



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board Regular Meeting Minutes

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106  
Friday, December 15<sup>th</sup>, 2017 | 10:15 AM - 12 PM

**NOTICE IS HEREBY GIVEN** that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

**Pursuant to Government Code §54950-54964:** Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

### Executive Board Officers

President	Kiely Lam	Vice President for Public Relations	Natalie Lau
Executive Vice President	Christopher Morales	Vice President for External Affairs	Gabrielle (Gabbi) Guo
Vice President for Academic Affairs	Jude Khatib	Vice President for Sustainability	Tara Agahi
Vice President for Student Services	Dominic Kyle Ypil	Chief Justice	Adrian Casillas
Vice President for Business Affairs	Alejandro Chavez	Student Trustee	Emily Ekshian
Vice President for Campus Activities	Yulian (Lian) Zhang		
Vice President for Cultural Diversity	Yahia Haggag	Secretary	Sam Salomon

### I Preliminary Items

#### A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **K. Lam** at **10:25 AM**. Quorum was established.

#### B. Adoption of the Agenda for December 15<sup>th</sup>, 2017

**MOTION:** **ON THE MOTION OF Y. Haggag**, seconded by **L. Zhang**, the Executive Board approved the agenda as presented.

AYE - K. Lam, D. Ypil, J. Khatib, L. Zhang, Y. Haggag, N. Lau, G. Guo, A. Casillas,

NO - None

#### Advisory votes:

AYE - A. Casillas

The motion has passed due to unanimous vote.

#### C. Approval of the minutes from December 8<sup>th</sup>, 2017

**MOTION:** **ON THE MOTION OF L. Zhang**, seconded by **J. Khatib**, the Executive Board approved the minutes as presented.

AYE - K. Lam, D. Ypil, J. Khatib, L. Zhang, Y. Haggag, N. Lau, G. Guo, A. Casillas,

NO - None

**Advisory votes:**

AYE - A. Casillas

**The motion has passed due to unanimous vote.**

**II Public Comment on Non-Agenda Items**

Ty, representative from I-8, presented a student survey to be launched during spring semester as well as projected food services in the science village, Rosemead campus, and CDC.

**III Introductions and Reports**

*Written reports, if any, may be found under board packet item C.*

**D. Executive Board Members**

<b>Kiely Lam:</b>	She congratulates everyone on finishing their finals. She reports that the AS board will have a joint meeting with the Board of Trustees in the spring.
<b>Christopher Morales:</b>	<b>Late.</b>
<b>Jude Khatib:</b>	She reports that she passed her finals.
<b>Dominic Ypil:</b>	He reports that Holiday Angels is today; setup starts at 3pm; student services committee and campus activities committee will be there, and all are welcome to help set up and clean up.
<b>Alejandro Chavez:</b>	<b>Absent</b>
<b>Lian Zhang:</b>	She reports that Holiday Angels is today, and she hopes that everyone enjoys the activities that she has planned.
<b>Yahia Haggag:</b>	No reports.
<b>Natalie Lau:</b>	She reports that her committee is doing an innovation project in which the committee was tasked to improve publicity on campus.
<b>Gabbi Guo:</b>	She reports that Lobby committee will meet during winter; she is preparing for the Lobby committee trip at the end of January.
<b>Tara Agahi:</b>	<b>Absent.</b>
<b>Adrian Casillas:</b>	He is hopeful that the DACA resolution will pass during this meeting; Supreme Council winter retreat will be on February 16 <sup>th</sup> .
<b>Emily Ekshian:</b>	<b>Late.</b> She reports that the Board of Trustees election will take place; candidate interviews will be held in April and appointment in June.

**E. Advisor**

<b>Carrie Afuso:</b>	She thanks and congratulates everyone for a good year. She reminds the board to turn off computers, clean the office, reserve
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dates for spring meetings early, and plan meetings at Rosemead and Foodhill campuses.

**Dean Rebecca Cobb:**

She reports that winter enrollment is up this year and that recommends that the board continue to encourage students to consider winter courses; hiring will take place in the spring, so the board should attend training; early alert system is being implemented; hospitality management training will be offered as a noncredit program at the Foothill campus. She congratulates and thanks everyone for their hard work this year.

**F. Financial**  
None.

**IV Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.*

**Closed Session**

**MOTION:** **ON THE MOTION OF A. Casillas**, seconded by **L. Zhang**, the Executive Board moves to adjourn the public portion of the meeting to entertain a closed session.

