
6/18/2018	60658	Elder Tree	26,384.00	Poster Installation	Unrestricted	Major Gifts Operational
6/11/2018	60617	Chelsea Philanthropy	11,666.00	Consulting Services May 2018	Unrestricted	Major Gifts Campaign Campaign Director
6/30/2018	60717	Patricia Pejoumand	10,850.00	Accounting Fees June 2018	Unrestricted	Accounting Fees
6/22/2018	60701	Roth Staffing Companies, L.P.	9,500.11	Consultant Fee L. Velasco WE 11/12/17	Unrestricted	Consulting Fees
6/8/2018	60608	Patricia Pejoumand	7,389.26	Accounting Fees and Travel reimbursement May 2018	Unrestricted	Accounting Fees
6/18/2018	60659	Elder Tree	5,577.00	Creative Production	Unrestricted	Major Gifts Operational
6/8/2018	60614	The Armistead Group	5,500.00	Marketing Research June 2018	Unrestricted	Major Gifts Campaign Campaign Consultant
6/30/2018	60762	Dolphin Events	5,135.66	Job & Career Fair	Unrestricted	Agency
6/30/2018	60763	I-8 Food Services	3,025.69	Linens for Tabe & Aca Sen Event	Major Gifts Career & Tech Education	Agency
6/11/2018	60618	Outlook Newspapers	2,835.00	Display ad 05.10.18	Academic Senate General-AGC-R	Agency
6/14/2018	60643	Cabrera's Restaurant	2,826.36	Catering for PLAC scholarship dinner	Unrestricted	Advertising
6/4/2018	60597	Roth Staffing Companies, L.P.	2,762.04	Consultant Fee WE 5.20.18 L Velasco	Latino Advisory Comm Sch-SCH-R	Agency
6/22/2018	60716	Roth Staffing Companies, L.P.	2,625.36	Consultant Fee WE 12/10/17	Unrestricted	Consulting Fees
6/4/2018	60595	I-8 Food Services	2,297.44	Foundation Mtg 03.08.18	Unrestricted	Consulting Fees
6/22/2018	60670	Brian Carter	2,000.00	Liu Spaulding Memorial Award	Unrestricted	Foundation Meetings
6/22/2018	60680	Glenna Watterson	2,000.00	Liu Spaulding Memorial Award	Y PangLiu/V Spaulding Mem-SCH-R	Agency
6/11/2018	60620	Roth Staffing Companies, L.P.	1,719.96	Consultant Fee WE 05.27.18 L Velasco	Y PangLiu/V Spaulding Mem-SCH-R	Agency
6/8/2018	60613	Pasadena City College	1,662.00	Tuition David Sera 10169832	Unrestricted	Consulting Fees
6/30/2018	60765	Mary Braswell	1,617.00	Annual Report and Risser Awards prg	Third Party Scholarships-SCH-R	Scholarships
6/22/2018	60678	Francisco Rodriguez	1,500.00	Blackhall Scholarship	Unrestricted	Consulting Fees
6/22/2018	60690	Maria Barriga	1,500.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/14/2018	60640	Roth Staffing Companies, L.P.	1,320.00	Consultant Fee WE 06/03/18 L Velasco	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60663	Aaron Hui	1,250.00	Liu Spaulding Memorial Award	Unrestricted	Consulting Fees
6/22/2018	60667	Annalisse Montes	1,250.00	Liu Spaulding Memorial Award	Y PangLiu/V Spaulding Mem-SCH-R	Scholarships
6/22/2018	60684	JiaLiang Wangliu	1,250.00	Liu Spaulding Memorial Award	Y PangLiu/V Spaulding Mem-SCH-R	Scholarships
6/22/2018	60695	Pei Ju Liao	1,250.00	Liu Spaulding Memorial Award	Y PangLiu/V Spaulding Mem-SCH-R	Scholarships
6/22/2018	60697	Yeab Guracha	1,250.00	Liu Spaulding Memorial Award	Y PangLiu/V Spaulding Mem-SCH-R	Scholarships
6/14/2018	60632	I-8 Food Services	1,198.19	English Div Hiring Comm Mtg	English Division-AGC-R	Agency
6/30/2018	60771	Abril-Nazareth Chuvac Pinelo	1,100.00	Osher Performing Arts Scholar 10113973	Osher R Westerbeck Perfm Art-SCH-P	Scholarships
6/30/2018	60772	Allison Stutzka	1,100.00	Osher Visual Arts Scholar 10101206	Osher R Westerbeck Visual Med-SCH-P	Scholarships
6/30/2018	60773	Alma Barrios	1,100.00	Osher Performing Arts Scholar 10130392	Osher R Westerbeck Perfm Art-SCH-P	Scholarships
6/30/2018	60774	Aurora Malherbe Alvarez	1,100.00	Osher Visual Arts Scholar 10055571	Osher R Westerbeck Visual Med-SCH-P	Scholarships
6/30/2018	60775	Ava Vega	1,100.00	Osher Visual Arts Scholar 00771215	Osher R Westerbeck Visual Med-SCH-P	Scholarships
6/30/2018	60776	Carlito Cupules	1,100.00	Osher Visual Arts Scholar 10109275	Osher R Westerbeck Visual Med-SCH-P	Scholarships
6/30/2018	60777	David Ma	1,100.00	Osher Visual Arts Scholar 10126432	Osher R Westerbeck Visual Med-SCH-P	Scholarships
6/30/2018	60778	Jorge Anaya Guzman	1,100.00	Osher Visual Arts Scholar 00868040	Osher R Westerbeck Visual Med-SCH-P	Scholarships
6/30/2018	60779	Jose Guerra Renteria	1,100.00	Osher Performing Arts Scholar 10098281	Osher R Westerbeck Perfm Art-SCH-P	Scholarships
6/30/2018	60780	Nadia Lozano	1,100.00	Osher Visual Arts Scholar 10096938	Osher R Westerbeck Visual Med-SCH-P	Scholarships
6/30/2018	60781	Ngal Lee	1,100.00	Osher Visual Arts Scholar 10048668	Osher R Westerbeck Visual Med-SCH-P	Scholarships
6/30/2018	60782	Norman Lambert	1,100.00	Osher Visual Arts Scholar 10088807	Osher R Westerbeck Visual Med-SCH-P	Scholarships
6/30/2018	60783	Serina Liang	1,100.00	Osher Visual Arts Scholar 10191988	Osher R Westerbeck Perfm Art-SCH-P	Scholarships
6/30/2018	60784	Soraya Pierson	1,100.00	Osher Visual Arts Scholar 10159800	Osher R Westerbeck Visual Med-SCH-P	Scholarships
6/30/2018	60785	Weslee Mok	1,100.00	Osher Visual Arts Scholar 10112595	Osher R Westerbeck Visual Med-SCH-P	Scholarships
6/14/2018	60636	McLogan Supply Co.	1,008.15	Supplies for Summer 2018	William Lindquist-AGC-P	Agency

