



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board Regular Meeting Agenda

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106
Wednesday, December 16th, 2015 | 12NN

NOTICE IS HEREBY GIVEN that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

Pursuant to Government Code §54950-54964: Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

Executive Board Officers

| | | | |
|---------------------------------------|-----------------------|-------------------------------------|-------------------|
| President | Irving G. Morales | Vice President for Public Relations | Joshua Mentrup |
| Vice President for Internal Affairs | Emilie J. Melder | Vice President for External Affairs | Ricardo Patlan |
| Vice President for Academic Affairs | Gilbert Lui | Vice President for Sustainability | Steffan Diederig |
| Vice President for Student Services | Julia Russo | Chief Justice | Steven Stark |
| Vice President for Business Affairs | Christopher Langstaff | Student Trustee | Kelly Banh |
| Vice President for Campus Activities | Eric Ojeda | | |
| Vice President for Cultural Diversity | Elena Pierce | Secretary | Beverly Dominguez |

I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum
- B. Adoption of the Agenda for December 16th, 2015
- C. Approval for the minutes from December 9th, 2015

II Public Comment on Non-Agenda Items

III Introductions and Reports

Written reports, if any, may be found under board packet item D.

- D. Executive Board Members
- E. Advisor
- F. Shared Governance
- G. Financial – *action may be taken to receive and adopt any actionable report of the Finance Committee.*

IV Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item IV.

V Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.

I. Associated Students' Polo Shirts

| I.G Morales

It is recommended that the Executive Board approves a budget for Associated Students' Polo Shirts.

J. Welcome Week Spring 2016

| E. Ojeda

It is recommended that the Executive Board approves a budget for Welcome Week Spring 2016.

K. Sustainable Power and Water

| S. Diederling

It is recommended that the Executive Board approves a budget for the Sustainable Power and water event.

VI Standing Business

L. Appointment to College-Wide Committees

M. Bill Acceptance

VII Public Comment on Non-Agenda Items

VIII Announcements

IX Future Meeting Dates and Times

Date

TBH

Location

CC-212

Agenda Items Due By

December 11th, 2015

X Adjournment



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College
Executive Board
Regular Meeting Minutes

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106
Wednesday, December 9th, 2015 | 12NN

These Minutes of the ASPCC Executive Board were approved on Date. The Advisor Present was Rebecca Cobb and Carrie Afuso.

Executive Board Officers

| | | | |
|---------------------------------------|-----------------------|-------------------------------------|----------------------|
| President | Irving G. Morales | Vice President for Public Relations | Joshua Mentrup |
| Vice President for Internal Affairs | Emilie J. Melder | Vice President for External Affairs | Ricardo Patlan |
| Vice President for Academic Affairs | Gilbert Lui | Vice President for Sustainability | Steffan Diederling |
| Vice President for Student Services | Julia Russo | Chief Justice | Steven Stark |
| Vice President for Business Affairs | Christopher Langstaff | Student Trustee | Kelly Banh |
| Vice President for Campus Activities | Eric Ojeda | | |
| Vice President for Cultural Diversity | Elena Pierce | Secretary | Beverly M. Dominguez |

I Preliminary Items

A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **I.G. Morales** at **12:04 PM**. Quorum was established.

B. Adoption of the Agenda for December 9th, 2015

MOTION: ON THE MOTION OF **J. Russo**, seconded by **S. Diederling**, the Executive Board, voted to approve the agenda as presented.

C. Approval of the minutes from December 2nd, 2015

MOTION: ON THE MOTION OF **J. Mentrup**, seconded by **R. Patlan** the Executive Board, voted to unanimously approve the minutes as presented.

II Public Comment on Non-Agenda Items

III Introductions and Reports

Written reports, if any, may be found under board packet item D.

D. Executive Board

K. Banh: No reports.

R. Patlan: No reports.

J. Russo: Announced to the Executive Board members that she's in the process of her Relaxation Week and Holiday Angel's events that will be coming up.

S. Diederling: No reports.

E.J. Melder: Announced to the Executive board members that the last ICC meeting was last Friday 12-09-2015.

J. Mentrup: Announced to the Executive Board members that he had his final committee meeting and they talked on upcoming events.

C. Langstaff: No reports.

E. Ojeda: Announced to the Executive Board members that he is working on the contracts for Holiday Angel's.

G. Lui: No reports.

E. Pierce: No reports.

S. Stark: No reports.

I.G. Morales: Announced to the Executive Board members that there will be a board meeting next Wednesday 12-16-2015.

