



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board Regular Meeting Agenda

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106
Wednesday, November 18th, 2015 | 12NN

NOTICE IS HEREBY GIVEN that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

Pursuant to Government Code §54950-54964: Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

Executive Board Officers

President	Irving G. Morales	Vice President for Public Relations	Joshua Mentrup
Vice President for Internal Affairs	Emilie J. Melder	Vice President for External Affairs	Ricardo Patlan
Vice President for Academic Affairs	Gilbert Lui	Vice President for Sustainability	Steffan Diederling
Vice President for Student Services	Julia Russo	Chief Justice	Steven Stark
Vice President for Business Affairs	Christopher Langstaff	Student Trustee	Kelly Banh
Vice President for Campus Activities	Eric Ojeda		
Vice President for Cultural Diversity	Elena Pierce	Secretary	Beverly Dominguez

I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum
- B. Adoption of the Agenda for November 18th, 2015
- C. Approval for the minutes from November 4th, 2015

II Public Comment on Non-Agenda Items

III Introductions and Reports

Written reports, if any, may be found under board packet item D.

- D. Executive Board Members
- E. Advisor
- F. Shared Governance
- G. Financial – *action may be taken to receive and adopt any actionable report of the Finance Committee.*

IV Action Items

*Formal Action by the Executive Board **may be taken** on any of the following agenda sub-items under item V.*

H. Thanksgiving Event | J. Mentrup

It is recommended that the Executive Board approves a budget for the Thanksgiving Event.

V Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item V.

VI Standing Business

I. Appointment to College-Wide Committees

J. Bill Acceptance

VII Public Comment on Non-Agenda Items

VIII Announcements

IX Future Meeting Dates and Times

Date

November 25th, 2015 | 12NN

Location

CC-212

Agenda Items Due By

Friday, November 20th, 2015 | **12NN**

X Adjournment



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board Regular Meeting Minutes

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106
Wednesday, November 4th, 2015 | 12NN

These Minutes of the ASPCC Executive Board were approved on 11/18/2015. The Advisor Present was Rebecca Cobb and Carrie Afuso.

Executive Board Officers

President	Irving G. Morales	Vice President for Public Relations	Joshua Mentrup
Vice President for Internal Affairs	Emilie J. Melder	Vice President for External Affairs	Ricardo Patlan
Vice President for Academic Affairs	Gilbert Lui	Vice President for Sustainability	Steffan Diederling
Vice President for Student Services	Julia Russo	Chief Justice	Steven Stark
Vice President for Business Affairs	Christopher Langstaff	Student Trustee	Kelly Banh
Vice President for Campus Activities	Eric Ojeda		
Vice President for Cultural Diversity	Elena Pierce	Secretary	Beverly M. Dominguez

I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum**
The Executive Board was called to order by **I.G. Morales** at **12:04 PM**. Quorum was established.
- B. Adoption of the Agenda for November 4th, 2015**
MOTION: **ON THE MOTION OF J. Mentrup**, seconded by **S. Diederling**, the Executive Board, voted to approve the agenda as presented.
- C. Approval of the minutes from October 28th, 2015**
MOTION: **ON THE MOTION OF E. Pierce**, seconded by **G. Lui** the Executive Board, voted to unanimously approve the minutes as presented.
- D. Approval of the minutes from October 26th, 2015**
MOTION: **ON THE MOTION OF S. Diederling**, seconded by **C. Langstaff** the Executive Board, voted to unanimously approve the minutes as presented.

AYE – J. Russo, S. Diederling, E. Ojeda, C. Langstaff, E. Pierce

NO - E. Melder, J. Mentrup, R. Patlan, G. Lui

Advisory votes:

AYE – S. Stark NO - none

The motion has passed due to unanimous vote.

II Public Comment on Non-Agenda Items

III Introductions and Reports

Written reports, if any, may be found under board packet item D.

D. Executive Board

K. Banh: Announced to the Executive Board members that there is a Board of Trustee Meeting tonight, October 21th, 2015.

R. Patlan: Announced to Executive board of his attendance to the celebration AB288 Assembly.

J. Russo: Announced to the Executive Board members that the Halloween trick or treat event was a success.

S. Diederling: Announced to the Executive Board members that he is now starting to put together his second event, but is also working on his first event.

E.J. Melder: No reports

J. Mentrup: Announced to the Executive Board members that his committee meeting went great. His meeting consisted of the planning of his first event the week before Thanksgiving.
He also reminded the Executive board members to let him know about their events two weeks before the event, so he can have time to post the flyers and announce it.