Date	Number	Payee	Amount	Memo	Project	Account
6/11/2018	60623	James Chester Bullock	1,000.00	Retirees Assoc Scholarship 00897617	Retirees Association-SCH-R	Scholarships
6/11/2018	60624	Kimberly Gomez	1,000.00	PASS Scholarship 10022785	Robert Westerbeck-SCH-P	Scholarships
6/11/2018	60625	Marina Contrad	1,000.00	PASS Scholarship 10117323	Robert Westerbeck-SCH-P	Scholarships
6/11/2018	60626	Sophia Russell	1,000.00	Retirees Assoc Scholarship 01207414	Retirees Association-SCH-R	Scholarships
6/14/2018	60648	Maribel Ruiz	1,000.00	Verna Roberts Scholar	Verna S Roberts Scholar-SCH-R	Scholarships
6/14/2018	60654	Tomas De Oliveira	1,000.00	William E. Goldmann Scholar	Fund for Veterans Edu-AGC-S	Scholarships
6/22/2018	60682	James Lin	1,000.00	Liu Spaulding Memorial Award	Y PangLiu/V Spaulding Mem-SCH-R	Scholarships
6/22/2018	60692	Mark Gettas	1,000.00	Liu Spaulding Memorial Award	Y PangLiu/V Spaulding Mem-SCH-R	Scholarships
6/22/2018	60702	Alexanderge P. Wijesooriya	1,000.00	Latino Scholars Fund	Latino's Scholars Fund-AGC-P	Scholarships
6/22/2018	60703	Caroline I. Adame-Espinoza	1,000.00	Latino Scholars Fund	Latino's Scholars Fund-AGC-P	Scholarships
6/22/2018	60705	Diego Campos Amaya	1,000.00	Latino Scholars Fund	Latino's Scholars Fund-AGC-P	Scholarships
6/22/2018	60706	Dulce Yang	1,000.00	Latino Scholars Fund	Latino's Scholars Fund-AGC-P	Scholarships
6/22/2018	60707	Eddie Santiago	1,000.00	Latino Scholars Fund	Latino's Scholars Fund-AGC-P	Scholarships
6/22/2018	60709	Jade Burgos	1,000.00	Latino Scholars Fund	Latino's Scholars Fund-AGC-P	Scholarships
6/22/2018	60710	Jose A. Jimenez	1,000.00	Latino Scholars Fund	Latino's Scholars Fund-AGC-P	Scholarships
6/22/2018	60711	Kiana Francis	1,000.00	Latino Scholars Fund	Latino's Scholars Fund-AGC-P	Scholarships
6/22/2018	60712	Kimberly Felix	1,000.00	Latino Scholars Fund	Latino's Scholars Fund-AGC-P	Scholarships
6/22/2018	60713	Maria Barrientos	1,000.00	Latino Scholars Fund	Latino's Scholars Fund-AGC-P	Scholarships
6/22/2018	60714	Maria Chavez	1,000.00	Latino Scholars Fund	Latino's Scholars Fund-AGC-P	Scholarships
6/22/2018	60715	Terri Borman	1,000.00	Teacher of the Year Award	Risser Award-AGC-P	Agency
6/30/2018	60723	Barbara Martinez	1,000.00	Osher Scholar 00326201	Osher R Westerbeck Sch-SCH-P	Scholarships
6/30/2018	60724	Bikramjot Padda	1,000.00	Osher Scholar 10152057	Osher R Westerbeck Sch-SCH-P	Scholarships
6/30/2018	60727	Breann Tang-Gaddi	1,000.00	Osher Scholar 10037510	Osher Scholarship-SCH-P	Scholarships
6/30/2018	60728	Brianna Beck	1,000.00	Osher Scholar 10140022	Osher R Westerbeck Sch-SCH-P	Scholarships
6/30/2018	60729	Brigitte Buzy	1,000.00	Osher Scholar 10152422	Osher Fnd Endowment KPCC-SCH-P	Scholarships
6/30/2018	60730	David Chavarin	1,000.00	Osher Scholar 10047596	Osher Scholarship-SCH-P	Scholarships
6/30/2018	60731	Edward Orozco	1,000.00	Osher Scholar 10101188	Osher Fnd Endowment KPCC-SCH-P	Scholarships
6/30/2018	60734	Francisco Beltran	1,000.00	Osher Scholar 10128340	Osher Fnd Endowment KPCC-SCH-P	Scholarships
6/30/2018	60736	Heldi Cabell	1,000.00	Osher Scholar 10067895	Osher R Westerbeck Sch-SCH-P	Scholarships
6/30/2018	60737	Jaclyn Van Horn	1,000.00	Osher Scholar 00667309	Osher Scholarship-SCH-P	Scholarships
6/30/2018	60740	Jasmine Hernandez	1,000.00	Osher Scholar 10118024	Osher Scholarship-SCH-P	Scholarships
6/30/2018	60741	Jiaqi Ton	1,000.00	Osher Scholar 10130682	Osher R Westerbeck Sch-SCH-P	Scholarships
6/30/2018	60742	Jimmy Garcia	1,000.00	Osher Scholar 10052579	Osher Scholarship-SCH-P	Scholarships
6/30/2018	60743	Johannes Dimopoulos	1,000.00	Osher Scholar 10047041	Osher Fnd Endowment KPCC-SCH-P	Scholarships
6/30/2018	60745	Judith Robles	1,000.00	Osher Scholar 00991749	Osher R Westerbeck Sch-SCH-P	Scholarships
6/30/2018	60746	Kenneth Chamo	1,000.00	Osher Scholar 10060470	Osher Scholarship-SCH-P	Scholarships
6/30/2018	60747	Kiely Lam	1,000.00	Osher Scholar 10133712	Osher Scholarship-SCH-P	Scholarships
6/30/2018	60748	Krystal Carrasco	1,000.00	Osher Scholar 00970898	Osher Fnd Endowment KPCC-SCH-P	Scholarships
6/30/2018	60749	Marvin Garcia	1,000.00	Osher Scholar 10023567	Osher Scholarship-SCH-P	Scholarships
6/30/2018	60752	Ryan Stanley	1,000.00	Osher Scholar 10134891	Osher Fnd Endowment KPCC-SCH-P	Scholarships
6/30/2018	60753	Stacy Brantley	1,000.00	Osher Scholar 01016598	Osher Fnd Endowment KPCC-SCH-P	Scholarships
6/30/2018	60754	Thien Hua	1,000.00	Osher Scholar 10109674	Osher Scholarship-SCH-P	Scholarships
6/30/2018	60756	Wei Wang	1,000.00	Osher Scholar 10148559	Osher Fnd Endowment KPCC-SCH-P	Scholarships
6/30/2018	60757	Wen Hao Cai	1,000.00	Osher Scholar 01004534	Osher Scholarship-SCH-P	Scholarships
6/30/2018	60808	Anthony Kim	1,000.00	Miller Natural Sciences	Miller Fund-SCH-P	Scholarships
6/30/2018	60809	Arka Ojanian Saki	1,000.00	Miller Natural Sciences	Miller Fund-SCH-P	Scholarships
6/30/2018	60810	Jose R. Gomez	1,000.00	Miller Natural Sciences	Miller Fund-SCH-P	Scholarships
6/30/2018	60811	Sudi Q. Wang	1,000.00	Miller Natural Sciences	Miller Fund-SCH-P	Scholarships
6/30/2018	60769	Theresa Reed	885.95	Reimburse supplies for Townhall Event	Friends of Foster Care-AGC-R	Agency



