



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board Regular Meeting Minutes

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106
Friday, December 8th, 2017 | 10:15 AM - 12 PM

NOTICE IS HEREBY GIVEN that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

Pursuant to Government Code §54950-54964: Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

Executive Board Officers

President	Kiely Lam	Vice President for Public Relations	Natalie Lau
Executive Vice President	Christopher Morales	Vice President for External Affairs	Gabrielle (Gabbi) Guo
Vice President for Academic Affairs	Jude Khatib	Vice President for Sustainability	Tara Agahi
Vice President for Student Services	Dominic Kyle Ypil	Chief Justice	Adrian Casillas
Vice President for Business Affairs	Alejandro Chavez	Student Trustee	Emily Ekshian
Vice President for Campus Activities	Yulian (Lian) Zhang		
Vice President for Cultural Diversity	Yahia Haggag	Secretary	Sam Salomon

I Preliminary Items

A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **K. Lam** at **10:31 AM**. Quorum was established.

B. Adoption of the Agenda for December 8th, 2017

Date on page 2 was corrected.

MOTION: **ON THE MOTION OF Y. Haggag**, seconded by **L. Zhang**, the Executive Board approved the agenda with the noted changes.

AYE - K. Lam, D. Ypil, L. Zhang, Y. Haggag, N. Lau, G. Guo T. Agahi, A. Casillas, E. Ekshian

NO - None

Advisory votes:

AYE - A. Casillas, E. Ekshian

The motion has passed due to unanimous vote.

C. Approval of the minutes from December 1st, 2017

MOTION: **ON THE MOTION OF A. Casillas**, seconded by **T. Agahi**, the Executive Board approved the minutes as presented.

AYE - K. Lam, D. Ypil, L. Zhang, Y. Haggag, N. Lau, G. Guo T. Agahi, A. Casillas, E. Ekshian

NO - None

Advisory votes:

AYE - A. Casillas, E. Ekshian

The motion has passed due to unanimous vote.

II Public Comment on Non-Agenda Items

None.

III Introductions and Reports

Written reports, if any, may be found under board packet item C.

D. Executive Board Members

Kiely Lam:	She reports that the board is invited to attend her meetings with Dr. Olivo, Dean Duran, and Dr. Vurdien; she is working on getting a councilor for the OSL, a peer mentoring program, and Early Alert; the mobile food bank should get publicity through AS; Dean Duran would like to collaborate more with AS; Dr. Olivo complimented the board's work; and she reminds the board to clock in and out of the office.
Christopher Morales:	Late.
Jude Khatib:	Absent.
Dominic Ypil:	He reports that he has two events coming up – Holiday Angels and Finals Relaxation Week.
Alejandro Chavez:	Late.
Lian Zhang:	She reports that she had her last committee meeting of fall this week; they will continue to meet in the winter to plan for a spring welcome week; and she is also working on Holiday Angels.
Yahia Haggag:	He reports that the shared governance Student Success Committee discussed the marketing of PCC and problems with the international student center.
Natalie Lau:	No reports.
Gabbi Guo:	No reports.
Tara Agahi:	She reports that she and her committee volunteered at the LA regional mobile food drive on Thursday, which will be coming once a month starting in February.
Adrian Casillas:	He reports that he had his last Supreme Council meeting of the semester today; will set a date for the Supreme Council retreat; and is working on amendments.

Emily Ekshian:

She congratulates the work on Mental Health Awareness Week; she reports that her committee has compiled survey questions in regard to student success and will update the board when they do that again.

E. Advisor

Carrie Afuso:

She thanks those who volunteered at the mobile food bank this week; she challenges clubs and staff to volunteer, as it is a good thing to understand how hunger works;

Dean Rebecca Cobb:

Absent.

F. Financial

None.

IV Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.

G. Executive Board Members Excusal

| A. Casillas

It is recommended that the Executive Board approve the long-term absences of Y. Haggag, A. Chavez, and J. Khatib during the winter intersession.

MOTION:

ON THE MOTION OF A. Casillas, seconded by **A. Chavez**, the Executive Board approved the excusal of Y. Haggag from December 18th to February 14th, A. Chavez from December 14th to January 2nd, and J. Khatib December 18th to February 15th.

