



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board Regular Meeting Minutes

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106  
Friday, September 22<sup>nd</sup>, 2017 | 10:15 AM - 12 PM

**NOTICE IS HEREBY GIVEN** that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

**Pursuant to Government Code §54950-54964:** Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

### Executive Board Officers

President	Kiely Lam	Vice President for Public Relations	Natalie Lau
Executive Vice President	Christopher Morales	Vice President for External Affairs	Gabrielle (Gabbi) Guo
Vice President for Academic Affairs	Jude Khatib	Vice President for Sustainability	Tara Agahi
Vice President for Student Services	Dominic Kyle Ypil	Chief Justice	Adrian Casillas
Vice President for Business Affairs	Alejandro Chavez	Student Trustee	Emily Ekshian
Vice President for Campus Activities	Yulian (Lian) Zhang		
Vice President for Cultural Diversity	Yahia Haggag	Secretary	Sam Salomon

### I Preliminary Items

#### A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **K. Lam** at **10:18 AM**. Quorum was established.

#### B. Adoption of the Agenda for September 22<sup>nd</sup>, 2017 Item H was tabled.

**MOTION:** **ON THE MOTION OF E. Ekshian**, seconded by **A. Chavez**, the Executive Board approved the agenda with the noted changes.

AYE - K. Lam, C. Morales, J. Khatib, D. Ypil, A. Chavez, L. Zhang, Y. Haggag, N. Lau, G. Guo, T. Agahi, A. Casillas, E. Ekshian

NO - None

#### Advisory votes:

AYE - A. Casillas, E. Ekshian

**The motion has passed due to unanimous vote.**

#### C. Approval of the minutes from September 15<sup>th</sup>, 2017

**MOTION:**      **ON THE MOTION OF T. Agahi**, seconded by **N. Lau** the Executive Board approved the minutes as presented.

AYE -   K. Lam, C. Morales, J. Khatib, D. Ypil, A. Chavez, L. Zhang, Y. Haggag, N. Lau, G. Guo, T. Agahi, A. Casillas, E. Ekshian

NO -     None

**Advisory votes:**

AYE -   A. Casillas, E. Ekshian

**The motion has passed due to unanimous vote.**

**II      Public Comment on Non-Agenda Items**

None

**III     Introductions and Reports**

*Written reports, if any, may be found under board packet item C.*

**D.      Executive Board Members**

<b>Kiely Lam:</b>	She congratulated C. Morales on the ICC Retreat, where the workshops went well; congratulated G. Guo and A. Casillas on Constitution Day; reported on Student Success Committee, where they talked about Lancer Point and the lack of students going to counseling and financial aid; the "Why I Drop My Classes" student forum is on September 9 <sup>th</sup> ; Carrie asked for the board's schedules to check on their classes and units.
<b>Christopher Morales:</b>	He reported that he went to the Latinos & Higher Education Forum.
<b>Jude Khatib:</b>	She reported that she has been receiving committee applications and is working with Carrie on an informative event.
<b>Dominic Ypil:</b>	He reported that he is receiving committee applications; he is also planning an event, creating questions, and will speak with Student Services for questions.
<b>Alejandro Chavez:</b>	He reported that he went to the African American mixer, where he spoke with the board of Ujima; he received committee applications and is making plans for his committee.
<b>Lian Zhang:</b>	She reported that she went to the African American mixer and is currently working on Homecoming Week.
<b>Yahia Haggag:</b>	He reported that his first event regarding disability awareness is on October 11 at 10am – 2pm in the quad.
<b>Natalie Lau:</b>	She reported that she spoke with Ms. Whein regarding student involvement; Ujima's first meeting is on Tuesday at 12pm in R-212, an encourages the board to addend; received committee applications back and is doing interviews.
<b>Gabbi Guo:</b>	She reported that Constitution Day happened; Lobby Fee Fund had their first meeting and approved a budget; she had committee interviews; and Alex Boekelheide sent her an email.
<b>Tara Agahi:</b>	She reported that she spoke with professors about environmental planning events; emailed Food Forward; is thinking of turning the

garden into a Food Forward garden; and is preparing for an event wrt Homecoming Week.