Date	Number	Payee	Amount	Memo	Project	Account
6/22/2018	60664	Alejandro Hernandez	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60665	Alexanderge Wijesooriya	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60666	Alfonso Mares	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60668	Anthony Lopez	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60669	Brandon Perez	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60671	Chaw Mon	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60672	Diego Campos	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60673	Eduardo Rocha	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60674	Edwin Lopez	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60675	Elana Sanchez	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60676	Esther Park	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60677	Fausto Cattani	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60679	Giselle Morales	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60681	Huy Vu	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60683	Jericho Villareal	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60685	Julie Huynh	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60686	Julie Ngov	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60687	Julio Roldan	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60688	Kevin Mahaffey	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60689	Luz Acevedo	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60691	Mario Martinez Cisneros	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60693	Matthew Martinez	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60694	Nathan Phuong	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60696	William Hsu	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/22/2018	60698	Zhiyun Chen	840.00	Blackhall Scholarship	HerbertEleanor Blackhall-SCH-P	Scholarships
6/14/2018	60650	Elayna Bisby 00974468	600.00	Daughters of American Revolution Scholar	Fund for Veterans Edu-AGC-S	Scholarships
6/14/2018	60651	Ericka Sanchez 10027639	600.00	Daughters of American Revolution Scholar	Fund for Veterans Edu-AGC-S	Scholarships
6/14/2018	60655	Elayna Bisby	600.00	Daughters of the American Revolution	Fund for Veterans Edu-AGC-S	Scholarships
6/14/2018	60656	Ericka Sanchez	600.00	Daughters of the American Revolution	Fund for Veterans Edu-AGC-S	Scholarships
6/30/2018	60768	Southern Oregon University	600.00	Housing Deposit Ashland Event	Ashland Prog-AGC-R	Agency
6/4/2018	60598	Blanca C. Arriaga	500.00	Marie Louise Navarro Monreal Memorial Sch	Navarro & Padilla-SCH-P	Scholarships
6/4/2018	60600	Luis S. Carvajal	500.00	Rent expense - Moises Garcia 10032862	Students in Need-AGC-R	Scholarships
6/4/2018	60601	Oscar Martinez	500.00	Jose Benigno Padilla Memorial Scholarship	Navarro & Padilla-SCH-P	Scholarships
6/6/2018	60603	Luis S. Carvajal	500.00	Rent - Moises Garcia 10032862	America Dream Keepers-SCH-R	Scholarships
6/8/2018	60609	Chi L. Cheng and Donna K. Cheng	500.00	Rent - Samantha Gonzalez 10168842	America Dream Keepers-SCH-R	Scholarships
6/14/2018	60653	Marshall Roe 00740975	500.00	Jameson Veterans Scholarship	Fund for Veterans Edu-AGC-S	Scholarships
6/14/2018	60657	Marshall Roe	500.00	Jameson Veterans Scholarship	Fund for Veterans Edu-AGC-S	Scholarships
6/18/2018	60662	Mehrdad Poursalimi	500.00	Rent payment - Kimberly Arredondo 10083266	Students in Need-AGC-R	Scholarships
6/22/2018	60704	Deborah Davis	500.00	Rent Danielle Sowell 10247465	America Dream Keepers-SCH-R	Scholarships
6/22/2018	60708	Freya Lin	500.00	Support to Education Award	Risser Award-AGC-P	Agency
6/30/2018	60718	Adriana Castro	500.00	Robert Westerbeck Scholar 10016441	Robert Westerbeck-SCH-P	Scholarships
6/30/2018	60719	Angel Gutierrez	500.00	Robert Westerbeck Scholar 10047526	Robert Westerbeck-SCH-P	Scholarships
6/30/2018	60720	Angela Tapia	500.00	Robert Westerbeck Scholar 10127845	Robert Westerbeck-SCH-P	Scholarships
6/30/2018	60721	Angelica Valenzuela	500.00	Robert Westerbeck Scholar 01001292	Robert Westerbeck-SCH-P	Scholarships
6/30/2018	60722	Angie Solis	500.00	Robert Westerbeck Scholar 10118556	Robert Westerbeck-SCH-P	Scholarships
6/30/2018	60735	Gabriela Orellana	500.00	Robert Westerbeck Scholar 01020150	Robert Westerbeck-SCH-P	Scholarships
6/30/2018	60738	Jannette Chavez	500.00	Robert Westerbeck Scholar 00898128	Robert Westerbeck-SCH-P	Scholarships
6/30/2018	60739	Jennifer Adame	500.00	Robert Westerbeck Scholar 1006143	Robert Westerbeck-SCH-P	Scholarships
6/30/2018	60751	Roger Martinez	500.00	Robert Westerbeck Scholar 00978024	Robert Westerbeck-SCH-P	Scholarships



