



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board Regular Meeting Minutes

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106
Friday, November 3rd, 2017 | 10:15 AM - 12 PM

NOTICE IS HEREBY GIVEN that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

Pursuant to Government Code §54950-54964: Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

Executive Board Officers

President	Kiely Lam	Vice President for Public Relations	Natalie Lau
Executive Vice President	Christopher Morales	Vice President for External Affairs	Gabrielle (Gabbi) Guo
Vice President for Academic Affairs	Jude Khatib	Vice President for Sustainability	Tara Agahi
Vice President for Student Services	Dominic Kyle Ypil	Chief Justice	Adrian Casillas
Vice President for Business Affairs	Alejandro Chavez	Student Trustee	Emily Ekshian
Vice President for Campus Activities	Yulian (Lian) Zhang		
Vice President for Cultural Diversity	Yahia Haggag	Secretary	Sam Salomon

I Preliminary Items

A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **K. Lam** at **10:30 AM**. Quorum was established.

B. Adoption of the Agenda for November 3rd

MOTION: **ON THE MOTION OF A. Casillas**, seconded by **Y. Haggag**, the Executive Board approved the agenda as presented.

AYE - K. Lam, C. Morales, J. Khatib, Y. Haggag, A. Chavez, L. Zhang, N. Lau, G. Guo, T. Agahi, A. Casillas, E. Ekshian

NO - None

Advisory votes:

AYE - A. Casillas, E. Ekshian

The motion has passed due to unanimous vote.

C. Approval of the minutes from October 27th, 2017

MOTION: **ON THE MOTION OF Y. Haggag**, seconded by **A. Casillas** the Executive Board approved the minutes as presented.

AYE - K. Lam, C. Morales, J. Khatib, Y. Haggag, A. Chavez, L. Zhang, N. Lau, G. Guo, T. Agahi, E. Ekshian

NO - None

ABSTAIN – A. Casillas

Advisory votes:

AYE - E. Ekshian

ABSTAIN – A. Casillas

The motion has passed due to unanimous vote.

II Public Comment on Non-Agenda Items

None.

III Introductions and Reports

Written reports, if any, may be found under board packet item C.

E. Executive Board Members

Kiely Lam:

She congratulates everyone on their events this week. She reports that she met with Dr. Olivo, where K. Lam brought up the idea of a peer counseling program, Dr. Olivo reported on their plan to hire social workers for each department to help students in need, would like AS to put on a campus safety town hall discussion, and that AS should bring back Tacos with Councilors; she has been getting a lot of good feedback from staff and faculty regarding the board; and will be attending a PCC Foundation dinner with A. Chavez.

Christopher Morales:

He congratulates everyone on their events this week and reports that there are only two more ICC meetings this semester.

Jude Khatib:

She reports that her committee is working on a New Student Survival Guide.

Shared governance: Classified Senate reports that a Safe Zone will be open in R22 during the winter intersession.

Dominic Ypil:

He reports that he had the Trick or Treat event on Tuesday and debriefed with his committee; started planning Holiday Angels; plans to conduct a student survey; and that Finals Relaxation Week is in the works, scheduled for December 11th-13th 10am-2pm in the Wifi Lounge, and will include therapy dogs and massages. Shared governance: Student Service Fund meeting was cancelled.

Alejandro Chavez:

He congratulates D. Ypil and T. Agahi on their events. He reports that he was approached by a classmate regarding a collaboration between AS and Armenian Club on an Armenian Genocide remembrance event; finance committee will help clubs fundraise; plans to help clubs with the process of requesting funds; he is conducting research on equity; and will collaborate with J. Khatib on a potential coffee night with professors.

Shared governance: The Student Success Committee showed and demonstrated their use of student data; BRAC will not have meetings until next semester.

Lian Zhang:

Absent.

- Yahia Haggag:** He congratulates everyone on their events this week. He reports that he is editing board photos.
Shared governance: Student Success presented their student data and would like to conduct a student survey.
- Natalie Lau:** She reports that she has done training to manage the AS website; will push her Mental Health event back to the last week of November; and congratulates L. Zhang on Homecoming, Y. Haggag on Dia de los Muertos event, and Tara on the food drive.
- Gabbi Guo:** She reports that her event was successful and received about 450 responses.
- Tara Agahi:** She reports that this was an exciting week; Gunther from Food Forward will present at a future meeting; and Club Italia won the food drive competition.
Shared governance: Attended Planning and Priorities.
- Adrian Casillas:** He reports that the DACA resolution will be discussed today; the first Supreme Council meeting was held; and he congratulates everyone on their events.
- Emily Ekshian:** She congratulates all on their events this week. She reports that she will collaborate with N. Lau on Mental Health event; is working with the Office of Institutional Effectiveness, who wants AS to contribute to drafting a student survey; and announces that the next Board of Trustees meeting is on November 15th at 7pm in the Circadian.