E. Advisors

R. Cobb: No reports.

C. Afuso: Congratulated the Executive Board members for staying professional at handling things and for making relationships with clubs.

F. Shared Governance

G. Financial

C. Langstaff: No reports.

IV Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item IV.

H. Introduction to Increasing the Student Health Fee | J. Buczko

It is recommended that the Executive board discusses the Introduction to Increasing the Student Health Fee.

J. Buczko gave a small presentation about increasing the Student Health Fee.

V Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.

I. Holiday Angels' Activities | E. Ojeda

It is recommended that the Executive Board approves a budget for the Holiday Angels' Activities.

E. Ojeda mentioned the activities he has planned for the Holiday Angle's event.

MOTION: ON THE MOTION OF E. Melder, seconded by J. Mentrup,
It is recommended that the Executive Board approves a budget for the
Holiday Angels' Activities.

AYE - R. Patlan, E.J. Melder, J. Mentrup, J. Russo, S. Diederling, E.Ojeda, G. Lui,
C. Langstaff.

NO - None

Advisory votes:

AYE -S. Stark, K. Banh NO - none

The motion has passed due to unanimous vote.

J. Fall 2015 Giveaways **| J. Mentrup**
It is recommended that the Executive Board approves a budget for the Fall 2015 Giveaways.

J. Mentrup mentioned that the giveaway goodies have not arrived yet, so he is going to use them
\ for next year.

MOTION: ON THE MOTION OF R. Patlan, seconded by J.Russo,
It is recommended that the Executive Board approves a budget for the Fall 2015
Giveaways.

AYE - R. Patlan, E.J. Melder, J. Mentrup, J. Russo, S. Diederling, E.Ojeda, G. Lui,
C. Langstaff.

NO - None

Advisory votes:

AYE -S. Stark, K. Banh NO - none

The motion has passed due to unanimous vote.

VI Standing Business

O. Appointment to College-Wide Committees
I. G. Morales appointed Julia Russo to Student Trustee Advisory Committee.

P. Bill Acceptance

VII Public Comment on Non-Agenda Items

VIII Announcements

K. Banh announced that there is a board of Trustee meeting tonight 12-09-2015.

R. Patlan announced that there has to be a Lobby fee Committee meeting to be set up because there are many things that need to get approved.

I.G Morales announced that there is going to be a meeting next Wednesday. He also wished everyone good luck On their finals.

IX Future Meeting Dates and Times

| Date | Location | Agenda Items Due By |
|----------------------------------|-----------------|----------------------------------|
| December 16 th , 2015 | CC-212 | December 11 th , 2015 |

X Adjournment

MOTION: **ON THE MOTION OF J. Mentrup**, seconded by **R. Patlan**, the Executive Board voted to adjourn the meeting at **1:15 PM**.



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

Board Agenda Item I: Associated Students Polo Shirts

Date: 12/16/15

Recommendation: It is recommended that the Executive Board approves a budget of not to exceed \$700 for the Associated Student Polo Shift.

Items including: Polo Shirts

Reason: To represent the Associated Students when hosting events, going to meetings, and while being in campus.

Recommended by:

Irving G. Morales

President, Associated Students of Pasadena City College

Kreatyv Screen Printing

Specializing In Custom Screen Printing & Embroider

Mail Check to

Address 1748 State St, Apt #6
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1409 Virginia Ave, Suite N.
 Baldwin Park, CA 91706
 C: 818-279-5243
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Sales Person: Adriana Salinas
 Vendor Number:
 Bill To: Associated Students of Pasadena City College
 Address
 City: Pasadena
 State: CA
 Ordered By: Irving G Morales
 Delivery To: PCC. Main compus
 Address
 City: Pasadena
 State:
 Phone: (626) 585-7980
 Email: igmorales@pasadena.edu

Invoice Number 79

Invoice Date 12-11-15

| QTY | STYLE | COLOR | XS | S | M | L | XL | XXL | 3XL/4XL | UNIT | Amount |
|-----|------------|---------------------|----|---|---|---|----|-----|---------|--|--------|
| 14 | K573 | Black | | | | | | | | \$35.00 | \$630 |
| 2 | | White | | | | | | | | | |
| 4 | | Burgandy | | | | | | 1 | 1 | | |
| | | Embroidery Logo | | | | | | | | | |
| | Left Chest | | | | | | | | | | |
| | Right Side | | | | | | | | | | |
| | | Red, Gold And Black | | | | | | | | | |
| | | Name and Title | | | | | | | | | |
| | | | | | | | | | | Embroidery Logo included in Unit Price | |

| | |
|-----------|--------|
| Sub Total | \$630 |
| Tax | \$57 |
| Total | \$687 |
| Deposit | \$0.00 |
| BAL DUE | \$687 |