**Adrian Casillas:**

He reported that club constitutions are due today; he also interviewed applicants for Supreme Council.

**Emily Ekshian:**

She congratulated A. Casillas and G. Guo on Constitution Day. She reported that the Board of Trustees is looking for a new superintendent president and that the Board of Trustees has a retreat soon.

**E. Advisor**

**Carrie Afuso:**

She reported that the ICC Retreat was amazing and appreciated that AS worked together; noted that it is important for students to see AS and would be helpful to be in the ICC meeting today; congratulated those who worked on Constitution Day; the AS page on Lancerlife is open and encourages N. Lau to change it; encourages the board to schedule meetings with her; the CCCSAA schedule is in progress, and advises the board to inform their instructors that they will be out of town on Friday, October 13.

**Dean Rebecca Cobb:**

She reported that she emailed the BRAC Power Point to K. Lam; AS members are needed in shared governance committees; and she will be meeting with E. Ekshian, K. Lam, and A. Casillas.

**F. Shared Governance**

**T. Agahi** shared that the Planning and Priorities committee had a very welcoming environment and need another AS member; and talked to members about environmental issues and how to work on them.

**K. Lam** shared that Y. Haggag, A. Chavez, and she are in the Student Success Committee. The Board of Trustees meeting spoke about partnership with Arcadia High, and she recognized A. Chavez for speaking and asking questions at the meeting. The BOT meeting on October 4<sup>th</sup> is cancelled. She introduced herself at the PCC Foundation meeting. Safe Zone meeting is on December 15<sup>th</sup> in R422.

**Y. Haggag** shared that the Student Success Committee spoke about student resources and is working toward one on one meetings between students and professors.

**G. Financial**

None.

**IV Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.*

**H. Revise 2017 Student Support Resolution**

**| K. Lam**

*It is recommended that the Executive Board approve the revision of the 2017 Student Support Resolution.*

**Item H was tabled.**

**MOTION:**

**ON THE MOTION OF A. Casillas**, seconded by **J. Khatib**, the Executive Board approved the tabling of Item H.

**V Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item V.*

**I. I-8 Food Services Report**

**| Dean R. Cobb**

*It is recommended that the Executive Board discuss the Food Services Report presented to them by I-8.*

**Discussion took place regarding the I-8 food services report.**

**J. Homecoming Week**

**| L. Zhang**

*It is recommended that the Executive Board discuss Homecoming Week.*

**L. Zhang lead a discussion regarding upcoming Homecoming Week events.**

- K. OER with Alex Boekelheide** | **K. Lam**  
*It is recommended that the Executive Board discuss Open Education Resources with Alex Boekelheide.*  
**K. Lam lead a discussion on Alex Boekelheide's presentation on OER.**

- L. Personal Counseling Services with Richard Beyer** | **K. Lam**  
*It is recommended that the Executive Board discuss personal counseling services with Richard Beyer.*  
**K. Lam lead a discussion on Richard Beyer's presentation on personal counseling services.**

- M. ICC Retreat Debrief** | **C. Morales**  
*It is recommended that the Executive Board discuss the Inter Club Council Retreat.*  
**C. Morales lead a discussion on the ICC Retreat debrief.**

**D**

- N. Leadership Training** | **K. Lam**  
*It is recommended that the Executive Board discuss and participate in AS leadership training.*  
**K. Lam led a discussion and activities regarding leadership training.**

**VI Standing Business**

- O. Appointment to College-Wide Committees**  
**Planning and Priorities**  
Tara Agahi  
Gabbi Guo  
**Student Success Committee**  
Natalie Lau

- P. Appointment to A.S. Committees**  
**Supreme Council**  
Elise Collins  
Seyederfan Samaei

- Q. Bill Acceptance**  
None

**VII Public Comment on Non-Agenda Items**  
None.

**VIII Announcements**  
None.

**IX Future Meeting Dates and Times**

Date	Location	Agenda Items Due By
September 29 <sup>th</sup> , 2017	CC-212	September 25 <sup>th</sup> , 2017   4PM

**X Adjournment**

**MOTION:** **ON THE MOTION OF G. Guo, second by J. Khatib, the Executive Board voted to adjourn the meeting at 12:10 PM.**