F. Advisor

- Carrie Afuso:** She congratulates everyone on all the events this week. She reminds that board that they are not done yet – the office still needs to be cleaned and the board must be responsible for the equipment used for events in the quad; office norms must continue to be followed – do not invite people into the office after normal office hours, and dissolve any unofficial chat or messaging pages for committee business, as it may be in violation of the Brown Act; the Homecoming game is on Saturday, AS should push the event on social media, and let clubs know that they can get service hours for attending the game.
- Dean Rebecca Cobb:** She offers kudos to all the good feedback from staff and faculty regarding the board. She reports that it is time to start utilizing committee members for shared government committees; she will be conducting a Student Conduct Title IX presentation in the Creveling Lounge at 11:30am and would like to do additional training with AS on the reporting process; and she will submit the program plan for the OSL, which will include requests for AS (such as furniture) and for students in general, to be submitted on Monday.

G. Financial

- A. Chavez reports that he plans to organize scholarships for DACA students.

IV Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.
None.

G. Associated Students DACA Resolution | A. Casillas

It is recommended that the Executive Board approve the 2017 DACA Resolution.

No action was taken on item G.

V Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item V.

H. Amending Committee Bylaws | G. Guo

It is recommended that the Executive Board discuss amendments to the ASPCC committee bylaws.

G. Guo lead a discussion regarding amendments to committee bylaws.

I. Food Insecurity / Lancer Pantry | T. Agahi

It is recommended that the Executive Board discuss food insecurity and the Lancer Pantry.

T. Agahi lead a discussion regarding food insecurity and how the Lancer Pantry can help.

J. Student Success Committee Goals | K. Lam

It is recommended that the Executive Board discuss goals from Student Success Committee, presented by Michaela Mares.

MOTION: **ON THE MOTION OF A. Casillas**, seconded by **A. Chavez**, the Executive Board postponed item J until November 17th, 2017.

AYE - K. Lam, C. Morales, J. Khatib, Y. Haggag, A. Chavez, L. Zhang, N. Lau, G. Guo, T. Agahi, A. Casillas, E. Ekshian

NO - None

Advisory votes:

AYE - A. Casillas, E. Ekshian

The motion has passed due to unanimous vote.

K. Advocacy Week | K. Lam

It is recommended that the Executive Board discuss Advocacy Week.

K. Lam lead a discussion regarding Advocacy Week.

L. Event Debriefs | K. Lam

It is recommended that the Executive Board discuss debriefs of recent AS events.

MOTION: **ON THE MOTION OF A. Casillas**, seconded by **A. Chavez**, the Executive Board postponed item L until November 17th, 2017.

AYE - K. Lam, C. Morales, J. Khatib, Y. Haggag, A. Chavez, L. Zhang, N. Lau, G. Guo, T. Agahi, A. Casillas, E. Ekshian

NO - None

Advisory votes:

AYE - A. Casillas, E. Ekshian

The motion has passed due to unanimous vote.

M. Leadership Training | C. Afuso

It is recommended that the Executive Board discuss leadership training.

MOTION: **ON THE MOTION OF A. Casillas**, seconded by **A. Chavez**, the Executive Board postponed item M until November 17th, 2017.

AYE - K. Lam, C. Morales, J. Khatib, Y. Haggag, A. Chavez, L. Zhang, N. Lau, G. Guo, T. Agahi, A. Casillas, E. Ekshian

NO - None

Advisory votes:

AYE - A. Casillas, E. Ekshian

The motion has passed due to unanimous vote.

VI Standing Business

**N. Appointment to College-Wide Committees
Calendar Committee**

E. Ekshian

OER

Madeline King

**O. Appointment to A.S. Committees
Student Services**

Kim Roa

Amy Ace

Jos Cabrera

Edeline Suratman

Publicity

Erika Niebla

Halle Phan

Jacklyn Wong

Yeab Guracha

Karina Quiroz

Maxine G. Ypil

Alex Sarkissian

Sana Padival

Andrew Bybee

Zahra Azhar

P. Bill Acceptance

None.

VII Public Comment on Non-Agenda Items

None.

VIII Announcements

K. Lam announces that she is working with counseling to get a success coach for AS. She reminds the board to keep working on college apps, remember to eat, and get sleep.

IX Future Meeting Dates and Times

Date

November 17th, 2017

Location

CC-212

Agenda Items Due By

November 13th, 2017 | 4PM

X Adjournment

MOTION: **ON THE MOTION OF Y. Haggag, second by L. Zhang, the Executive Board voted to adjourn the meeting at 12:00 PM.**