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

Board Agenda Item J:

Welcome Week Spring 2016

Date:

December 16, 2015

Recommendation: It is recommended that the Executive Board approve the budget for Welcome Week Spring 2016, not to exceed \$3,700 coming out of the Campus Activities budget.

| Items | Cost |
|------------------------------|-------------------|
| Monday Food | \$600 |
| Tuesday Food | \$500.00 |
| Wednesday Zorbie Race + Food | \$1,200.00 |
| Thursday Movie Night + Food | \$1,200.00 |
| Discrepancy | \$200.00 |
| Total | \$3,700.00 |

Date:

January 11-14th, 2016

Desires Outcomes:

Welcome week will bring about numerous social activities while also providing academic resources to students in need for their first week in school for the semester of spring 2016.

Recommended by:

Eric Ojeda

Vice President for Campus Activities, Associated Students of Pasadena City College



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Board Agenda Item K : Sustainable Power and Water

Date: December 16th, 2015

Recommendation: It is recommended that the Executive Board approves a budget not to exceed \$430 for the Spring Sustainable Power and Water coming from the sustainability budget.

Dates: TBA

Costs:

Food - \$150
Advertisement (Pamphlets and posters) - 30\$
Buckets - \$100
Discretionary - \$150

Reason: It is recommended that the board approve this item in order to help educate the students of Pasadena City College about the alternative ways they can efficiently use power and water at home or with simple consumption of products.

Desired Outcomes: For the students of Pasadena City College to have fun time learning about the alternative ways that they can save money on their use of water and power through quizzes, simulations, and figures.

Outreach: Vice President for Publicity Resources
Flyers with general information of the event

Recommended by:

Steffan Diederling

Vice President for Sustainability, Associated Students of Pasadena City College



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: December 16th, 2015

This roster of ASPCC and College-wide committee members is current as of the above date. All committee members are appointed by the ASPCC President on their own recommendation or the recommendation of Executive Board members; in certain instances committee members are approved by a vote of the Executive Board. Before a student becomes a committee member, their name is announced under "Appointment to College-wide Committees" during any regularly scheduled Executive Board meeting. Committee appointments listed as (auto) are automatically required appointments by the ASPCC Governing Rules.

During the Executive Board meeting of December 16th, 2015 the following names will be announced and appointed to committees:

| ASPCC Committees | | |
|------------------|-------------------------------|--------------|
| Student name(s) | Submitted for Appointment by: | Committee(s) |
| | | |

| College Wide Committees | | |
|-------------------------|-------------------------------|--------------|
| Student name(s) | Submitted for Appointment by: | Committee(s) |
| | | |
| | | |
| | | |



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016
EFFECTIVE AS OF: December 16th, 2015

| ASPCC COMMITTEES | | | |
|---------------------|--|--|-------------------------------|
| Committee | Chair | Members | Mtg Time & Frequency |
| Executive Board | Irving G. Morales President | Emilie J. Melder Ricardo Patlan Joshua Mentrup Christopher J. Langstaff Steffan Diederling Julia Russo Eric Ojeda Elena Pierce Gilbert Lui Steven Stark* Kelly Banh* | Wednesdays, 12:00NN Weekly |
| Supreme Council | Steven Stark Chief Justice | Ian Fox Lincoln Burgess | |
| Academic Commission | Gilbert Lui VP Academic Affairs | Ryan Chan Matt Truong | |
| Finance | Christopher J. Langstaff VP Business Affairs | John Orona Christopher Carbajal John Llamas Jungyoon Lee Agkop Baltagian Jasmeet Ohillon | |