AYE - K. Lam, D. Ypil, L. Zhang, Y. Haggag, N. Lau, G. Guo T. Agahi, A. Casillas, E. Ekshian, C. Morales, A. Chavez

NO - None

Advisory votes:

AYE - A. Casillas, E. Ekshian

The motion has passed due to unanimous vote.

H. Finals Relaxation Week Budget

| D. Ypil

It is recommended that the Executive Board approve the budget for Finals Relaxation Week.

MOTION:

ON THE MOTION OF A. Chavez, seconded by **Y. Haggag**, the Executive Board approved the Finals Relaxation Week budget not to exceed \$3860 coming out of the Student Services budget.

AYE - K. Lam, D. Ypil, L. Zhang, Y. Haggag, N. Lau, G. Guo T. Agahi, A. Casillas, E. Ekshian, C. Morales, A. Chavez

NO - None

Advisory votes:

AYE - A. Casillas, E. Ekshian

The motion has passed due to unanimous vote.

MOTION: **ON THE MOTION OF K. Lam**, seconded by **T. Agahi**, the Executive Board approved to suspend the rules of the day to allow discussion item M.

AYE - K. Lam, D. Ypil, L. Zhang, Y. Haggag, N. Lau, G. Guo T. Agahi, A. Casillas, E. Ekshian, C. Morales, A. Chavez

NO - None

Advisory votes:

AYE - A. Casillas, E. Ekshian

The motion has passed due to unanimous vote.

V Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item V.

- M. Early Alert Presentation** **| K. Lam**
It is recommended that the Executive Board discuss Early Alert.
Lily Tran and Kiely Lam lead a discussion on Early Alert.

IV Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.

- I. Holiday Angels Budget** **| D. Ypil**
It is recommended that the Executive Board approve the budget for Holiday Angels.

MOTION: **ON THE MOTION OF D. Ypil**, seconded by **A. Chavez**, the Executive Board approved the Holiday Angels budget not to exceed \$3550 coming out of the Student Services budget and \$500 coming out of the Campus Activities budget.

AYE - K. Lam, D. Ypil, L. Zhang, Y. Haggag, N. Lau, G. Guo T. Agahi, A. Casillas, E. Ekshian, C. Morales, A. Chavez

NO - None

Advisory votes:

AYE - A. Casillas, E. Ekshian

The motion has passed due to unanimous vote.

- J. ASPCC DACA Resolution** **| A. Casillas**
It is recommended that the Executive Board approve the final draft of ASPCC's DACA Resolution.
No action was taken.

- K. Approval of Winter Meeting Dates and Times** **| K. Lam**
It is recommended that the Executive Board approve the winter intersession board meeting dates and times.

MOTION: **ON THE MOTION OF A. Chavez**, seconded by **T. Agahi**, the Executive Board approved of the winter intersession meetings to be held every other Friday from 11am – 12pm starting on January 5th, 2018.

AYE - K. Lam, D. Ypil, L. Zhang, Y. Haggag, N. Lau, G. Guo T. Agahi, A. Casillas, E. Ekshian, C. Morales, A. Chavez

NO - None

Advisory votes:

AYE - A. Casillas, E. Ekshian

The motion has passed due to unanimous vote.

L. Approval of Spring Meeting Dates and Times

| K. Lam

It is recommended that the Executive Board approve the spring intersession board meeting dates and times.

MOTION: **ON THE MOTION OF A. Chavez**, seconded by **E. Ekshian**, the Executive Board approved of the spring semester meetings to be held on Fridays from 9:45am – 11:45am.

AYE - K. Lam, D. Ypil, L. Zhang, Y. Haggag, N. Lau, G. Guo T. Agahi, A. Casillas, E. Ekshian, C. Morales, A. Chavez

NO - None

Advisory votes:

AYE - A. Casillas, E. Ekshian

The motion has passed due to unanimous vote.

VI Standing Business

N. Appointment to College-Wide Committees

None.

O. Appointment to A.S. Committees

None.

P. Bill Acceptance

None.

VII Public Comment on Non-Agenda Items

None.

VIII Announcements

S. Salomon announced that agenda items for the meeting on Jan. 5th should be submitted by Dec. 11th by 4pm.

IX Future Meeting Dates and Times

Date

December 15th, 2017

Location

CC-212

Agenda Items Due By

December 11th, 2017 | 4PM

X Adjournment

MOTION: **ON THE MOTION OF Y. Haggag**, second by **C. Morales**, the Executive Board voted to adjourn the meeting at 12:25 PM.