C. Langstaff: Announced to the Executive Board members of his Business Career Forum event coming up

E. Ojeda: Announced to the Executive Board members that he is in the process of interviewing another applicant for his committee.

G. Lui: No reports

E. Pierce: Announced to the Executive Board members that her Dia de Los Muertos event went good, although the face painters she contracted never showed up and the other one arrived late.
She also announced that she has another event coming up.

S. Stark: Announced to the Executive Board members that he is still in the process of participating in the formation of the supreme council.

I.G. Morales: Congratulated E. Ojeda, J. Russo, and E. Pierce on the success of their events.
He also reminded the Executive Board members to send josh their events details two weeks in advance, so he can have enough time to promote them on time.

E. Advisors

R. Cobb: Announced to the Executive Board members that she needs student and board member representatives to participate in Commencement Speaker Election committee.

C. Afuso: Announced to the Executive Board that Holiday Angels is coming up and would like the board members to participate in the event.
She also announce that A.S. will not be doing the blood drive this year.

F. Shared Governance

G. Financial

C. Langstaff: Explained to the Executive Board members about the current expense report.
Reminded the Executive board members to talk to him if they have any questions, concerns, or corrections about their budgets.

MOTION: **ON THE MOTION OF R. Patlan**, seconded by **K. Banh**, the Executive Board voted to unanimously approve the financial reports as presented.

IV Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.

H. Business Career Forum

| C. Langstaff

It is recommended that the Executive board approve a budget for the Business Career Forum event.

C. Langstaff recapped on his Business Career Forum event.

MOTION: **ON THE MOTION OF R. Patlan**, seconded by **J. Russo**, the Executive Board voted not to exceed the budget for the Business Career Forum.

AYE - R. Patlan, E.J. Melder, J. Mentrup, J. Russo, S. Diederling, E.Ojeda, G. Lui,
C. Langstaff, E. Pierce

NO - None

Advisory votes:

AYE - K. Banh, S. Stark NO - none

The motion has passed due to unanimous vote.

V Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item V.

I. Associated Students Workshop

| C. Afuso

S. Hinton or/and Advisor will be conducting educational workshops to the Executive Board.

The Executive Board participated in an educational workshop conducted by advisor C. Afuso.

VI Standing Business

O. Appointment to College-Wide Committees

P. Bill Acceptance

VII Public Comment on Non-Agenda Items

VIII Announcements

IX Future Meeting Dates and Times

Date	Location	Agenda Items Due By
November 18 th , 2015	CC-212	November 13 th , 2015

X Adjournment

MOTION: **ON THE MOTION OF K. Banh**, seconded by **E. Pierce**, the Executive Board voted to adjourn the meeting at **1:08 PM**.



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

Board Agenda Item H: Thanksgiving Event

Date: November 18th, 2015

Recommendation: It is recommended that the Executive Board approves a budget of not to exceed \$1,616.00 for the *Thanksgiving Event* coming from the budget of the Vice President for Public Relations.

Expenses:

<u>Item</u>	<u>Description</u>	<u>Cost</u>
Wraps	100 Wraps cut in half (or in three)	\$8/Wrap = \$800
Therapy Dogs	4 Therapy dogs for 1.5 hours	\$200
Bungee Competition	Inflatable Bungee Hoop Shootout	\$111
Printed Napkins	400 Napkins with A.S. Logo imprint	\$170
Polaroid Pictures	Polaroid pictures to create shareable hashtag	\$130
Projected Tax	Average 7.5%	\$105
Discretionary		\$100
Total		\$1,616.00

Dates & Times: Tuesday, November 24th, 2015: 11am to 2pm

Reason: Give students the opportunity to unwind after midterms and before finals and increase the awareness of Associated Students.

Recommended by:

Joshua Mentrup

Vice President of Public Relations, Associated Students of Pasadena City College



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: November 18th, 2015

This roster of ASPCC and College-wide committee members is current as of the above date. All committee members are appointed by the ASPCC President on their own recommendation or the recommendation of Executive Board members; in certain instances committee members are approved by a vote of the Executive Board. Before a student becomes a committee member, their name is announced under “Appointment to College-wide Committees” during any regularly scheduled Executive Board meeting. Committee appointments listed as (auto) are automatically required appointments by the ASPCC Governing Rules.