Date	Number	Payee	Amount	Memo	Project	Account
6/30/2018	60755	Vanessa Rosales	500.00	Robert Westerbeck Scholar 10047114	Robert Westerbeck-SCH-P	Agency
6/8/2018	60616	Marilyn Johnson	459.44	Reimburse end of year event	Natural Sciences-AGC-R	Agency
6/11/2018	60622	Bryan Wilbur	342.84	Reimburse Scholarship Award items	Physical Sciences Sch-SCH-R	Scholarships
6/4/2018	60599	Integon National Insurance Co.	340.00	Car Insurance Nohemi Mendez 10089826	America Dream Keepers-SCH-R	Scholarships
6/14/2018	60649	Glenna Watterson	307.22	Reimburse Awards Ceremony Refreshments	Natural Sciences-AGC-R	Agency
6/30/2018	60760	Christina Mu	300.00	Replace stale ck #60098 dated 09.17.17	Classified Senate-SCH-R	Scholarships
6/11/2018	60621	University Club of Pasadena	287.77	Lunch meeting 05.29.18	Unrestricted	Major Gifts Operational
6/14/2018	60630	Dootsdeemalachanok Thongthiraj	282.14	Reimburse Division Awards Ceremony supplies	English Division-AGC-R	Agency
6/4/2018	60593	California Marketing Inc.	273.13	Step & Repeat Boone Awards	Boone Achievement Award-SCH-R	Agency
6/30/2018	60761	De Lage Landen Financial Services	263.05	Kyocera copier final invoice	Unrestricted	Photocopier Lease
6/14/2018	60633	LA Regional Food Bank	256.26	Food supply for program	Food Pantry - AGC-R	Agency
6/6/2018	60604	Julia Russo	250.00	Excellence in Foreign Language Chinese	Kathleen Loly-SFA-P	Scholarships
6/14/2018	60629	Devadutta Laskar	250.00	Guest Writer in Residence	English Division-AGC-R	Agency
6/14/2018	60641	Adobe Creative Cloud	239.88	Adobe creative cloud subscription	Boone Achievement Award-SCH-R	Scholarships
6/14/2018	60642	Adobe Creative Cloud	239.88	Adobe creative cloud subscription	Boone Achievement Award-SCH-R	Scholarships
6/30/2018	60770	Yu An Tseng	231.00	Television studio support	TVR-AGC-R	Agency
6/14/2018	60635	Marilyn Johnson	216.00	Reimburse Event Venue expense	Natural Sciences-AGC-R	Agency
6/8/2018	60612	Lisa Nelson	200.51	Reimburse supplies for Lancer Pantry	Food Pantry - AGC-R	Agency
6/14/2018	60645	Elisah Joy Caliwag	200.00	ARDT Exam Fees Rad Tech	Boone Achievement Award-SCH-R	Scholarships
6/14/2018	60646	Jimmy Tacusalme	200.00	ARDT Exam Fees Rad Tech	Boone Achievement Award-SCH-R	Scholarships
6/14/2018	60647	Jonathan Ping-Ming-Chai	200.00	ARDT Exam Fees Rad Tech	Boone Achievement Award-SCH-R	Scholarships
6/14/2018	60652	Giselle Ashook	200.00	Daughters of the American Revolution Scholar	Fund for Veterans Edu-AGC-5	Scholarships
6/30/2018	60744	JPX Professional Piano Mover	200.00	Inv # 0258 Move 3 pianos to music lab rooms	Piano Program-AGC-R	Agency
6/14/2018	60639	PCC Staging Services	195.00	International Fair	Chinese Language Prog-AGC-R	Agency
6/22/2018	60700	Glenna Watterson	179.75	Reimburse gift certificates for students	Natural Sciences-AGC-R	Agency
6/22/2018	60699	Decco Awards	176.19	Risser awards plaques	Unrestricted	Awards and Recognition
6/14/2018	60638	PCC Office Services	169.83	Postage	Latino Advisory Comm Sch-SCH-R	Agency
6/6/2018	60605	Los Angeles County DHS	160.00	EMT certification app fee Barry Jensen	Boone Achievement Award-SCH-R	Scholarships
6/18/2018	60660	Angel Wintercom	150.00	Student Athlete of the Year	Stan Gray Athletic Zone-AGC-P	Scholarships
6/18/2018	60661	Jose Jimenez	150.00	Student Athlete of the Year	Stan Gray Athletic Zone-AGC-P	Scholarships
6/14/2018	60628	De Lage Landen Financial Services	133.59	Photocopier lease	Unrestricted	Photocopier Lease
6/4/2018	60602	So. Cal Gas	129.11	Utilities Nohemi Mendez 10089826	America Dream Keepers-SCH-R	Scholarships
6/14/2018	60631	Ginger Corner Market	124.20	English Div Hiring committee	English Division-AGC-R	Agency
6/30/2018	60733	First Impressions Screen Printing	106.00	Athletic Zone gear	Stan Gray Athletic Zone-AGC-P	Agency
6/8/2018	60611	Bobbi Abram	96.24	Reimburse Lunch for network board	Unrestricted	Discretionary Fund
6/11/2018	60627	Valerie Foster	88.15	Reimburse program supplies	Tab-AGC-R	Agency
6/6/2018	60607	Brielle Pierce	80.00	Brielle Pierce exam Barry Jensen EMT	Boone Achievement Award-SCH-R	Scholarships
6/14/2018	60634	Lisa Nelson	75.18	Reimburse program food supply	Food Pantry - AGC-R	Agency
6/6/2018	60606	UPS Store	74.00	Live Scan App fee Barry Jensen	Boone Achievement Award-SCH-R	Scholarships
6/30/2018	60767	Robert Lee	73.27	Reimburse refreshments for End of Year party	English Division-AGC-R	Agency
6/11/2018	60619	Ready Refresh	69.30	Office Water Service	Unrestricted	Office Supplies
6/14/2018	60644	Donald Loewel	67.85	Reimburse SBDC Meeting Refreshments	PCC Small Business Dev-AGC-R	Agency
6/30/2018	60766	Ready Refresh	50.34	Office Water supply	Unrestricted	Office Supplies
6/8/2018	60610	Pasadena Sign Studios	49.28	Invoice # 8571 Vinyl to go	Visual Arts General Fund-AGC-R	Agency
6/8/2018	60615	Bobbi Abram	42.04	Reimburse dinner mtg Flanders, Armistead, Cummo	Unrestricted	Major Gifts Operational
6/4/2018	60594	Clara Lee	31.67	Reimburse cards for Adelaide Hixon's 100	Unrestricted	Discretionary Fund
6/4/2018	60596	PCC Extension	30.00	Student Registration & Database Mgmt	Non Credit Division-AGC-R	Agency
6/30/2018	60764	Lisa Velasco	18.56	Reimburse Board Mtg refreshments	Unrestricted	Foundation Meetings
			<u>\$ 473,992.30</u>			

