



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board Regular Meeting Minutes

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106  
Wednesday, July 19<sup>th</sup>, 2017 | 12 PM

These Minutes of the ASPCC Executive Board were approved on July 19<sup>th</sup>, 2017. The Advisor Present was Dean Rebecca Cobb.

### Executive Board Officers

President	Kiely Lam	Vice President for Public Relations	VACANT
Executive Vice President	Christopher Morales	Vice President for External Affairs	Gabrielle (Gabbi) Guo
Vice President for Academic Affairs	Jude Khatib	Vice President for Sustainability	Tara Agahi
Vice President for Student Services	Dominic Kyle Ypil	Chief Justice	Adrian Casillas
Vice President for Business Affairs	Alejandro Chavez	Student Trustee	Emily Ekshian
Vice President for Campus Activities	Yulian (Lian) Zhang		
Vice President for Cultural Diversity	Yahia Haggag	Secretary	Sam Salomon

### I Preliminary Items

#### A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **K. Lam** at **12:06 PM**. Quorum was established.

#### B. Adoption of the Agenda for July 19<sup>th</sup>, 2017

**MOTION:** **ON THE MOTION OF T. Agahi**, seconded by **J. Khatib**, the Executive Board approved the agenda as presented.

AYE - K. Lam, C. Morales, J. Khatib, D. Ypil, A. Chavez, L. Zhang, Y. Haggag, G. Guo, T. Agahi, A. Casillas

NO - None

ABSTAIN - A. Casillas

**Advisory votes:**

ABSTAIN - A. Casillas

**The motion has passed due to unanimous vote.**

#### C. Approval of the minutes from July 12<sup>th</sup>, 2017

**MOTION:** **ON THE MOTION OF T. Agahi**, seconded by **A. Casillas** the Executive Board approved the agenda as presented.

AYE - K. Lam, C. Morales, J. Khatib, D. Ypil, A. Chavez, L. Zhang, Y. Haggag, G. Guo, T. Agahi, A. Casillas

NO - None

**Advisory votes:**

AYE - A. Casillas

**The motion has passed due to unanimous vote.**

**II Public Comment on Non-Agenda Items**

**III Introductions and Reports**

*Written reports, if any, may be found under board packet item C.*

**D. Executive Board Members**

**Kiely Lam:**

She reminds the board to handle their food situations before board meetings. The AS Welcome Center booth dates are set for August 14<sup>th</sup> – 18<sup>th</sup> 10AM – 4PM and August 21<sup>st</sup> – 24<sup>th</sup> 10AM – 4PM. August 25<sup>th</sup> is New Student Success Day. She also reminds the board to fill out the food preferences survey for the upcoming retreat. The PCC Foundation meeting went well, and she will keep the board updated on future meeting dates times; the next one is scheduled for September 13<sup>th</sup>, and the PCC Foundation Board meeting is on September 19<sup>th</sup>.

**Christopher Morales:**

He has set official dates for ICC meetings and Club Week. Club Week will be held from September 12<sup>th</sup>-14<sup>th</sup> 10AM – 2PM. He is in the process of planning Club Week, getting quotes from Dolphin Rentals. He invites the board to future ICC meetings.

**Jude Khatib:**

No reports.

**Dominic Ypil:**

He has been planning on improvements for fall events, including Holiday Angels and Halloween events.

**Alejandro Chavez:**

No reports.

**Lian Zhang:**

She contacted a silent disco company to get a quote for an event either during homecoming or near the end of May.

**Yahia Haggag:**

No reports.

**Gabbi Guo:**

She had a meeting with Carrie regarding future plans.

**Tara Agahi:**

She will be meeting with someone regarding Sustainability Committee.

**Adrian Casillas:**

No reports.

**Emily Ekshian:**

Absent.

**E. Advisor**

**Carrie Afuso:**

Absent.

**Dean Rebecca Cobb:**

She reminds the board that they are bound by Brown Act, advising them to not participate in serial communication, as information to be brought to the board must be presented in the public realm.

**F. Shared Governance**

None

**G. Financial**  
None

**IV Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.*

**H. Joint Meeting with PCC Foundation | K. Lam**

*It is recommended that the Executive Board approve a date for a joint meeting with PCC Foundation.*

**MOTION:** **ON THE MOTION OF J. Khatib , second by T. Agahi,** *the Executive Board approved the date of Tuesday, December 19<sup>th</sup>, 2017 at 7:30AM in the Circadian for a joint meeting with PCC Foundation.*

AYE - K. Lam, C. Morales, J. Khatib, D. Ypil, A. Chavez, L. Zhang, Y. Haggag, G. Guo, T. Agahi, A. Casillas

NO - None

**Advisory votes:**

AYE - A. Casillas

**The motion has passed due to unanimous vote.**

**I. PCC Foundation Meetings | K. Lam**

*It is recommended that the Executive Board approve of PCC Foundation as a College-Wide Committee.*  
**No action was taken on this item.**

**J. Associated Students Summer Budget | A. Chavez**

*It is recommended that the Executive Board approve of the Associated Students Summer Budget.*

**MOTION:** **ON THE MOTION OF L. Zhang , second by Y. Haggag,** *the Executive Board approved the Associated Students Summer Budget not to exceed \$31,537.05.*

AYE - K. Lam, C. Morales, J. Khatib, D. Ypil, A. Chavez, L. Zhang, Y. Haggag, G. Guo, T. Agahi, A. Casillas

NO - None

**Advisory votes:**

AYE - A. Casillas

**The motion has passed due to unanimous vote.**

**K. Approve Amendments to ASPCC Bylaws | A. Casillas**

*It is recommended that the Executive Board approve amendments to the ASPCC Bylaws Article IV, Section A, clause 1.*

**MOTION:** **ON THE MOTION OF Y. Haggag , second by G. Guo,** *the Executive Board approved the amendments to the ASPCC Bylaws Article IV, Section A, clause 1.*

AYE - K. Lam, C. Morales, J. Khatib, D. Ypil, A. Chavez, L. Zhang, Y. Haggag, G. Guo, T. Agahi, A. Casillas

NO - None

**Advisory votes:**

AYE - A. Casillas

**The motion has passed due to unanimous vote.**

**V Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item V.*

**L. Summer Leadership Training**

**| K. Lam**

*It is recommended that the Executive Board discuss and participate in training consisting of office norms, ARFs, and requisitions.*

**K. Lam led a discussion and activities regarding summer leadership training.**

**M. Associated Students Gear**

**| K. Lam**

*It is recommended that the Executive Board discuss Associated Students gear.*

**K. Lam led a discussion on Associated Students giveaways for students and AS-wear for the board.**

**VI Standing Business**

**K. Appointment to College-Wide Committees**

None

**L. Appointment to A.S. Committees**

**Publicity Ad Hoc Committee**

Samantha Salomon

Natalie Lau

Sana Padival

Nicole Talisay

**M. Bill Acceptance**

None

**VII Public Comment on Non-Agenda Items**

None

**VIII Announcements**

**R. Cobb** announced that Metro is in the quad offering one month of free participation in their bike share program. PCC is looking to implement U-Pass in the upcoming fall and spring semesters. Pasadena Transit has offered to be part of PCC's transit program.

**IX Future Meeting Dates and Times**

**Date**

August 2<sup>nd</sup>, 2017

**Location**

CC – 212

**Agenda Items Due By**

July 28<sup>th</sup>, 2017| 11AM

**X Adjournment**

**MOTION:** **ON THE MOTION OF A. Casillas, second by T. Agahi, the Executive Board voted to adjourn the meeting at 1:47 PM.**