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: December 16th, 2015

| | | | |
|-------------------|--|--|---|
| Lobby | Ricardo Patlan VP External Affairs | Irving G Morales Emilie Melder Elena Pierce Julia Russo Lincoln Burgess Ivan Castillo Cali Watson Abraham Rincon Juan Lomeli Dean Wyrzykowski Wen Chen Nune Garipian Elssa Carrillo-Medina | Fridays – 10:am-11:00am Room: CC-212 Weekly |
| Lobby Fee Fund | Ricardo Patlan VP External Affairs | | |
| Publicity | Joshua Mentrup VP Public Relations | Laurie Tobing Laurencia Sintiche Pandelaki Aden Darmody Vanessa Serrato Margaret Alpajora Nune Garipian Elizabeth Rangel | |
| Campus Activities | Eric Ojeda VP Campus Activities | Phoebe Fang Christina Mu Devna Desai Arin Parsanian Haya Kaliounji Diego Fagoaga Dulce Yang Mark Huerta | |
| Student Services | Julia Russo VP Student Services | Kelly Banh Laurencia Pandelaki Aden Darmody Inkyung Chung Phoebe Fang Gabriella Hertania Naethon Attao Stanley Huang Cherlin Ongkeko | |



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: December 16th, 2015

| | | | |
|---------------------|--|---|--|
| Cultural Diversity | Elena Pierce VP Cultural Diversity | | |
| Sustainability | Steffan Diederling VP Sustainability | Nicole Laureola Chun-Hao (Jason) Wong Poema Oleas Mekhitarian Brandon Wong Winessa (Winnie) Nartia-stockart | |
| Election Commission | Rebecca Cobb Dean, Student Affairs | | |
| I-Tap | Irving G. Morales President | Ricardo Patlan Steffan Diederling Gilbert Lui Kelly Banh Lincoln Burgess Wen Chen | |

ASPCC ICC COMMITTEES

| Committee | Chair | Members | Mtg Time & Frequency |
|-----------------------|-------------------------|---------|----------------------|
| Inter-Club Council | Emilie J. Melder | | Fridays, 12pm |
| ICC Funding Committee | | | |
| ICC Service Projects | | | |
| ICC Special Events | | | |

* Associate or ex-officio member – does not count for achieving quorum



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016
EFFECTIVE AS OF: December 16th, 2015

| COLLEGE COUNCIL COMMITTEES | | | |
|-------------------------------------|---|--------------------------------------|----------------------|
| Committee | Chair | Student Members | Mtg Time & Frequency |
| Budget & Resource | Bob Miller Admin Appointee Danny Hamman Academic Senate | C.Langstaff <i>2 Free spots</i> | |
| Calendar | Dr. Bob Bell VP Instruction Krista Walter Academic Senate | | |
| College Council | Rajen Verdien College President | I.G. Morales R. Patlan K. Banh | |
| Enrollment Mgmt | Bob Miller VP Ed Services, VACANT Academic Senate | <i>3 Free Spots</i> | |
| Facilities | Ruben Smith Admin Appointee VACANT Academic Senate | E. Pierce <i>2 Free Spots</i> | |
| Health & Safety | Rich Beyer President's Appointee | S. Diederling <i>2 Free spots</i> | |
| Planning & Priorities | VACANT Dean of Curriculum, Stephanie Fleming Academic Senate | | |
| Professional Dev. | Shelagh Rose Academic Senate === VP Human Resources | <i>1 Free Spot</i> | |
| Sustainability | Sarah Flores Admin Appointee Lauren Arenson Academic Senate | S. Diederling <i>1 Free Spot</i> | |
| Student Trustee Advisory Council | Kelly Banh | Julia Russo | |
| Technology & Academic Computing | Mark Sakata Academic Senate Dwayne Cable VP Information Tech | <i>2 Free Spots</i> | |



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016
EFFECTIVE AS OF: December 16th, 2015

| MISCELLANEOUS COMMITTEES | | | |
|---------------------------------------|---|--|----------------------|
| Committee | Chair | Student Members | Mtg Time & Frequency |
| Bookstore | Rebecca Cobb Dean, Student Affairs | R. Patlan J. Russo | |
| Commencement Speaker Selection | Rebecca Cobb Dean, Student Affairs | E. Melder | |
| Curriculum & Instruction | | <i>1 Free Spot</i> | |
| Flea Market Board | Rebecca Cobb Dean, Student Affairs | I.G. Morales E.J. Melder | |
| Food Service | Rebecca Cobb Dean, Student Affairs | J. Mentrup S. Diederling | |
| Institutional Effectiveness Committee | Ryan Corner Co-Chair Marjorie Smith Co-Chair | C. Langstaff <i>2 Free Spots</i> | |
| Parking | Rebecca Cobb Dean, Student Affairs | J. Russo C. Langstaff | |
| Student Service Fund | Rebecca Cobb Dean, Student Affairs | I.G. Morales C. Langstaff J. Russo E. Ojeda | |