Pasadena City College Foundation  
Check Register June 30, 2018

Date	Number	Payee	Amount	Memo	Project	Account
7/13/2018	60818	Pasadena City College	111,828.00	Scholarships June 1-June 28, 2018	English Div Scholarship-SCH-R	Scholarships
7/13/2018	60816	Pasadena City College	59,396.09	Foundation Salaries June 2018	Unrestricted	Salaries
7/13/2018	60812	Chelsea Philanthropy	11,666.00	Major Gifts Campaign Director June 2018	Unrestricted	Major Gifts Campaign Campaign Director
7/27/2018	60840	Patricia Pejoumand	5,425.00	Accounting Fees July 1-15 2018	Unrestricted	Accounting Fees
7/16/2018	60826	Nick Rail Music	4,588.05	Baritone horns and field percussion rack	Unrestricted	Community Involvement
7/11/2018	60799	Roth Staffing Companies, L.P.	3,176.27	Consultant fee WE 06/24/2018 L Velasco	Unrestricted	Consulting Fees
7/11/2018	60795	Outlook Newspapers	2,835.00	Display ads	Unrestricted	Major Gifts Operational
7/11/2018	60792	Barbara Ann Thomas	2,201.00	J Mann Foster Youth	Unrestricted	Consulting Fees
7/11/2018	60800	Shannon Marie Nilsen	2,000.00	Curatorial Services	African American Hert Prg-AGC-R	Agency
7/16/2018	60824	Roth Staffing Companies, L.P.	1,577.82	Consultant fee WE 07.01.18 L Velasco	Unrestricted	Consulting Fees
7/6/2018	60786	Legacy Digital Productions LLC	1,303.90	Digitizing field trip videos	Bruce Carter-SCH-R	Agency
7/2/2018	60759	Patricia Pejoumand	602.80	Travel Expenses June 2018	Unrestricted	Miscellaneous
7/16/2018	60822	Dyan Miller	514.73	Reimburse program expenses	Athletic Division-AGC-R	Agency
7/13/2018	60819	Aron Rodriguez	500.00	Leavon Spires Scholarship 10100322	Radiology Technology-AGC-R	Scholarships
7/18/2018	60829	Lesly Andrade	474.00	Student Worker L Andrade 7/1-15	Unrestricted	Discretionary Fund
7/16/2018	60825	Alan Lamson	400.00	Reimburse deposit for Retirees Luncheon	Unrestricted	Major Gifts Operational
7/2/2018	60758	LA Regional Food Bank	324.58	Food supplies for Food Pantry	Food Pantry - AGC-R	Agency
7/11/2018	60791	Adrian Ernesto Cepeda	300.00	Guest Speaker Summer	English Division-AGC-R	Agency
7/18/2018	60834	Yahia M. Haggag	250.00	Yahia M. Haggag Yes Magloe	Languages Scholarships-SCH-R	Scholarships
7/18/2018	60830	Linn Askevold	250.00	Spring 2018 scholarship	Renee Copeland Memorial-SCH-P	Scholarships
7/18/2018	60832	Trinity Drayton	250.00	Spring 2018 scholarship Linguistics	Languages Scholarships-SCH-R	Scholarships
7/18/2018	60831	Sabrina Burr	250.00	Spring 2018 scholarship	Hirai Japanese Sch-SCH-P	Scholarships
7/18/2018	60828	David Chen	250.00	Spring 2018 scholarship	Hirai Japanese Sch-SCH-P	Scholarships
7/18/2018	60827	Allison Robertson	250.00	Spring 2018 scholarship	Hirai Japanese Sch-SCH-P	Scholarships
7/18/2018	60833	Vilyam Yegikyan	250.00	Spring 2018 scholarship	Hirai Japanese Sch-SCH-P	Scholarships
7/11/2018	60794	Kyle Nuestro	231.00	Television studio support	TVR-AGC-R	Agency
7/13/2018	60820	Mitzy Cebreros	200.00	Jewell Evans Scholarship 00991595	Radiology Technology-AGC-R	Scholarships
7/13/2018	60815	Maria Fortuna Dean	162.68	Reimburse Opera Production supplies	Opera Prog.-AGC-R	Agency
7/13/2018	60814	Glenna Watterson	152.90	Reimburse Courtesy Candy	Natural Sciences-AGC-R	Agency
7/16/2018	60821	De Lage Landen Financial Services	133.59	Copier Lease July 2018	Unrestricted	Photocopier Lease
7/27/2018	60841	Dental Board of California	120.00	Dental Assistant Exam Julio Gabriel	Boone Achievement Award-SCH-R	Scholarships
7/11/2018	60797	PCC Duplication Services	110.52	Teacher Prep Programs copies	Hixon Teacher Prep-AGC-P	Agency
7/16/2018	60823	Lisa Nelson	87.24	Reimburse supplies for Lancer Pantry	Food Pantry - AGC-R	Agency
7/27/2018	60842	Julio Gabriel	74.00	Reimburse Live Scan expense Julio Gabriel	Boone Achievement Award-SCH-R	Scholarships
7/11/2018	60798	PCC Staging Services	39.00	Board of Dir Mtg 6.19.18	Unrestricted	Foundation Meetings
7/11/2018	60793	Franchise Tax Board	25.00	Filing Fee FY 16-17	Unrestricted	Taxes
7/13/2018	60817	PCC Duplication Services	24.87	Invitations	Hixon Teacher Prep-AGC-P	Agency
7/13/2018	60813	Clara Lee	16.39	Reimburse Ocie's Baby Shower supplies	Unrestricted	Discretionary Fund
			<u>\$ 212,240.43</u>			

Pasadena City College  
Major Gifts Campaign  
As of July 31, 2018

	Proposed Budget 2017- 2018	YTD Actual 2017-2018	Variance
<b>Revenue</b>			
Unrestricted (includes investment income)	276,000	390,612	114,612
Restricted (includes investment income)	2,484,000	547,266	(1,936,734)
Restricted Pledges	41,886	354,704	312,818
Unrestricted Pledges	41,886	81,600	39,714
<b>TOTAL REVENUE</b>	<b>2,843,772</b>	<b>1,374,182</b>	<b>(1,469,590)</b>
<b>EXPENSES</b>			
Major Gifts	492,524	406	492,118
<b>TOTAL EXPENSES</b>	<b>492,524</b>	<b>406</b>	<b>492,118</b>
<b>Income Less Expense</b>	<b>\$ 2,351,248</b>	<b>\$ 1,373,776</b>	<b>\$ (977,472)</b>



Explanation for  
Recommendation  
To Approve  
Proposed Amendment to the Articles of Incorporation

BACKGROUND:

In recent years, California Community Colleges have increased their focus on ensuring the advancement of an equitable education to all its students. In doing so, needs such as food insecurities have been identified as something that community colleges can address by partnering with other local businesses and non-profits in their communities.

According to a study from the University of California, San Diego, approximately 13-20% of all community college students suffer from food insecurity – not knowing where their next meal is coming from. This insecurity impedes the students' ability to concentrate, and to persist in and to complete their academic pursuits. In fact, most students who experience food insecurity are likely to also be experiencing some level of housing instability. Students experiencing food insecurity and/or housing instability are also more likely to encounter academic challenges as well as experience some level of mental health distress and/or report a poor health status (UC Student Food Access and Security Study, 2016 & US Department of Housing and Urban Development, 2015).

In December 2016, PCC launched "Lancer Pantry", a campus-located food bank that is open to our college community to obtain perishable and non-perishable items for free. As of September, 2018, the pantry was serving approximately 500 students each week.

The food donations to the pantry come through our relationships with local food banks such as LA Food Bank, Union Station, Friends in Deed and local grocery stores such as Ralph's, Pavilions, Von's and Trader Joe's.

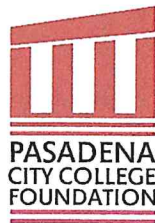
In order to maintain our ongoing relationship with the LA Food bank, they are required to partner only with a 501(c)(3) corporation; and that the Articles of Incorporation of that corporation address as a major purpose of the organization, to provide basic food services.

This Amendment is being proposed not only to continue to be a partner with the LA Food Bank, but to give the PCC Foundation a stronger statement of purpose to support the advancement toward an equitable education that may also include providing assistance for other costs of attendance recognized by financial aid funders such as housing, transportation, and child care.

The proposed amendment has been vetted and received approval by our Trustee Liaison, Hoyt Hilsman, PCC President, Rajen Vurdien, and PCC Foundation President, Bill Hawkins.

RECOMMENDATION: To Approve the proposed Resolution to amend the Articles of Incorporation.





RESOLUTION OF THE BOARD OF DIRECTORS OF  
PASADENA CITY COLLEGE FOUNDATION

WHEREAS, it is hereby deemed to be advisable and in the best interests of this corporation and its stakeholders to amend its Articles of Incorporation.

NOW, THEREFORE, BE IT RESOLVED, that, upon the approval at a duly called meeting of the Board of Directors of Pasadena City College Foundation, the Articles of Incorporation, originally signed and dated November 8, 1979 and filed with the Office of the Secretary of State, State of California on November 19, 1979, shall be amended as follows:

"II. The purposes for which this corporation is formed are:

- (a) The specific and primary purposes are to operate a charitable organization for the continuation, growth, and development of Pasadena City College and to provide assistance to low-income members of our college community as a method by which to advance equity in education, provide basic food and to promote social welfare within the structure allowed by the Pasadena Area Community College District.
- (b) The general purposes and powers are to have and exercise all rights and powers conferred on nonprofit corporations under the laws of California, including the power to contract, rent, buy or sell personal or real property, provided, however, that this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the primary purposes of this corporation.
- (c) No substantial part of the activities of this corporation shall consist of carrying on propaganda or otherwise attempting to influence legislation, and the corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office."

