



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board Regular Meeting Minutes

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106  
Wednesday, August 16<sup>th</sup>, 2017 | 12 PM

**NOTICE IS HEREBY GIVEN** that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

**Pursuant to Government Code §54950-54964:** Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

### Executive Board Officers

President	Kiely Lam	Vice President for Public Relations	Natalie Lau
Executive Vice President	Christopher Morales	Vice President for External Affairs	Gabrielle (Gabbi) Guo
Vice President for Academic Affairs	Jude Khatib	Vice President for Sustainability	Tara Agahi
Vice President for Student Services	Dominic Kyle Ypil	Chief Justice	Adrian Casillas
Vice President for Business Affairs	Alejandro Chavez	Student Trustee	Emily Ekshian
Vice President for Campus Activities	Yulian (Lian) Zhang		
Vice President for Cultural Diversity	Yahia Haggag	Secretary	Sam Salomon

### I Preliminary Items

#### A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **K. Lam** at **12:04 PM**. Quorum was established.

#### B. Adoption of the Agenda for August 16<sup>th</sup>, 2017

**MOTION:** **ON THE MOTION OF C. Morales**, seconded by **J. Khatib**, the Executive Board approved the agenda as presented.

AYE - K. Lam, C. Morales, J. Khatib, D. Ypil, A. Chavez, L. Zhang, Y. Haggag, G. Guo, T. Agahi, A. Casillas, N. Lau

NO - None

#### Advisory votes:

ABSTAIN - A. Casillas

**The motion has passed due to unanimous vote.**

#### C. Approval of the minutes from August 2<sup>nd</sup>, 2017

**MOTION:**        **ON THE MOTION OF A. Casillas**, seconded by **T. Agahi** the Executive Board approved the minutes as presented.

AYE -   K. Lam, C. Morales, J. Khatib, D. Ypil, A. Chavez, L. Zhang, Y. Haggag, G. Guo, T. Agahi, A. Casillas, N. Lau

NO -     None

**Advisory votes:**

AYE -   A. Casillas

**The motion has passed due to unanimous vote.**

**D.        Approval of the special minutes from August 4<sup>th</sup>, 2017**

**MOTION:**        **ON THE MOTION OF A. Casillas**, seconded by **A. Chavez** the Executive Board approved the agenda as presented.

AYE -   K. Lam, C. Morales, J. Khatib, D. Ypil, A. Chavez, L. Zhang, Y. Haggag, G. Guo, T. Agahi, A. Casillas, N. Lau

NO -     None

**Advisory votes:**

AYE -   A. Casillas

**The motion has passed due to unanimous vote.**

**II        Public Comment on Non-Agenda Items**

Christina Ibarra introduced herself as the new graduate intern.

**III       Introductions and Reports**

*Written reports, if any, may be found under board packet item C.*

**E.        Executive Board Members**

**Kiely Lam:**

New Student Success Day and Convocation Ceremony are on August 25<sup>th</sup>. PCC Health Fair is on September 6<sup>th</sup> 9am to 2pm. AS will be tabling at the Welcome Center on Tuesdays from 12pm-2pm and Wednesdays from 10am-12pm. She reminds the board to register for Lancer Life. Secretary Sam will be taking group photos, so a Doodle will be sent out soon. She invites the board to the Board of Trustees meeting, which is tonight at 7pm, where they will be passing Metro UPass.

**Christopher Morales:**

This year's club week will be called "Club Rush" and will be held on September 12<sup>th</sup> to 14<sup>th</sup> from 10am – 1pm and 4pm – 6pm. He also plans to hold Club Rush at the Rosemead campus. An FAQ sheet will be prepared to hand out. ICC retreat will be on September 16<sup>th</sup>. He asked the board to facilitate workshops for ICC.

**Jude Khatib:**

She contacted Judith Benson, secretary of Academic Senate. The board has been invited to the Academic Senate retreat on Saturday, September 9<sup>th</sup> 9am to 3pm.