During the Executive Board meeting of November 18th, 2015, the following names will be announced and appointed to committees:

ASPCC Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)
Lincoln Burgess Wen Chen	I.G. Morales	I-Tap

College Wide Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: November 18th, 2015

ASPCC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Executive Board	Irving G. Morales President	Emilie J. Melder Ricardo Patlan Joshua Mentrup Christopher J. Langstaff Steffan Diederling Julia Russo Eric Ojeda Elena Pierce Gilbert Lui Steven Stark* Kelly Banh*	Wednesdays, 12:00NN Weekly
Supreme Council	Steven Stark Chief Justice		
Academic Commission	Gilbert Lui VP Academic Affairs		
Finance	Christopher J. Langstaff VP Business Affairs	John Orona Christopher Carbajal John Llamas Jungyoon Lee Agkop Baltagian Jasmeet Ohillon	



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: November 18th, 2015

Lobby	Ricardo Patlan VP External Affairs	Irving G Morales Emilie Melder Elena Pierce Julia Russo Lincoln Burgess Ivan Castillo Cali Watson Abraham Rincon Juan Lomeli Dean Wyrzykowski Wen Chen Nune Garipian Elssa Carrillo-Medina	Fridays – 10:am-11:00am Room: CC-212 Weekly
Lobby Fee Fund	Ricardo Patlan VP External Affairs		
Publicity	Joshua Mentrup VP Public Relations	Laurie Tobing Laurencia Sintiche Pandelaki Aden Darmody Vanessa Serrato Margaret Alpajora Nune Garipian Elizabeth Rangel	
Campus Activities	Eric Ojeda VP Campus Activities	Phoebe Fang Christina Mu Devna Desai Arin Parsanian Haya Kaliounji	
Student Services	Julia Russo VP Student Services	Kelly Banh Laurencia Pandelaki Aden Darmody Inkyung Chung Phoebe Fang Gabriella Hertania Naethon Attao Stanley Huang Cherlin Ongkeko	



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Cultural Diversity	Elena Pierce VP Cultural Diversity		
Sustainability	Steffan Diederer VP Sustainability	Nicole Laureola Chun-Hao (Jason) Wong Poema Oleas Mekhitarian Brandon Wong Winessa (Winnie) Nartia-stockart	
Election Commission	Rebecca Cobb Dean, Student Affairs		
I-Tap	Irving G. Morales President	Ricardo Patlan Steffan Diederer Gilbert Lui Kelly Banh Lincoln Burgess Wen Chen	

ASPCC ICC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Inter-Club Council	Emilie J. Melder		Fridays, 12pm
ICC Funding Committee			
ICC Service Projects			
ICC Special Events			

* Associate or ex-officio member – does not count for achieving quorum



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: November 18th, 2015

COLLEGE COUNCIL COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Budget & Resource	Bob Miller Admin Appointee Danny Hamman Academic Senate	C.Langstaff <i>2 Free spots</i>	
Calendar	Dr. Bob Bell VP Instruction Krista Walter Academic Senate		
College Council	Rajen Verdien College President	I.G. Morales R. Patlan K. Banh	
Enrollment Mgmt	Bob Miller VP Ed Services, VACANT Academic Senate	<i>3 Free Spots</i>	
Facilities	Ruben Smith Admin Appointee VACANT Academic Senate	E. Pierce <i>2 Free Spots</i>	
Health & Safety	Rich Beyer President's Appointee	S. Diedering <i>2 Free spots</i>	
Planning & Priorities	VACANT Dean of Curriculum, Stephanie Fleming Academic Senate		
Professional Dev.	Shelagh Rose Academic Senate === VP Human Resources	<i>1 Free Spot</i>	
Sustainability	Sarah Flores Admin Appointee Lauren Arenson Academic Senate	S. Diedering <i>1 Free Spot</i>	
Student Trustee Advisory Council	Kelly Banh		
Technology & Academic Computing	Mark Sakata Academic Senate Dwayne Cable VP Information Tech	<i>2 Free Spots</i>	



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COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: November 18th, 2015

MISCELLANEOUS COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Bookstore	Rebecca Cobb Dean, Student Affairs	R. Patlan J. Russo	
Commencement Speaker Selection	Rebecca Cobb Dean, Student Affairs	E. Melder	
Curriculum & Instruction		<i>1 Free Spot</i>	
Flea Market Board	Rebecca Cobb Dean, Student Affairs	I.G. Morales E.J. Melder	
Food Service	Rebecca Cobb Dean, Student Affairs	J. Mentrup S. Diedering	
Institutional Effectiveness Committee	Ryan Corner Co-Chair Marjorie Smith Co-Chair	C. Langstaff <i>2 Free Spots</i>	
Parking	Rebecca Cobb Dean, Student Affairs	J. Russo C. Langstaff	
Student Service Fund	Rebecca Cobb Dean, Student Affairs	I.G. Morales C. Langstaff J. Russo E. Ojeda	