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RESOLVED FURTHER, that Donald P. Schweitzer, Secretary of this corporation is hereby authorized and directed to file a Certificate of Amendment of Articles of Incorporation, reflecting this amendment with the Secretary of State, State of California, upon approval of this Resolution.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
William A. Hawkins, President

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Donald P. Schweitzer, Secretary

State of California  
Secretary of State



I, BRUCE McPHERSON, Secretary of State of the State of California, hereby certify:

That the attached transcript of 4 page(s) was prepared by and in this office from the record on file, of which it purports to be a copy, and that it is full, true and correct.



IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of

APR 29 2006

BRUCE McPHERSON  
Secretary of State

957647

FILED

In the office of the Secretary of State  
of the State of California

NOV 19 1979

MARION FRANKS EU, Secretary of State

By [Signature]  
Deputy

## ARTICLES OF INCORPORATION

OF

PASADENA CITY COLLEGE FOUNDATION, INCORPORATED

## I

The name of this corporation shall be Pasadena City College  
Foundation, Incorporated.

## II

The purposes for which this corporation is formed are:

(a) The specific and primary purposes are to operate a charitable organization for the continuation, growth, and development of Pasadena City College.

4 (b) The general purposes and powers are to have and exercise all rights and powers conferred on nonprofit corporations under the laws of California, including the power to contract, rent, buy or sell personal or real property, provided, however, that this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the primary purposes of this corporation.

(c) No substantial part of the activities of this corporation shall consist of carrying on propaganda or otherwise attempting to influence legislation, and the corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.



## III

This corporation is organized pursuant to the General Nonprofit Corporation Law of the State of California. This corporation does not contemplate pecuniary gain or profit to the members thereof and it is organized for nonprofit purposes.

## IV

The principal office for the transaction of the business of this corporation is located in the County of Los Angeles, State of California.

## V

The general management of the affairs of this corporation shall be under the control, supervision and direction of the board of directors. The names and addresses of persons who are to act in the capacity of directors until the selection of their successors, which shall be set forth by a bylaw adopted by the members are:

<u>Name</u>	<u>Address</u>
David S. Hannah	1570 E. Colorado Blvd., Pasadena CA 91106
Richard S. Meyers	1570 E. Colorado Blvd., Pasadena, CA 91106
Bonnie R. James	1570 E. Colorado Blvd., Pasadena, CA 91106

## VI

The authorized number and qualifications of members of the corporation, the different classes of membership, if any, the property, voting and other rights and privileges of members, and their liability for dues and assessments and the method of collection thereof, shall be set forth in the bylaws.

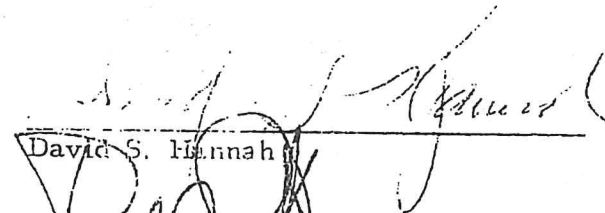
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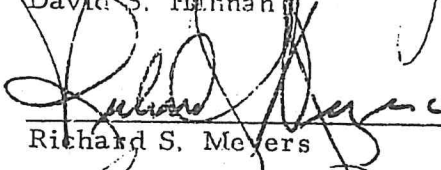
VII

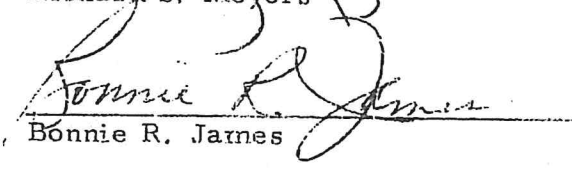
The property of this corporation is irrevocably dedicated to charitable purposes and no part of the net income or assets of this organization shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private individual. Upon the dissolution or winding up of the corporation, its assets remaining after payment of, or provision for payment, of all debts and liabilities of this corporation, shall be distributed to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under Section 501 (c) (3) of the Internal Revenue Code.

If this corporation holds any assets in trust, or a corporation is formed for charitable purposes, such assets shall be disposed of in such manner as may be directed by decree of the Superior Court of the county in which the corporation has its principal office, upon petition thereof by the Attorney General or by a person concerned in the liquidation, in a proceeding to which the Attorney General is a party.

IN WITNESS WHEREOF, the undersigned have executed these Articles of Incorporation, this eighth day of November, 1979.

  
David S. Hannah

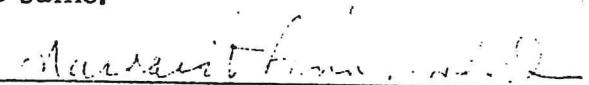
  
Richard S. Meyers

  
Bonnie R. James

State of California )  
County of Los Angeles) ss

On November 8, 1979, before me, Margaret Ann Powell, a Notary Public for the State of California, personally appeared David S. Hannah, Richard S. Meyers, and Bonnie R. James, known to me to be the persons whose names are subscribed to the foregoing Articles of Incorporation, and acknowledge that they executed the same.



  
Margaret Ann Powell  
Notary Public for the State of California  
My Commission expires December 25, 1979.







Anne Ryan Newman

Ryan Newman is the CCO/COO at Poplar Forest Capital, an investment adviser in Pasadena. Before joining Poplar Forest in 2008, Ryan spent nine years in the investment banking industry working for Bankers Trust. She received a B.A. in Mathematics cum laude, Phi Beta Kappa, from Smith College, after which she worked for Prudential-Bache Securities in the Investment Banking Department for two years. She earned a Master of Business Administration from the Wharton School of the University of Pennsylvania.

Ryan and her husband Jeff raised their twin sons in Pasadena one of whom graduated from PCC in June and is transferring to UC Davis in September.

Ryan has been on the Parent Board at Mayfield Junior, Flintridge Prep, Maranatha and Claremont McKenna College. Most recently, at Claremont McKenna, she co-chaired the development subcommittee that was responsible for raising donations from current and past parents.



## Ralph FRAMMOLINO

### Founder and President

Pulitzer Prize Finalist | Published Author | International Media Development Consultant | University-Level Instructor | Investigative Reporter | City Commissioner, Pasadena, CA

### About

#### Expertise

#### Accolades & Accomplishments

#### Values

#### Follow

### About

With more than 40 years of journalism and media relations experience, Ralph Frammolino has enjoyed a productive and wide-ranging career on both sides of the press aisle.

During his 25 years at the Los Angeles Times, he covered a variety of beats, from San Diego City Hall to the California Legislature, from statewide higher education to major breaking stories such as the Northridge Earthquake, the London Subway bombing and 9/11.

His expertise, however, was investigative reporting and he uncovered some of the Los Angeles area's biggest stories. They included how the county coroner's office was running a comea mill for profit; how presidential candidate Bill Clinton lied about receiving a draft notice; how the UC Regents and UCLA Administration were admitting lesser qualified applicants as favors and fundraising incentives – and how the J. Paul Getty Museum had purchased tens of millions of dollars of looting antiquities from the black market.

He took a buyout from the Times in 2006 to co-author "Chasing Aphrodite: The Hunt for Looted Art at the World's Richest Museum," a book about the Getty scandal. He also took his passion for reporting and story-telling overseas.