AYE - K. Lam, D. Ypil, J. Khatib, L. Zhang, Y. Haggag, N. Lau, G. Guo, E. Ekshian, A. Casillas

NO - None

**Advisory votes:**

AYE - A. Casillas, E. Ekshian

**The motion has passed due to unanimous vote.**

**G. Hiring of the ICC Secretary (Closed Session) | C. Morales**

*It is recommended that the Executive Board approve the hiring of the ICC Secretary.*

**MOTION:** **ON THE MOTION OF A. Casillas**, seconded by **L. Zhang**, the Executive Board approved the hiring of Josephine Yip as ICC secretary for \$12/hour for no more than 20 hours a week, coming out of the Executive VP budget, effective December 17<sup>th</sup> until June 16<sup>th</sup>.

AYE - K. Lam, D. Ypil, J. Khatib, L. Zhang, Y. Haggag, N. Lau, G. Guo, E. Ekshian, A. Casillas

NO - None

**Advisory votes:**

AYE - A. Casillas, E. Ekshian

**The motion has passed due to unanimous vote.**

**H. Hiring of the AS Secretary (Closed Session) | K. Lam**

*It is recommended that the Executive Board approve the hiring of the AS Secretary.*

**MOTION:**        **ON THE MOTION OF A. Casillas**, seconded by **Y. Haggag**, the Executive Board approved the hiring of Hamza Khatib as AS secretary for \$12/hour for no more than 20 hours a week, coming out of the Business Support budget, effective December 15<sup>th</sup> until June 16<sup>th</sup>.

AYE -    K. Lam, D. Ypil, L. Zhang, Y. Haggag, N. Lau, G. Guo, E. Ekshian, A. Casillas

NO -     None

ABSTAIN – J. Khatib

**Advisory votes:**

AYE -    A. Casillas, E. Ekshian

**The motion has passed due to majority vote.**

#### **Adjournment of closed session**

**MOTION:**        **ON THE MOTION OF A. Casillas**, seconded by **D. Ypil**, the Executive Board approved to adjourn the closed session

AYE -    K. Lam, D. Ypil, J. Khatib, L. Zhang, Y. Haggag, N. Lau, G. Guo, E. Ekshian, A. Casillas

NO -     None

**Advisory votes:**

AYE -    A. Casillas, E. Ekshian

**The motion has passed due to unanimous vote.**

#### **Call to order**

K. Lam called to meeting to order at 11:02am.

**MOTION:**        **ON THE MOTION OF L. Zhang**, seconded by **Y. Haggag**, the Executive Board approved to reconvene the public portion of the meeting.

AYE -    K. Lam, D. Ypil, J. Khatib, L. Zhang, Y. Haggag, N. Lau, G. Guo, E. Ekshian, A. Casillas

NO -     None

**Advisory votes:**

AYE -    A. Casillas, E. Ekshian

**The motion has passed due to unanimous vote.**

#### **I.        DACA Resolution**

**| K. Lam**

*It is recommended that the Executive Board approve the final draft of the DACA Resolution.*

**MOTION:**        **ON THE MOTION OF A. Casillas**, seconded by **Y. Haggag**, the Executive Board approved the final draft of Resolution #13 “DACA Resolution.”

AYE -    K. Lam, D. Ypil, J. Khatib, L. Zhang, Y. Haggag, N. Lau, G. Guo, E. Ekshian, A. Casillas

NO - None

**Advisory votes:**

AYE - A. Casillas, E. Ekshian

**The motion has passed due to unanimous vote.**

**J. Spring Meetings**

**| K. Lam**

*It is recommended that the Executive Board approve the dates of regular board meetings during the spring semester.*

**MOTION:** **ON THE MOTION OF Y. Haggag**, seconded by **E. Ekshian**, the Executive Board approved regular board meetings during the spring semester to be held on Fridays from 9am to 10:30am.

AYE - K. Lam, D. Ypil, J. Khatib, L. Zhang, Y. Haggag, N. Lau, G. Guo, E. Ekshian, A. Casillas

NO - None

**Advisory votes:**

AYE - A. Casillas, E. Ekshian

**The motion has passed due to unanimous vote.**

**V Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item V.*

**VI Standing Business**

**K. Appointment to College-Wide Committees**

**None.**

**L. Appointment to A.S. Committees**

**None.**

**M. Bill Acceptance**

**None.**

**VII Public Comment on Non-Agenda Items**

**None.**

**VIII Announcements**

**None.**

**IX Future Meeting Dates and Times**

**Date**

January 19<sup>th</sup>, 2018

**Location**

CC-212

**Agenda Items Due By**

January 9<sup>th</sup>, 2017 | 3PM

**X Adjournment**

**MOTION:** **ON THE MOTION OF J. Khatib**, second by **Y. Haggag**, the Executive Board voted to adjourn the meeting at 11:19 AM.