<b>Dominic Ypil:</b>	Student Health Services contacted him about getting a table at Welcome Week. He also announced that the Tournament of Roses is looking for interns.
<b>Alejandro Chavez:</b>	He is working on finance seminars with James. He will be meeting with Dean R. Cobb to learn more about the fall semester budget.
<b>Lian Zhang:</b>	She is working on planning Welcoming Week. She would like to establish who is allowed to table at Welcome Week, as a voter registration group is interested in coming to campus.
<b>Yahia Haggag:</b>	He contacted Professor Harold Sims for outreach to Ujima classes to get students involved in A.S.
<b>Natalie Lau:</b>	She is working on swag items. Welcome Week shirts are scheduled to be done by August 18 <sup>th</sup> . She is working with G. Guo on USBs.
<b>Gabbi Guo:</b>	She is working on USBs with A.S. info and documents to pass out to students. She passed out samples of the product.
<b>Tara Agahi:</b>	She is working on her water bottle project. She also did outreach in the Welcome Center. Ruben, head of Facilities responded to her email.
<b>Adrian Casillas:</b>	He would like to establish a date, time, and location for fall semester board meetings. He plans to clear out older versions of the Constitution and replace them with the updated version. He is also working with the student trustee to establish a trustee standing committee.
<b>Emily Ekshian:</b>	She attended a Student Trustee Conference in Long Beach. She also attended a forum with speaker Dr. Vurdien.

**F. Advisor**

**Carrie Afuso:** Carrie introduced Christina Ibarra as her new graduate intern. She eloquently reminded the board that they must provide leadership in times of political hardship and create a welcoming campus environment after the current news of hate groups around the country. She also has sent out a link to for volunteers to sign up for New Student Success Day.

**Dean Rebecca Cobb:** BRAC needs at least two representatives for the next meeting.

**G. Shared Governance**  
None

**H. Financial**  
None

**IV Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.*

**I. Welcome Week 2017 Budget** | **L. Zhang**  
*It is recommended that the Executive Board approve the budget for Welcome Week 2017.*

**MOTION:** **ON THE MOTION OF T. Agahi , second by L. Zhang, the Executive Board approved the Welcome Week 2017 Budget not to exceed \$3.600 from the AS Summer Budget.**

AYE - K. Lam, C. Morales, J. Khatib, D. Ypil, A. Chavez, L. Zhang, Y. Haggag, G. Guo, T. Agahi, A. Casillas, E. Ekshian, N. Lau

NO - None

**Advisory votes:**

AYE - A. Casillas, E. Ekshian

**The motion has passed due to unanimous vote.**

**V Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item V.*

- J. Welcome Week / New Student Success Day | K. Lam**  
*It is recommended that the Executive Board discuss Welcome Week and New Student Success Day activities.*  
**K. Lam led a discussion on Welcome Week and New Student Success Day.**
- K. Summer Leadership Training | K. Lam**  
*It is recommended that the Executive Board discuss and participate in summer leadership training*  
**K. Lam led a discussion and activities regarding summer leadership training.**

**VI Standing Business**

- L. Appointment to College-Wide Committees**  
**BRAC**  
K. Lam  
A. Chavez
- M. Appointment to A.S. Committees**  
None
- N. Bill Acceptance**  
None

**VII Public Comment on Non-Agenda Items**

**K. Lam** reminded the board to send tee shirt sizes to N. Lau, send office hours to secretary Sam, and look at her Facebook post to see current student concerns.

**VIII Announcements**

**Dean R. Cobb** announced that the office will be closed tomorrow, August 17<sup>th</sup>, but AS may still come in.

**IX Future Meeting Dates and Times**

Date	Location	Agenda Items Due By
August 23 <sup>rd</sup> , 2017	CC-212	August 18 <sup>th</sup> , 2017   11AM

**X Adjournment**

**MOTION:** **ON THE MOTION OF L. Zhang, second by J. Khatib, the Executive Board voted to adjourn the meeting at 1:45 PM.**