He taught at the India Institute of Journalism & New Media, located outside of Bangalore, India, and worked as a media development consultant for USAID, the World Bank Institute and Transparency International. His work took him to Bangladesh, Sri Lanka and Nepal. He returned to the United States in 2012 and switched to practicing crisis communications and media relations.

### Expertise

Crisis Management | Crisis Communications | Internal and External Communications Strategy | Storytelling | Media Training | Media Placements | Media Relations and Advocacy | Litigation Support | Opinion Piece Writing | Investigative Reporting Techniques | Messaging | Content Creation | Internal "scrubbing" to find media vulnerabilities

### Accolades & Accomplishments

#### PULITZER PRIZE Finalist

Investigative Journalism, 2006  
The Los Angeles Times

[Read More >](#)

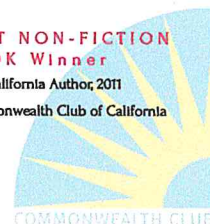
#### PUBLISHED Author

"Chasing Aphrodite: The Hunt for  
Looted Antiquities in the World's  
Richest Museum", 2011

[Read More >](#)

#### BEST NON-FICTION BOOK Winner

By a California Author, 2011  
Commonwealth Club of California



### Values

The notion of fairness

**Fair** - adjective - \ 'fer \ - marked by impartiality and honesty; free from self-interest, prejudice or favoritism.

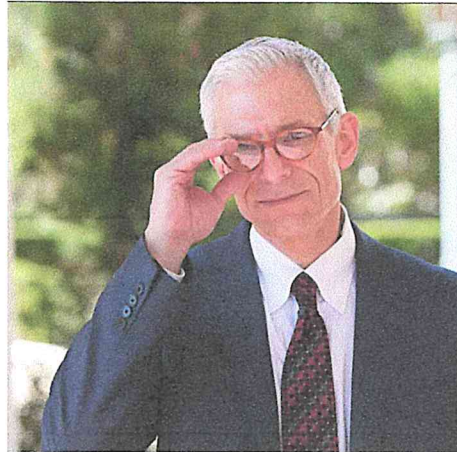
The importance of integrity

**Integrity** - noun - \ in- 'te-gra-tē \ - firm adherence to a code of especially moral or artistic values; incorruptible.

The virtue of tenacity

**Tenacious** - adjective - \ tə- 'nā-shəs \ - persistent in maintaining, or adhering to, or seeking something valued or desired.

### Follow Frammolino



### TOP DOG

With digital platforms opening the media conversation to more voices, Ralph has excelled at helping his clients find and tell their stories - either to raise their profile or protect their reputations from media attack. As such, he has represented educational institutions, high-profile individuals, nonprofits, public agencies and a variety of private companies. Among his efforts: He has helped prevent a nonpublic school for autistic students from being shut down, and helped win a stay of execution for a Texas death row inmate.

Ralph started PivotHound Communications, LLC in 2017. A native of Detroit, Michigan and a diehard Red Wings fan, Ralph was graduated from Michigan State University with a Bachelor of Arts in journalism and accumulated graduate course credit at California Lutheran University for marriage and family counseling.

**EXECUTIVE COMMITTEE MEETING  
PASADENA CITY COLLEGE FOUNDATION  
REGULAR BUSINESS MEETING  
Wednesday, May 9, 2018  
4:00 P.M. Open Session  
Pasadena City College  
G1 Conference Room  
1570 East Colorado Boulevard, Pasadena, California 91106**

**Page 1**

The Executive Committee of the Pasadena City College Foundation met on Wednesday, May 9, 2018 in G1 Conference Room, Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

**I. CALL TO ORDER, ROLL CALL**

The meeting was called to order at 4:01 p.m. by Mr. Bill Hawkins, Vice President on Mr. Sarni's behalf.

**Executive Committee Members Present**

Mr. Jon Fuhrman  
Mr. Bill Hawkins, Vice President  
Ms. Sandi Mejia-Ramirez  
Ms. Clara Potes-Fellow  
Mr. Lonnie Schield  
Mr. Don Schweitzer, Secretary  
Dr. Rajen Vurdien, PCC Superintendent/President  
Mr. Wade Winter, Treasurer

**Executive Committee Members Absent**

Mr. Scott Bell  
Mr. John Gregory, Past President  
Ms. Gloria Pitzer  
Mr. Jim Sarni, President  
Dr. Jack Scott

**Liaison, Board of Trustees**

Mr. Hoyt Hilsman

**PCC Foundation Staff Present**

Ms. Bobbi Abram, Executive Director  
Ms. Dolores Ybarrra, Development Manager

**Guest(s)**

Ms. Salvatrice Cummo, Executive Director, Economic and Workforce Development

**II. OPEN SESSION**

Mr. Hawkins called the meeting to order on Jim Sarni's behalf at 4:01 p.m.

**A. ANNOUNCEMENTS AND RECOGNITIONS**

Ms. Abram recognized guest Salvatrice Cummo, Executive Director of Economic and Workforce Development

**B. PUBLIC COMMENT ON NON-AGENDA ITEMS**

There was no public comment.

**C. PRESIDENT'S REPORT**

1. Dr. Vurdien noted negotiations have been settled with both unions for a 2 year contract, including a 2% increase.
2. The college at this point in the year has a balanced budget.
3. Hiring is moving along, this fall the college is projected to have 427 full time faculty.
4. PCC has again been awarded the Aspen Prize for Top 10 community college in the nation.

**D. TRUSTEE LIAISON REPORT**

Mr. Hilsman gave an update on the presidential search and how the process has been revisited. The board of trustees elected to negotiate a contract with Dr. Vurdien under which he would stay on as superintendent/president through the search for his successor, but no later than June 30, 2019. The board approved the creation of a committee to review, suggest changes to, or update its bylaws governing the executive search process. The committee will consist of three members each of the Board of Trustees, tenured faculty, managers and classified staff. The board expects the committee to complete its work before the June 6 business meeting.

An extension to the search timeline was approved, with key dates as follows:

- June 13, 2018: Board approves selection of executive search firm and job announcement
- Sept. 7: Application packages due to the college
- Oct. 17: Board of Trustees select candidates to interview
- Nov. 10: Candidates interviewed and top two or three selected
- Dec. 10-11: Finalists come to campus
- Dec. 19: Selection of superintendent/president

**E. DISCUSSION ITEMS WITH POSSIBLE ACTION**

1. Approval of Minutes from the March 14, 2018 meeting.

**MOTION:** ON MOTION OF Mr. Fuhrman and seconded by Mr. Schield, the Executive Committee voted by a unanimous vote (Fuhrman, Hawkins, Hilsman, Mejia, Potes-Fellow, Shield, Schweitzer, Vurdien, Winter) of the nine members present to approve the minutes of the Executive Committee Meetings held on March 14, 2018.

2. Approval of Expenditures.

**MOTION:** ON MOTION OF Mr. Fuhrman and seconded by Mr. Schweitzer, the Executive Committee voted by a unanimous vote (Fuhrman, Hawkins, Hilsman, Mejia, Potes-Fellow, Shield, Schweitzer, Vurdien, Winter) of the nine members present to approve the expenditures.

**F. REPORTS AND PROJECTS**

1. PCC Foundation President's Report –  
Mr. Hawkins gave the President's Report on Jim Sarni's behalf.

The Boone Achievement Awards Picnic is in its second year. The Boone Foundation donates \$50,000 to provide tools of the trade for career education students who need this equipment or certification to get a job (welding equipment, snap on tools for automotive students, payment of certification exams for computer information technology graduates, stethoscopes for nurses, etc.)

Mr. Schrader, Ms. Mejia and Mr. Hawkins have been meeting with Ms. Abram and Ms. Cummo, Executive Director of Workforce Development, to begin the formation of a Business Council. As more develops this committee will be kept up-to-date.



A sub-committee of the Finance & Investment Committee (Jim, Bill, Lonnie, Wade) met to discuss our exposure for the Promise Program as it changes its criteria and becomes a second year program. Based on initial projections, we believe our exposure is somewhere between \$100,000 - \$250,000 per semester. The staff is reviewing our current scholarships now to see how much of our current funding can be leveraged for these scholarships.

The June meeting where Mr. Sarni's term as president ends is approaching so Ms. Abram is working with the board leadership and the Board Development Committee to make sure our slate of nominees and officers is complete.

Mr. Hawkins recognized Mr. Winter who has been working with our accountant to come up with a more simplified version of our financials.

2. Finance Report –  
Mr. Winter gave the financial report, noting a big increase of cash throughout the month.

The committee discussed the process of approaching the Board of Trustees to ask for an additional \$300,000 to support campaign expenses.

3. Executive Director's Report  
Ms. Abram announced the Board Development Committee is working on Jim Sarni's succession plan and changes to the Foundation's Committees.

She also noted that Rocco Cifone is no longer at PCC.

4. Campaign Report  
Ms. Abram gave an update on the campaign on Mr. Scott's behalf.

Total Raised to date: \$8,000,000

Proposals are out, the CDC building is expected to be donated to the college.

Ms. Abram noted the most recent Hometown Legend Series with Dr. John Mulchaey was a success.

**G. MOTION TO ADJOURN**

There was a motion to adjourn the meeting at 5:15 pm.

**MOTION:**        **ON MOTION** OF Mr. Fuhrman and seconded by Mr. Schield, the Executive Committee voted by a unanimous vote (Fuhrman, Hawkins, Hilsman, Mejia, Potes-Fellow, Shield, Schweitzer, Vurdien, Winter) of the nine members present to adjourn the May 9, 2018 Executive Committee Meeting.

**MOTION FOR APPROVAL – May 9, 2018**

1. To approve the minutes of the Executive Committee Meeting held on March 14, 2018.
2. To approve expenditures presented on May 9, 2018.
3. To adjourn the May 9, 2018 Executive Committee Meeting.

Respectfully submitted,

By: \_\_\_\_\_  
Don Schweitzer, Secretary

**EXECUTIVE COMMITTEE MEETING  
PASADENA CITY COLLEGE FOUNDATION  
SPECIAL BUSINESS MEETING  
Wednesday, June 13, 2018  
4:00 P.M. Open Session  
Pasadena City College  
G1 Conference Room  
1570 East Colorado Boulevard, Pasadena, California 91106**

**Page 1**

The Executive Committee of the Pasadena City College Foundation met on Wednesday, June 13, 2018 in G1 Conference Room, Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

**I. CALL TO ORDER, ROLL CALL**

The meeting was called to order at 4:01 p.m. by Mr. Jim Sarni, President.

**Executive Committee Members Present**

Mr. Scott Bell  
Mr. Jon Fuhrman  
Mr. Bill Hawkins, Vice President  
Ms. Gloria Pitzer  
Mr. Jim Sarni, President  
Mr. Lonnie Schield  
Dr. Jack Scott  
Dr. Rajen Vurdien, PCC Superintendent/President  
Mr. Wade Winter, Treasurer

**Executive Committee Members Absent**

Mr. John Gregory, Past President  
Ms. Sandi Mejia-Ramirez  
Ms. Clara Potes-Fellow  
Mr. Don Schweitzer, Secretary

**Liaison, Board of Trustees**

Mr. Hoyt Hilsman – Not Present

**PCC Foundation Staff Present**

Ms. Bobbi Abram, Executive Director  
Ms. Kris McPeak, Director of Operations  
Ms. Dolores Ybarra, Development Manager

**Guest(s)**

Ms. Salvatrice Cummo, Executive Director, Economic and Workforce Development

**II. OPEN SESSION**

**A. ANNOUNCEMENTS AND RECOGNITIONS**

Mr. Sarni pointed out that this is a special agenda that will focus extra time on the transition to Bill Hawkins as nominee for PCC Foundation President and a reflection on the past 2 years as Mr. Sarni leaves his office.

**B. PUBLIC COMMENT ON NON-AGENDA ITEMS**

There was no public comment.



**C. PRESIDENT'S REPORT**

Dr. Vurdien stated that two more dean positions need to be filled. The college needs 427 required faculty to make their faculty obligation number. All contracts have been settled with each union. Student enrollment met the base & growth goal of 24,300 FTE. The Online College funded by the state of California was approved.

**D. BOARD OF TRUSTEE'S REPORT**

On half of the Trustee Dr. Vurdien explained that funding for PCC will change over the next 3 years. The new funding formula will be based on FTES, completion and Workforce Placement.

Year 1 - 70%, 15%, 15%

Year 2 - 65%, 20%, 15%

Year 3 - 60%, 20%, 20%

**E. REPORTS AND PROJECTS**

**1. PCC Foundation President's Report –**

Mr. Sarni updated the committee regarding the current work of the Board Development Committee, each committee will now have a chair and vice chair. Mr. Hawkins spoke briefly regarding the committee descriptions and the committee procedures and guidelines He made the suggestion of creating an Advancement Committee.

Mr. Sarni noted that Ms. Abram and Mr. Schield attended the Board of Trustees meeting where the Board approved the Foundation's request for major gifts campaign funding.

Mr. Sarni thanked the committee for their service to the Executive Committee and the Board.

Mr. Scott recognized Mr. Sarni for his efforts and leadership as Foundation President.

**2. Finance Report –**

Mr. Winter gave the financial report, stating no drastic changes in spending or cash.

**3. Executive Director's Report**

Ms. Abram announced Greg McLemore was nominated for Alumnus of the Year, chosen by the California Community College League.

Ms. Abram notified the committee of two large donations from the Octavia Butler Trust and the Jin & Betty Asakura Family Living Trust.

**F. MOTION TO ADJOURN**

There was a motion to adjourn the meeting at 5:12 pm.

**MOTION:**      **ON MOTION** OF Ms. Pitzer and seconded by Mr. Hawkins, the Executive Committee voted by a unanimous vote (Bell, Fuhman, Sarni, Scott, Shield, Vurdien, Winter) of the nine members present to adjourn the June 13, 2018 Executive Committee Meeting.

**MOTIONS FOR APPROVAL – JUNE 13, 2018**

1. To adjourn the June 13, 2018 Executive Committee Meeting.

Respectfully submitted,

By: \_\_\_\_\_  
Don Schweitzer, Secretary